



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**DRAFT AGENDA
COMMISSIONER MEETING
June 24, 2021 at 9:00 AM**

VIRTUAL MEETING:

Our Meeting is via Go To Meeting: (You will be asked to identify yourself for our sign in sheet)

<https://global.gotomeeting.com/join/646704685>

You can dial in using your phone:

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

Access Code: 646-704-685

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA APPROVAL**
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	AMOUNT	CHECK #'s
A. Minutes: April 27, June 8 & 10		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
C. Investments	\$1,266,385.92	
Withdrawals	NA	
Transfers	\$3,493.04	
D. Payroll	NA	
E. 40 – Maintenance	\$107,493.31	8740-8782 & EFT 148
F. 48 – SRF Principle & Interest Payment	NA	
G. 50 – City of Lake Stevens Bond Payment	NA	
H. 58 – Capital Expenditures	\$8,547.07	8783-8784
I. 60 – PWTF Principle & Interest Payment	NA	

5. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
6. **OLD BUSINESS**
 - A. Employee Handbook, Revision 1
 - B. Pellerin II DEA, 2nd Addendum
 - C. Lift Station 4C & 6C Predesign Evaluation Report
7. **NEW BUSINESS**
 - A. Resolution No. 1005: Administrative Penalty for Unauthorized Connections, Disconnections, and or Modifications of New or Existing Sewer
8. **MANAGERS' REPORTS**
 - A. General Manager
 - B. Assistant General Manager
9. **CITY REPORT**
10. **COMMISSIONERS' REPORT**
11. **EXECUTIVE SESSION**
12. **CONCLUDE**

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions

****PLEASE NOTE:** Due to the Governor's 'Stay at Home' order the LAKE STEVENS SEWER DISTRICT WILL NOT ACCEPT in-person, verbal citizen comments during the regular meetings. Alternatively, those wishing to provide public comment will have the opportunity to deliver public comment via the following: (*You must include your name and address)

1. Email: tara.bighouse@lkssd.org
2. Phone: 425-334-8588

All comments received before the meeting start time will be addressed during the public comment at the regular meeting.

If you would like to listen to the Lake Stevens Sewer District Board Meeting via Go To Meeting, please check out the posted Agenda or the Districts Calendar for call in info for each meeting.