



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**AGENDA  
COMMISSIONER MEETING  
NOVEMBER 21, 2023 at 9:00 AM**

**IN PERSON /VIRTUAL MEETING:**

**Please join our meeting at 1106 Vernon Rd, James B Mitchell Conference Room** or join virtually via **Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

**<https://global.gotomeeting.com/join/646704685>**

**You can dial in using your phone:**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 646-704-685

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
4. **AGENDA APPROVAL**
5. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: Nov 9th		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$315,851.92	
Withdrawals	\$39,156.19	
Transfers	\$7,235.60	
D. Payroll	NA	
E. 40 – Maintenance	\$33,045.72	EFT 177
	\$110,738.00	11466 - 11495
F. 48 – SRF Principle & Interest Payment	NA	
G. 58 – Capital Expenditures	\$39,156.19	11496 - 11499
H. 60 – PWTF Principle & Interest Payment	NA	
I. Housekeeping -	NA	
J. Job descriptions (2)	NA	

**6. OLD BUSINESS**

- A. Board Authorization for GM to Execute Shoreline Const Co Contract –
- B. Board Authorization for acceptance of bond in lieu of retainage for Shoreline Construction Co

**7. NEW BUSINESS**

- A. Resolution 1056 – Revising a Portion of District’s Admin Code Updating Sewer Billing Procedures -
- B. Board Authorization for GM to Execute the Snohomish County Human Services Department Water and Wastewater Contractor Agreement (LIHWAP) -

**8. MANAGERS’ REPORTS**

- A. General Manager
- B. Assistant General Manager

- 9. CITY REPORT
- 10. COMMISSIONERS' REPORT
- 11. EXECUTIVE SESSION
  
- 12. CONCLUDE

**NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions**

**\*\*PLEASE NOTE:** The Lake Stevens Sewer District will accept verbal citizen comments during the regular meetings in-person or virtually. Citizen comments submitted prior to the meeting to [management@lkssd.org](mailto:management@lkssd.org) will be addressed during the public comment period.