



**Mission Statement:** Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF  
COMMISSIONER MEETING  
FEBRUARY 8, 2024 at 9:00 AM**

**Attendees:** Commissioners Andrea Wright, Dan Lorentzen and Kevin Kosche, District Staff: Johnathan Dix and Melonie Grieser. Legal Counsel: Jordan Stephens, G&O: Keith Stewart, City Staff: Councilmember Gary Petershagen.

1. **CALL TO ORDER** – At 9:00 AM Commissioner Wright called the meeting to order.
2. **PUBLIC FORUM** – Non-action Items (please limit comments to 3 minutes) Commissioner Wright asked if there were any public comments or questions submitted. No questions submitted. No one in attendance. There were no public comments.
3. **AGENDA APPROVAL** – Commissioner Lorentzen moved to approve the agenda . Commissioner Kosche seconded the Motion. The Motion passed.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Commissioner Lorentzen moved to approve Consent Items A through F. Commissioner Kosche seconded the Motion. The Motion passed.

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: January 25 <sup>th</sup>		
B. Lien Placements (73)	NA	
Lien Releases (86)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$425,000.00	
Withdrawals	\$305,268.90	
D. Payroll	\$280,406.68	
E. 40 – Maintenance	\$76,693.15	11669-11703
F. 58 – Capital Expenditures	\$289,005.30	11678,11681,11704-11706

**5. NEW BUSINESS –**

- A. Pretreatment Variance Request for Happy Lemon – Johnathan Dix stated that this new establishment is at the former Kaliki’s Shave Ice shop. The new tenant is making improvements which triggers and necessitates an outside grease interceptor according to District Pretreatment regulations. The tenants are asking to install a larger grease trap instead of an outside interceptor. Based on the fixtures and menu items, District staff believes the larger trap will provide sufficient pretreatment. Staff recommends approval of the variance but suggests that if during routine quarterly FOG inspections, it is found that the larger grease trap is not providing adequate pretreatment, the applicant will be responsible for installing the required outside grease interceptor. Commissioner Lorentzen made a Motion to approve the variance will the conditions mentioned. Commissioner Kosche seconded the Motion. The Motion passed.

**6. MANAGERS’ REPORTS**

- A. Assistant General Manager – Johnathan Dix stated that 17 permits and 3 GFCs have been collected to date. The Treatment Plant flows are 3.64 MGD. Caring by Sharing is at \$30.54, but additional money was just received, and those donated funds will help three families. The Lift Station 5C Decommissioning project’s physical construction is almost complete and the overlay will be started within a couple of weeks.
7. **CITY REPORT** – No comments from the City of Lake Stevens.
8. **COMMISSIONERS’ REPORT** – Commissioners Lorentzen and Wright attended the WASWD Commissioner Workshop on January 27th, and both enjoyed the training and discussion, specifically, the Open Records Act. Commissioners thanked the staff for their hard work.
9. **EXECUTIVE SESSION** – Jordan Stephens stated that the Commission will now recess into Executive Session at 9:08 AM and excused the General Public; it is estimated the executive session will last until 9:25 AM. The purpose of the Executive Session, under RCW 42.30.110(1)(i), is to discuss potential litigation. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and no announcement will be made. At 9:25 AM, Commissioner Wright extended the executive session until 9:30 AM. At 9:30 AM, Commissioner Wright concluded the executive session.
10. **CONCLUDE** – Commissioner Lorentzen made a Motion to adjourn the Board Meeting. Commissioner Kosche seconded the Motion. The Motion passed at 9:30 AM.

Signed at a regular open public meeting this day, the 22nd of February 2024




  
 Dan Lorentzen, Secretary and Commissioner

Andrea Wright

  
 Andrea Wright, President, and Commissioner

Kevin Kosche

  
 Kevin Kosche, Commissioner

Signature:   
Kevin Kosche (Feb 22, 2024 11:15 PST)

Email: kevin.kosche@lkssd.org

Signature:   
Andrea Wright (Feb 22, 2024 16:39 PST)

Email: andrea.wright@lkssd.org











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