



**LAKE STEVENS
SEWER DISTRICT**
Serving You Since 1957

1106 Vernon Road, Suite A
Lake Stevens, WA 98258
(425) 334-8588 Fax (425) 335-5947
Website: www.lkstevenssewer.org

Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**AGENDA
COMMISSIONER MEETING
JULY 27, 2023 at 9:00 AM**

IN PERSON /VIRTUAL MEETING:

Please join our meeting at 1106 Vernon Rd, James B Mitchell Conference Room or join virtually via **Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

<https://global.gotomeeting.com/join/646704685>

You can dial in using your phone:

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

Access Code: 646-704-685

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
- 4. AGENDA APPROVAL**
- 5. CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

| | AMOUNT | CHECK #'s |
|---|----------------|------------------|
| A. Minutes: July 13 & 21, 2023 | | |
| B. Lien Placements (0) | NA | |
| Lien Releases (0) | NA | |
| Lien Foreclosure Lawsuit (0) | NA | |
| C. Investments | \$2,250,009.45 | |
| Withdrawals | \$1,614,387.16 | |
| Transfers | \$1,588,860.89 | |
| D. Payroll | NA | |
| E. 40 – Maintenance | \$33,478.48 | EFT 173 |
| | \$91,363.60 | 11131 - 11160 |
| F. 48 – SRF Principle & Interest Payment | NA | |
| G. 58 – Capital Expenditures | \$31,545.16 | 11161 - 11165 |
| H. 60 – PWTF Principle & Interest Payment | NA | |
| I. Housekeeping - | NA | |

6. OLD BUSINESS - None

7. NEW BUSINESS

- A. FEMA HMGP Grant Program Resolution Designating Applicant Agent
- B. 10719 Lake View Dr. Variance Request Application
- C. 1st Quarter Financial Review
- D. Lift Station 7 Generator Replacement Project – Approve Pay Request No. 1 with Change Order
- E. Lift Station 7 Generator Replacement Project – Physical Completion Acceptance

8. MANAGERS' REPORTS

- A. General Manager
- B. Assistant General Manager

9. CITY REPORT

10. COMMISSIONERS' REPORT

11. EXECUTIVE SESSION

12. CONCLUDE

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions

****PLEASE NOTE:** The Lake Stevens Sewer District will accept verbal citizen comments during the regular meetings in-person or virtually. Citizen comments submitted prior to the meeting to management@lkssd.org will be addressed during the public comment period.



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**MINUTES OF
COMMISSIONER MEETING
JULY 13, 2023, at 9:00 AM**

Attendees: Commissioners Dan Lorentzen, Andrea Wright and Kevin Kosche, District Staff: Mariah Low and Johnathan Dix, District Engineer: Keith Stewart, G&O, Legal Counsel: Jordan Stephens, City of Lake Stevens: Gary Petershagen, City Councilmember

- 1. CALL TO ORDER** – At 9:00 AM Commissioner Kosche called the meeting to order.
- 2. PUBLIC FORUM** – Non-action Items (please limit comments to 3 minutes) Commissioner Kosche asked if there were any public comments or questions submitted. City Councilmember Gary Petershagen was in attendance and asked the District staff if there was any damage or incidents during the 4th of July holiday. The City had several issues, specifically at the local parks. The District had no out of the ordinary issues. Patrick McCourt was in attendance and wanted an update for the Lift Station 2C upgrade, force main and gravity line projects. The LS 2C project directly affects the development project he is involved with. Johnathan Dix stated that the City has two of the three permits ready for this project and the District should be able proceed with the bid advertising very soon.
- 3. AGENDA APPROVAL** – Commissioner Lorentzen moved to approve the agenda as submitted. Commissioner Wright seconded the Motion. The Motion passed.
- 4. Sparman Annexation Public Hearing** – Commissioner Kosche opened the public hearing for comments. There were no comments. Commissioner Kosche closed the public hearing.
- 5. CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Mariah Low stated that there was a correction to the payroll total, item D, which should be \$256,811.82. Commissioner Lorentzen moved to approve Consent Items A through J with item D correction. Commissioner Wright seconded the Motion. The Motion passed.

| | AMOUNT | CHECK #'s |
|--|---------------|------------------|
| A. Minutes: Jun 21st & 22nd | | |
| B. Lien Placements (64) | NA | |
| Lien Releases (67) | NA | |
| Lien Foreclosure Lawsuit (0) | NA | |
| C. Investments | \$743,000.00 | |
| Withdrawals | \$135,863.51 | |
| Transfers | NA | |
| D. Payroll | \$256,811.82 | |
| E. 40 – Maintenance | \$172,865.66 | 11074-11127 |
| F. 48 – SRF Principle & Interest Payment | \$135,201.29 | 11128 |
| G. 58 – Capital Expenditures | \$662.22 | 11129-11130 |

| | | |
|---|-----------|-------|
| I. 60 – PWTF Principle & Interest Payment | NA | |
| J. Housekeeping – Voided Check | \$2724.50 | 10889 |

6. OLD BUSINESS –

- A. Batcheldor DEA Second Addendum – This second addendum modifies the language regarding Fagerlie because originally the sewer would flow partially through the Fagerlie project. The applicant for this DEA wants to exclusively have sewer flow through the Hisey project. Commissioner Lorentzen made a Motion to approve the DEA second Addendum. Commissioner Wright seconded the Motion. The Motion passed.
- B. Resolution No 1051 Sparman Annexation BRB – Johnathan Dix stated that this Resolution marks the end of the comment period for the annexation and needs Commissioner approval for the Annexation packet to go before the Boundary Review Board. The resolution has been reviewed by legal and recommended by staff for approval. Commissioner Lorentzen made a Motion to approve Resolution No 1051. Commissioner Wright seconded the Motion. The Motion passed.

7. NEW BUSINESS –

- A. WWTP Forklift (\$39,488.17) & Field Polaris Ranger (\$22,956.79) Purchase – Johnathan Dix stated that the Plant Forklift would replace the existing 1-ton limit forklift. The plant has increasing need for a 3-ton lifting capacity. The existing forklift will be surplus. The Polaris Ranger is needed for the Collection team for easement maintenance. There are several easements that do not allow vehicle access making it difficult for staff to maintain them. Staff recommends approval. Discussion ensued. Commissioner Lorentzen made a Motion to approve the purchase of both the forklift and the Polaris Ranger. Commissioner Wright seconded the Motion. The Motion passed.

8. MANAGERS' REPORTS

- A. General Manager – Mariah Low stated that Caring by Sharing has a total of \$318.94 which will help two District families. The plant flows are 2.47 MGD, total TIN year to date is 50,905 pounds which is 40% of the District's annual limit, and the lab reaccreditation application has been submitted to the Department of Ecology.
- B. Assistant General Manager – Johnathan Dix shared that the District has collected 45.07 GFCs and issued 97 permits year to date. Lift Station 2C projects have two of the permits approved and the third should be complete very soon. District engineers are finishing up comments for City permits on 2C, 4C and 6C lift station upgrades. RFQ for engineering services deadline is today and review and possible interviews should follow soon.

- 9. **CITY REPORT** – Gary Petershagen stated that 191 incidents have been reported to the City for local lake parks year to date. It has been very challenging.

10. COMMISSIONERS' REPORT – Commissioner Lorentzen stated that WASWD Section III meeting was held this week and WASWD is working on the annual budget. Commissioner Wright wanted to thank both the District and City staffs for the combined work on current projects. Commissioner Kosche restated the District's mission statement and that he keeps it in mind when making decisions for the District.

11. EXECUTIVE SESSION – Jordan Stephens stated the Commission will now recess into Executive Session at 9:25 AM and excused the General Public; it is estimated the executive session will last until 9:30 AM. The purpose of the Executive Session, under RCW 42.30.110(1)(i), is to discuss pending litigation. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and no announcement will be made. At 9:30 AM, Commissioner Kosche extended the executive session until 9:35 AM. Commissioner Kosche closed the executive session at 9:35 AM.

12. CONCLUDE – Commissioner Lorentzen made a Motion to adjourn the Board Meeting. Commissioner Wright seconded the Motion. The Motion passed at 9:35 AM.

Note: The conclusion of the executive session and adjournment was not included in the video recording due to technical difficulties with GoToMeeting

Signed at a regular open public meeting this 27th day of July 2023.

Dan Lorentzen, Commissioner

Andrea Wright, Secretary and Commissioner

Kevin Kosche, President and Commissioner



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**MINUTES OF
SPECIAL MEETING
BOARD OF COMMISSIONERS
JULY 21, 2023, at 9:00 AM**

**By Remote Participation via GoToMeeting.com and in person at
1106 Vernon Rd, Lake Stevens, WA 98258**

Attendees: Commissioners Dan Lorentzen, Andrea Wright and Kevin Kosche, Legal Counsel:
Jordan Stephens

- 1. CALL TO ORDER** – At 9:00 AM Commissioner Kosche called the meeting to order.
- 2. EXECUTIVE SESSION** – Jordan Stephens stated the Commission will now recess into Executive Session at 9:00 AM and excused the General Public; it is estimated the executive session will last until 9:30 AM. The purpose of the Executive Session, under RCW 42.30.110(1)(g), is to review performance of a public employee. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and no announcement will be made. At 9:30 AM, Commissioner Kosche extended the executive session until 9:45 AM. Commissioner Kosche closed the executive session at 9:45 AM.
- 3. CONCLUDE** – Commissioner Lorentzen made a Motion to adjourn the Board Meeting. Commissioner Wright seconded the Motion. The Motion passed at 9:45 AM.

Signed at a regular open public meeting this 27th day of July 2023.

Dan Lorentzen, Commissioner

Andrea Wright, Secretary and Commissioner

Kevin Kosche, President and Commissioner

Resolution Designating Applicant Agent

For the state of Washington Hazard Mitigation Grant Program Sub-Application and Grant:

BE IT RESOLVED THAT

Mariah Low, GM

—
(Print Name and Title)

OR HIS/HER ALTERNATE

Johnathan Dix, AGM

—
(Print Name and Title)

Is hereby authorized to execute for and on behalf of The Lake Stevens Sewer District a local government entity, state agency, special purpose district, federally recognized tribe or private nonprofit organization established under the laws of the state of Washington, this application, grant agreement, and payment requests to be filed with the Military Department, Emergency Management Division, for the purpose of obtaining and administering certain state and federal financial assistance under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Act of 1988, P.L. 93-288, as amended.

THAT Lake Stevens Sewer District hereby authorizes its agent to provide to the Washington Military Department, Emergency Management Division assurances and agreements required for all matters concerning such non-disaster mitigation.

Passed and approved this _____ day of 7, 2023

Signature

Kevin Kosche, Board Commissioner & President

Print Name and Title

*Note: Applicant agent designation is made by a mayor, county executive or governing board. An individual cannot designate himself/herself as the Applicant Agent.



LAKE STEVENS
SEWER DISTRICT

Submit to:
Lake Stevens Sewer District
1106 Vernon Road, Suite A
Lake Stevens, WA 98258
(425)334-8588 Fax (425)335-5947

DEVELOPER STANDARDS VARIANCE REQUEST

Project Name: DUBIN RESIDENTIAL HOMES

Property Tax Account Number(s)

00385500500601 00385500500602

Project Address 10719 LAKE VIEW DR.
LAKE STEVENS

Applicant MAC ENGINEERING Phone (360) 652-5820 Email ELDEN@MAC
ELDEN D. MCALL, PE ENGINEERING.NET

Description of the variance request

SEE ATTACHED

Applicable section of standards or code

Justification (Attach additional information as necessary)

District Approval Signatures (For Office Use Only)

| | | |
|---|--|-------------------------|
| Staff Recommendation: Staff recommends approval with conditions | <input type="checkbox"/> Approved <input type="checkbox"/> Denied | Signature: Date: |
| Conditions of Approval: Applicant must provide District a copy of the recorded Common Sewer Easement before permit issued. Each lot will require individual 750gal pump tank and alarm system. Can share transition vault. | | |

REQUEST APPROVAL TO INSTALL A PRIVATE PUMP SYSTEM ON PARCEL # 00385500500601, TO BE USED BY SAID PARCEL ALONG WITH PARCEL 00385500500602. THE NEIGHBOR HAS BEEN CONTACTED AND HAS AGREED TO PROVIDING MR. DUBIN A 8' WIDE COMMON SEWER EASEMENT ALONG THE SOUTHERN SIDE OF THEIR PARCEL (SEE ATTACHED SITE PLAN). THE PRIVATE SANITARY PUMP SYSTEM WILL BE DESIGNED AND CONSTRUCTED TO THE STANDARDS REQUIRED PER ATTACHED MEMORANDUM DATED MAY 21, 2003.

NOTE: BASED ON LSSD WEBSITE THE EXIST SSMH (703) IS LOCATED UP HILL WITH A RISE OF $\pm 20'$ AND A DISTANCE OF $\pm 150'$.

PROPOSED CONNECTION TO SSMH (703) IS AN INSIDE DROP PER STANDARD PLAN S-10.

MEMORANDUM

TO: Darwin Smith
Rick Lewellen

DATE: May 21, 2003

FR: Lon Corley

RE: Private Sanitary Pump Systems

1. **Conditional Use Only** - Only plumbing units unable to be served by gravity flow shall be routed by pump service - revision to Reg. 62 and engineering specifications.
2. **Plans for Pumping Systems** (including route, locations, plan format, scale drawings and system details) must be submitted for approval before construction is started, together with all approved easements (if applicable).
3. **Pump Unit Holding Capacity** shall be a minimum of 750 gallons for a 3-bedroom single family residence and 1,000 gallons minimum for a duplex with a minimum of 300 gallons capacity above the high well level alarm. (See example - 1,000 gallon tank).
4. **Control System** will consist of on and off floats - or single float to provide start and stop, high level alarm float and a redundant off float.
5. **Discharge Forcemain** will be a minimum of 2" diameter schedule 80 PVC pipe with a check valve and isolation valve (2" ball or gate) with access as required for maintenance and service.
6. **Discharge to the Gravity System** will be in a channeled transition vault Type II area drain 24" in diameter with a minimum of 2 ft. of ground cover above the force main of the vault and a maximum of a 10% drop across the vault to the gravity line (see example). The cover will be a lock down cast iron (sewer) cover.
7. **Holding Tank** shall be vented, according to local plumbing codes.

EXAMPLE FOR 1,000 GALLON TANK:

| | |
|---------------|--------------------|
| High Alarm | 36" at 710.49 gal. |
| Pump On | 24" at 473.66 gal. |
| Pump Off | 12" at 236.83 gal. |
| Redundant Off | 6" at 118.42 gal. |

PUMP RANGE:

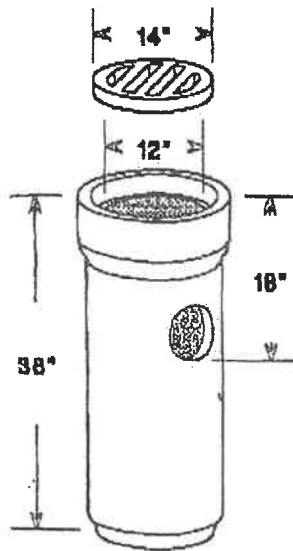
On & Off at 12" of run - 6.77 min. @ 35 gpm = 236.83 gal.
~~On & Off at 8" of run - 4.51 min. @ 35 gpm = 158 gal.~~



CONCRETE
PRODUCTS

TYPE II AREA DRAIN

19604 - 67th Ave NE Arlington, Wa. 98223 Telephone (360) 435-5531 Fax (360) 435-8575



Conform to:

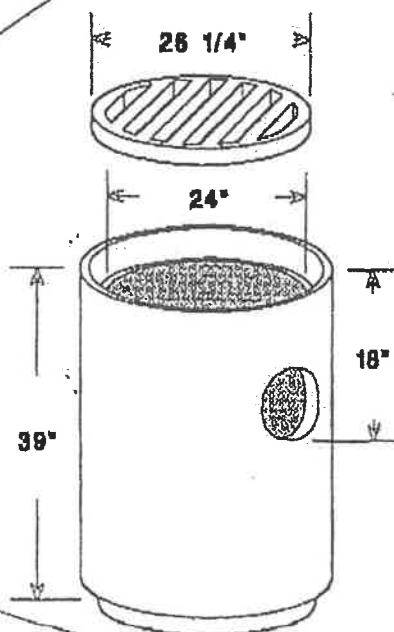
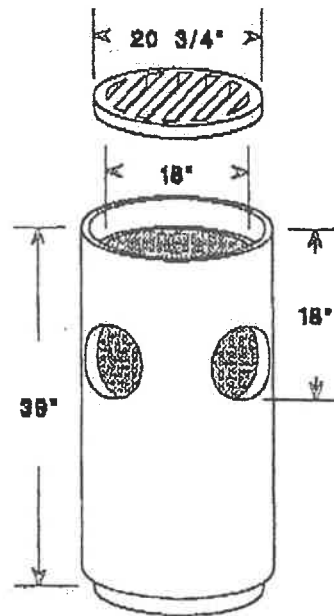
* APWA Standard Plan No. 88

12" Area Drain

- * Weight 380 lbs.
- * One 6" knockout provided for pipe entry.
- * For use with 14" C.I. grate.

18" Area Drain

- * Weight 630 lbs.
- * Four 6" knockouts provided for pipe entry.
- * For use with 20 3/4" C.I. Grate.
- * 6" and 12" risers available.

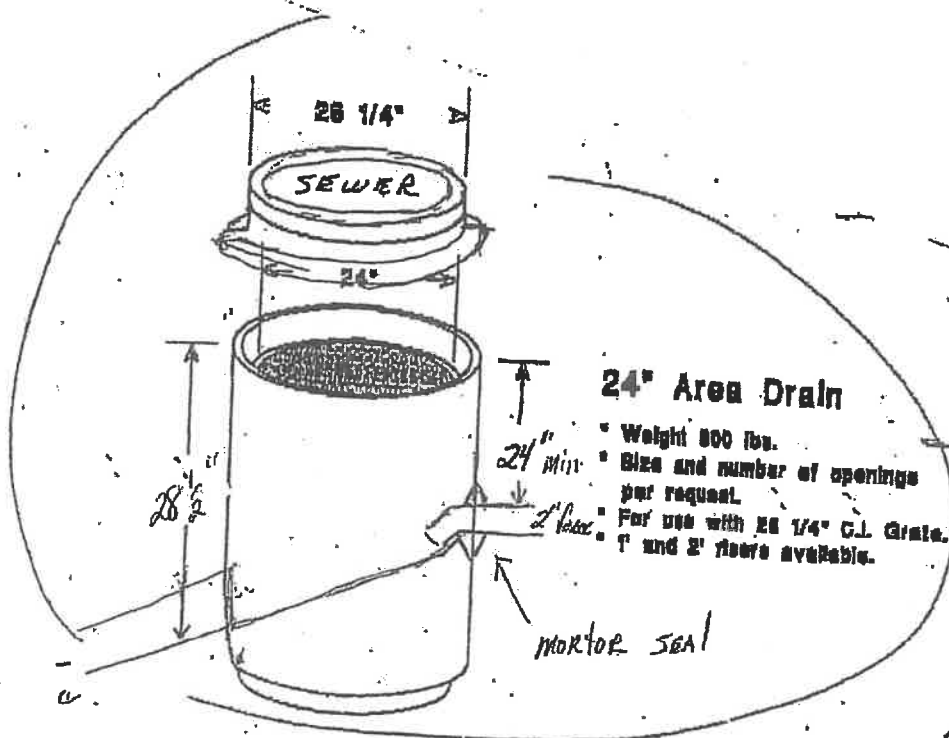
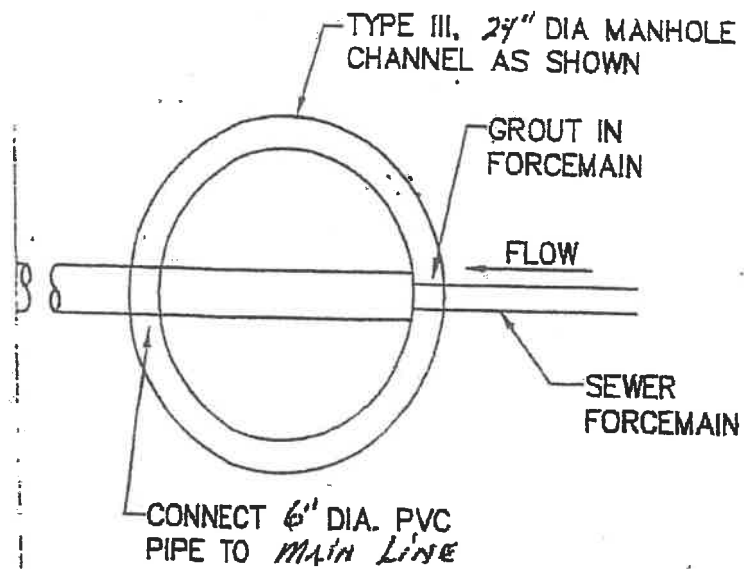


24" Area Drain

- * Weight 800 lbs.
- * Size and number of openings per request.
- * For use with 26 1/4" C.I. Grate.
- * 1' and 2' risers available.

*Modified
w/ Bottom
of Cast iron
sewer cover.*

*Gravity from this to
sewer.*



*Modified
w/ Bottom
Cast iron
sewer cover.*

Gravity from this to Main

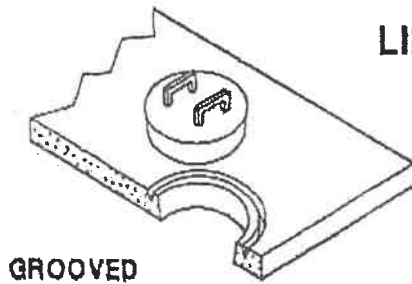


CONCRETE
PRODUCTS

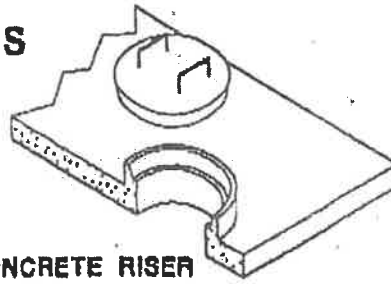
PUMP TANKS

19604 - 67th Ave NE Arlington, Wa. 98223 Telephone (360) 435-5531 Fax (360) 435-8575

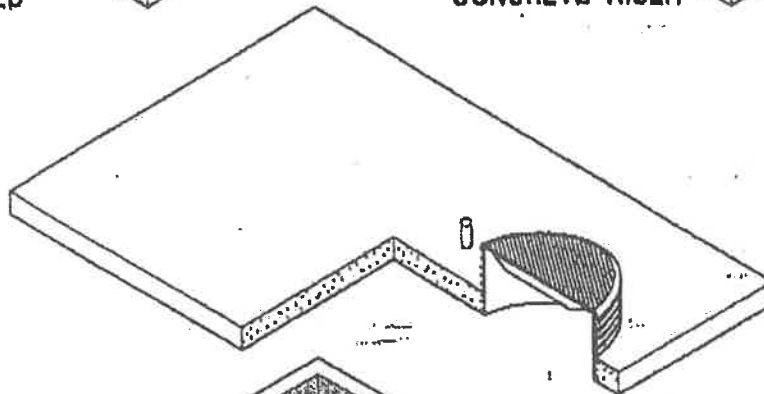
LID OPTIONS



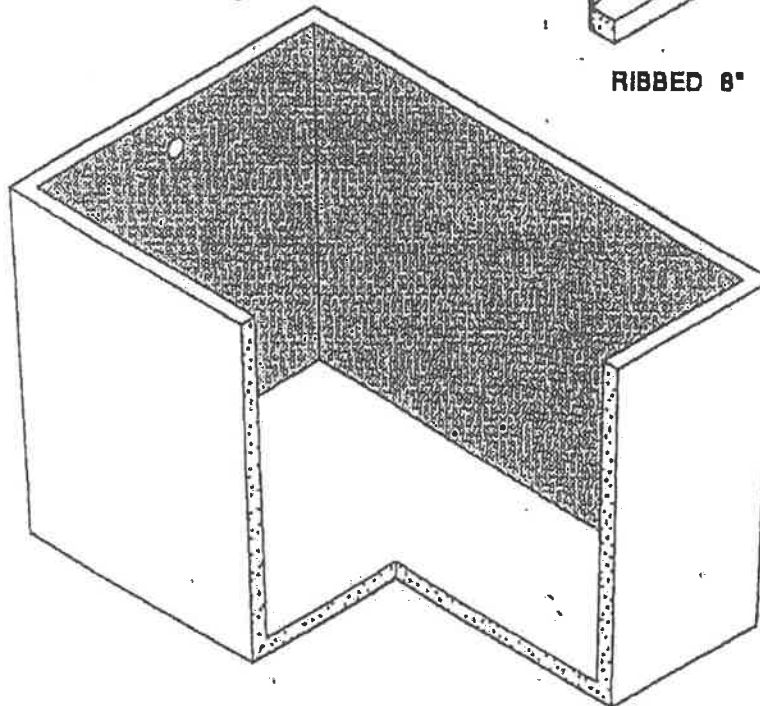
GROOVED



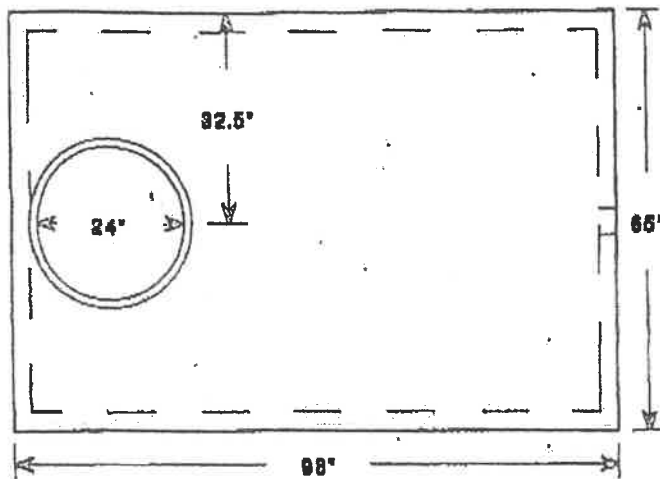
CONCRETE RISER



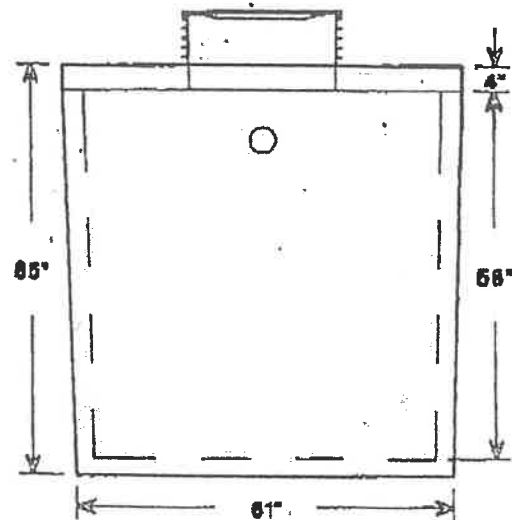
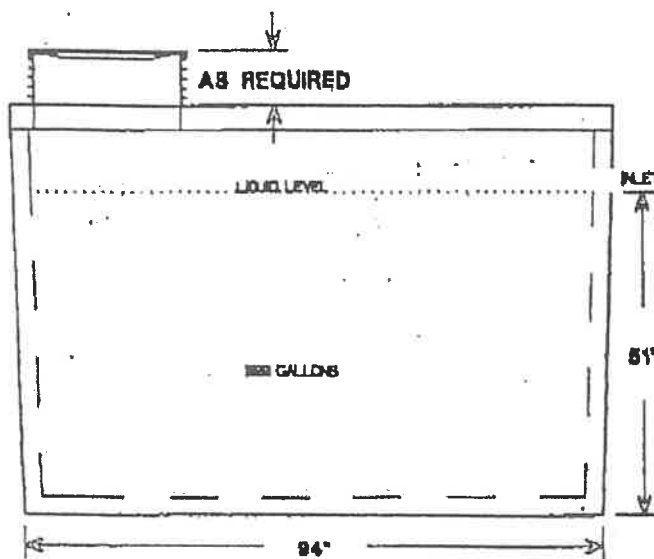
RIBBED 8" & 12"



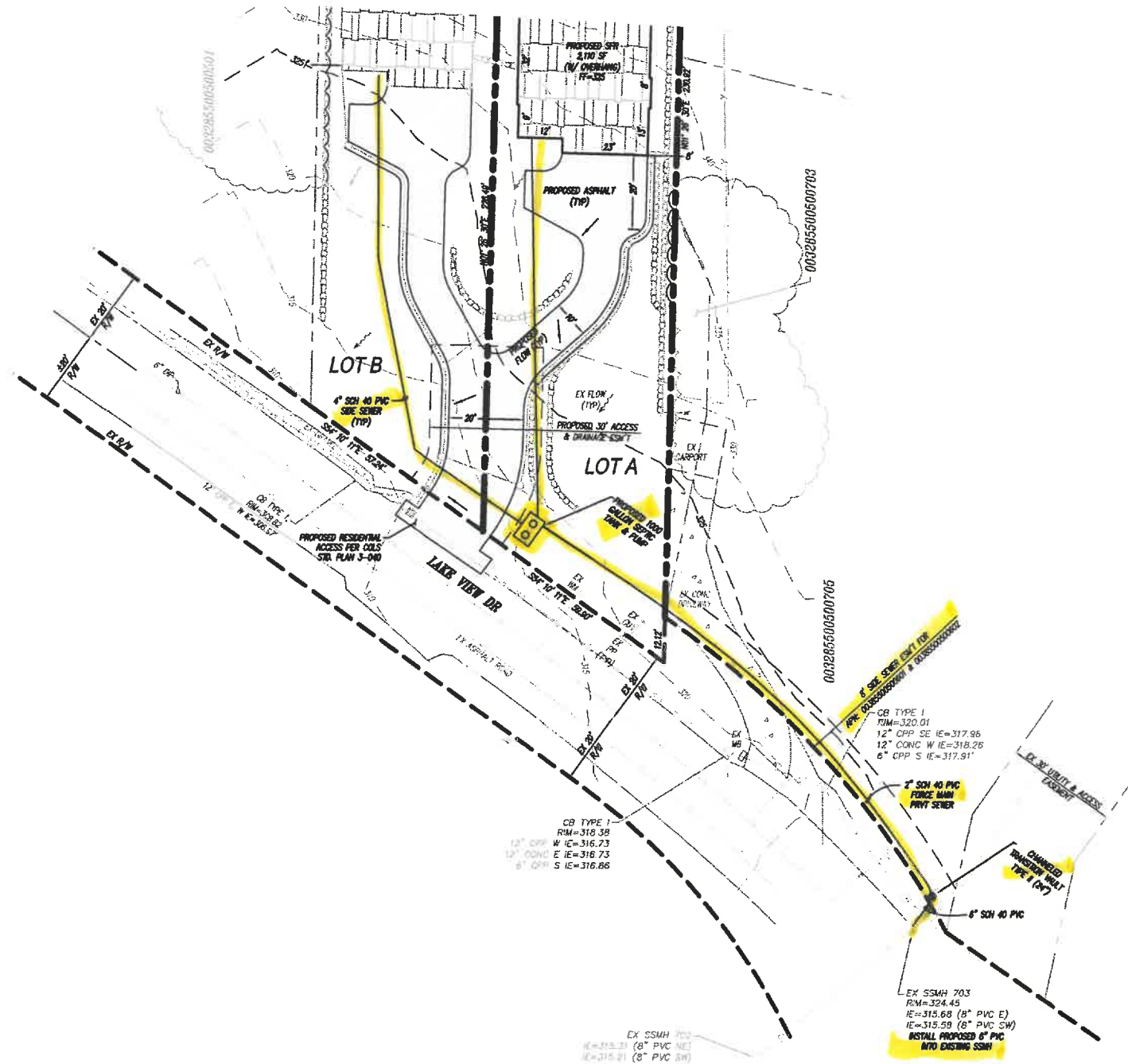
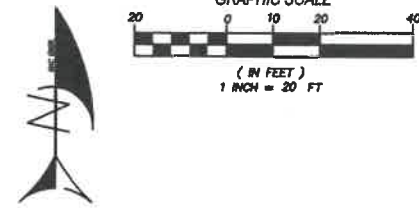
NO BAFFLES



- * CONCRETE: 28 DAY COMPRESSIVE STRENGTH 10'-4000 psi
- * REBAR: #4 ASTM A-615 GRADE 60
- * DL-18" EARTH COVER
- * LL-25 SNOW
- * SOILS-2000 psf
- * WATER PRESSURE: 62.4 psi
- * FLEXIBLE PIPE ADAPTER: PRESS-SEAL 4" CAST-A-SEAL
- * JOINT MATERIAL: MEETS FEDERAL SPECS. SS-S-00210, ASHTO M-1988 AND ASTM C900
- * RISERS AS REQUIRED



| | WIDTH | LENGTH | HEIGHT | INLET |
|-------------|----------|--------|--------|-------|
| 500 GALLON | 54" | 54" | 55" | 52" |
| 750 GALLON | 55" | 73" | 55" | 52" |
| 1000 GALLON | AS SHOWN | | | |
| 1250 GALLON | 65" | 98" | 77" | 62" |
| 1750 GALLON | 72" | 114" | 82" | 67" |



ABBREVIATIONS TABLE

| | | | |
|-------|-----------------------|--------|-----------------------|
| (A/P) | ANGLE POINT | (M/S) | MIN CRANK SPACE BLYK |
| (B) | BOTTOM OF CURB-F/A | (P) | POINT OF CURVATURE |
| (B/W) | BOTTOM OF WALL | (P/I) | POINT OF INTERSECTION |
| (B/W) | BLOWOFF | (P/L) | PROPERTY LINE |
| (B/W) | BREAK/GRADE BREAK | (P/P) | POWER/UTILITY POLE |
| (B/W) | CATCH BASIN | (P/T) | POINT OF TANGENCY |
| (B/W) | COLLECTION BOX UNITS | (P/W) | PAVEMENT |
| (B/W) | CULVERT END | (R) | R/W ELEVATION |
| (B/W) | CUTTER LINE | (S) | STORM DRAIN |
| (B/W) | CLEANOUT | (S/L) | SOLID LOADING LID |
| (B/W) | CR. SURF. BASE COURSE | (S/S) | SANITARY SEWER |
| (B/W) | CR. SURF. TOP COURSE | (S/M) | SEWER MANHOLE |
| (B/W) | CURB | (S/R) | STRUCTURE |
| (B/W) | DUCTILE IRON PIPE | (T) | TO BE REMOVED |
| (B/W) | DRAINAGE | (T/C) | TOP OF CURB |
| (B/W) | ELEVATION | (T/CB) | TWO CURB BUILT |
| (B/W) | EDGE OF ASPHALT | (T/CB) | TOP OF BANK |
| (B/W) | EDGE OF GRAVEL | (T/CB) | TOP OF WALL |
| (B/W) | EASEMENT | (T/CB) | TYPICAL |
| (B/W) | EXISTING | (T/CB) | TYPE 1 CB |
| (B/W) | CUTTER LINE OF CURB | (T/CB) | TYPE 1 CB |
| (B/W) | GRAVEL | (T/CB) | TYPE 1 CB |
| (B/W) | GRANITE | (T/CB) | TYPE 1 CB |
| (B/W) | FIRE HYDRANT | (T/CB) | TYPE 1 CB |
| (B/W) | FLOW LINE | (T/CB) | TYPE 1 CB |
| (B/W) | FACE OF CURB | (T/CB) | TYPE 1 CB |
| (B/W) | INVERT ELEVATION | (T/CB) | TYPE 1 CB |
| (B/W) | INTERSECTION | (T/CB) | TYPE 1 CB |
| (B/W) | LOT LINE | (T/CB) | TYPE 1 CB |
| (B/W) | MANHOLE | (T/CB) | TYPE 1 CB |

LEGEND

| EXISTING | DESCRIPTION | PROPOSED |
|----------|---------------------------|----------|
| | STORM DRAIN (T-1) | |
| | STORM DRAIN (T-2) | |
| | STORM DRAIN SERVICE STUB | |
| | SAN. SEWER MANHOLE | |
| | SAN. SEWER CLEAN OUT | |
| | SAN. SEWER STUB | |
| | BLOW-OFF (BO) | |
| | WATER SERVICE (WS) | |
| | WATER VALVE (WV) | |
| | WELL | |
| | FIRE HYDRANT | |
| | UTILITY POLE (PP, UP) | |
| | TREE | |
| | SHRUB | |
| | PAVEMENT (EDA) | |
| | CONCRETE (EDC) | |
| | GRAVEL (EDG) | |
| | BUILD SETBACK LINE (BSBL) | |
| | PROPERTY LINE (P/L) | |
| | RIGHT OF WAY (R/W) | |
| | CENTER (C/L) LINE | |
| | FENCE LINE | |
| | DRAINAGE FLOW PATTERNS | |
| | SECTION CORNER | |
| | SOIL LOG | |
| | TEMPORARY BENCHMARK | |

SITE DATA:

TAX PARCEL NO.:
EXISTING/PROPOSED ZONING:
WATER DISTRICT:
SEWER DISTRICT:
SCHOOL DISTRICT:
FIRE DISTRICT:

0032855005000703
0032855005000702
SNOHOMISH COUNTY PLD
LAKE STEVENS SEWER
LAKE STEVENS SCHOOL DIST 4
FIRE DIST 7

OWNER / APPLICANT:

MIKE DUBIN
7316-55TH ST NE
MARYSVILLE, WA 98270

CONTACT:

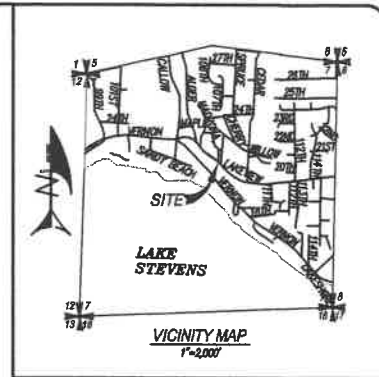
MAC ENGINEERING, LLC
ELLEN D. MACALL P.E.
P.O. BOX 177
SILVANA, WA 98287
TEL: 360-652-5820
E-MAIL: macengineering@frontier.com

SURVEYOR:

ASF, LLC
LAND SURVEYING AND PLANNING
3305 S 2ND AVE, SUITE A
EVERETT, WA 98203
(425) 252-1004

GEOTECH:

CERNEY GEOTECHNICAL
P.O. BOX 1792
NORTH BEND, WA 98045
TEL: 360-331-1057
E-MAIL: jphibbs@cerney.com



LEGAL DESCRIPTION (LOT A):

PER IFS NATIONAL TITLE COMPANY COMMITMENT FOR ALTA EXT. LOAD POLICY, COMMITMENT NO. 20-341250, DATED OCTOBER 22, 2020 (TPN 0032855005000703).

BEGINNING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK 6, BAILEY'S FIRST ADDITION TO LAKE STEVENS SANDY BEACH TRACTS, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 10 OF PLATS, PAGE 55, RECORDS OF SNOHOMISH COUNTY, WASHINGTON, WHICH IS THE TRUE POINT OF BEGINNING;

THENCE NORTH ALONG THE EAST LINE OF SAID LOT 6, FOR 225 FEET TO AN INTERSECTION WITH THE SOUTH LINE OF PARK ROAD; THENCE NORTHWESTERLY ALONG THE SOUTH SIDE OF PARK ROAD A DISTANCE OF 58.45 FEET; THENCE SOUTHERLY PARALLELING THE EAST LINE OF LOT 6, A DISTANCE OF 225 FEET TO AN INTERSECTION WITH THE NORTH LINE OF LAKE VIEW ROAD; THENCE SOUTHEASTERLY ALONG THE NORTH LINE OF LAKE VIEW ROAD A DISTANCE OF 50.67 FEET TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH THAT PORTION OF VACATED PARK ROAD ADJOINING, WHICH UPON VACATION, ATTACHED TO SAID PROPERTY BY OPERATION OF LAKE STRAITS IN THE CITY OF LAKE STEVENS, COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

LEGAL DESCRIPTION (LOT B):

PER QUT CLAIM DEED A/N 20110826004 (TPN 0032855005000702).

THAT PORTION OF LOT 6, BLOCK "C" BAILEY'S FIRST ADDITION TO LAKE STEVENS SANDY BEACH TRACTS, LYING SOUTH OF PARK ROAD;

EXCEPT THE FOLLOWING DESCRIBED PROPERTY:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK 6, BAILEY'S FIRST ADDITION TO LAKE STEVENS SANDY BEACH TRACTS, WHICH IS THE TRUE POINT OF BEGINNING;

THENCE NORTH ALONG THE EAST LINE OF SAID LOT 6, FOR 225 FEET TO AN INTERSECTION WITH THE SOUTH LINE OF PARK ROAD; THENCE NORTHWESTERLY ALONG THE SOUTH SIDE OF PARK ROAD A DISTANCE OF 58.45 FEET; THENCE SOUTHERLY PARALLELING THE EAST LINE OF LOT 6, A DISTANCE OF 225 FEET TO AN INTERSECTION WITH THE NORTH LINE OF LAKE VIEW ROAD; THENCE SOUTHEASTERLY ALONG THE NORTH LINE OF LAKE VIEW ROAD A DISTANCE OF 50.67 FEET TO THE TRUE POINT OF BEGINNING, AS PER LAT RECORDED IN VOLUME 10 OF PLATS, PAGE 55, IN SNOHOMISH COUNTY, WASHINGTON.

TOGETHER WITH THAT PORTION OF VACATED PARK ROAD ADJOINING, WHICH UPON VACATION, ATTACHED TO SAID PROPERTY BY OPERATION OF LAKE STRAITS IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

MAC ENGINEERING, LLC

P.O. BOX 177, SILVANA, WA 98287
TEL: (360) 652-5820
EMAIL: macengineering@frontier.com

| DATE | REVISION/ISSUED |
|----------|-----------------|
| 06/12/23 | ISSUED |
| | |
| | |
| | |
| | |
| | |
| | |

CALL 48 HOURS BEFORE YOU DIG
800-624-6000

THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO ANY CONSTRUCTION. AGENCIES INVOLVED SHALL BE NOTIFIED WITHIN A REASONABLE TIME PRIOR TO THE START OF CONSTRUCTION.

CITY FILE NO.:

DUBIN - LOT A & B

SANITARY SEWER SERVICE PROPOSED SITE PLAN

PROJECT NO.

220685

DWG

SS1

OF 1

GENERAL NOTES



COVER SHEET

Return Address:

Lake Stevens Sewer District
1106 Vernon Road, Suite A
Lake Stevens, WA 98258

Document Title: EASEMENT FOR COMMON SIDE SEWER

Reference Numbers:

Grantor: George I. MARCOE LIVING TRUST

Grantee: CATCH AND RELEASE 17 LLC

Legal Description:

Property Tax Account Numbers: 00385500500705
00385500500601
00385500500602

EASEMENT FOR COMMON SIDE SEWER

THIS EASEMENT is granted this _____ day of _____, 20____,
by and between _____
_____ hereinafter referred to as the "Grantee"
and _____
_____, hereinafter referred to as the "Grantor".

WITNESSETH;

WHEREAS, Grantor owns certain real property legally described in Exhibit A
attached hereto and incorporated herein by this reference ("Grantor's Property").

WHEREAS, Grantee owns certain real property legally described in Exhibit B
attached hereto and incorporated herein by this reference ("Grantee's Property").

That the Grantor; for valuable consideration and the covenants set forth herein, hereby
grants a common side sewer easement with the following conditions:

1) The side sewer shall be constructed as follows: _____

_____.

2) There shall be an easement eight (8) feet wide for said sewer centered along
the center line of the pipe, as constructed, for the use of said properties. The Easement is
legally described and depicted on Exhibits C-1 and C-2.

3) The cost of construction of said sewer shall be borne by the Grantee.

4) The cost of maintenance, repair or reconstruction of that portion of the sewer
used in common shall be borne equally; owners of any lower parcel shall not be
responsible for any portion of the said side sewer above their connection that is not used
by their property; and when necessary to maintain, repair or reconstruct the side sewer,
the Grantor and/or Grantee shall have a right of entry on other's property for that purpose;
provided, however, any such entry shall be conducted in the least intrusive manner
reasonably practicable and the premises shall be restored to pre-entry conditions after the
entry is concluded.

5) If any structure or portion of a structure is constructed on, over or otherwise
encroaches upon the Easement, and must be disassembled or demolished for either the
Grantor or Grantee to gain access to the common sewer; the cost of demolition and
restoration shall be borne by the party having encroached upon the common sewer
easement.

6) This Easement shall provide mutual side sewer lines and shall release and hold the Lake Stevens Sewer District harmless from installation of separate side sewer lines and maintenance, repair or reconstruction of said common side sewer lines.

7) This Easement shall touch, concern and be a covenant running with the land and shall be binding on the successors, heirs and assigns of both parties hereto.

GRANTOR(s): _____

STATE OF WASHINGTON

ss.

COUNTY OF SNOHOMISH

On this day personally appeared before me _____
and _____ me known to be the
_____ signed the same as _____ free and voluntary act
and deed for the uses and purposes therein mentioned.

Subscribed and sworn to me by _____ and _____
_____ on this _____ day of _____, 20 _____.

Notary Public in and for the State of Washington.
(printed)

Residing at: _____
My commission expires: _____

EXHIBIT A

GRANTOR LEGAL DESCRIPTION

LOT 1 OF A SHORT PLAT RECORDED UNDER AUDITOR'S FILE NUMBER
8001030233.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

5/11/23



EXHIBIT B

GRANTEE LEGAL DESCRIPTION

(TPN 003855005500601):

BEGINNING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK G, BAILEY'S FIRST ADDITION TO LAKE STEVENS SANDY BEACH TRACTS, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 10 OF PLATS, PAGE 55, RECORDS OF SNOHOMISH COUNTY, WASHINGTON, WHICH IS THE TRUE POINT OF BEGINNING;

THENCE NORTH ALONG THE EAST LINE OF SAID LOT 6, FOR 225 FEET TO AN INTERSECTION WITH THE SOUTH LINE OF PARK ROAD;
THENCE NORTHWESTERLY ALONG THE SOUTH SIDE OF PARK ROAD OF A DISTANCE OF 59.45 FEET;
THENCE SOUTHERLY PARALLELING THE EAST LINE OF LOT 6, A DISTANCE OF 225 FEET TO AN INTERSECTION WITH THE NORTH LINE OF LAKE VIEW ROAD;
THENCE SOUTHEASTERLY ALONG THE NORTH LINE OF LAKE VIEW ROAD A DISTANCE OF 58.87 FEET TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH THAT PORTION OF VACATED PARK ROAD ADJOINING, WHICH UPON VACATION, ATTACHED TO SAID PROPERTY BY OPERATION OF LAW;

SITUATE IN THE CITY OF LAKE STEVENS, COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

(TPN 003855005500602):

THAT PORTION OF LOT 6, BLOCK "G" BAILY'S FIRST ADDITION TO LAKE STEVENS SANDY BEACH TRACTS, LYING SOUTH OF PARK ROAD;

EXCEPT THE FOLLOWING DESCRIBED PROPERTY.

BEGINNING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK G, BAILEY'S FIRST ADDITION TO LAKE STEVENS SANDY BEACH TRACTS, WHICH IS THE TRUE POINT OF BEGINNING;

THENCE NORTH ALONG THE EAST LINE OF SAID LOT 6, FOR 225 FEET TO AN INTERSECTION WITH THE SOUTH LINE OF PARK ROAD;
THENCE NORTHWESTERLY ALONG THE SOUTH SIDE OF PARK ROAD A DISTANCE OF 59.45 FEET;
THENCE SOUTHERLY PARALLELING THE EAST LINE OF LOT 6, A DISTANCE OF 225 FEET TO AN INTERSECTION WITH THE NORTH LINE OF LAKE VIEW ROAD;
THENCE SOUTHEASTERLY ALONG THE NORTH LINE OF LAKE VIEW ROAD A DISTANCE OF 58.87 FEET TO THE TRUE POINT OF BEGINNING; AS PER LAT

RECORDED IN VOLUME 10 OF PLATS, PAGE 55, IN SNOHOMISH COUNTY,
WASHINGTON.

TOGETHER WITH THAT PORTION OF VACATED PARK ROAD ADJOINING, WHICH
UPON VACATION, ATTACHED TO SAID PROPERTY BY OPERATION OF LAW;

ALL AS SHOWN ON RECORD OF SURVEY RECORDED UNDER AUDITOR'S FILE NO.
202108305006

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

5/11/23



EXHIBIT C-1

SIDE SEWER LEGAL DESCRIPTION

THE SOUTHWESTERLY 8.00 FEET OF LOT 1 OF A SHORT PLAT RECORDED UNDER AUDITOR'S FILE NUMBER 8001030233 BEING COINCIDENT WITH THE NORTHEASTERLY RIGHT OF WAY MARGIN OF LAKE VIEW DRIVE IN THE CITY OF LAKE STEVENS, WASHINGTON.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

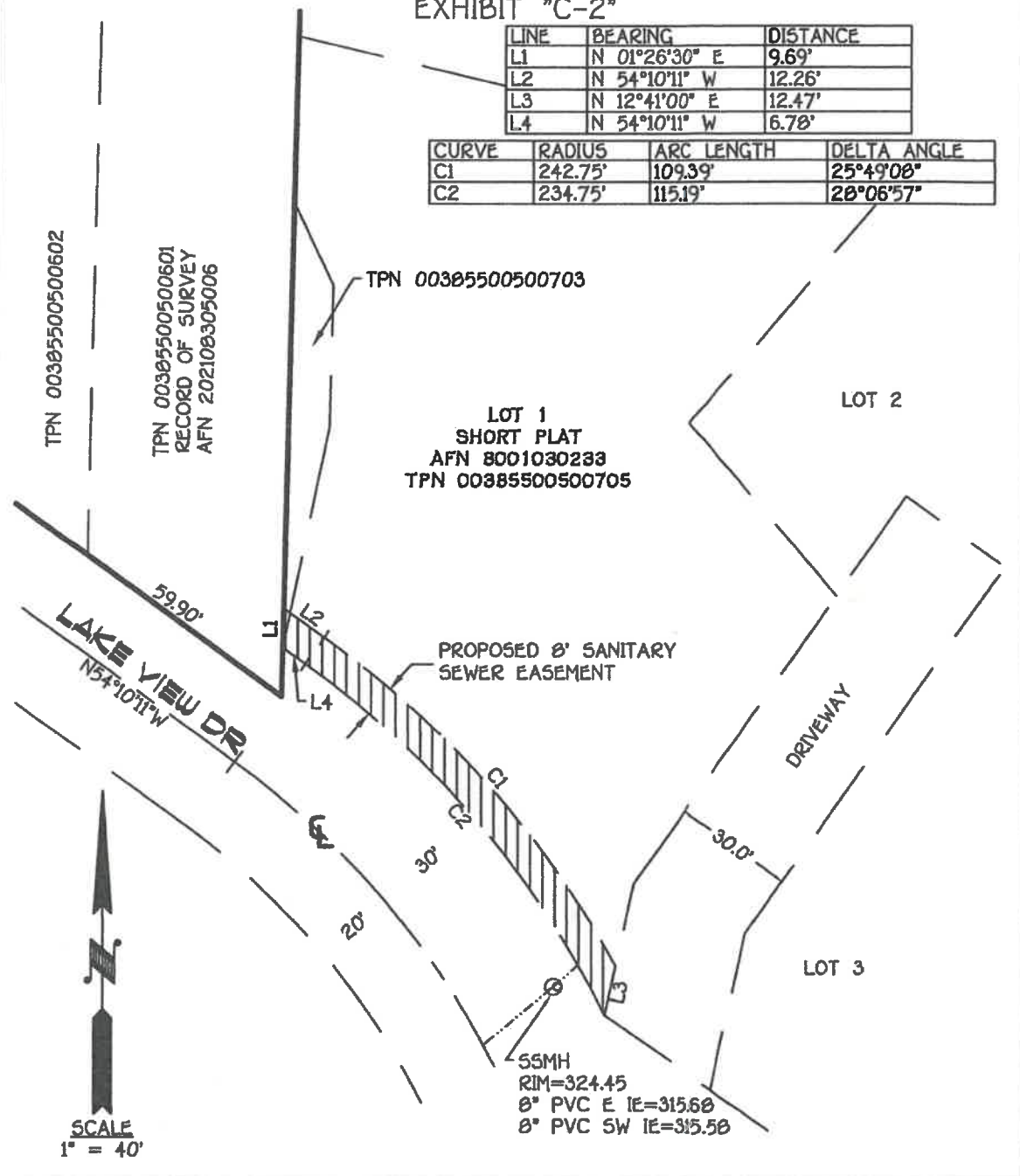
5/11/23



EXHIBIT "C-2"

| LINE | BEARING | DISTANCE |
|------|---------------|----------|
| L1 | N 01°26'30" E | 9.69' |
| L2 | N 54°10'11" W | 12.26' |
| L3 | N 12°41'00" E | 12.47' |
| L4 | N 54°10'11" W | 6.78' |

| CURVE | RADIUS | ARC LENGTH | DELTA ANGLE |
|-------|---------|------------|-------------|
| C1 | 242.75' | 109.39' | 25°49'08" |
| C2 | 234.75' | 115.19' | 28°06'57" |



SANITARY SEWER EASEMENT

SITE ADDRESS: 10719 LAKEVIEW DRIVE, LAKE STEVENS, WA
PARCEL NUMBERS: 00385500500601, 00385500500705

DATE: 05/11/2023

DWN: JGG APR: MJS

SCALE: 1"=40'



2822 COLBY AVE
SUITE 300
EVERETT, WA 98201
TEL: (425) 252-1884

JOB#: 21-062

FB: N/A

SHEET 1 OF 1

© HARMSSEN, LLC 2023



**LAKE STEVENS
SEWER DISTRICT**
Serving You Since 1957

FINANCIAL STATEMENTS

MARCH 2023

DRAFT

CONTENTS

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Cash/Investment Balance Report as of 3/31/2023**UNRESTRICTED CASH/INVESTMENTS****Cash/Investments to pay for Maintenance & Operations**

| | | |
|---------------------------------------|--------------------------|---------------------|
| 131-10/136-10 | Maintenance Fund | 3,959,691.18 |
| 131-00 | Cash in Columbia Bank | 702,848.81 |
| 131-01 | Cash in First Financial | 523,668.90 |
| 131-02 | Cash In Xpresss Bill Pay | 15,966.58 |
| | Other Unrestricted Cash | 31,464.07 |
| Total M&O Cash/Investments | | 5,233,639.54 |

Cash/Investments to pay for Debt

| | | |
|------------------------------------|-----------------------|---------------------|
| 131-34/136-34 | ULID #13 Assessment | 2,313.40 |
| 125-13/126-13 | 2010 Bond P&I Payment | 1,073,632.49 |
| 125-15/126-15 | City Bond P&I Payment | - |
| Total Debt Cash/Investments | | 1,075,945.89 |

Cash/Investments to pay for Capital Projects - Use by resolution only

| | | |
|---------------------------------------|--|----------------------|
| 131-29/136-29 | Capital Expense - Current Expenditures | 3,796,819.35 |
| 131-16/136-16 | Capital Improvements - Future Improvements | 14,626,985.57 |
| Total Capital Cash/Investments | | 18,423,804.92 |

| | |
|--|----------------------|
| TOTAL UNRESTRICTED CASH/INVESTMENTS | 24,733,390.35 |
|--|----------------------|

RESTRICTED CASH/INVESTMENTS**Restricted for Debt Payments**

| | | |
|---------------|-------------------------|--------------|
| 131-31/136-31 | PWTF P&I - Debt Service | 1,705,030.46 |
|---------------|-------------------------|--------------|

Restricted per Bond / Loan Documents

| | | |
|---------------|-------------------------|--------------|
| 131-46/136-46 | SRF Reserve County Pool | 3,200,897.84 |
| 131-26/136-26 | SRF P&I Payment | 1,625,453.84 |

Restricted Other Cash

| | | |
|--------|-----------------------|----------|
| 135-24 | Other Restricted Cash | 8,461.01 |
|--------|-----------------------|----------|

| | |
|--|---------------------|
| TOTAL RESTRICTED CASH/INVESTMENTS | 6,539,843.15 |
|--|---------------------|

| | |
|-------------------------------------|----------------------|
| GRAND TOTAL CASH/INVESTMENTS | 31,273,233.50 |
|-------------------------------------|----------------------|

| | |
|-------------------------------------|----------------------|
| TOTAL MARCH CASH/INV BALANCE | 31,273,233.50 |
|-------------------------------------|----------------------|

| | |
|--|----------------------|
| TOTAL FEBRUARY CASH/INV BALANCE | 30,165,431.92 |
|--|----------------------|

| | |
|------------------------------------|---------------------|
| MONTHLY INCREASE/(DECREASE) | 1,107,801.58 |
|------------------------------------|---------------------|

Cash & Investment Balances Summary
2022/2023

| 2022 | TOTAL | UNRESTRICTED | | RESTRICTED | |
|-----------|------------|--------------|-----------|------------|-----------|
| | | M&O | DEBT | CAPITAL | DEBT |
| January | 26,513,247 | 2,002,000 | 3,526,865 | 17,749,926 | 3,234,456 |
| February | 27,121,594 | 2,402,956 | 3,732,125 | 17,752,256 | 3,234,256 |
| March | 27,859,254 | 2,170,812 | 4,739,844 | 17,714,048 | 3,234,550 |
| April | 28,458,525 | 1,917,118 | 5,616,088 | 17,690,780 | 3,234,540 |
| May | 26,414,256 | 2,582,669 | 2,862,974 | 17,726,931 | 3,241,683 |
| June | 26,305,931 | 3,570,758 | 1,760,458 | 17,739,749 | 3,234,967 |
| July | 26,704,905 | 3,538,445 | 2,380,164 | 17,552,905 | 3,233,391 |
| August | 27,674,470 | 4,152,385 | 2,776,919 | 17,511,499 | 3,233,666 |
| September | 28,643,716 | 4,865,366 | 3,131,272 | 17,408,664 | 3,238,415 |
| October | 30,020,476 | 3,897,661 | 5,355,545 | 17,533,298 | 3,233,973 |
| November | 28,084,684 | 4,433,829 | 2,256,566 | 18,167,724 | 3,226,564 |
| December | 28,909,112 | 4,774,523 | 1,074,406 | 18,363,105 | 4,697,078 |

| 2023 | TOTAL | UNRESTRICTED | | RESTRICTED | |
|-----------|------------|--------------|-----------|------------|-----------|
| | | M&O | DEBT | CAPITAL | DEBT |
| January | 29,271,043 | 4,352,775 | 1,074,414 | 18,368,392 | 5,475,462 |
| February | 30,165,432 | 4,907,876 | 1,074,425 | 18,392,084 | 5,791,047 |
| March | 31,273,234 | 5,233,640 | 1,075,946 | 18,423,805 | 6,539,843 |
| April | | | | | |
| May | | | | | |
| June | | | | | |
| July | | | | | |
| August | | | | | |
| September | | | | | |
| October | | | | | |
| November | | | | | |
| December | | | | | |

LAKE STEVENS SEWER DISTRICT
STATEMENT OF MONTHLY OPERATIONS - 7 MONTHS ENDED MARCH 31, 2023

DRAFT

| | SEPT | OCT | NOV | DEC | JAN | FEB | MAR |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| OPERATING REVENUE | | | | | | | |
| RESIDENTIAL SERVICE | 1,359,367 | 1,365,862 | 1,363,923 | 1,366,630 | 1,366,596 | 1,367,957 | 1,368,576 |
| COMMERCIAL SERVICE | 130,688 | 75,680 | 96,775 | 77,618 | 89,132 | 83,322 | 107,626 |
| SCHOOLS | (15,301) | 12,258 | 15,993 | 13,509 | 16,932 | 11,416 | 12,034 |
| | <u>1,474,753</u> | <u>1,453,800</u> | <u>1,476,691</u> | <u>1,457,758</u> | <u>1,472,661</u> | <u>1,462,695</u> | <u>1,488,237</u> |
| PERMIT FEES | 14,000 | 17,600 | 6,575 | 2,400 | 5,900 | 1,900 | 12,800 |
| OTHER SEWER REVENUE | 37,928 | 21,716 | 30,402 | 21,550 | 27,944 | 24,418 | 88,717 |
| TOTAL OPERATING REVENUE | <u>1,526,682</u> | <u>1,493,115</u> | <u>1,513,668</u> | <u>1,481,708</u> | <u>1,506,504</u> | <u>1,489,013</u> | <u>1,589,754</u> |
| OPERATING EXPENSES | | | | | | | |
| PLANT OPERATIONS EXPENSE | 120,281 | 105,712 | 128,615 | 167,572 | 105,745 | 148,298 | 119,824 |
| PLANT SALARIES, BENEFITS & PR TAXES | 124,845 | 124,956 | 132,866 | 132,352 | 126,247 | 126,571 | 102,446 |
| MAINTENANCE & COLLECTIONS EXPENSE | 65,594 | 49,038 | 27,115 | 50,174 | 39,501 | 53,110 | 51,336 |
| MAINTENANCE & COLLECTIONS UTILITIES | 12,488 | 17,748 | 16,048 | 8,683 | 19,612 | 16,321 | 17,312 |
| MAINTENANCE SALARIES, BENEFITS & PR TAXES | 130,776 | 146,479 | 139,434 | (106,357) | 157,899 | 156,174 | 150,321 |
| ADMINISTRATIVE EXPENSE | 15,560 | 15,932 | 16,832 | 43,225 | 20,915 | 17,232 | 16,675 |
| ADMINISTRATIVE SALARIES, BENEFITS & PR TAXES | 79,749 | 89,076 | 82,700 | (1,092) | 93,544 | 89,458 | 79,989 |
| COMMISSIONERS' SALARIES | 1,792 | 1,536 | 1,536 | 1,536 | 1,408 | 1,664 | 1,664 |
| CUSTOMER RECORDS & COLLECTION | 8,603 | 9,599 | 8,591 | 9,478 | 8,674 | 8,796 | 8,770 |
| CONF, TRVL, MILEAGE, MEALS & VEHICLE EXP | 5,799 | 7,681 | (6) | (3,313) | 4,500 | 3,376 | 3,521 |
| TRAINING & SCHOOLING | 0 | 0 | 0 | (104) | 0 | 0 | 0 |
| BUSINESS TAXES & INSURANCE | 51,989 | 64,048 | 55,031 | 55,959 | 64,250 | 62,417 | 95,214 |
| ENGINEERING | 606 | 683 | 373 | 97,007 | 147 | 82 | 599 |
| LEGAL | 2,655 | 2,776 | 3,700 | 5,816 | 2,038 | 4,432 | 12,295 |
| BOND ISSUANCE COST | 0 | 0 | 0 | 0 | 0 | 1,500 | 0 |
| STATE AUDITOR | 639 | 15,097 | 9,433 | 6,908 | 0 | 0 | 0 |
| CPA | 0 | 2,120 | 0 | 0 | 0 | 0 | 0 |
| HUMAN RESOURCES | 11 | 22 | 11 | 0 | 0 | 11 | 0 |
| FINANCIAL | 2,499 | 6,926 | 11,993 | 12,504 | 0 | 0 | 0 |
| CITY OPERATING FEE | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 |
| TOTAL OPERATING EXPENSES | <u>625,136</u> | <u>660,680</u> | <u>635,523</u> | <u>481,599</u> | <u>645,729</u> | <u>690,691</u> | <u>661,215</u> |
| OPERATING INCOME | <u>901,546</u> | <u>832,436</u> | <u>878,145</u> | <u>1,000,109</u> | <u>860,776</u> | <u>798,322</u> | <u>928,539</u> |
| NONOPERATING REVENUE (EXPENSES) | | | | | | | |
| INTEREST ON ASSESSMENTS | 0 | 0 | 44 | 171 | 0 | 0 | 0 |
| INTEREST ON INVESTMENTS, NET | 50,797 | 62,542 | 70,797 | (194,046) | 88,903 | 87,145 | 102,711 |
| CONTRIBUTED CAPITAL-CONN FEES | 135,000 | 554,873 | 173,148 | 0 | 2,957 | 13,500 | 19,678 |
| CONTRIBUTED CAPITAL-SWI BASIN CHARGE | 0 | 57,420 | 21,852 | 0 | 0 | 1,595 | 0 |
| CONTRIBUTED CAPITAL-CALLOW RD BASIN CHARGE | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRIBUTED CAPITAL-OTHER | 4,651 | 4,655 | 0 | 0 | 0 | 129 | 0 |
| NET RENTAL INCOME (LOSS) | 2,160 | 2,406 | 2,410 | 3,471 | 2,798 | 2,815 | 2,471 |
| OTHER INTEREST INCOME | 113 | 152 | 154 | 161 | 537 | 560 | 652 |
| GAIN ON SALE OF FIXED ASSET | 0 | 73,858 | 0 | (11,279) | 0 | 0 | 0 |
| TOTAL NONOPERATING REVENUE (EXPENSES) | <u>192,721</u> | <u>755,907</u> | <u>268,405</u> | <u>(201,522)</u> | <u>95,194</u> | <u>105,744</u> | <u>125,513</u> |
| OTHER DEDUCTIONS | | | | | | | |
| INTEREST EXPENSE | 140,571 | 140,571 | 135,404 | 94,526 | 131,964 | 128,798 | 128,798 |
| PRETREATMENT GRANT PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER DEDUCTIONS | <u>140,571</u> | <u>140,571</u> | <u>135,404</u> | <u>94,526</u> | <u>131,964</u> | <u>128,798</u> | <u>128,798</u> |
| NET INCOME BEFORE NON CASH TRANSACTIONS | <u>953,696</u> | <u>1,447,772</u> | <u>1,011,146</u> | <u>704,061</u> | <u>824,006</u> | <u>775,267</u> | <u>925,253</u> |
| NON CASH REVENUE AND (EXPENSE) | | | | | | | |
| CONTRIBUTED CAPITAL-DONATED (REV) | 484,551 | 0 | 212,021 | 1,757,794 | 0 | 0 | 0 |
| DEPRECIATION & AMORTIZATION (EXP) | (548,323) | (542,307) | (552,199) | (629,151) | (548,739) | (548,771) | (549,327) |
| TOTAL NON CASH REVENUE AND (EXPENSE) | <u>(63,772)</u> | <u>(542,307)</u> | <u>(340,178)</u> | <u>1,128,643</u> | <u>(548,739)</u> | <u>(548,771)</u> | <u>(549,327)</u> |
| CHANGE IN NET POSITION - NET INCOME (LOSS) | <u>889,924</u> | <u>905,465</u> | <u>670,967</u> | <u>1,832,704</u> | <u>275,267</u> | <u>226,497</u> | <u>375,927</u> |

LAKE STEVENS SEWER DISTRICT
STATEMENT OF MONTHLY OPERATIONS - 7 MONTHS ENDED MARCH 31, 2023

DRAFT

| | SEPT | OCT | NOV | DEC | JAN | FEB | MAR |
|--|----------------|----------------|----------------|------------------|----------------|----------------|----------------|
| OTHER SEWER REVENUE | | | | | | | |
| FORFEITURE DISC & PENALTIES | 25,386 | 17,206 | 24,430 | 20,627 | 16,950 | 15,131 | 27,726 |
| INTEREST CHARGES | 2,202 | 2,045 | 2,453 | 2,243 | 2,257 | 2,060 | 2,624 |
| PRETREATMENT GRANT PROGRAM FEE | 2,700 | 0 | 0 | 0 | 5,500 | 4,900 | 52,875 |
| DEVELOPER ADMIN CHARGES | 7,277 | 2,266 | 3,300 | 8,374 | 3,236 | 1,929 | 2,942 |
| OTHER MISC REVENUES | 363 | 198 | 219 | (9,694) | 0 | 398 | 2,550 |
| | <u>37,928</u> | <u>21,716</u> | <u>30,402</u> | <u>21,550</u> | <u>27,944</u> | <u>24,418</u> | <u>88,717</u> |
| PLANT OPERATIONS EXPENSES | | | | | | | |
| UTILITIES | 34,839 | 32,621 | 40,436 | 36,377 | 39,817 | 32,253 | 33,172 |
| CHEMICALS | 32,740 | 27,994 | 27,195 | 57,203 | 35,877 | 36,490 | 37,486 |
| BIOSOLIDS | 20,145 | 16,663 | 13,559 | 24,542 | 16,097 | 19,486 | 19,247 |
| EQUIPMENT & SUPPLIES | 17,757 | 8,331 | 28,072 | 27,379 | 7,065 | 9,239 | 10,874 |
| TELECOMMUNICATIONS | 1,774 | 1,712 | 1,402 | 1,689 | 1,949 | 1,691 | 1,571 |
| SOFTWARE SUPPORT | 3,230 | 12,554 | 10,234 | 9,961 | 2,708 | 30,788 | 2,708 |
| FACILITY SERVICES | 4,610 | 1,083 | 4,934 | 1,284 | 840 | 980 | 11,125 |
| LABORATORY | 3,263 | 1,503 | 2,330 | 5,521 | 921 | 8,186 | 3,067 |
| MISCELLANEOUS | 1,924 | 3,251 | 453 | 3,617 | 473 | 9,186 | 575 |
| | <u>120,281</u> | <u>105,712</u> | <u>128,615</u> | <u>167,572</u> | <u>105,745</u> | <u>148,298</u> | <u>119,824</u> |
| PLANT SALARIES, BENEFITS & PR TAXES | | | | | | | |
| PLANT SALARIES | 89,224 | 88,612 | 98,680 | 226,619 | 91,385 | 92,244 | 77,472 |
| PLANT BENEFITS | 26,941 | 27,000 | 25,222 | (101,406) | 26,133 | 25,646 | 17,506 |
| PLANT PR TAXES | 8,680 | 9,345 | 8,963 | 7,138 | 8,729 | 8,681 | 7,468 |
| | <u>124,845</u> | <u>124,956</u> | <u>132,866</u> | <u>132,352</u> | <u>126,247</u> | <u>126,571</u> | <u>102,446</u> |
| MAINTENANCE & COLLECTIONS EXPENSE | | | | | | | |
| MAINTENANCE OF LINES | 2,425 | 404 | 0 | 21,048 | 0 | 22,557 | 0 |
| DISTRICT LIFT STATION MAINTENANCE | 32,293 | 14,007 | 1,939 | (17,575) | 5,259 | 5,518 | 5,863 |
| CITY LIFT STATION MAINTENANCE | 2,979 | 11,125 | 1,959 | 15,072 | 3,581 | 553 | 6,328 |
| FIELD BLDG MAINTENANCE | 970 | 1,548 | 928 | 1,721 | 670 | 947 | 1,131 |
| DECANT FACILITY MAINTENANCE | 0 | 0 | 0 | 0 | 175 | 160 | 0 |
| SOFTWARE MAINT & LIFT STATION TELEMTRY | 10,822 | 10,481 | 7,418 | 14,676 | 22,468 | 11,131 | 25,060 |
| TELECOMMUNICATIONS | 1,180 | 1,191 | 1,119 | 1,173 | 1,182 | 1,186 | 1,202 |
| CHEMICALS & ODOR CONTROL | 3,326 | 4,364 | 3,341 | 7,512 | 1,413 | 4,876 | 3,721 |
| SYSTEM EXPENSE | 6,311 | 944 | 6,306 | 317 | 740 | 1,695 | 1,911 |
| SAFETY | 2,185 | 1,870 | 1,001 | 3,125 | 910 | 1,382 | 3,016 |
| FIELD BLDG RENT | 3,104 | 3,104 | 3,104 | 3,104 | 3,104 | 3,104 | 3,104 |
| | <u>65,594</u> | <u>49,038</u> | <u>27,115</u> | <u>50,174</u> | <u>39,501</u> | <u>53,110</u> | <u>51,336</u> |
| MAINTENANCE & COLLECTIONS SALARIES, BENEFITS & PR TAXES | | | | | | | |
| MAINTENANCE & COLLECTIONS SALARIES | 93,170 | 103,678 | 97,923 | 5,331 | 113,182 | 111,612 | 107,163 |
| MAINTENANCE & COLLECTIONS BENEFITS | 28,942 | 32,178 | 32,120 | (121,268) | 34,143 | 34,030 | 32,777 |
| MAINTENANCE & COLLECTIONS PR TAXES | 8,664 | 10,623 | 9,391 | 9,581 | 10,574 | 10,531 | 10,381 |
| | <u>130,776</u> | <u>146,479</u> | <u>139,434</u> | <u>(106,357)</u> | <u>157,899</u> | <u>156,174</u> | <u>150,321</u> |
| ADMINISTRATIVE EXPENSE | | | | | | | |
| OFFICE SUPPLIES & MAINTENANCE | 14,399 | 14,854 | 15,344 | 19,051 | 15,682 | 15,593 | 14,963 |
| DUES, CERTS & SUBSCRIPTIONS | 0 | (195) | 341 | 22,989 | 4,535 | 789 | 330 |
| TELECOMMUNICATIONS | 514 | 565 | 565 | 511 | 533 | 534 | 543 |
| ADVERTISING, PROMO & PUBLIC EDUCATION | 427 | 641 | 502 | 109 | 165 | 316 | 839 |
| | <u>15,340</u> | <u>15,865</u> | <u>16,752</u> | <u>42,661</u> | <u>20,915</u> | <u>17,232</u> | <u>16,675</u> |
| ADMINISTRATIVE SALARIES, BENEFITS & PR TAXES | | | | | | | |
| ADMINISTRATIVE SALARIES | 56,317 | 63,216 | 58,839 | 68,007 | 67,339 | 63,721 | 58,696 |
| ADMINISTRATIVE BENEFITS | 18,500 | 20,288 | 18,959 | (74,081) | 20,273 | 20,109 | 16,013 |
| ADMINISTRATIVE PR TAXES | 4,932 | 5,572 | 4,902 | 4,982 | 5,932 | 5,627 | 5,280 |
| | <u>79,749</u> | <u>89,076</u> | <u>82,700</u> | <u>(1,092)</u> | <u>93,544</u> | <u>89,458</u> | <u>79,989</u> |
| BUSINESS TAXES & INSURANCE | | | | | | | |
| EXCISE TAX | 30,321 | 39,643 | 32,595 | 28,398 | 33,712 | 31,810 | 34,529 |
| PROPERTY/DIKING TAX & FIRE DISTRICT FEE | 16 | 2,728 | 0 | 4,564 | 0 | 0 | 14,766 |
| OPERATING LICENSES & PERMITS | 0 | 0 | 784 | 1,346 | 101 | 0 | 15,311 |
| PROPERTY INSURANCE | 21,652 | 21,677 | 21,652 | 21,652 | 30,438 | 30,608 | 30,608 |
| | <u>51,989</u> | <u>64,048</u> | <u>55,031</u> | <u>55,959</u> | <u>64,250</u> | <u>62,417</u> | <u>95,214</u> |

LAKE STEVENS SEWER DISTRICT
COMPARATIVE STATEMENTS OF OPERATIONS - 3 MONTHS ENDED MARCH 31, 2023

| | CURRENT MONTH | SAME MO LAST YR | INCREASE (DECREASE) | CURRENT Y-T-D | LAST Y-T-D | INCREASE (DECREASE) | YTD % INCR/(DECR) |
|---|------------------|--------------------|------------------------|--------------------|--------------------|------------------------|----------------------|
| OPERATING REVENUE | | | | | | | |
| RESIDENTIAL SERVICE | 1,368,576 | 1,168,594 | 199,982 | 4,103,129 | 3,495,031 | 608,098 | 17.40% |
| COMMERCIAL SERVICE | 107,626 | 54,565 | 53,061 | 280,080 | 179,216 | 100,865 | 56.28% |
| SCHOOLS | 12,034 | 18,449 | (6,415) | 40,383 | 55,506 | (15,123) | (27.25%) |
| | <u>1,488,237</u> | <u>1,241,608</u> | <u>246,628</u> | <u>4,423,593</u> | <u>3,729,753</u> | <u>693,840</u> | <u>18.60%</u> |
| PERMIT FEES | 12,800 | 1,375 | 11,425 | 20,600 | 18,500 | 2,100 | 11.35% |
| OTHER SEWER REVENUE | 88,717 | 57,972 | 30,745 | 141,079 | 102,773 | 38,306 | 37.27% |
| TOTAL OPERATING REVENUE | <u>1,589,754</u> | <u>1,300,955</u> | <u>288,799</u> | <u>4,585,271</u> | <u>3,851,026</u> | <u>734,246</u> | <u>19.07%</u> |
| OPERATING EXPENSES | | | | | | | |
| PLANT OPERATIONS EXPENSE | 119,824 | 110,997 | 8,827 | 373,867 | 261,350 | 112,517 | 43.05% |
| PLANT SALARIES & BENEFITS & PR TAXES | 102,446 | 102,640 | (194) | 355,263 | 371,613 | (16,350) | (4.40%) |
| MAINT & COLLECTIONS EXPENSE | 51,336 | 50,031 | 1,304 | 143,946 | 92,414 | 51,533 | 55.76% |
| MAINT & COLLECTIONS UTILITIES | 17,312 | 19,094 | (1,782) | 53,245 | 52,377 | 868 | 1.66% |
| MAINT SALARIES & BENEFITS & PR TAXES | 150,321 | 128,086 | 22,235 | 464,394 | 385,707 | 78,686 | 20.40% |
| ADMIN EXPENSE | 16,675 | 13,423 | 3,252 | 54,822 | 46,803 | 8,019 | 17.13% |
| ADMIN SALARIES & BENEFITS & PR TAXES | 79,989 | 78,408 | 1,580 | 262,990 | 231,771 | 31,219 | 13.47% |
| COMMISSIONERS' SALARIES | 1,664 | 1,920 | (256) | 4,736 | 4,224 | 512 | 12.12% |
| CUSTOMER RECORDS & COLLECTION | 8,770 | 7,775 | 994 | 26,240 | 18,339 | 7,901 | 43.08% |
| CONF, TRVL, MILEAGE, MEALS & VEHICLE EXP | 3,521 | 3,848 | (327) | 11,398 | 11,074 | 324 | 2.92% |
| TRAINING & SCHOOLING | 0 | 0 | 0 | 0 | 104 | (104) | (100.00%) |
| BUSINESS TAXES & INSURANCE | 95,214 | 48,314 | 46,899 | 221,881 | 169,743 | 52,139 | 30.72% |
| ENGINEERING | 599 | 1,953 | (1,355) | 827 | 2,426 | (1,599) | (65.90%) |
| LEGAL | 12,295 | 2,702 | 9,593 | 18,764 | 26,345 | (7,580) | (28.77%) |
| BOND ISSUANCE COST | 0 | 0 | 0 | 1,500 | 1,500 | 0 | 0.00% |
| STATE AUDITOR | 0 | 0 | 0 | 0 | 113 | (113) | (100.00%) |
| CPA | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| HUMAN RESOURCES | 0 | 11 | (11) | 11 | 11 | 0 | 0.00% |
| FINANCIAL | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| CITY OPERATING FEE | 1,250 | 1,250 | 0 | 3,750 | 3,750 | 0 | 0.00% |
| TOTAL OPERATING EXPENSE | <u>661,215</u> | <u>570,454</u> | <u>90,761</u> | <u>1,997,635</u> | <u>1,679,663</u> | <u>317,972</u> | <u>18.93%</u> |
| OPERATING INCOME | <u>928,539</u> | <u>730,501</u> | <u>198,038</u> | <u>2,587,637</u> | <u>2,171,362</u> | <u>416,274</u> | <u>19.17%</u> |
| OTHER REVENUE | | | | | | | |
| INTEREST ON ASSESSMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| INTEREST ON INVESTMENTS, NET | 102,711 | 9,362 | 93,349 | 278,759 | 23,557 | 255,201 | 1083.32% |
| CONTRIBUTED CAPITAL-CONN FEES | 19,678 | 41,600 | (21,922) | 36,135 | 361,712 | (325,578) | (90.01%) |
| CONTRIBUTED CAPITAL-SWI BASIN CHARGE | 0 | 1,595 | (1,595) | 1,595 | 3,190 | (1,595) | (50.00%) |
| CONTRIBUTED CAPITAL-CALLOW RD BASIN CHAF | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| CONTRIBUTED CAPITAL-OTHER | 0 | 0 | 0 | 129 | 0 | 129 | 0.00% |
| NET RENTAL INCOME (LOSS) | 2,471 | 2,745 | (274) | 8,084 | 8,481 | (397) | (4.68%) |
| OTHER INTEREST INCOME | 652 | 72 | 579 | 1,749 | 209 | 1,540 | 737.73% |
| GAIN ON SALE OF FIXED ASSET | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL NONOPERATING REVENUE (EXPENSES) | <u>125,513</u> | <u>55,374</u> | <u>70,138</u> | <u>326,451</u> | <u>397,149</u> | <u>(70,699)</u> | <u>(17.80%)</u> |
| OTHER DEDUCTIONS | | | | | | | |
| INTEREST EXPENSE | 128,798 | 144,236 | (15,437) | 389,560 | 432,912 | (43,351) | (10.01%) |
| PRETREATMENT GRANT PROGRAM | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL OTHER DEDUCTIONS | <u>128,798</u> | <u>144,236</u> | <u>(15,437)</u> | <u>389,560</u> | <u>432,912</u> | <u>(43,351)</u> | <u>(10.01%)</u> |
| NET INCOME BEFORE NON CASH TRANSACTIONS | <u>925,253</u> | <u>641,639</u> | <u>283,614</u> | <u>2,524,527</u> | <u>2,135,600</u> | <u>388,927</u> | <u>18.21%</u> |
| NON CASH REVENUE AND (EXPENSE) | | | | | | | |
| CONTRIBUTED CAPITAL-DONATED (REV) | 0 | 0 | 0 | 0 | 314,133 | (314,133) | (100.00%) |
| DEPRECIATION & AMORTIZATION (EXP) | (549,327) | (543,368) | (5,959) | (1,646,836) | (1,630,103) | (16,733) | 1.03% |
| TOTAL NON CASH REVENUE AND (EXPENSE) | <u>(549,327)</u> | <u>(543,368)</u> | <u>(5,959)</u> | <u>(1,646,836)</u> | <u>(1,315,971)</u> | <u>(330,866)</u> | <u>25.14%</u> |
| CHANGE IN NET POSITION - NET INCOME (LOSS) | <u>375,927</u> | <u>98,272</u> | <u>277,655</u> | <u>877,691</u> | <u>819,629</u> | <u>58,062</u> | <u>7.08%</u> |

LAKE STEVENS SEWER DISTRICT
COMPARATIVE STATEMENTS OF OPERATIONS - 3 MONTHS ENDED MARCH 31, 2023

| | CURRENT MONTH | SAME MO LAST YR | INCREASE (DECREASE) | CURRENT Y-T-D | LAST Y-T-D | INCREASE (DECREASE) | YTD % INCR/(DECR) |
|--|------------------|--------------------|------------------------|------------------|----------------|------------------------|----------------------|
| OTHER SEWER REVENUE | | | | | | | |
| FORFEITURE DISC & PENALTIES | 27,726 | 15,895 | 11,831 | 59,807 | 46,771 | 13,035 | 27.87% |
| INTEREST CHARGES | 2,624 | 1,477 | 1,147 | 6,942 | 4,746 | 2,196 | 46.27% |
| FOG PROGRAM FEE | 52,875 | 38,525 | 14,350 | 63,275 | 42,325 | 20,950 | (49.50%) |
| DEVELOPER ADMIN CHARGES | 2,942 | 2,055 | 887 | 8,107 | 8,564 | (457) | (5.33%) |
| OTHER MISC REVENUES | 2,550 | 20 | 2,530 | 2,948 | 367 | 2,581 | 704.03% |
| | <u>88,717</u> | <u>57,972</u> | <u>30,745</u> | <u>141,079</u> | <u>102,773</u> | <u>38,306</u> | <u>37.27%</u> |
| PLANT OPERATIONS EXPENSES | | | | | | | |
| UTILITIES | 33,172 | 36,798 | (3,626) | 105,241 | 81,825 | 23,416 | 28.62% |
| CHEMICALS | 37,486 | 33,277 | 4,209 | 109,853 | 80,044 | 29,810 | 37.24% |
| BIOSOLIDS | 19,247 | 15,163 | 4,083 | 54,829 | 45,079 | 9,751 | 21.63% |
| EQUIPMENT & SUPPLIES | 10,874 | 4,369 | 6,506 | 27,178 | 14,338 | 12,840 | 89.55% |
| TELECOMMUNICATIONS | 1,571 | 1,051 | 520 | 5,211 | 3,728 | 1,482 | 39.76% |
| SOFTWARE SUPPORT | 2,708 | 13,030 | (10,322) | 36,203 | 21,188 | 15,014 | 70.86% |
| FACILITY SERVICES | 11,125 | 3,084 | 8,041 | 12,945 | 8,189 | 4,756 | 58.08% |
| LABORATORY | 3,067 | 3,611 | (544) | 12,174 | 5,239 | 6,936 | 132.39% |
| MISCELLANEOUS | 575 | 614 | (39) | 10,234 | 1,721 | 8,513 | 494.69% |
| | <u>119,824</u> | <u>110,997</u> | <u>8,827</u> | <u>373,867</u> | <u>261,350</u> | <u>112,517</u> | <u>43.05%</u> |
| PLANT SALARIES, BENEFITS & PR TAXES | | | | | | | |
| PLANT SALARIES | 77,472 | 73,383 | 4,089 | 261,100 | 276,171 | (15,071) | (5.46%) |
| PLANT BENFITS | 16,842 | 22,192 | (5,349) | 67,250 | 69,961 | (2,711) | (3.87%) |
| PLANT PR TAXES | 7,468 | 7,065 | 403 | 24,878 | 25,481 | (603) | (2.37%) |
| | <u>101,782</u> | <u>102,640</u> | <u>(858)</u> | <u>353,228</u> | <u>371,613</u> | <u>(18,384)</u> | <u>(4.95%)</u> |
| MAINTENANCE & COLLECTIONS EXPENSES | | | | | | | |
| MAINTENANCE OF LINES | 0 | 49 | (49) | 22,557 | 49 | 22,508 | 45850.85% |
| DISTRICT LIFT STATION MAINTENANCE | 5,863 | 8,689 | (2,826) | 16,640 | 16,311 | 330 | 2.02% |
| CITY LIFT STATION MAINTENANCE | 6,328 | 6,798 | (470) | 10,462 | 9,306 | 1,156 | 12.42% |
| FIELD BLDG MAINTENANCE | 1,131 | 1,461 | (330) | 2,748 | 3,338 | (591) | (17.69%) |
| DECANT FACILITY MAINTENANCE | 0 | 0 | 0 | 335 | 517 | (182) | (35.19%) |
| SOFTWARE MAINT & LIFT STATION TELEMTRY | 25,060 | 7,236 | 17,824 | 58,658 | 18,848 | 39,810 | 211.22% |
| TELECOMMUNICATIONS | 1,202 | 1,077 | 125 | 3,570 | 3,213 | 357 | 11.12% |
| CHEMICALS & ODOR CONTROL | 3,721 | 3,987 | (266) | 10,010 | 9,197 | 813 | 8.84% |
| SYSTEM EXPENSE | 1,911 | 17,499 | (15,587) | 4,346 | 20,556 | (16,210) | (78.86%) |
| SAFETY | 3,016 | 132 | 2,883 | 5,308 | 1,767 | 3,541 | 200.43% |
| FIELD BLDG RENT | 3,104 | 3,104 | 0 | 9,312 | 9,312 | 0 | 0.00% |
| | <u>51,336</u> | <u>50,031</u> | <u>1,304</u> | <u>143,946</u> | <u>92,414</u> | <u>51,533</u> | <u>55.76%</u> |
| MAINTENANCE & COLLECTIONS SALARIES, BENEFITS & PR TAXES | | | | | | | |
| MAINTENANCE & COLLECTIONS SALARIES | 107,163 | 90,824 | 16,339 | 331,957 | 275,751 | 56,206 | 20.38% |
| MAINTENANCE & COLLECTIONS BENFITS | 31,917 | 28,574 | 3,343 | 98,307 | 83,936 | 14,372 | 17.12% |
| MAINTENANCE & COLLECTIONS PR TAXES | 10,381 | 8,688 | 1,693 | 31,486 | 26,021 | 5,465 | 21.00% |
| | <u>149,461</u> | <u>128,086</u> | <u>21,375</u> | <u>461,750</u> | <u>385,707</u> | <u>76,043</u> | <u>19.72%</u> |
| ADMINISTRATIVE EXPENSE | | | | | | | |
| OFFICE SUPPLIES & MAINTENANCE | 14,963 | 11,703 | 3,260 | 46,238 | 39,405 | 6,833 | 17.34% |
| DUES, CERTS & SUBSCRIPTIONS | 330 | 1,173 | (843) | 5,654 | 4,217 | 1,438 | 34.09% |
| TELECOMMUNICATIONS | 543 | 489 | 55 | 1,610 | 1,466 | 145 | 9.87% |
| ADVERTISING, PROMO & PUBLIC EDUCATION | 839 | 59 | 780 | 1,320 | 1,716 | (396) | (23.10%) |
| | <u>16,675</u> | <u>13,423</u> | <u>3,252</u> | <u>54,822</u> | <u>46,803</u> | <u>8,019</u> | <u>17.13%</u> |
| ADMINISTRATIVE SALARIES, BENEFITS & PR TAXES | | | | | | | |
| ADMINISTRATIVE SALARIES | 58,696 | 55,011 | 3,685 | 189,756 | 164,802 | 24,954 | 15.14% |
| ADMINISTRATIVE BENFITS | 15,462 | 18,411 | (2,949) | 54,755 | 52,669 | 2,086 | 3.96% |
| ADMINISTRATIVE PR TAXES | 5,280 | 4,986 | 293 | 16,839 | 14,300 | 2,540 | 17.76% |
| | <u>79,437</u> | <u>78,408</u> | <u>1,029</u> | <u>261,350</u> | <u>231,771</u> | <u>29,579</u> | <u>12.76%</u> |
| BUSINESS TAXES & INSURANCE | | | | | | | |
| EXCISE TAX | 34,529 | 26,662 | 7,866 | 100,050 | 82,537 | 17,513 | 21.22% |
| PROPERTY/DIKING TAX & FIRE DISTRICT FEE | 14,766 | 0 | 14,766 | 14,766 | 15,919 | (1,152) | (7.24%) |
| OPERATING LICENSES & PERMITS | 15,311 | 0 | 15,311 | 15,412 | 6,331 | 9,081 | 143.44% |
| PROPERTY INSURANCE | 30,608 | 21,652 | 8,956 | 91,653 | 64,955 | 26,697 | 41.10% |
| | <u>95,214</u> | <u>48,314</u> | <u>46,899</u> | <u>221,881</u> | <u>169,743</u> | <u>52,139</u> | <u>30.72%</u> |

**Lake Stevens Sewer District
Costs Per Equivalent Residential Unit (ERU)
Fiscal Year 2023**

| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD Average |
|--------------------------------------|---------------|---------------|---------------|-----|-----|------|------|-----|------|-----|-----|-----|----------------|
| Customers per ERU | 14,875 | 14,775 | 15033 | | | | | | | | | | 14,894 |
| ERU Amount | 99.00 | 99.00 | 99.00 | | | | | | | | | | 99.00 |
| Capital Contributions | 9.00 | 9.00 | 9.00 | | | | | | | | | | 9.00 |
| Administration Operations | 11.86 | 11.68 | 12.17 | | | | | | | | | | 11.90 |
| Maintenance Operations | 13.08 | 13.86 | 12.12 | | | | | | | | | | 13.02 |
| Plant Operations | 13.98 | 16.88 | 12.30 | | | | | | | | | | 14.39 |
| Depreciation Expense | 34.48 | 35.14 | 31.66 | | | | | | | | | | 33.76 |
| Debt Expense (Interest/Amortization) | 10.44 | 10.30 | 10.12 | | | | | | | | | | 10.29 |
| Average Monthly Debt Principal Pmt | 30.05 | 30.25 | 29.74 | | | | | | | | | | 30.01 |
| Total Monthly Costs per ERU | 122.88 | 127.12 | 117.10 | | | | | | | | | | 122.37 |
| ERU Residual (Deficit) | (23.88) | (28.12) | (18.10) | | | | | | | | | | (23.37) |

**Lake Stevens Sewer District
Maintenance & Operations Budget Variance
Fiscal Year 2023**

| | Jan | Feb | March | April | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Budget Average | Budget To Date | Bud To Date vs Actual | Actual To Date | Budget Expended To Date | Total Budget |
|--|---------|---------|---------|-------|-----|-----|-----|-----|-----|-----|-----|-----|------------------------------|-------------------|-----------------------------|-------------------|-------------------------------|-----------------|
| Administrative Expenses | 124,527 | 117,525 | 108,415 | | | | | | | | | | 135,857 | 407,571 | 86% | 350,466 | 21% | 1,630,285 |
| Business Taxes & Insurance Expenses | 64,250 | 62,417 | 95,214 | | | | | | | | | | 69,833 | 209,500 | 106% | 221,881 | 26% | 838,000 |
| Advisor Expenses | 2,427 | 6,025 | 12,893 | | | | | | | | | | 40,083 | 120,250 | 18% | 21,345 | 4% | 481,000 |
| Field Maintenance & Operation Expenses | 221,034 | 227,805 | 221,005 | | | | | | | | | | 245,656 | 736,967 | 91% | 669,844 | 23% | 2,947,869 |
| Plant Maintenance & Operations Expenses | 232,241 | 275,670 | 222,438 | | | | | | | | | | 288,992 | 866,975 | 84% | 730,349 | 21% | 3,467,900 |
| Other Rate Expenses | 1,250 | 1,250 | 1,250 | | | | | | | | | | 1,250 | 3,750 | 100% | 3,750 | 25% | 15,000 |
| Grand Totals: | 645,729 | 690,691 | 661,215 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 781,671 | 2,345,014 | 85% | 1,997,635 | 21% | 9,380,054 |

YTD % Completed 25%
Actual Expense for 3 months 1,997,635
Monthly Budget Average for 3 months 2,345,014
Over (Under) Budget (347,379)

As of March 31, 2023

DRAFT

| Account Number | Account Title | Current Month Actual | Current Year To Date Actual | Year To Date Budget | Over (Under) Year To Date Budget | Current Year Budget | % of Budget Expended |
|--|--------------------------------|----------------------|-----------------------------|---------------------|----------------------------------|---------------------|----------------------|
| Administrative Expenses | | | | | | | |
| 508-10 | ADMIN MEDICARE PR TAX | 875 | 2,816 | 2,813 | 4 | 11,250 | 25% |
| 508-11 | ADMIN FICA PR TAX | 3,740 | 12,041 | 11,963 | 78 | 47,850 | 25% |
| 508-50 | MERCHANT SERVICES FEE | 466 | 2,283 | 3,000 | (717) | 12,000 | 19% |
| 623-05 | DIST UTILITIES OFFICE | 555 | 1,678 | 1,560 | 118 | 6,240 | 27% |
| 903-00 | CUSTOMER RECORDS & COLLECTION | 8,770 | 26,240 | 31,250 | (5,010) | 125,000 | 21% |
| 903-01 | LIEN FILING EXPENSE | 36 | 36 | 25 | 11 | 100 | 36% |
| 903-02 | FORECLOSURE EXPENSE | (140) | (140) | 625 | (765) | 2,500 | (6%) |
| 920-00 | ADMIN REGULAR SALARIES | 58,696 | 189,756 | 194,675 | (4,919) | 778,700 | 24% |
| 920-01 | ADMIN COMP TIME PAYOUT | 0 | 0 | 2,100 | (2,100) | 8,400 | 0% |
| 920-02 | ADMIN HOLIDAY PAYOUT | 0 | 0 | 250 | (250) | 1,000 | 0% |
| 920-03 | ADMIN VACATION PAYOUT | 0 | 0 | 5,000 | (5,000) | 20,000 | 0% |
| 920-30 | COMMISSIONERS SALARIES | 1,664 | 4,736 | 7,500 | (2,764) | 30,000 | 16% |
| 921-00 | ADMINISTRATIVE SUPPLIES | 1,275 | 4,542 | 5,500 | (958) | 22,000 | 21% |
| 921-01 | EMPLOYEE APPRECIATION | 0 | 381 | 1,250 | (869) | 5,000 | 8% |
| 921-02 | ELECTION COSTS | 0 | 0 | 8,750 | (8,750) | 35,000 | 0% |
| 921-03 | COMPUTER MAINTENANCE EXPENSE | 3,877 | 11,632 | 23,750 | (12,118) | 95,000 | 12% |
| 921-04 | OFFICE FURNITURE & EQUIPMENT | 0 | 0 | 3,750 | (3,750) | 15,000 | 0% |
| 921-05 | ADV/PROMOTION/PUBLIC EDUC | 839 | 939 | 1,500 | (561) | 6,000 | 16% |
| 921-06 | ADMIN COMPUTER SOFTWARE MAINT | 2,001 | 10,067 | 7,750 | 2,317 | 31,000 | 32% |
| 921-10 | ADMIN VEHICLE EXPENSE | 81 | 222 | 250 | (28) | 1,000 | 22% |
| 921-12 | ADMIN CONF/TRAVEL/MILAGE/MEALS | 1,237 | 1,699 | 3,000 | (1,301) | 12,000 | 14% |
| 921-16 | DUES CERTS & SUBSCRIPTIONS | 330 | 5,654 | 8,500 | (2,846) | 34,000 | 17% |
| 921-31 | ADMIN SAFETY | 0 | 0 | 500 | (500) | 2,000 | 0% |
| 926-00 | ADMIN L&I PR TAX | 313 | 851 | 863 | (12) | 3,450 | 25% |
| 926-10 | ADMIN WA SL PR TAX | 351 | 1,132 | 1,150 | (18) | 4,600 | 25% |
| 926-30 | ADMIN MEDICAL INSURANCE | 9,364 | 35,068 | 49,125 | (14,057) | 196,500 | 18% |
| 926-40 | ADMIN PERS | 6,098 | 19,686 | 21,974 | (2,287) | 87,895 | 22% |
| 926-50 | ADMIN DCP ER | 551 | 1,640 | 0 | 1,640 | 0 | 0% |
| 930-00 | MISC GENERAL EXPENSE | 0 | 286 | 125 | 161 | 500 | 57% |
| 930-30 | DIST TELEPHONE VBC | 440 | 1,303 | 2,025 | (722) | 8,100 | 16% |
| 930-34 | ADMIN CELLULAR PHONE | 103 | 308 | 300 | 8 | 1,200 | 26% |
| 932-00 | VBC FACILITY MAINTENANCE | 6,893 | 15,613 | 6,750 | 8,863 | 27,000 | 58% |
| 933-00 | CASH OVER AND SHORT | 0 | 0 | 0 | 0 | 0 | 0% |
| Administration Expenses Total: | | 108,415 | 350,466 | 407,571 | (57,105) | 1,630,285 | 21% |
| Business Taxes & Insurance | | | | | | | |
| 508-00 | EXCISE TAX | 34,529 | 100,050 | 98,750 | 1,300 | 395,000 | 25% |
| 508-30 | PROPERTY & DIKING TAX | 14,766 | 14,766 | 8,250 | 6,516 | 33,000 | 45% |
| 508-40 | OPERATING LICENSES & PERMITS | 15,311 | 15,412 | 15,000 | 412 | 60,000 | 26% |
| 924-00 | DIST PROPERTY INSURANCE | 30,608 | 91,653 | 87,500 | 4,153 | 350,000 | 26% |
| Taxes & Insurance Total: | | 95,214 | 221,881 | 209,500 | 12,381 | 838,000 | 26% |
| Advisor Expenses | | | | | | | |
| 923-11 | STATE AUDITOR | 0 | 0 | 6,250 | (6,250) | 25,000 | 0% |
| 923-12 | CPA | 0 | 0 | 19,000 | (19,000) | 76,000 | 0% |
| 923-13 | HUMAN RESOURCES | 0 | 11 | 125 | (114) | 500 | 2% |
| 923-14 | FINANCIAL | 0 | 0 | 1,250 | (1,250) | 5,000 | 0% |
| 923-20 | LEGAL | 12,295 | 18,764 | 87,500 | (68,736) | 350,000 | 5% |
| 923-30 | ENGINEERS | 599 | 827 | 5,000 | (4,173) | 20,000 | 4% |
| 923-40 | OUTSIDE HELP | 0 | 242 | 750 | (508) | 3,000 | 8% |
| 923-80 | BOND ISSUANCE COST | 0 | 1,500 | 375 | 1,125 | 1,500 | 100% |
| Advisor Expenses Total: | | 12,893 | 21,345 | 120,250 | (98,905) | 481,000 | 4% |
| Field Maintenance & Collections | | | | | | | |
| 508-12 | FIELD MEDICARE PR TAX | 1,561 | 4,838 | 5,450 | (612) | 21,800 | 22% |

As of March 31, 2023

DRAFT

| Account Number | Account Title | Current Month Actual | Current Year To Date Actual | Year To Date Budget | Over (Under) Year To Date Budget | Current Year Budget | % of Budget Expended |
|---|--------------------------------|----------------------|-----------------------------|---------------------|----------------------------------|---------------------|----------------------|
| 508-13 | FIELD FICA PR TAX | 6,673 | 20,687 | 23,250 | (2,563) | 93,000 | 22% |
| 613-00 | DIST MAINTENANCE OF LINES | 0 | 22,473 | 2,000 | 20,473 | 8,000 | 281% |
| 613-01 | DIST - I & I | 0 | 0 | 1,250 | (1,250) | 5,000 | 0% |
| 613-02 | DIST MANHOLE ADJUSTMENTS | 0 | 84 | 3,750 | (3,666) | 15,000 | 1% |
| 623-00 | DIST UTILITIES OTHER LS | 5,862 | 17,018 | 18,200 | (1,182) | 72,800 | 23% |
| 623-01 | DIST UTILITIES LS 5 | 315 | 823 | 1,438 | (614) | 5,750 | 14% |
| 623-03 | DIST UTILITIES LS 12 | 919 | 2,876 | 3,000 | (124) | 12,000 | 24% |
| 623-04 | CITY UTILITIES OTHER LS | 1,011 | 3,094 | 3,388 | (293) | 13,550 | 23% |
| 623-06 | DIST UTILITIES LS 15 | 3,111 | 10,488 | 11,438 | (950) | 45,750 | 23% |
| 623-07 | CITY UTILITIES LS 1 | 1,524 | 4,700 | 5,200 | (500) | 20,800 | 23% |
| 623-08 | CITY UTILITIES LS 8 | 2,006 | 5,881 | 4,688 | 1,193 | 18,750 | 31% |
| 623-09 | DIST UTILITIES LS 17 | 843 | 3,304 | 3,120 | 184 | 12,480 | 26% |
| 623-10 | DIST UTILITIES FIELD MNT BLDG | 1,721 | 5,061 | 3,900 | 1,161 | 15,600 | 32% |
| 626-00 | DIST OTHER LS MAINTENANCE | 5,249 | 14,131 | 12,250 | 1,881 | 49,000 | 29% |
| 626-01 | DIST LS 5 MAINTENANCE | 82 | 373 | 250 | 123 | 1,000 | 37% |
| 626-02 | DIST LS 12 MAINTENANCE | 269 | 1,196 | 1,500 | (304) | 6,000 | 20% |
| 626-03 | DIST LS 15 MAINTENANCE | 263 | 941 | 1,750 | (809) | 7,000 | 13% |
| 626-04 | CITY OTHER LS MAINTENANCE | 0 | 261 | 3,750 | (3,489) | 15,000 | 2% |
| 626-05 | CITY LS 1 MAINTENANCE | 6,328 | 6,965 | 1,375 | 5,590 | 5,500 | 127% |
| 626-06 | CITY LS 8 MAINTENANCE | 0 | 3,237 | 1,250 | 1,987 | 5,000 | 65% |
| 626-07 | DIST LS 17 MAINTENANCE | 0 | 0 | 500 | (500) | 2,000 | 0% |
| 626-10 | FIELD BLDG MAINTENANCE | 817 | 2,322 | 2,250 | 72 | 9,000 | 26% |
| 626-12 | DECANT MAINTENANCE | 0 | 335 | 125 | 210 | 500 | 67% |
| 640-00 | FIELD REGULAR SALARIES | 99,306 | 305,101 | 343,250 | (38,149) | 1,373,000 | 22% |
| 640-01 | FIELD COMP TIME PAYOUT | 5,507 | 19,206 | 29,325 | (10,119) | 117,300 | 16% |
| 640-02 | FIELD HOLIDAY PAYOUT | 0 | 0 | 750 | (750) | 3,000 | 0% |
| 640-03 | FIELD VACATION PAYOUT | 0 | 0 | 750 | (750) | 3,000 | 0% |
| 640-04 | FIELD CERTIFICATION PAY | 2,350 | 7,650 | 10,125 | (2,475) | 40,500 | 19% |
| 641-05 | ODOR CONTROL | 3,721 | 10,010 | 13,750 | (3,740) | 55,000 | 18% |
| 643-00 | MAINT/COLL TOOLS & SUPPLIES | 1,183 | 3,476 | 8,250 | (4,774) | 33,000 | 11% |
| 921-07 | FIELD ADMIN SUPPLIES & EQUIP | 314 | 426 | 1,000 | (574) | 4,000 | 11% |
| 921-08 | FIELD COMPUTER SOFTWARE MAINT | 25,060 | 58,658 | 41,250 | 17,408 | 165,000 | 36% |
| 921-09 | FIELD VEHICLE EQUIPMENT | 728 | 870 | 4,500 | (3,630) | 18,000 | 5% |
| 921-11 | FIELD VEHICLE EXPENSE | 1,813 | 7,420 | 6,250 | 1,170 | 25,000 | 30% |
| 921-13 | FIELD CONF/TRAVEL/MILAGE/MEALS | 223 | 838 | 7,500 | (6,662) | 30,000 | 3% |
| 921-30 | FIELD SAFETY | 3,016 | 5,308 | 20,000 | (14,692) | 80,000 | 7% |
| 926-01 | FIELD L&I PR TAX | 1,524 | 4,029 | 4,900 | (871) | 19,600 | 21% |
| 926-11 | FIELD WA SL PR TAX | 624 | 1,932 | 2,225 | (293) | 8,900 | 22% |
| 926-31 | FIELD MEDICAL INSURANCE | 20,783 | 63,846 | 71,325 | (7,479) | 285,300 | 22% |
| 926-42 | FIELD PERS | 11,134 | 34,461 | 43,288 | (8,827) | 173,150 | 20% |
| 926-51 | FIELD DCP ER | 861 | 2,644 | 0 | 2,644 | 0 | 0% |
| 930-10 | DIST TELEPHONE FIELD MNT BLDG | 284 | 849 | 1,025 | (176) | 4,100 | 21% |
| 930-38 | FIELD CELLULAR PHONE | 918 | 2,721 | 3,000 | (279) | 12,000 | 23% |
| 931-10 | FACILITY RENT PUD BUILDING | 3,104 | 9,312 | 9,435 | (123) | 37,740 | 25% |
| Field Maintenance & Collections Total: | | 221,005 | 669,844 | 736,968 | (67,124) | 2,947,870 | 23% |
| Plant Maintenance & Operation | | | | | | | |
| 508-14 | PLANT MEDICARE PR TAX | 1,141 | 3,851 | 3,600 | 251 | 14,400 | 27% |

As of March 31, 2023

DRAFT

| Account Number | Account Title | Current Month Actual | Current Year To Date Actual | Year To Date Budget | Over (Under) Year To Date Budget | Current Year Budget | % of Budget Expended |
|--|--------------------------------|----------------------|-----------------------------|---------------------|----------------------------------|---------------------|----------------------|
| 508-15 | PLANT FICA PR TAX | 4,878 | 16,466 | 16,050 | 416 | 64,200 | 26% |
| 640-50 | PLANT REGULAR SALARIES | 70,772 | 221,472 | 253,500 | (32,028) | 1,014,000 | 22% |
| 640-51 | PLANT COMP TIME PAYOUT | 5,398 | 20,302 | 22,750 | (2,448) | 91,000 | 22% |
| 640-52 | PLANT HOLIDAY PAYOUT | 342 | 1,915 | 2,000 | (85) | 8,000 | 24% |
| 640-53 | PLANT VACATION PAYOUT | (390) | 13,561 | 2,250 | 11,311 | 9,000 | 151% |
| 640-54 | PLANT CERTIFICATION PAY | 1,350 | 3,850 | 7,200 | (3,350) | 28,800 | 13% |
| 801-01 | PLANT ELECTRICITY | 30,243 | 97,482 | 102,500 | (5,018) | 410,000 | 24% |
| 801-02 | PLANT NATURAL GAS | 1,798 | 5,511 | 3,000 | 2,511 | 12,000 | 46% |
| 801-03 | PLANT WATER | 193 | 575 | 750 | (175) | 3,000 | 19% |
| 801-04 | PLANT GARBAGE | 938 | 1,674 | 2,500 | (826) | 10,000 | 17% |
| 802-01 | POLYMERS | 14,905 | 54,053 | 45,000 | 9,053 | 180,000 | 30% |
| 802-02 | PH CONTROL | 13,665 | 32,046 | 48,750 | (16,704) | 195,000 | 16% |
| 802-03 | SODIUM HYPOCHLORITE | 8,916 | 23,754 | 6,250 | 17,504 | 25,000 | 95% |
| 803-01 | BIOSOLIDS HAULING/DISPOSAL | 18,393 | 53,975 | 50,000 | 3,975 | 200,000 | 27% |
| 803-02 | BIOSOLIDS ANALYSIS | 854 | 854 | 1,000 | (146) | 4,000 | 21% |
| 804-01 | MAJOR EQUIPMENT & SERVICE | 5,410 | 14,943 | 56,000 | (41,057) | 224,000 | 7% |
| 804-02 | PLANT MAINT & OPER SUPPLIES | 5,464 | 12,235 | 50,000 | (37,765) | 200,000 | 6% |
| 805-02 | PLANT TELEPHONE | 384 | 1,235 | 1,300 | (65) | 5,200 | 24% |
| 805-03 | PLANT INTERNET | 492 | 1,812 | 3,000 | (1,188) | 12,000 | 15% |
| 805-04 | PLANT TELEMTRY | 335 | 1,006 | 1,000 | 6 | 4,000 | 25% |
| 805-05 | PLANT CELLULAR PHONE | 359 | 1,158 | 2,750 | (1,592) | 11,000 | 11% |
| 806-01 | PLANT COMPUTER SOFTWARE MAINT | 2,708 | 33,606 | 43,750 | (10,144) | 175,000 | 19% |
| 806-02 | LEVERAGE SN SOFTWARE SUPPORT | 0 | 0 | 0 | 0 | 0 | 0% |
| 806-04 | WIN 911 ALARM SOFTWARE SUPPORT | 0 | 2,597 | 0 | 2,597 | 0 | 0% |
| 807-01 | MILLIPORE (LAB DI WTR SYSTEM) | 6,181 | 6,301 | 1,250 | 5,051 | 5,000 | 126% |
| 807-04 | JANITORIAL | 720 | 2,160 | 1,750 | 410 | 7,000 | 31% |
| 807-05 | OTHER SERVICES | 4,224 | 4,484 | 16,250 | (11,766) | 65,000 | 7% |
| 808-01 | LABORATORY SUPPLIES | 1,040 | 9,107 | 6,250 | 2,857 | 25,000 | 36% |
| 808-02 | LABORATORY QA/QC SAMPLES | 0 | 0 | 400 | (400) | 1,600 | 0% |
| 808-03 | LABORATORY ACCREDITATION | 0 | 0 | 650 | (650) | 2,600 | 0% |
| 808-04 | LABORATORY OUTSIDE ANALYSIS | 2,028 | 3,067 | 1,000 | 2,067 | 4,000 | 77% |
| 809-01 | PLANT SAFETY | 575 | 9,950 | 21,250 | (11,300) | 85,000 | 12% |
| 809-02 | PLANT CONF/TRAVEL/MILAGE/MEALS | 0 | 679 | 1,500 | (821) | 6,000 | 11% |
| 809-04 | PLANT OTHER ADMIN SUPPLIES | 0 | 283 | 750 | (467) | 3,000 | 9% |
| 809-05 | PLANT VEHICLE EXPENSE | 168 | 540 | 875 | (335) | 3,500 | 15% |
| 926-02 | PLANT L&I PR TAX | 999 | 3,041 | 3,563 | (522) | 14,250 | 21% |
| 926-12 | PLANT WA SL PR TAX | 451 | 1,520 | 1,650 | (130) | 6,600 | 23% |
| 926-32 | PLANT MEDICAL INSURANCE | 8,752 | 41,646 | 52,900 | (11,254) | 211,600 | 20% |
| 926-43 | PLANT PERS | 8,090 | 25,604 | 32,038 | (6,433) | 128,150 | 20% |
| 926-52 | PLANT DCP ER | 664 | 2,034 | 0 | 2,034 | 0 | 0% |
| Plant Maintenance & Operations Total: | | 222,438 | 730,349 | 866,975 | (136,626) | 3,467,900 | 21% |
| Other Rate Expenses | | | | | | | |
| 508-42 | CITY OPERATING FEE | 1,250 | 3,750 | 3,750 | 0 | 15,000 | 25% |
| Other Rate Expenses Total: | | 1,250 | 3,750 | 3,750 | 0 | 15,000 | 25% |
| Grand Totals: | | 661,215 | 1,997,635 | 2,345,014 | (347,379) | 9,380,055 | 21% |

CAPITAL PROJECT BUDGET TO ACTUAL SUMMARY

FUND 58

As of March 31, 2023

| Project | Budget | Spent to Date | Remaining Funds |
|--|--------------|---------------|-----------------|
| 24th St & SR9 Sewer Crossing | 457,911.25 | 265,508.05 | 192,403.20 |
| LS 1C Electrical Update | 38,310.00 | 1,356.18 | 36,953.82 |
| LS 1C Design & CM | 176,530.00 | 21,404.83 | 155,125.17 |
| LS 2C Design & CM | 415,580.00 | 217,469.92 | 198,110.08 |
| LS 2C Force Main & CM | 345,030.00 | 132,892.54 | 212,137.46 |
| Main & 18th St Improvements/20th St NE Business Loop Design & CM | 143,860.00 | 106,708.98 | 37,151.02 |
| Ammonia & Nitrate Probes | 92,731.68 | 85,016.69 | 7,714.99 |
| LS 4C & 6C Predesign | 30,000.00 | 28,904.87 | 1,095.13 |
| LS 4C & 6C Construction 5C Decommissioning | 343,000.00 | 81,179.34 | 261,820.66 |
| SR204 SR9 Intersection | 56,518.19 | 63,521.63 | (7,003.44) |
| City of Lake Stevens Downtown Plan - Pre Design of LS 2C | 40,000.00 | 26,973.31 | 13,026.69 |
| VBC Second Floor Building Improvements | 99,100.00 | 12,135.33 | 86,964.67 |
| LS7 Generator Replacement | 114,555.00 | 71,993.50 | 6,424.50 |
| | 2,353,126.12 | 1,115,065.17 | 1,201,923.95 |





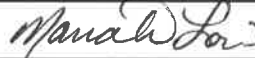
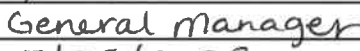



PAY REQUEST NO. 1

RECEIVED

JUL 14 2023

Engineers | Planners | Surveyors

| Lake Stevens Sewer District Lift Station #7 Generator Replacement PACE Project No. 22513 | | | | | | Contractor: Legacy Power Systems | | DATE: June 28, 2023 DISTRICT CUTOFF DATE: | | | |
|---|--|------|------------------|-----------|--|---|--------------|--|--------|-----------------------|--------------|
| | | | CONTRACT AMOUNTS | | | WORK COMPLETED TO DATE | | PREVIOUSLY PAID | | TOTAL DUE THIS PERIOD | |
| ITEM NO. | ITEM DESCRIPTION | UNIT | UNIT PRICE | BID QUAN. | AMOUNT | QUAN. | AMOUNT | QUAN. | AMOUNT | QUAN. | AMOUNT |
| 1 | Mobilization | LS | \$ 14,500.00 | 1 | \$ 14,500.00 | 100.0% | \$ 14,500.00 | 0.0% | \$ - | 100.0% | \$ 14,500.00 |
| 2 | Removal of Structures and Obstructions | LS | \$ 12,250.00 | 1 | \$ 12,250.00 | 100.0% | \$ 12,250.00 | 0.0% | \$ - | 100.0% | \$ 12,250.00 |
| 3 | Lift Station #7 Improvements | LS | \$ 17,250.00 | 1 | \$ 17,250.00 | 100.0% | \$ 17,250.00 | 0.0% | \$ - | 100.0% | \$ 17,250.00 |
| 4 | Electrical Improvements | LS | \$ 14,800.00 | 1 | \$ 14,800.00 | 100.0% | \$ 14,800.00 | 0.0% | \$ - | 100.0% | \$ 14,800.00 |
| We hereby certify that the above is a true statement of account of the above contract to date & hereby release the Owner from any claims for materials or labor furnished or expense incurred to date which is not included in Requests for Payment to date, except for single units of construction partially completed for which no requests for payment has been made. | | | | | SUBTOTAL BEFORE TAX | | \$ 58,800.00 | \$ 58,800.00 | | \$ - | |
| | | | | | SALES TAX 9.3% | | \$ 5,468.40 | \$ 5,468.40 | | \$ - | |
| | | | | | BEFORE RETAINAGE | | \$ 64,268.40 | \$ 64,268.40 | | \$ - | |
| | | | | | RETAINAGE 5.0% | | \$ 2,940.00 | \$ 2,940.00 | | \$ - | |
| | | | | | TOTAL | | \$ 64,268.40 | \$ 61,328.40 | | \$ - | |
| RECOMMENDED FOR PAYMENT: BY:  PACE ENGINEERS, INC. Pat Kohlbrenner, P.E. TITLE: PROJECT MANAGER DATE: 6/28/2023 | | | | | PAYMENT AGREED TO BY CONTRACTOR: BY:  LEGACY POWER SYSTEMS TITLE:  DATE: 7.6.23 | | | | | NOTES: | |
| REQUEST VERIFIED: BY:  PACE ENGINEERS, INC. Eli Zehner, P.E. TITLE: SENIOR PROJECT MANAGER DATE: 6/28/2023 | | | | | PAYMENT APPROVED BY OWNER: BY:  LAKE STEVENS SEWER DISTRICT TITLE:  DATE: 7/25/2023 | | | | | | |

| | | | |
|---------------|------------------------------------|--------------|---|
| Vendor No. | 1201 | Invoice No. | PR #1 |
| Invoice Date | 062823 | Meeting Date | 072723 |
| Description | 58-10700 LS7 Generator Replacement | | |
| Amount | 61,328.40 | GL Acct. | 10700 |
| Dept. Apprvl. | | Mgr. Apprvl. |  |
| Entered By | | Date Posted | |

RECEIVED


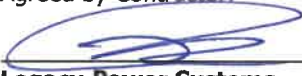

JUL 13 2023

Engineers | Planners | Surveyors

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CONTRACT CHANGE ORDER

| | | | |
|--|---|--------------------------|----------------------|
| PROJECT NAME | Lift Station #7 Generator Replacement | | |
| OWNER | Lake Stevens Sewer District | | |
| CONTRACTOR | Legacy Power Systems | CHANGE ORDER NUMBER | 1 |
| ORIGINAL CONTRACT DOLLAR AMOUNT (Before Tax) AND TIME | | \$64,150.80 | 70 days |
| PRIOR CHANGE ORDER AMOUNTS | | \$0.00 | -0- |
| CONTRACT AMOUNT AND TIME PRIOR TO THIS CHANGE ORDER | | \$64,150.80 | 70 days |
| THE CHANGES DESCRIBED BELOW BECOME A PART OF THE CONTRACT ONLY UPON SIGNATURES OF BOTH THE CONTRACTOR AND OWNER. ALL OTHER TERMS OF THE CONTRACT REMAIN UNCHANGED. | | | |
| Item | Work Description | Cost increase / (deduct) | Time (Calendar Days) |
| 1 | Adjust tax rate to 9.3% and increase contract amount accordingly. Original bid documents tax rate was set at 9.1% | \$117.60 | 0 days |
| | | | |
| | | | |
| | | | |
| NET CHANGE TO DOLLAR AMOUNT AND TIME | | \$117.60 | 0 days |
| REVISED CONTRACT DOLLAR AMOUNT AND TIME | | \$64,268.40 | 70 days |
| | | | |
| SIGNATURES THE PARTIES TO THIS CONTRACT AGREE TO THE TECHNICAL CHANGES, THE CHANGES IN CONTRACT DOLLAR AMOUNT AND THE CHANGES IN CONTRACT TIME INDICATED ABOVE. | | | |
| Recommended by Engineer: | | | |
|  | | Pat Kohlbrenner, P.E. | 06/28/2023 |
| PACE Engineers | | | Date |
| Agreed by Contractor: | | | |
|  | | | 7.6.23 |
| Legacy Power Systems | | | Date |
| Approved by Owner: | | | |
|  | | | 07/25/2023 |
| Lake Stevens Sewer District | | | Date |