



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF
COMMISSIONER MEETING
February 24, 2022 at 9:00 AM**

Attendees: Commissioners Dan Lorentzen, Andrea Wright and Kevin Kosche, District Staff: Mariah Low, Johnathon Dix and Melonie Grieser. District Engineers: Barry Baker, G&O. Legal Counsel: Jack Follis and Andrea Bradford, City Councilman Gary Petershagen and City Administrator Gene Brazel

1. **CALL TO ORDER** – At 9:00 AM, Commissioner Lorentzen called the meeting to order and read a prepared statement regarding our virtual meeting and public comment.
2. **PLEDGE OF ALLEGIANCE** – Commissioner Lorentzen led those present in the Flag Salute.
3. **AGENDA APPROVAL** – Commissioner Kosche moved to approve the agenda. Commissioner Wright seconded the Motion. The Motion passed.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Commissioner Kosche moved to approve Consent Items A through I. Commissioner Wright seconded the Motion. The Motion passed.

	AMOUNT	CHECK #'s
A. Minutes: Feb 8		
B. Lien Placements (0) Lien Releases (0) Lien Foreclosure Lawsuit (0)		
C. Investments	\$30,313.21	
Withdrawals	\$17,128.94	
Transfers	\$5,033.41	
D. Payroll	NA	
E. 40 – Maintenance	\$85,436.88	9543-9571 & EFT156
F. 48 – SRF Principle & Interest Payment	NA	
G. 50 – City of Lake Stevens Bond Payment	NA	
H. 58 – Capital Expenditures	\$18,723.94	9572-9574
I. 60 – PWTF Principle & Interest Payment	NA	

5. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes) Commissioner Lorentzen asked if there were any public comments or questions submitted. None submitted.
6. **OLD BUSINESS - NONE**
7. **NEW BUSINESS**
 - A. Kids Way Child Care Pretreatment Variance – Johnathan Dix stated, in order to measure the quantity of FOG production for the Child Care, they must install a grease trap. It will need to be inspected quarterly for 6 months and then a decision will be made to approve the variance. Commissioner Kosche made a Motion to approve the variance following staff recommendations. Commissioner Wright seconded the Motion. The Motion passed.

8. MANAGERS' REPORTS –

- A. General Manager – Mariah Low stated that the Treatment Plant daily flows are at 2.95 MGD, ended January at a total inorganic nitrogen year to date of 7% of the annual allotment which is very good. The calcium carbonate, the new alkalinity system that we are piloting, is fully operational and last about 6 months and will report the findings to the Board. Accounting started work with a new CPA for financials. Department of Ecology had a Puget Sound Nutrient Grant available and that application has been submitted. The grant would be in the amount of \$87,967.
- B. Assistant General Manager – Johnathan Dix stated year to date we have collected 35 GFCs and issued 56 permits.

9. CITY REPORT – Gene Brazel stated that the City’s final Pace report, regarding the potential use of the old Treatment Plant land, is complete and he will provide a copy to the District.

10. COMMISSIONERS’ REPORT – Commissioner Kosche stated he has appreciated the spirit of cooperation from the City at the Utility Committee meeting. Commissioner Wright will be touring the Treatment Plant soon. Commissioner Lorentzen is thankful for the collaboration with the City on the Utility Committee.

11. EXECUTIVE SESSION – Andrea Bradford stated the Commission will recess into executive session at 9:14 AM and excused the general public; it is estimated the executive session will last thirty minutes until 9:45 AM. The purpose of the Executive Session, under RCW 42.30.110.1(i), is to discuss pending litigation. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and there will not be any announcements made. The Commission Meeting will be adjourned at the conclusion of the Executive Session without an announcement. At 9:45 AM Commissioner Lorentzen concluded the Executive Session.

12. CONCLUDE – Commissioner Kosche moved to adjourn the Board Meeting. Commissioner Wright seconded the Motion. The Motion passed at 9:45 AM.

Signed at a regular open public meeting this 10th day of March 2022



 Dan Lorentzen, President and Commissioner



 Andrea Wright, Commissioner

Kevin Kosche

 Kevin Kosche, Secretary and Commissioner

Signature: 
Kevin Kosche (Mar 10, 2022 21:10 PST)
 Email: kevin.kosche@lkssd.org