



**LAKE STEVENS  
SEWER DISTRICT**  
Serving You Since 1957

1106 Vernon Road, Suite A  
Lake Stevens, WA 98258  
(425) 334-8588 Fax (425) 335-5947  
Website: [www.lkstevenssewer.org](http://www.lkstevenssewer.org)

Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**AGENDA  
COMMISSIONER MEETING  
FEBRUARY 23, 2023 at 9:00 AM**

**IN PERSON /VIRTUAL MEETING:**

**Please join our meeting at 1106 Vernon Rd, James B Mitchell Conference Room** or join virtually via **Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

**<https://global.gotomeeting.com/join/646704685>**

**You can dial in using your phone:**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 646-704-685

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
- 4. AGENDA APPROVAL**
- 5. CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: February 9 <sup>th</sup>		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$26,098.45	
Withdrawals	\$15,560.04	
Transfers	\$5,750.56	
D. Payroll	NA	
E. 40 – Maintenance	\$89,331.37	10681-10720
	\$33,711.67	EFT168
F. 48 – SRF Principle & Interest Payment	NA	
G. 58 – Capital Expenditures	\$17,284.35	10721-10722
H. 60 – PWTF Principle & Interest Payment	NA	
I. Housekeeping -	NA	

**6. OLD BUSINESS**

- A. Recommendation Award for the Lift Station 7 Generator Replacement Project to Legacy Power Systems, \$64,480.80 –

**7. NEW BUSINESS**

- A. G&O Contract Amendment 33, WWTF Alkalinity System Improvements, \$89,600 –
- B. Resolution 1045 – Adopting the 2020 Snohomish County Hazard Mitigation Plan

**8. MANAGERS' REPORTS**

- A. General Manager
- B. Assistant General Manager

**9. CITY REPORT**

**10. COMMISSIONERS' REPORT**

## **11. EXECUTIVE SESSION**

## **12. CONCLUDE**

**NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions**

**\*\*PLEASE NOTE:** The Lake Stevens Sewer District will accept verbal citizen comments during the regular meetings in-person or virtually. Citizen comments submitted prior to the meeting to [management@lkssd.org](mailto:management@lkssd.org) will be addressed during the public comment period.



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**MINUTES OF  
COMMISSIONER MEETING  
FEBRUARY 9, 2023, at 9:00 AM**

**Attendees:** Commissioners Dan Lorentzen, Andrea Wright and Kevin Kosche, District Staff: Mariah Low, District Engineer: Leigh Nelson and Keith Stewart, G&O, Legal Counsel: Jordan Stephens

- 1. CALL TO ORDER** – At 9:00 AM Commissioner Kosche called the meeting to order.
- 2. PUBLIC FORUM** – Non-action Items (please limit comments to 3 minutes) Commissioner Kosche asked if there were any public comments or questions submitted. No comments submitted and no one in attendance had comments.
- 3. AGENDA APPROVAL** – Commissioner Lorentzen moved to approve the agenda as submitted. Commissioner Wright seconded the Motion. The Motion passed.
- 4. CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Commissioner Lorentzen moved to approve Consent Items A through I. Commissioner Wright seconded the Motion. The Motion passed.

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: Jan 25 & 26		
B. Lien Placements (45)	NA	
Lien Releases (59)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$300,006.60	
Withdrawals	\$32,388.66	
Transfers	\$6.60	
D. Payroll	\$269,766.26	
E. 40 – Maintenance	\$177,435.31	10633-10678
F. 48 – SRF Principle & Interest Payment	NA	
G. 58 – Capital Expenditures	\$32,382.06	10679-10680
I. 60 – PWTF Principle & Interest Payment	NA	
J. Housekeeping –	NA	

**5. OLD BUSINESS –**

- A. Addendum to the Batchelor DEA – Leigh Nelson explained that this addendum adds 26 units to the contract, which will incorporate the Nesse Annexation and make it one contract. Legal has reviewed and staff recommends approval. Commissioner Lorentzen made a Motion to approve. Commissioner Wright seconded the Motion. The Motion passed.
- B. Resolution No. 1044 – Repealing Resolution 963 and Adopting a New Commercial Billing and General Facilities Charge Methodology – This resolution will update the commercial billing

structure and charges and will take effect on June 1, 2023. It has been reviewed by legal and is recommended for approval by staff. Commissioner Lorentzen made a Motion to approve the Resolution. Commissioner Wright seconded the Motion. The Motion passed.

## **6. NEW BUSINESS –**

- A. 2023 Beginning of Year Budget Guidelines – Mariah Low shared the beginning of the year budget with the Commission. District should end 2023 with a net operating revenue of about \$5 million. Expected new development is much less than in the past. Expected total debt payments for 2023 will be \$6,934,000. There is an 11.27% increase for O&M expenses from 2022. Commissioner Kosche asked if the District has received comments on the City permit for the Lift Station 2C project and, if not, the topic should be added to the next Utility meeting agenda. Discussion ensued.

## **7. MANAGERS' REPORTS**

- A. General Manager – Mariah Low stated that Caring by Sharing has just over \$200 to help about two families. Daily Plant flows are at 3.03 MGD and the January total inorganic nitrogen came in just over 10,000 which is 8% of the District's annual limit. There have been no GFCs yet this year and 10 permits have been issued. The District finally received the contract for the Dept of Ecology Nutrient Grant. The Fagerlie DEA was signed.
- B. Assistant General Manager – No Report

- 8. **CITY REPORT** – Gene Brazel was not present but sent information that the City is preparing for the City retreat. New fencing has been constructed around the Decant facility last week.

- 9. **COMMISSIONERS' REPORT** – Commissioner Lorentzen and Commissioner Wright attended the WASWD commissioner workshop in January and both enjoyed it and found it very informative.

- 10. **EXECUTIVE SESSION** – Jordan Stephens stated the Commission will now recess into Executive Session at 9:33 AM and excused the General Public; it is estimated the executive session will last until 10:00 AM. The purpose of the Executive Session, under RCW 42.30.110(1)(i), is to discuss pending litigation. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and no announcement will be made. At 10:00 AM, Commissioner Kosche extended the executive session until 10:15 AM. Commissioner Kosche closed the executive session at 10:15 AM.

- 11. **CONCLUDE** – Commissioner Lorentzen made a Motion to adjourn the Board Meeting. Commissioner Wright seconded the Motion. The Motion passed at 10:15AM.

Signed at a regular open public meeting this 23rd day of February 2023.

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Dan Lorentzen, Commissioner

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Andrea Wright, Secretary and Commissioner

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Kevin Kosche, President and Commissioner



February 9, 2023

Johnathan Dix, Assistant General Manager  
Lake Stevens Sewer District  
1106 Vernon Road  
Lake Stevens, WA 98258

**Subject:** Lake Stevens Sewer District – Lift Station 7 Generator Replacement  
Recommendation of Bid Award  
*PACE Project No. 22513*

Dear Johnathan:

As you know, Lake Stevens Sewer District on February 8, 2023, at 10:00 AM local time, opened bids at the District Office for the above-referenced project. A total of two (2) bids were received, opened, and read aloud. The bids ranged from \$64,150.80 to \$148,131.70 including Washington State Sales Tax. The engineer's estimate for this project was \$114,555.00.

The apparent low bidder, Legacy Power Systems submitted a complete bid proposal, all addenda were received and acknowledged, and no errors were found. On February 8, 2023, PACE contacted the three (3) references listed on the contractor's proposal. All three references provided satisfactory comments regarding the contractor's work experience and adherence to contract documents. Therefore, we hereby recommend that the Lake Stevens Sewer District award the contract to Legacy Power Systems, in the amount of \$64,150.80, which includes state sales tax. Enclosed herewith is a copy of the certified bid tabulation for your reference and files.

If you have any questions regarding this matter please feel free to contact Pat Kohlbrenner, [patk@paceengrs.com](mailto:patk@paceengrs.com), or 425.827.2014.

Sincerely,

PACE Engineers, Inc.

A handwritten signature in blue ink, appearing to read "Pat Kohlbrenner".

Pat Kohlbrenner, P.E.  
Project Manager

Attachments: Certified Bid Tabulation

BID TABULATION

Owner: Lake Stevens Sewer District

Project: LIFT STATION #7 GENERATOR REPLACEMENT

Engineer: PACE Engineers, Inc.

Bid Date:

Bid Time:

Job No.

02/08/2023

10:00 AM

22513

				ENGINEER'S ESTIMATE		LEGACY POWER SYSTEMS		STETNER CONSTRUCTION GROUP	
ITEM NO.	ITEM OR TASK DESCRIPTION	QUANTITY		UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
		NO. UNITS	UNIT						
1	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$14,500.00	\$14,500.00	\$15,604.90	\$15,604.90
2	Removal of Structure and Obstructions	1	LS	\$20,000.00	\$20,000.00	\$12,250.00	\$12,250.00	\$22,547.08	\$22,547.08
3	Lift Station #7 Improvements	1	LS	\$32,500.00	\$32,500.00	\$17,250.00	\$17,250.00	\$45,723.56	\$45,723.56
4	Electrical Improvements	1	LS	\$42,500.00	\$42,500.00	\$14,800.00	\$14,800.00	\$51,900.54	\$51,900.54
SUBTOTAL				\$105,000.00		\$58,800.00		\$135,776.08	
WA STATE SALES TAX @ 9.1%				\$9,555.00		\$5,350.80		\$12,355.62	
TOTAL AMOUNT BID				\$114,555.00		\$64,150.80		\$148,131.70	

I hereby certify that this tabulation represents all bids received and that the total bid prices have been checked or corrected based on the unit prices provided in the bids.



CONTRACT AMENDMENT NO. 33

LAKE STEVENS SEWER DISTRICT

PROFESSIONAL ENGINEERING SERVICES

This Amendment No. 33 to the existing Contract for Professional Engineering Services, is entered into this \_\_\_\_\_ of \_\_\_\_\_ 2023, by the Lake Stevens Sewer District, Snohomish County, Washington, hereinafter called the DISTRICT, or OWNER, and Gray & Osborne, Inc., Consulting Engineers, Seattle, Washington, hereinafter called the ENGINEER.

WITNESSETH: That there now exists between the DISTRICT and the ENGINEER a Contract for "Professional Engineering Services", approved July 24, 2014, for engineering services as needed in the planning, design, plan review and construction management in connection with the DISTRICT'S sewer utility system.

Now, therefore, in consideration of the mutual covenants and agreements herein contained, the parties hereto mutually agree to as follows:

Those parts of Article 5, page 9, "*Additional work*", of said Contract for Professional Engineering Services is herewith amended as follows:

EXHIBIT "A"

WWTF ALKALINITY SYSTEM IMPROVEMENTS

EXHIBIT "B"

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

IN WITNESS WHEREOF, the parties hereto have executed this Contract Amendment as of the day and year first above written.

ENGINEER

APPROVED BY DISTRICT COMMISSIONERS

By: 

By: \_\_\_\_\_

Michael B. Johnson, P.E.  
Name

Dan Lorentzen  
Name

President  
Title

President Board of Commissioners  
Title

Date: 2/14/23

Date: \_\_\_\_\_

## **EXHIBIT A**

### **SCOPE OF WORK**

#### **LAKE STEVENS SEWER DISTRICT GENERAL ENGINEERING**

##### **WWTF ALKALINITY SYSTEM IMPROVEMENTS**

The services to be furnished by Gray & Osborne under this contract include the necessary engineering tasks for design of the Alkalinity System Improvements Project at the District's Wastewater Treatment Facility (WWTF). Gray & Osborne, Inc. will provide the necessary civil, mechanical, structural, and electrical design to adequately show and describe all new facilities, improvements, and modifications to the existing WWTF.

The scope of these services will include Project Management (Task 1), site visits (Task 2), the preparation of a Pre-design Report (Task 3), engineering design services for the Alkalinity System Improvements (Task 4), services during bidding (Task 5) and quality assurance/quality control (Task 6).

The services to be furnished by Gray & Osborne are more fully described below in the scope of work and costs for the proposed work is presented in Exhibit B.

### **PROJECT UNDERSTANDING**

The Lake Stevens Sewer District (District) owns, operates, and manages the Darwin C. Smith Wastewater Treatment Facility (WWTF) in Lake Stevens, Washington. The WWTF accepts raw wastewater from the District's service area.

The WWTF provides tertiary wastewater treatment to produce high quality effluent, which is then discharged to Ebey Slough. As part of this process, the WWTF has traditionally utilized sodium hydroxide to provide supplemental alkalinity for process optimization and to maintain effluent pH within permit limits.

The existing WWTF and sodium hydroxide system was installed when the WWTF was constructed between 2009 – 2012 and has been in continuous operation since that time. The existing sodium hydroxide system consists primarily of two 16,500-gallon storage tanks and two peristaltic metering pumps that inject sodium hydroxide into the mixed liquor return channel.

Shortly after WWTF start-up, the facility experienced fairly rapid increases in transmembrane pressure and reversible fouling on the membranes. In 2015 G&O investigated potential causes and identified that a relatively high monovalent/divalent cation ratio may be contributing to high transmembrane pressures. From that analysis, we recommended a trial utilizing an alternative alkalinity source. In 2022, the District

proceeded with utilization of an alternative alkalinity source to lower the M/D ratio and provide more consistent pH control. Initially, the District utilized magnesium hydroxide for this trial; however, since that time has subsequently contracted with Columbia River Carbonates (CRC) to furnish calcium carbonate slurry as the alkalinity source. Since that temporary “rental” contract was executed, CRC has provided the District with the slurry as well as a storage tank and the pumping equipment necessary to deliver the slurry to the injection location.

The change to a divalent cation alkalinity source has paralleled improvements in both membrane fouling and pH/process stability. Consequently, the District has elected to move forward with permanent utilization of calcium carbonate slurry as an external alkalinity source for pH control.

Given that CRC agreed to provide the District with the equipment noted above on a temporary basis, the District is now interested in moving forward with the design and construction of a new, permanent alkalinity storage and delivery system that is suitable for a calcium carbonate slurry.

## **SCOPE OF WORK**

The specific tasks in the scope of work for this project are described below.

### **Task 1 – Project Management**

Services will include the following.

- A. Overall project management and oversight of the work;
- B. Procurement of sufficient staff resources to dedicate to the project;
- C. Management and control of project budget and schedule;
- D. Management of monthly progress reports and invoices; and
- E. Coordination of the project with the District.

### Deliverables

- Monthly progress reports and invoices.

### Assumptions

- See “Other Assumptions” at the end of this section for additional information.

## **Task 2 – Site Visits**

Services will include travel to the WWTF to complete the following.

- A. Meet with District personnel to discuss project parameters, needs, and critical issues; and
- B. Collect field data, photographs, and measurements necessary to complete project design.

### Deliverables

- None.

### Assumptions

- Site visits include up to two visits by a Project Manager and up to two visits by a Project Engineer.
- District operations staff will be available for consultation during each site visit.

## **Task 3 – Predesign Report**

Prepare a predesign report that will develop and recommend the improvements to be included in the Alkalinity System Improvements project. At a minimum, the Predesign Report will include the following:

- A. Introduction and project purpose;
- B. Description of existing facilities;
- C. Review historical chemical use and develop projections for future use and sizing criteria for storage and pumping systems;
- D. Evaluation of alternatives for the material type, location and configuration of the chemical storage facilities. Evaluation of alternative metering pump technologies; and
- E. Final recommendations, design criteria for the recommended alternative, and a budgetary cost estimate for the recommended alternative.

### Deliverables

- Draft Predesign Report (.pdf)

- Final Predesign Report (.pdf)

#### Assumptions

- District will provide review and comment for the Draft Predesign Report within 14 calendar days of receipt.

#### **Task 4 – Alkalinity System Improvements Engineering Design**

This task will advance the design from the pre-design level described in Task 3 for solicitation of public bids from qualified construction contractors. Design work shall include all necessary civil, mechanical, structural and electrical design to adequately show all improvements and modifications to the WWTF.

Prepare draft plans, specifications and cost estimates for the WWTF Alkalinity System Improvements to approximately 60 percent, 90 percent and 100 percent levels of completion for review by the District.

Contract documents will include the following.

- A. A 60 percent design submittal including project plans, specifications, and cost estimate will be provided to the District for review;
- B. A 90 percent design submittal including project plans, specifications, project bidding and contract documents, and cost estimate will be provided to the District for review. Plans and specifications will include revisions identified during previous reviews by G&O and District personnel; and
- C. Bid documents (100 percent) will be produced from G&O and District review comments on the 90 percent submittal. Plans and specifications will include revisions identified during previous reviews by G&O and District personnel.

#### Deliverables

- 60 Percent Specifications, Plans, and Cost Estimates (.pdf).
- 90 Percent Specifications, Plans, and Cost Estimates (.pdf).
- 100 Percent Specifications, Plans, and Cost Estimates (.pdf).

### Assumptions

- G&O will use our standard General Conditions, Contract forms, and 16 Chapter CSI Specification formats.
- Project plans will be provided in digital (.pdf format). Hard copy plans will only be provided upon request.
- Project specifications will be provided in digital (.pdf format). Hard copy specifications will only be provided upon request.
- Field survey will not be required for this project.
- District will provide review and comment for the Project Documents within 14 calendar days of receipt.

### **Task 5 – Quality Assurance/Quality Control**

Oversee three, in-house, quality assurance/quality control (QA/QC) meetings at G&O's office during the course of the project. The meetings will include senior project staff, and selected design team members.

- A. QA/QC meetings will take place at the following levels:
  - a. Draft Predesign Submittal.
  - b. 60 percent Submittal
  - c. 90 percent Submittal
  - d. Limited QA/QC review will occur immediately prior to the 100 percent submittal to ensure conformance with bid requirements.
- B. Ensure incorporation of relevant recommendations and suggestions into bid/construction documents resulting from QA/QC reviews.

### Deliverables

- None.

### Assumptions

- None.

## **Task 6 – Bid and Award Services**

Services will include the following.

- A. Submit documents to various agencies as required for project advertisement;
- B. Answer bidder questions;
- C. Prepare contract addenda, as necessary;
- D. Review bids and apparent low bidder qualifications;
- E. Prepare bid tabulation; and
- F. Prepare recommendation to award letter.

### Deliverables

- Contract Documents include Plans and Specifications. Documents will be provided digitally (.pdf) via file transfer protocol or flash drive.
- Construction contract Addenda (if required).
- Bid Summary (if desired).
- Recommendation to Award letter.

### Assumptions

- District will be billed directly for the bid advertisement.
- District will coordinate project advertisement per their normal/preferred agencies and methods.

## **OTHER ASSUMPTIONS**

This Contract does not include construction management. It is assumed that these additional services, if desired, will be scoped separately prior to construction and the design contract will be amended per the District's normal procedures.

## PROJECT SCHEDULE

The anticipated project schedule for this scope is as follows:

Notice to Proceed .....	February 2023
Draft Predesign Report .....	April 2023
<i>District Return Comments</i> .....	April 2023
Final Predesign Report.....	May 2023
60 Percent Design Submittal.....	June 2023
<i>District Return Comments</i> .....	June 2023
90 Percent Design Submittal.....	August 2023
<i>District Return Comments</i> .....	August 2023
100 Percent Design Submittal.....	September 2023
<i>District Return Comments</i> .....	September 2023
Anticipated Advertisement Date.....	October 2023
Anticipated Award Date .....	December 2023
Anticipated Construction Start.....	January 2024
Anticipated Construction Completion .....	May 2024

## DESIGN AND CONSTRUCTION ADMINISTRATION BUDGET

Based on the Scope of Work described above, the fee for design and construction administration services is \$89,600, as shown in the attached Exhibit B.

## EXHIBIT B

### ENGINEERING SERVICES SCOPE AND ESTIMATED COST

#### *Lake Stevens Sewer District - WWTF Alkalinity System Improvements*

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	Structural Engineer Hours	AutoCAD Technician Hours
1 Project Management		12			
2 Site Visits		8	8		
3 Predesign Report	2	16	54	1	16
4 Alkalinity System Improvements Engineering Design					
a. Prepare 60 Percent Design Submittal	4	10	54	2	40
b. Prepare 90 Percent Design Submittal	4	10	40	12	60
c. Prepare 100 Percent Design Submittal	2	8	20	4	40
5 Quality Assurance/Quality Control	8	10	10		
6 Bid and Award Services		1	4	1	8
Hour Estimate:	20	75	190	20	164
Fully Burdened Billing Rate Range:*	\$150 to \$235	\$140 to \$235	\$125 to \$175	\$115 to \$210	\$60 to \$165
Estimated Fully Burdened Billing Rate:*	\$225	\$185	\$160	\$205	\$155
Fully Burdened Labor Cost:	\$4,500	\$13,875	\$30,400	\$4,100	\$25,420

Total Fully Burdened Labor Cost: \$ 78,295

Direct Non-Salary Cost:

    Mileage & Expenses (Mileage @ current IRS rate) \$ 205

    Printing \$ 100

Subconsultant:

    Electrical (Connetix, Inc.) \$ 10,000

    Subconsultant Overhead (10%) \$ 1,000

**TOTAL ESTIMATED COST: \$ 89,600**

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only.  
Fully burdened billing rates include direct salary cost, overhead, and profit.

## **RESOLUTION NO. 1045**

A RESOLUTION OF THE BOARD OF SEWER COMMISSIONERS OF LAKE STEVENS SEWER DISTRICT, SNOHOMISH COUNTY, WASHINGTON, ADOPTING THE UPDATED AND REVISED SNOHOMISH COUNTY HAZARD MITIGATION PLAN.

**WHEREAS**, the Lake Stevens Sewer District operates a system of sewerage in the vicinity of Lake Stevens, Snohomish County, Washington; and

**WHEREAS**, the Lake Stevens Sewer District is a special purpose district organized under Title 57 of the Revised Code of Washington; and

**WHEREAS**, all of Snohomish County has exposure to natural hazards that increase the risk to life, property, environment, and the County's economy; and

**WHEREAS**, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, the Disaster Mitigation Act of 2020 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

**WHEREAS**, a coalition of Snohomish County, Tribes, Cities, and Special Purposes Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the county; and

**WHEREAS**, the 2015 edition of the Snohomish County Hazard Mitigation Plan has been updated, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating, and revising this strategy; and

**WHEREAS**, the coalition has completed a planning process that reviewed and/or revised the risk assessment, goals and objectives, action plan, and reengaged the public; and

**WHEREAS**, FEMA has completed pre-adoption review of the revised Snohomish County Hazard Mitigation Plan pursuant to 44 CFR Part 201, and Board of Commissioners adoption must occur for the Lake Stevens Sewer District to have a FEMA approved Natural Hazards Mitigation Plan; and

**WHEREAS**, it has been found that the proposed Plan is consistent with the Lake Stevens Sewer District's Comprehensive Plan, and other State, Federal, and local regulations.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SEWER COMMISSIONERS OF THE LAKE STEVENS SEWER DISTRICT; SNOHOMISH COUNTY, WASHINGTON, AS FOLLOWS:**

Section 1: The Lake Stevens Sewer District Board of Commissioners hereby;

- A. Adopts Volume 1 in its entirety and adopts the following portions of Volume 2: Part 1; the Lake Stevens Sewer District jurisdictional annex and all Volume 2 appendices of the Snohomish County Hazard Mitigation Plan ("SC HMP"). A copy of said documents shall be available for review and inspection at the Snohomish County DEM Office and online at: : <http://www.snohomishcountywa.gov/2429/Hazard-Mitigation-Plan>
- B. Will use the adopted portions of the SC HMP to guide pre- and post-disaster mitigation of the hazards identified.
- C. Will coordinate the strategies identified in the SC HMP with other planning programs and mechanisms under its jurisdictional authority.
- D. Will continue its support of the Planning Coalition and continue to participate in the Coalition Partnership as described by the SC HMP.
- E. Will help to promote and support the mitigation successes of all SC HMP Planning Partners.

Section 2: It is the purpose of this Resolution to provide for the health, welfare, and safety of the general public, and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Resolution. No provision or term used in this Resolution is intended to impose any duty whatsoever upon the Lake Stevens Sewer District or any of its officers, agents, or employees for whom the implementation of this Resolution shall be discretionary and not mandatory.

Section 3: Nothing contained in this Resolution is intended to be, nor shall be construed to create or form the basis for, any liability on the part of the City or its officers, agents, and employees for any inquiry or damage resulting from the failure to comply with the provisions of this Resolution or be a reason or a consequence of any inspections, notice, or order, in connection with the implementation or enforcement of the Resolution, or by reason of any action of the City related in any manner to enforcement of this Resolution by its officers, agents, or employees.

**ADOPTED** by the Board of Sewer Commissioners, Lake Stevens Sewer District, Snohomish County, Washington at a regular open public meeting held on the 23rd day of February 2023, the following Commissioners being present and voting.

LAKE STEVENS SEWER DISTRICT:

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Dan Lorentzen, Commissioner

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Andrea Wright, Secretary and Commissioner

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Kevin Kosche, President and Commissioner