



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF
COMMISSIONER MEETING
JUNE 23, 2022, at 9:00 AM**

Attendees: Commissioners Dan Lorentzen and Kevin Kosche, District Staff: Mariah Low, Johnathon Dix, and Melonie Grieser. District Engineers: Leigh Nelson, G&O Legal Counsel: Jack Follis, City: Gene Brazel, City Administrator and Gary Petershagen, City Councilman

1. **CALL TO ORDER** – At 9:00 AM Commissioner Lorentzen called the meeting to order.
2. **PUBLIC FORUM** – Non-action Items (please limit comments to 3 minutes) Commissioner Lorentzen asked if there were any public comments or questions submitted. No questions submitted and no one in attendance had questions.
3. **AGENDA APPROVAL** – Commissioner Kosche moved to approve the agenda. Commissioner Lorentzen seconded the Motion. The Motion passed.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Commissioner Kosche moved to approve Consent Items A through J. Commissioner Lorentzen seconded the Motion. The Motion passed.

	AMOUNT	CHECK #'s
A. Minutes: June 9 & 14		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
Lien Foreclosure Lawsuit (0)	NA	
C. Investments	\$ 231,685.63	
Withdrawals	\$ 3,553.83	
Transfers	\$ 5,104.25	
D. Payroll	NA	
E. 40 – Maintenance	\$106,496.87	9937 to 9971 & EFT 160
F. 48 – SRF Principle & Interest Payment	NA	
G. 50 – City of Lake Stevens Bond Payment	NA	
H. 58 – Capital Expenditures	\$ 3,553.83	9972 to 9974
I. 60 – PWTF Principle & Interest Payment	NA	
J. Housekeeping – reissued checks	\$ 87.00	8866 to 9931
	\$ 86.00	9094 to 9932
	\$ 100.00	9248 to 9933
	\$4.53	9256 to 9934
	\$95.17	8997 to 9935
	\$341.91	9011 to 9936

5. OLD BUSINESS –

- A. 17th PI Side Sewer Repairs Change Order #1 for \$25,090 – Johnathan Dix stated that this change order is due to several complications during the work, side sewers were more severely damaged than CCTV footage revealed. Recommended for approval by staff. Commissioner Kosche made a Motion to approve the Change Order. Commissioner Lorentzen seconded the Motion. The Motion passed.

- B. Fagerlie Annexation End of BRB Review Period and Approval of Final Resolution No. 1034 – Johnathan Dix stated that the Boundary Review Board’s 45-day mandatory review period has ended. It has been reviewed by legal and engineering. Staff recommends approval of Resolution No. 1034 for the property known as Fagerlie to be added into the District’s jurisdiction. Commissioner Kosche made a Motion to approve the Resolution. Commissioner Lorentzen seconded the Motion. The Motion passed.

6. NEW BUSINESS – None

7. MANAGERS’ REPORTS

- A. General Manager – Mariah Low stated that plant flows are at 3.2 MGD. The Department of Ecology issued a new Biosolids General Permit, and the application is due in 90 days. It will take effect on July 15th. Plant year to date total inorganic nitrogen limit is at 22%, which is very good. Mariah and the Plant team met with Hach for probe purchase project, and it is underway.

- B. Assistant General Manager – Johnathan Dix stated that the District has collected 40 GFC fees and 117 permits have been paid year to date. G&O and the District are designing and reconfiguring the layout for the Lift Station 2 generator and the electrical engineers have been consulted. Pace engineering is evaluating the Shirewood generator to see if it can be used at the Lift Station 7 upgrade or if a new generator is needed. If a new generator is required, Pace will work on the scope for the purchase. 17th PI side sewer repair is physically complete, financials will be sent in for final completion.

8. CITY REPORT – Gene Brazel stated that they’ve been working on educating the public on Transportation Benefit District funding and are looking to add this to the November ballot. The Farmer’s Market has been such a great success this year that it is looking to expand next week. The WSDOT HWY 204 / HWY 9 roundabout meeting the day prior went well.

9. COMMISSIONERS’ REPORT – Commissioner Lorentzen thanked District staff for all the hard work going in to all the meetings happening recently.


10. EXECUTIVE SESSION – No session

11. CONCLUDE –Commissioner Wright moved to adjourn the Board Meeting. Commissioner Kosche seconded the Motion. The Motion passed at 9:11AM.

Signed at a regular open public meeting this 14th day of July 2022

Dan Lorentzen, President and Commissioner

Andrea Wright, Commissioner



Kevin Kosche, Secretary and Commissioner


Signed at a regular open public meeting this 14th day of July 2022

Dan Lorentzen

Dan Lorentzen, President and Commissioner

Andrea Wright

Andrea Wright, Commissioner



Kevin Kosche, Secretary and Commissioner

Signature: Dan Lorentzen
Dan Lorentzen (Jul 14, 2022 16:21 PDT)
Email: dan.lorentzen@lkssd.org

Signature: Andrea Wright
Andrea Wright (Jul 14, 2022 23:44 MDT)
Email: andrea.wright@lkssd.org