



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**AGENDA
COMMISSIONER MEETING
OCTOBER 26, 2023 at 9:00 AM**

IN PERSON /VIRTUAL MEETING:

Please join our meeting at 1106 Vernon Rd, James B Mitchell Conference Room or join virtually via **Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

<https://global.gotomeeting.com/join/646704685>

You can dial in using your phone:

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

Access Code: 646-704-685

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
4. **AGENDA APPROVAL**
5. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	AMOUNT	CHECK #'s
A. Minutes: Oct 12 th		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$563,611.54	
Withdrawals	\$1,711,081.02	
Transfers	\$1,677,408.01	
D. Payroll	NA	
E. 40 – Maintenance	\$32,283.06	EFT 176
	\$120,449.95	11398 - 11420
F. 48 – SRF Principle & Interest Payment	NA	
G. 58 – Capital Expenditures	\$37,556.02	11421 - 11424
H. 60 – PWTF Principle & Interest Payment	NA	
I. Housekeeping – void and reissued check	\$35.27	11171 to 11397
J. Job Descriptions (28)	NA	

6. OLD BUSINESS

- A. Sparman Annexation BRB Final Acceptance –
- B. Resolution No 1055 Final Acceptance of Sparman Annexation –

7. NEW BUSINESS

- A. Discussion: Amending billing procedures for newly established accounts (District Code [9.10.060](#)) –

8. MANAGERS' REPORTS

- A. General Manager
- B. Assistant General Manager

9. CITY REPORT

10. COMMISSIONERS' REPORT

11. EXECUTIVE SESSION

12. CONCLUDE

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions

****PLEASE NOTE:** The Lake Stevens Sewer District will accept verbal citizen comments during the regular meetings in-person or virtually. Citizen comments submitted prior to the meeting to management@lkssd.org will be addressed during the public comment period.