



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF
COMMISSIONER MEETING
AUGUST 10, 2023, at 9:00 AM**

Attendees: Commissioners Kevin Kosche, Dan Lorentzen and Andrea Wright, District Staff: Mariah Low and Melonie Grieser, District Engineer: Keith Stewart, G&O, Legal Counsel: Jordan Stephens, City of Lake Stevens: Gene Brazel, City Administrator

1. **CALL TO ORDER** – At 9:00 AM Commissioner Kosche called the meeting to order.
2. **PUBLIC FORUM** – Non-action Items (please limit comments to 3 minutes) Commissioner Kosche asked if there were any public comments or questions submitted. Parag Garg was in attendance asking the Commissioners to consider refunding monthly rates paid for a structure on his property that was once considered an ADU. Commissioner Kosche told Mr. Garg that Johnathan Dix and Mariah Low would reach out to him about the request. No further comments.
3. **AGENDA APPROVAL** – Commissioner Wright moved to approve the agenda as submitted. Commissioner Lorentzen seconded the Motion. The Motion passed.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) –Commissioner Wright moved to approve Consent Items A through J, with item B for lien placements corrected from 61 to 62. Commissioner Lorentzen seconded the Motion. The Motion passed.

	AMOUNT	CHECK #'s
A. Minutes: July 27th		
B. Lien Placements (62)	NA	
Lien Releases (49)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$522,348.73	
Withdrawals	NA	
Transfers	NA	
D. Payroll	\$259,235.91	
E. 40 – Maintenance	\$172,865.66	11166-11214
F. 48 – SRF Principle & Interest Payment	NA	
G. 50 – City of Lake Stevens Bond Payment	NA	
H. 58 – Capital Expenditures	\$25,877.16	11215
I. 60 – PWTF Principle & Interest Payment	NA	
J. Housekeeping –	NA	

5. **OLD BUSINESS** – None

6. NEW BUSINESS –

- A. Resolution No 1052 Authorizing the Sale or Trade-in of Surplus Personal Property –Resolution No 1052 is for the trade-in or sale of the existing forklift at the Treatment Plant. The surplus item will be advertised for two consecutive weeks in the paper and a silent bid will be held prior to trade-in. Commissioner Lorentzen made a Motion to approve Resolution No 1052. Commissioner Wright seconded the Motion. The Motion passed.

7. MANAGERS' REPORTS

- A. General Manager – Mariah Low stated that Caring by Sharing has a total of \$101 which will help one family. The plant flows are 2.37 MGD, total TIN year to date is 62,548 pounds which is 49% of the District's annual limit. GFCs collected year to date is 66.3 and 103 permits have been issued. Centennial Short Plat will have a pre-construction meeting next Friday, this project will benefit the City's Public Works building's future sewer connection. The Hisey project will start construction later this month and will include a new lift station. The next Thursday regular meeting on August 24th has been moved to Tuesday the 22nd due to no quorum on the original scheduled meeting date.

- B. Assistant General Manager – Johnathan Dix was not in attendance.

8. CITY REPORT – Gene Brazel stated Sunset Beach is under construction. The City is also working on closing out the Costco project and all items that need acceptance.

9. COMMISSIONERS' REPORT – Commissioner Lorentzen stated that Aquafest participation was wonderful, and all had a great time. He would like to encourage his fellow commissioners to attend the upcoming WASWD conference. Commissioner Wright agreed about Aquafest and thanked the volunteers of the community for putting the event together. She will also be attending the WASWD Fall Conference in September. Commissioner Kosche will not be able to attend the conference.

10. EXECUTIVE SESSION – Jordan Stephens stated the Commission will now recess into Executive Session at 9:12 AM and excused the General Public; it is estimated the executive session will last until 9:20 AM. The purpose of the Executive Session, under RCW 42.30.110(1)(i), is to discuss pending litigation. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and no announcement will be made. Commissioner Kosche closed the executive session at 9:20 AM.

11. CONCLUDE – Commissioner Lorentzen made a Motion to adjourn the Board Meeting. Commissioner Wright seconded the Motion. The Motion passed at 9:20 AM.

Signed at a regular open public meeting this August 22nd day of 2023.



Dan Lorentzen

Dan Lorentzen, Commissioner



Andrea Wright, Secretary and Commissioner



Kevin Kosche, President and Commissioner

Signature: Dan Lorentzen
Dan Lorentzen (Aug 22, 2023 18:59 GMT+1)
Email: dss1911@yahoo.com







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Final Audit Report

2023-08-22

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