



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF
COMMISSIONER MEETING
SEPTEMBER 28, 2023, at 9:00 AM**

Attendees: Commissioners Andrea Wright, Dan Lorentzen and Kevin Kosche, District Staff: Mariah Low and Melonie Grieser. Legal Counsel: Jordan Stephens, G&O: Keith Stewart, City Staff: Gene Brazel.

1. **CALL TO ORDER** – At 9:00 AM Commissioner Kosche called the meeting to order.
2. **PUBLIC FORUM** – Non-action Items (please limit comments to 3 minutes) Commissioner Kosche asked if there were any public comments or questions submitted. No questions submitted. No one in attendance. There were no public comments.
3. **AGENDA APPROVAL** – Commissioner Lorentzen moved to approve the agenda as submitted. Commissioner Wright seconded the Motion. The Motion passed.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Commissioner Lorentzen moved to approve Consent Items A through I. Commissioner Wright seconded the Motion. The Motion passed.

	AMOUNT	CHECK #'s
A. Minutes: Sept 14 th		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$762,744.11	
Withdrawals	\$17,442.32	
Transfers	\$6,136.55	
D. Payroll	NA	
E. 40 – Maintenance	\$84,706.62	11314 – 11344
F. 48 – SRF Principle & Interest Payment	NA	
G. 58 – Capital Expenditures	\$17,442.32	11345 – 11346
H. 60 – PWTF Principle & Interest Payment	NA	
I. Housekeeping – void and reissued check	\$17.67	11105 to 11313

5. OLD BUSINESS –

- A. None

6. NEW BUSINESS –

- A. Tomlinson Variance Request – Code does not allow for RV hook-ups; this property currently has an RV hooked into the sewer system. He would like to keep the RV hooked up; he rents the

house on the property. If not approved, he would need to cap the side sewer and we would need to inspect that capping. If approving this would be setting a new precedence. This property would be a temporary hookup. Commissioner Lorentzen would like to hear from the applicant to discuss more. Without a conversation he would not recommend approving the variance. The property is currently listed with an RV hookup. Commissioner Wright made a Motion to deny the variance. Commissioner Lorentzen seconded the Motion. The Motion was denied.

- B. Resolution No 1054 – Code Amendments – Staff recommended for approval. Commissioner Lorentzen made a Motion to approve the Resolution. Commissioner Wright seconded the Motion. The Motion passed.

7. MANAGERS' REPORTS

- A. General Manager – Mariah Low stated that the daily Plant flows are 2.532 MGD. 66.07 GFCs paid to date and 109 permits sold.

- B. Assistant General Manager – Not present.

- 8. CITY REPORT** – Gene Brazel stated that the City has business as usual. Fentanyl, Meth and Opiate crisis presentation at Cavelero Mid-High at 6:30.

- 9. COMMISSIONERS' REPORT** – Commissioner Lorentzen stated that he attended the WASWD Fall Conference with Commissioner Wright and Mariah Low. Commissioner Wright is working on the commissioner's accreditation and learned a great deal. Commissioner Kosche stated that he was very happy that staff and crew are working on policies and keeping them up to date and current. He also appreciates the City and District staff working on the early merger of the two entities. The progress being made is excellent.

- 10. EXECUTIVE SESSION** – Jordan Stephens stated the Commission will now recess into Executive Session at 9:15 AM and excused the General Public; it is estimated the executive session will last until 9:35 AM. The purpose of the Executive Session, under RCW 42.30.110(1)(c) and (g), is to discuss real estate sale or leasing and to performance of a public employee. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and no announcement will be made. At 9:35 AM, Commissioner Kosche closed the executive session.

- 11. CONCLUDE** – Commissioner Wright made a Motion to adjourn the Board Meeting. Commissioner Lorentzen seconded the Motion. The Motion passed at 9:35 AM.

Signed at a regular open public meeting this 12th day of October 2023





Dan Lorentzen, Commissioner

Andrea Wright

Andrea Wright, Secretary and Commissioner

Kevin Kosche

Kevin Kosche, President, and Commissioner

Signature:  (Oct 12, 2023 21:28 PDT)

Email: kevin.kosche@lkssd.org

Signature:  (Oct 13, 2023 11:54 PDT)

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Final Audit Report

2023-10-13

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Signed at a regular open public meeting this 12th day of October 2023



Dan Lorentzen, Commissioner

Andrea Wright, Secretary and Commissioner

Kevin Kosche, President, and Commissioner