



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF
COMMISSIONER SPECIAL MEETING
March 11, 2021 at 9:00 AM**

Attendees: By Remote Participation via GoToMeeting Commissioners Dan Lorentzen, Jennifer Stevenson and Kevin Kosche. District Staff: Mariah Low, Tara Bighouse and Jim Heitzman. District Engineers: Barry Baker and Leigh Nelson, G&O. Legal Counsel: Brad Cattle and Kinnon Williams. City: Councilmember Gary Petershagen and Gene Brazel, City Administrator.

1. **CALL TO ORDER** – At 9:00 AM, Commissioner Lorentzen called the meeting to order and read a prepared statement regarding our virtual meeting and public comment.
2. **PLEDGE OF ALLEGIANCE** – Commissioner Lorentzen led those present in the Flag Salute.
3. **AGENDA APPROVAL** – Commissioner Kosche moved to approve the agenda as submitted. Commissioner Stevenson seconded the Motion. The Motion passed unanimously.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail) – Commissioner Kosche moved to approve the Consent Items A through I. Commissioner Stevenson seconded the Motion. The Motion passed unanimously.

	AMOUNT	CHECK #'s
A. Minutes: Jan 14 & 28, Feb 3, 11, & 25		
B. Lien Placements (25)	NA	
Lien Releases (18)	NA	
C. Investments	\$985,541.46	
Withdrawals	NA	
Transfers	NA	
D. Payroll	\$205,770.23	
E. 40 – Maintenance	\$180,116.36	8432-8477
F. 48 – SRF Principle & Interest Payment	NA	
G. 58 – Capital Expenditures	NA	
H. 58 – Capital Expenditures	\$1,468.54	8478-8479
I. 60 – PWTF Principle & Interest Payment	NA	

5. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes) Commissioner Lorentzen asked if there were any public forum comments or questions submitted. Both Tara Bighouse and Mariah Low replied nothing was received.

6. OLD BUSINESS

- A. **PUBLIC HEARING** on Surplus of Real Property (400 & 500 Sunnyside Blvd SE) (please limit comments to 3 minutes) – Mariah Low explained this is the public hearing portion of the surplus of the property known as the old treatment plant. Commissioner Lorentzen opened up the Public Hearing to comments. There were no public comments made. Commissioner Lorentzen closed the public hearing.
- B. **Resolution No. 998: Declaring Real Property Surplus and Authorizing the General Manager to Execute a Quit Claim Deed to Transfer Ownership** – Mariah Low explained this resolution will formalize the property known as the old treatment plant as surplus and authorize the General

Manger to execute the quit claim deed transferring the ownership of the property. Commissioner Kosche moved to approve Resolution No. 998: Declaring Real Property Surplus and Authorizing the General Manager to Execute a Quit Claim Deed to Transfer Ownership. Commissioner Stevenson seconded the Motion. The Motion passed unanimously.

7. NEW BUSINESS – none

8. MANAGERS' REPORTS

- A. General Manager – Mariah Low reported the District's comments to the Department of Ecology for their general permit will be submitted tomorrow, the District worked with G&O to reevaluate the numbers being used by Ecology to set the permit limits. She will be giving a presentation on March 19th to the Lake Stevens Rotary Club on the Sewer District. Last month the District had one business apply for the FOG grant program that was approved and has a new grease interceptor that's been installed.
- B. Assistant General Manager – Mariah Low reported on behalf of the Assistant General Manager, there are 205.59 GFC's and 174 permits issued year to date.
- C. Treatment Plant Update – Jim Heitzman reported the treatment plant is looking at one change, the District is currently using sodium hydroxide to control pH and is looking at changing to magnesium hydroxide. Staff will do a trial for two or three months, starting next month as the savings could be substantial and might be a higher performer and aid in the dewatering process. Doug Welch from G&O has been a big help with this as well. Commissioner Lorentzen noted the good working relationship with G&O and staff for working on cost savings; much appreciated.

9. CITY REPORT – Gene Brazel reported the old evidence building will house the historic society after it's cleaned up. The old police station is being jacked up inch by inch to fix the settling issue that has happened over the last many years as the Library will be moving in there temporarily.

10. COMMISSIONERS' REPORT – Commissioner Kosche appreciates the work and partnerships. Commissioner Stevenson thanked the staff for the looking into cost savings and their hard work. Commissioner Lorentzen agreed.

11. EXECUTIVE SESSION – Brad Cattle stated the Commission will now recess into Executive Session at 9:16 AM and excused the general public; it is estimated the executive session will last until 9:35 AM. The purpose of the Executive Session, under RCW 42.30.110.i, is to discuss with legal counsel a matter of pending litigation. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and there will not be any announcements made. The Commission Meeting will be adjourned at the conclusion of the Executive Session without an announcement.

The executive session was formally extended to 9:45 AM.

12. CONCLUDE – Commissioner Kosche moved to adjourn the Board Meeting. Commissioner Stevenson seconded the Motion. The Motion passed unanimously at 9:47 AM.

Signed at a regular open public meeting this 25th day of March 2021





Dan Lorentzen, President and Commissioner



Jennifer Stevenson, Commissioner



Kevin Kosche, Secretary and Commissioner

Regular Board Meetings Attendees

GoToMeeting Summary

Meeting Date	Meeting Duration	Number of Attendees	Meeting ID
March 11, 2021 8:55 AM PST	52 minutes	19	646-704-685

Details

Name	Email Address	Join Time	Leave Time	Minutes in Session
+14255018034		8:56 AM	9:47 AM	50
+14255018034		9:13 AM	9:47 AM	34
Angeline Kyle	angeline.kyle@lkssd.org	8:58 AM	9:17 AM	19
Barry Baker		8:55 AM	9:17 AM	22
Bauman, Michelle		8:55 AM	9:17 AM	21
Brett Gailey	bgailey@lakestevenswa.gov	9:00 AM	9:17 AM	17
Dan Lorentzen		8:57 AM	9:47 AM	50
Gary Petershagen		8:56 AM	9:18 AM	21
Gene Brazel	gbrazel@lakestevenswa.gov	8:55 AM	9:17 AM	21
Heitzman, Jim		8:55 AM	8:58 AM	2
Jim Heitzman	james.heitzman@lkssd.org	8:56 AM	9:18 AM	21
Jim Heitzman	james.heitzman@lkssd.org	8:58 AM	9:18 AM	19
Kevin Kosche		8:55 AM	9:47 AM	51
Kinnon Williams		9:05 AM	9:47 AM	41
Leigh Nelson		8:58 AM	9:17 AM	18
Mariah Low	conference@lkssd.org	8:55 AM	9:47 AM	52
Melonie Grieser	conference@lkssd.org	8:57 AM	9:18 AM	21
Mickie Cooper	melonie.grieser@lkssd.org	8:55 AM	9:18 AM	22
Steen, Bryan		8:55 AM	9:17 AM	21
Stevenson, Jennifer		8:55 AM	9:47 AM	51
Tara Bighouse	conference@lkssd.org	8:57 AM	9:47 AM	50