



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**AGENDA  
COMMISSIONER MEETING  
JULY 13, 2023 at 9:00 AM**

**IN PERSON /VIRTUAL MEETING:**

**Please join our meeting at 1106 Vernon Rd, James B Mitchell Conference Room** or join virtually via **Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

**<https://global.gotomeeting.com/join/646704685>**

**You can dial in using your phone:**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 646-704-685

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
4. **SPARMAN ANNEXATION PUBLIC HEARING**
5. **AGENDA APPROVAL**
6. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: June 21 <sup>st</sup> & 22 <sup>nd</sup>		
B. Lien Placements (64)	NA	
Lien Releases (67)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$743,000.00	
Withdrawals	\$135,863.51	
Transfers	NA	
D. Payroll	\$256,824.45	
E. 40 – Maintenance	\$172,865.66	11074 - 11127
F. 48 – SRF Principle & Interest Payment	\$135,201.29	11128
G. 58 – Capital Expenditures	\$662.22	11129 - 11130
H. 60 – PWTF Principle & Interest Payment	NA	
I. Housekeeping - Voided Check	\$2,724.50	10889

7. **OLD BUSINESS**
  - A. Batchelder DEA Second Addendum -
  - B. Resolution No 1051 Sparman Annexation BRB -
8. **NEW BUSINESS**
  - A. WWTP Forklift and Field Polaris Ranger Purchase -
9. **MANAGERS' REPORTS**
  - A. General Manager
  - B. Assistant General Manager
10. **CITY REPORT**
11. **COMMISSIONERS' REPORT**

## 12. EXECUTIVE SESSION

## 13. CONCLUDE

**NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions**

**\*\*PLEASE NOTE:** The Lake Stevens Sewer District will accept verbal citizen comments during the regular meetings in-person or virtually. Citizen comments submitted prior to the meeting to [management@lkssd.org](mailto:management@lkssd.org) will be addressed during the public comment period.