



Utility Committee Meeting

May 24, 2023, at 4:00 PM

HYBRID MEETING:

Please join the meeting in-person at the Lake Stevens Sewer District Jim Mitchell Conference Room or virtually via GoToMeeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/415356613>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

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Access Code: 415-356-613

Agenda

1. **Call to order**
2. **Roll Call** (2.17ⁱ)
3. **Public Forum** – Non-action items (please limit comments to 3 minutes)
4. **Information sharing:** planning, coordination, management (4.20)
 - a. Annexations (4.3) – Update on District Annexation ILA
 - b. Accelerated Assumption Update
5. **Project Review** (4.20)
 - a. Capital projects (6) – 131st Ave NE funding update
6. **Development review** (4.20)
7. **Action Items:** Approve minutes from February 22, 2023
8. **Next Meeting** (7.2)
9. **Adjourn**

ⁱ City of Lake Stevens and Lake Stevens Sewer District Unified Sewer Services and Annexation Agreement, May 23, 2005



**Utility Committee Meeting Minutes
February 22, 2023, 4:00 pm**

City of Lake Stevens / Lake Stevens Sewer District
In person and by remote participation via Go To Meeting, Lake Stevens, Washington

1. **Called to Order:** 4:00 PM by Andrea Wright
2. **Roll Call:**
Attendees Representing the District: Commissioners Dan Lorentzen, Andrea Wright, and Kevin Kosche; Staff: Mariah Low

Attendees Representing the City of Lake Stevens: Councilmembers Gary Petershagen and Ryan Donahue. Mayor Brett Gailey and City Staff: Gene Brazel, Aaron Halvorson, Russ Wright, and Anya Warrington
3. **Public Forum:** - No Comments
4. **Information Sharing:** planning, coordination, management (4.20)
 - a. Annexation (4.3) – Discussion will take place at the City Council Retreat
 - b. Accelerated Assumption Update – Next step should include Legal Counsel from both sides meeting to discuss. Discussion ensued.
5. **Project Review (4.20):**
 - a. Capital Projects (6) – District projects waiting in the permit process before we can move forward. Commissioners asked for updates about City permits for District capital projects that have not been finalized. Discussion ensued.
6. **Development Review (4.20)** – A list of updated development projects was provided.
7. **Action Items:**
 - a. Approve Minutes from January 25, 2023 – Councilman Petershagen made a Motion to approve the minutes. Mayor Gailey seconded the Motion. The Motion passed.
8. **Next Meeting (7.2)** – March 22, 2023, is the next scheduled meeting.
9. **Adjourn** – At 4:35 PM, Councilman Petershagen made a Motion to adjourn the meeting. Mayor Gailey seconded the Motion. The Motion passed.

2023 Utility Committee Chair:

Andrea Wright, Lake Stevens Sewer District

District Development Name	District Project No	Development Location	ERU Count	Project Open Date	DEA Approval Date	Construction started	Title Xfr Record Date	GFC's Paid	2-Year Inspection Date
BATCHELDOR DEA	12205	11927 & 12009 20TH St SE	106	4/29/2022	6/27/2022	N			
CENTENNIAL SHORT PLAT	12005	2105 131st Ave NE	9	9/17/2020	10/22/2020	N			
DUNHAM HEIGHTS DEA	12207	7xxx 10th St SE	18	6/2/2022	7/28/2022	Y			
FAGERLIE DEA	12209	12014 20th St SE & 12207 Williams Rd	69	11/9/2022	2/8/2023	N			
GOLD CREEK LAKE STEVENS	12104	8002 8th St SE	3	7/14/2021	10/28/2021	N			
HISEY I DEA	12204	119XX Machias Cutoff	36	4/7/2022	4/28/2022	N			
MATTSON HILL	12206	Lot 21, Rucker's Mill Plant No. 2	8	5/18/2022	11/18/2022	N			
MSR LAKE STEVENS	12302	Grade Rd	57	2/27/2023		N			
NORTH VILLAGE TOWNHOMES	12301	2309 & 2311 123rd Ave NE	13	2/9/2023	3/14/2023	N			
SMITH PROPERTY	12103	9929 South Lake Stevens RD	15	7/8/2021	10/14/2021	N			
STILLWATER DEA	12202	524 S Davies Rd	23	3/17/2022	8/11/2022	N			
VINJE HILLS ESTATES	12203	1317 71ST Ave SE	23	4/6/2022	5/11/2022	Y			
WEST LAKE TOWNHOMES	12101	10230 9th St SE	13	4/14/2021	6/22/2021	Y			

05/23/23 MTG

TOTAL OPEN DEA ERU COUNT	393
TOTAL OPEN DEA ERU TO BE PAID	393
TOTAL OPEN DEA ERU TO BE PAID UNDER CONSTRUCTION	54