

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS**  
**1240 Maple Avenue, Lancaster, PA 17603**  
**Ph: (717) 291-1213 | www.twp.lancaster.pa.us**

**BOARD OF SUPERVISORS MEETING MINUTES**  
**May 12, 2025**  
**6:00 PM**

**I. EXECUTIVE SESSION**

An Executive Session of the Board was held prior to the meeting to discuss contractual and legal issues.

**II. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting took place at 6:00 pm on Monday, May 12, 2025, at 1240 Maple Ave., Lancaster, PA. Chair, Mr. Iber Guerrero Lopez, and Vice Chair, Mr. Steven Elliott were in attendance. Treasurer, Mr. Benjamin Bamford, was absent. The Township Manager, Mr. William M. Laudien, was also present. Others in attendance included Township staff and interested parties. Mr. Guerrero Lopez led those assembled in the Pledge of Allegiance.

**III. PUBLIC COMMENT ON AGENDA ITEMS**

Several residents were on hand to discuss the River Drive improvements by the township. Township Manager, Mr. Laudien, suggested he make his presentation first, after which residents could weigh in with their feedback and suggestions.

**IV. SECRETARY’S REPORT:**

*Mr. Guerrero Lopez moved, and Mr. Steve Elliott seconded a motion to approve the minutes of April 14, 2025, from the Board of Supervisors meeting. The motion passed.*

**V. TREASURER’S REPORT**

Mr. Elliott presented the Treasurer’s report as of **May 12, 2025:**

General Fund .....	\$6,805,054.74
Highway Aid Fund .....	1,416,663.61
Capital Reserve Fund .....	2,609,736.86
TOTAL .....	\$10,831,455.21

Mr. Guerrero Lopez stated the Treasurer’s Report will be filed for audit.

**VI. PAYMENT OF BILLS**

*On a motion by Mr. Elliott, seconded by Mr. Guerrero Lopez the Board unanimously approved the payment of bills (April 01 – April 30, 2025):*

General Fund .....	\$351,321.88
Escrow Fund .....	721.51
State Highway Fund .....	12,473.21
Capital Reserve Fund .....	210,466.87
TOTAL .....	\$574,983.47

**VII. REPORTS**

**A. Lafayette Fire Company (east side):**

**April 2025:** 7 calls for service in Lancaster Township

**B. Lancaster Township Fire Department (west side): Chief Justin Brian**

**April 2025:** 36 Total Calls; 153 Year to Date Total Incidents.

- **May 31<sup>st</sup> is Community Day at the Fire Station**
- **June 7<sup>th</sup> is a Shredding Event free to the public. Bring documents to be shredded to the Fire Station**
- **The Fire Department's digital sign was damaged when it was run over by a car**
- **The LTFD held a joint training session with the Lafayette Fire Department in April.**

**C. Recycling Report: April 2025 – 20.07%**

**E. Safety Committee Minutes – March 2025**

**F. Sewer Reports:**

All Sewer Reports are available on the Township website.

- Printed copies of all reports are available at the Township office for a nominal fee and can be viewed and printed from the website.

**VIII. WORKSHOP REPORTS**

The following departments presented updates to the Board:

**A. Planning & Zoning –Mr. John Donnelly**

- i. Many residents are calling to report overgrown grass on neighboring properties. Zoning has issued notifications and citations.
- ii. The house on Wilderness Road which burnt down was not abandoned. The owners are responsible for demolishing and/or rebuilding.

**B. Township Engineer – Mr. Benton Webber**

- i. Hawthorne Ridge development roads to be accepted as public roads in the township. The project has taken seven years to arrive at the final dedication of 17 roads in the development.
- ii. There is an 18-month maintenance guarantee for the roads. The acceptance of the new roads results in a 6% increase in roads in the township.
- iii. The Wedgewood Swale project is concluding at the end of May. There is a 12-month maintenance guarantee from the contractor.
- iv. The 2025 Paving project is beginning. Erosion control measures have been revealed due to recent rains. Keeping after contractors to follow erosion control requirements.
- v. DEP requested the township's help with an illicit discharge on the East side.

**C. Public Works – Mr. Devin Groff**

- i. The 2025 Paving Project is set to begin as sub-contractors have been hired.
- ii. The Route 741 bridge closure has been pushed out to June 6<sup>th</sup>. The detour signs will go up this week along Hershey Avenue.
- iii. The county has requested closure of Stonemill Road to do re-epoxy coating of the bridge which will start May 19<sup>th</sup>.

**D. Lancaster Twp. Police – Chief Bradley Getz**

- i. **April 2025:** 494 Calls for Service; 30 Crashes (Zero fatal crashes); 183 Traffic Citations; 19 Written Traffic Warnings; 20 Misdemeanor/Felony Arrests; 3 DUI Arrests; 6 Non-Traffic Citations; No Overdose Incidents/Fatalities
- ii. **Year-To-Date 2025:** 1,784 Calls for Service; 105 Crashes (Zero fatal crashes); 471 Traffic Citations; 171 Written Traffic Warnings; 61 Misdemeanor/Felony Arrests; 13 DUI Arrests; 20 Non-Traffic Citations; No Overdose Incidents/Fatalities
- iii. The ribbon cutting ceremony on April 14<sup>th</sup> was the official opening of the Police Station. The lobby is open Monday through Friday from 8:00am to 4:00 pm. After hours, the public can call a number posted on the front door which connects to Lancaster County Dispatch.
- iv. There were 6 or 7 vehicles stolen in the past months. All stolen cars were unlocked, and keys were left inside.
- v. The Crimewatch portal is open on the web for the Lancaster Township Police.

**E. Township Manager** – William Laudien  
See Old Business – River Drive Improvements

**IX. ANNOUNCEMENTS**

- A. Tuesday, May 20, 2025 – PRIMARY ELECTIONS – 1240 Maple Avenue**
- B. Wednesday, May 21, 2025, 7:00 PM – Planning Commission Meeting, 1240 Maple Avenue.**  
(Date was changed from May 20<sup>th</sup> due to primary elections at the Municipal building.)
- C. Monday, May 26, 2025 – MEMORIAL DAY HOLIDAY- Township office is closed.**
- D. Tuesday, May 27, 2025, CANCELLED - Zoning Hearing Board Meeting, due to lack of agenda items.**
- E. Monday, June 2, 2025, 6:30 PM – Historical Commission Meeting, 1240 Maple Avenue.**
- F. Monday, June 16, 2025, 6:00 PM – Board of Supervisors Meeting, 1240 Maple Avenue. (Original meeting on June 9 was moved to June 16, 2025)**

**X. OLD BUSINESS**

- A. Township Manager, Mr. Laudien, presented a proposal for improvements to River Drive and other intersections in School Lane Hills to reduce dangerous speeding.**  
PennDOT’s guidelines stipulate that to label a road a speeding danger, drivers must be clocked at consistent speeds of 11mph over the limit. The Township’s speed sensors have calculated aggregate speeds southbound from Marietta Avenue to Columbia Avenue to be around 31mph. Northbound traffic speeds on River Drive and Meadowbrook are around 34.07 and 34.09 mph. These rates are below PennDOT’s guidelines to justify radical interventions such as stop signs and/or speed bumps.

The township's proposal is to narrow the road lanes to nine feet delineated by white line painting. The lanes will be shifted to the river side of the roads to allow for a four to five feet pedestrian corridor on the other side of the road.

Crosswalks at intersections will be highlighted by painting.

Additional features will include installing reflectors in and along the white line delineation of the pedestrian corridor.

Reflective bollards will also be installed at intersections and along the dangerous curve on River Drive and the downhill sections on Jackson and Wheatland Avenues. They will be removed during the fall and winter to allow for leaf collection and snow plowing.

Questions from residents included:

1. Does this mean that all pedestrians will be walking on the same side of the road in contravention to the state law that requires pedestrians to walk against traffic? Yes, but PennDOT does recognize the special circumstances of this particular neighborhood.
2. Are these measures necessary? Drivers will continue to make stupid mistakes, and these efforts may change the special character of River Drive.
3. Pedestrian safety is of utmost importance in this neighborhood especially since a resident was severely injured recently by a speeding driver. Will Wilson Drive be monitored by the township? It is just as dangerous as River Drive.
4. Keeping children safe is a priority for families who live in School Lane Hills. Mr. Laudien acknowledged this concern and will look into proposing no parking on Wilson Drive from Ridge Road to Marietta Pike. More research is required before taking this step.
5. Jackson Drive is also narrower, and parking restrictions may work there too.
6. Will the bollards be placed all along River Drive, because that would be an eyesore? Mr. Laudien explained that the bollards will be placed primarily at intersections with additional two or three placed along the roads.
7. Why can't speed bumps be installed in the neighborhood? Mr. Laudien said the township will start with the improvements presented tonight and monitor their effectiveness going forward.
8. Why can't the speed sensors remain in permanent locations to cause drivers to slow down? Mr. Laudien explained that the sensors cost \$5,000 each and are used throughout the township to periodically research driver speeds on township roads. He believes that the proposed measures may be enough to slow drivers down and create greater safety for pedestrians in the neighborhood.
9. Wheatland Avenue and President Avenue intersection has a crosswalk, but cars do not stop for pedestrians. Mr. Laudien will investigate utilizing some of the proposed interventions at this intersection.

Residents who spoke included:

Beth Campbell, Meadowbrook Rd.; Ed Maley, River Drive; Tom Brown, Oak Lane; Dale Whitebloom, Wilson Drive; Anne Kott, Meadowbrook Rd; Josh Richards, Jackson Drive; Tyler Sweigart, River Drive; Elain McLean, Jackson Drive; Brian Green, Jackson Drive; Rich Meade, River Drive.

## **XI. PLANNING AND ZONING BUSINESS**

### **A. LTPC 187 – Hawthorne Ridge – Roadway Dedication**

*Mr. Elliott moved, seconded by Mr. Guerrero Lopez, to approve an offer of dedication for a portion of the Rights-of-Way proposed as part of the **Hawthorne Ridge** subdivision plan, namely Dante Boulevard, Malory Street, Descartes Drive, Poe Drive, Dickens Drive, Verne Road, Voltaire Boulevard, Doyle Road, Tolstoy Court, Bronte Avenue, Eliot Street, Galt Drive, Salvatore court, Baum Street, Twain Street, and extensions of both Pennshire Drive and Kentshire Drive. The motion passed.*

**B. LTPC 316 – Parikh Popeye’s Land Development Plan**

*Mr. Guerrero Lopez moved, seconded by Mr. Elliott, to approve a request from Steve Hackett, on behalf of the developer, for an extension of time, until August 11, 2025, to record the Parikh Popeye’s Land Development Plan. The motion passed.*

The request was received by the Township on April 22, 2025.

**XII. NEW BUSINESS**

**A. Resolution No. 2025-06 – Authorization for Approving Operational Support Activities for Participating Members of the Lancaster Township Fire Department**

*Mr. Elliott moved, seconded by Mr. Guerrero Lopez to approve **Resolution No. 2025-06** – Authorizing the approval of operational support activities for participating members of the Lancaster Township Fire Department. The motion passed.*

**B. Resolution No. 2025-07 –Accepting Dante Boulevard, Malory Street, Descartes Drive, Poe Drive, Dickens Drive, Verne Road, Voltaire Boulevard, Doyle Road, Tolstoy Court, Bronte Avenue, Eliot Street, Galt Drive, Salvatore Court, Baum Street, Twain Street and extensions of both Pennshire Drive and Kentshire Drive as part of the public road system of Lancaster Township**

*Mr. Guerrero Lopez moved, seconded by Mr. Elliott to approve (or deny) **Resolution No. 2025-07** accepting Dante Boulevard, Malory Street, Descartes Drive, Poe Drive, Dickens Drive, Verne Road, Voltaire Boulevard, Doyle Road, Tolstoy Court, Bronte Avenue, Eliot Street, Galt Drive, Salvatore Court, Baum Street, Twain Street, and extensions of both Pennshire Drive and Kentshire Drive as part of the public road system of Lancaster Township. The motion passed.*

**XIII. GUEST RECOGNITION AND PARTICIPATION**

**XIV. ADJOURNMENT**

There being no further business, Mr. Guerrero Lopez adjourned the meeting at 7:07 PM.

Respectfully submitted,

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William M. Laudien, Secretary