



Utility Committee Meeting

February 22, 2023, at 4:00 PM

HYBRID MEETING:

Please join the meeting in-person at the Lake Stevens Sewer District Jim Mitchell Conference Room or virtually via GoToMeeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/415356613>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

United States: +1 (571) 317-3116

Access Code: 415-356-613

Agenda

1. **Call to order**
2. **Roll Call** (2.17ⁱ)
3. **Public Forum** – Non-action items (please limit comments to 3 minutes)
4. **Information sharing:** planning, coordination, management (4.20)
 - a. Annexations (4.3) – Update on District Annexation ILA
 - b. Accelerated Assumption Update
5. **Project Review** (4.20)
 - a. Capital projects (6) – LS 2C upgrade, LS 2C force main, Business Loop gravity main, LS 4C upgrade, LS 5C decommissioning, LS 6C upgrade Projects Update on City permits
6. **Development review** (4.20)
7. **Action Items:** Approve minutes from January 25, 2022
8. **Next Meeting** (7.2)
9. **Adjourn**

ⁱ City of Lake Stevens and Lake Stevens Sewer District Unified Sewer Services and Annexation Agreement, May 23, 2005



**Utility Committee Meeting Minutes
January 25, 2023, 4:00 pm**

City of Lake Stevens / Lake Stevens Sewer District
In person and by remote participation via Go To Meeting, Lake Stevens, Washington

1. **Called to Order:** 4:00 PM by Andrea Wright
2. **Roll Call:**
Attendees Representing the District: Commissioners Dan Lorentzen, Andrea Wright and Kevin Kosche; Staff: Mariah Low

Attendees Representing the City of Lake Stevens: Councilmembers Gary Petershagen and Ryan Donahue. Mayor Brett Gailey and City Staff: Gene Brazel, Aaron Halvorson, and Russ Wright
3. **Public Forum:** No Comments
4. **Information Sharing:** planning, coordination, management (4.20)
 - a. Annexation (4.3) – The District would like to have two areas currently serviced by the District annexed into the District and has presented this to City previously. Councilman Petershagen stated that the Council was advised by legal counsel, to not proceed because this annexation would nullify Ordinance 1108 that the City Council passed in December of 2020. Discussion ensued. Mayor Gailey stated they would take this back to City Council and Legal for further discussion.
 - b. Rates and Charges (7.6) – Mariah Low provided information compiled by FCS Group, regarding the District’s Commercial Rates and GFCs. Discussion ensued.
 - c. Accelerated Assumption Update – Discussion ensued.
5. **Project Review (4.20):**
 - a. Capital Projects (6) – Mariah Low presented the updated 2023 Capital Improvement Map and 2023 Draft Budget, Schedule 5. Discussion ensued.
6. **Development Review (4.20)** – A list of updated development projects was provided.
7. **Action Items:**
 - a. Approve Minutes from January 25, 2023 – Councilman Petershagen made a Motion to approve the minutes. Mayor Gailey seconded the Motion. The Motion passed.
8. **Next Meeting (7.2)** – February 22, 2023 at 4:00 PM

9. **Adjourn** – Mayor Gailey made a Motion to adjourn the meeting. Dan Lorentzen seconded the Motion. The Motion passed.

2023 Utility Committee Chair:

Andrea Wright, Lake Stevens Sewer District

District Development Name	District Project No	Development Location	ERU Count	Project Open Date	DEA Approval Date	Construction started	Title Xfr Record Date	GFC's Paid	2-Year Inspection Date
BATCHELDOR DEA	12205	11927 & 12009 20TH St SE	80	4/29/2022	6/27/2022	N			
CENTENNIAL SHORT PLAT	12005	2105 131st Ave NE	9	9/17/2020	10/22/2020	N			
DUNHAM HEIGHTS DEA	12207	7xxx 10th St SE	21	6/2/2022	7/28/2022	N			
FAGERLIE DEA	12209	12014 20th St SE & 12207 Williams Rd	69	11/9/2022		N			
GOLD CREEK LAKE STEVENS	12104	8002 8th St SE	3	7/14/2021	10/28/2021	N			
HISEY I DEA	12204	119XX Machias Cutoff	36	4/7/2022	4/28/2022	N			
MATTSON HILL	12206	Lot 21, Rucker's Mill Plant No. 2	8	5/18/2022	11/18/2022	N			
NORTH VILLAGE TOWNHOMES	12301	2309 & 2311 123rd Ave NE	15	2/9/2023		N			
SMITH PROPERTY	12103	9929 South Lake Stevens RD	15	7/8/2021	10/14/2021	N			
STILLWATER DEA	12202	524 S Davies Rd	23	3/17/2022	8/11/2022	N			
VINJE HILLS ESTATES	12203	1317 71ST Ave SE	18	4/6/2022	5/11/2022	Y			
WEST LAKE TOWNHOMES	12101	10230 9th St SE	27	4/14/2021	6/22/2021	Y			

02/14/23 MTG

TOTAL OPEN DEA ERU COUNT	324
TOTAL OPEN DEA ERU TO BE PAID	324
TOTAL OPEN DEA ERU TO BE PAID UNDER CONSTRUCTION	45