



Utility Committee Meeting

January 25, 2022 at 4:00 PM

HYBRID MEETING:

Please join the meeting in-person at the Lake Stevens Sewer District Jim Mitchell Conference Room or virtually via GoToMeeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/415356613>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

United States: +1 (571) 317-3116

Access Code: 415-356-613

Agenda

- 1. Call to order**
- 2. Roll Call (2.17ⁱ)**
- 3. Election of Committee Chair**
- 4. Approval of Minutes – December 14, 2021**
- 5. Public Forum – Non-action items (please limit comments to 3 minutes)**
- 6. Project Review (4.20)**
 - a. Old WWTP Site Update
- 7. Discussion on vacant commissioner position**
- 8. Development review (4.20) – District DEA list attached**
- 9. Next Meeting (7.2)**
- 10. Adjourn**

ⁱ City of Lake Stevens and Lake Stevens Sewer District Unified Sewer Services and Annexation Agreement, May 23, 2005



**Utility Committee Meeting Minutes
December 14, 2021 4:00 pm**

City of Lake Stevens / Lake Stevens Sewer District
By remote participation via GoTo Meeting, Lake Stevens, Washington

1. **Called to Order:** 4:00 PM by Dan Lorentzen
2. **Roll Call (2.17):**
Attendees Representing the District: virtually via GoToMeeting.com Commissioners Dan Lorentzen, Jennifer Stevenson and Kevin Kosche; Staff: Mariah Low and Melonie Grieser
Attendees Representing the City of Lake Stevens: All virtually via GoToMeeting.com Councilmembers Gary Petershagen and Marcus Tageant, Mayor Brett Gailey and City Staff: Gene Brazel and Anya Warrington
3. **Action Items:**
 - A. **Approval of Meeting Minutes of October 26, 2021** – Marcus Tageant made a Motion to approve the Minutes. Brett Gailey seconded the Motion. The Motion was approved.
4. **Public Forum** – Non-action items (please limit comments to 3 minutes) Dan Lorentzen asked both the District and the City if there were any comments or questions received prior to the meeting start. No comments sent in or from attendees.
5. **Project Review (4.20)**
 - A. **Personnel (7.7) – District Staff Update** – Mariah Low presented the District staffing information that was requested by the City for this meeting. The District ended 2020 with 24.8 FTE, as of 12/14/21 had 25.4 FTE. Mariah listed the incoming and outgoing positions. There were no additional comments from the committee.
 - B. **Puget Sound Nutrients General Permit – Lake Stevens’ impact update** – Mariah Low stated that Ecology did issue the Nutrient General Permit on December 1, 2021 and will it be in effect in 1/1/2022 to 12/31/2025. The District is considered a moderate discharger, the annual discharge of total inorganic nitrogen limit is 127,000 lbs per year. Monitoring requirements went down. Total Ammonia, Ammonia for effluent, and nitrite +in the effluent, testing changed to once a week. Total Organic Carbon effluent testing changed to once a quarter. Originally the District thought that the additional testing would cost \$9,000 to \$12,000 a year but that has been reduced by \$4800. The notice of intent (NOI) is due within 90 days of issuing the permit which should be about the end of February, but all action and compliance monitoring will start by January 1, 2022. Monitoring will be submitted on our DMR. The optimization plan, per the draft permit, will be due in July 2021. The District, under part of the optimization plan, under influent nitrogen reduction measures and source

control, must investigate opportunities to reduce influent tin loads from septage hauling practices and investigate any pretreatment opportunity for any non-residential sources, multi-family, or dense residential buildings. This will affect the evaluation of the regional septage facility that is being looked at jointly by the District and the City. Permitting and evaluations of new plats. The annual reports are still due annually and nutrient reduction evaluation will be due September 21, 2025. Marcus Tageant asked if testing will be done inhouse. Currently, the District does not have the accreditation to test so it will be outsourced until accreditation is achieved. Gary Petershagen asked for clarification on septage and if the other entities were still moving forward with their lawsuit. The lawsuits are moving forward. Septage will need to be evaluated for pretreatment for removal of nitrogen before discharged into our sewer system.

6. Information Sharing (4.20):

A. List of Active District DEAs – No comments from the Committee

7. Project Review (4.20)

A. Capital Projects (6) –

- i. **Costco Projects Update –** WSDOT recently awarded the contract for the roundabout at Costco so the District reached out to them to get some information because the District has a similar reimbursement agreement with WSDOT to extend sewer across SR 9 at that roundabout section, but they have not responded yet. Onsite construction is taking a break during the winter weather and the District is working with Costco’s engineers to finalize the design of the lift station going on their site now. 91st is built out to 21st and that’s where Costco will pick up, south to 24th. The first layer of asphalt is down and once the project is complete the whole section will be overlaid.
- ii. **Hwy 9 & 204 Project Update –** Received more details and design from WSDOT and there are 6 manholes that will need to be rebuilt (\$40,000).

B. Capstone Solar Project Discussion – Mariah Low informed the committee about Capstone Solar contacting us about solar and leasing roof space at the plant. They would put in the solar panels at their expense and maintain them. The District would receive about 10% of the energy the Plant needs from the solar panels. Dan Lorentzen mentioned that our electricity bills are going up and will continue to go up. The City’s opinion on this would be of value due to the interlocal agreement. Gary Petershagen said the presentation was informative, but he would like further details. There would be no capital outlay. The District would lease out the space to Capstone Solar and another developer would get credits for green energy. Kevin Kosche expressed interest in exploring this idea. Mariah and Gene will coordinate together to get more information on this program.

8. Schedule the Next Meeting (7.2)

A. 2022 – The City of Lake Stevens will chair the meetings in 2022. Mayor Gailey said Caitlin Weaver will work on getting the meetings organized. Quarterly meetings should be scheduled and more added if necessary.

9. **Adjourn** – Dan Lorentzen made a Motion to adjourn the meeting. Marcus Tageant seconded the Motion. The Motion passed unanimously at 4:31 pm.

2021 Utility Committee Chair:

Dan Lorentzen, Lake Stevens Sewer District

District Development Name	District Project No	Development Location	ERU Count	Project Open Date	DEA Approval Date	Title Xfr & Conn Fee Due Date	Construction start date	Title Xfr Record Date	Permits Not Paid
CENTENNIAL SHORT PLAT	12005	2105 131st Ave NE	9	9/17/2020	10/22/2020	11/1/2023			9
COSTCO LAKE STEVENS	12002	2404 S Lake Stevens RD	12.7	4/2/2020	9/22/2021	2/1/2024	Start 2021		13
GOLD CREEK LAKE STEVENS	12104		2.6	7/14/2021					3
HILLCREST ESTATES	11709	7625 10th St SE	12	6/2/2017	7/3/2017	9/1/2023	Start 8/2020		12
HINTZ DEA	11907	811 Rhodora Heights Rd	10	7/24/2019	11/1/2019	9/1/2022	Start 8/2020	9/7/2021	8
KNUTSON 3 SHORT PLAT (No DEA-Tracking Only)	NA	11321 AND 11319 S Lake Stevens Rd	5	1/9/2020	NA	NA		NA	5
LAKE DR	11905	NHN Lake Dr	48	3/27/2019	4/26/2019	5/1/2022		12/20/2021	48
LEWANDOWSKI 2021	12103		3	12/6/2021					3
MOUNTAIN VIEW I DEA	11713	910 123rd Ave SE	100	8/10/2017	11/29/2018	11/1/2021	Start 8/2020	9/7/2021	97
MOUNTAIN VIEW II DEA	11911	910 123rd Ave SE	91	12/2/2019	12/23/2019	1/1/2023	Start 8/2020	12/21/2021	91
PELLERIN I DEA	11808	1601,1615,1707,10607 18th St SE	44	9/14/2018	12/5/2018	11/30/2021	2/20/2020	2/20/2020	4
PELLERIN II DEA	11809	10813,10913,10919,11007,11017 18th St SE	104	9/14/2018	12/5/2018	11/30/2021	Start 5/2020	6/18/2021	97
SEDONA DEA	12001	9627 20th St SW	38	1/21/2020	1/21/2020	2/1/2023	7/2/2020	3/10/2021	18
SMITH PROPERTY	12103		15	7/8/2021	10/14/2021	9/1/2024			15
SOPER HILL COMMERCIAL	11906	9023 Soper Hill Rd	8	5/31/2019	6/27/2019	7/1/2022	Start 6/2021		8
STEVENS RIDGE ESTATES	11607	502 West Davies Loop Road	12	8/12/2016	9/30/2016	10/1/2019	Start 8/2017	4/18/2018	1
SKYLINE ELEMENTARY PORTABLES	12102		0	4/20/2021	5/12/2021	6/1/2024	Start 7/2021		0
TOLL ESTATE SUBDIVISION	12003	918 & 927 83rd Ave SE	31	3/30/2020	6/12/2020	3/1/2023	Start 2021		31
WEST LAKE TOWNHOMES	12101		27	4/14/2021	6/22/2021	5/1/2024			27
WRONA	12105		36	9/3/2021	10/12/2021	11/1/2024			36

608.3

Outstanding ERU's	525
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MRL ERU's updated 1/21/2022

Project Under Construction ERU's	379
Project Not Under Construction ERU's	146