



**LAKE STEVENS
SEWER DISTRICT**
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Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES OF SPECIAL
COMMISSIONER MEETING ON
October 22, 2019 at 3:00 PM**

**Commissioner Workshop
Location: Lake Stevens Sewer District Office
1106 Vernon Rd Suite A, Lake Stevens, WA 98258**

Attendees: Commissioners Dan Lorentzen and Kevin Kosche; General Manager Tonya Christoffersen, Johnathan Dix, Tara Bighouse, Mickie Cooper, Jeff Baisch, Angeline Kyle, Caitlin Hubbard and Casey Mullins.

- 1. CALL TO ORDER** – Commissioner Kosche called the meeting to order at 3:02 PM.
- 2. PUBLIC FORUM** – None
- 3. COMMISSIONER WORKSHOP AGENDA ITEMS:**
 - A. **Introduce New Employee:** Angeline Kyle – Johnathan Dix introduced Angeline Kyle. She is the new GIS, Asset Management and Development Specialist. Commissioner Kosche asked where she came to the District from. She explained her background in GIS with Forestry. Kevin welcomed her.
 - B. **Sewer Customer/Adkins** – Tonya Christoffersen explained Genevieve and Adkins is a sewer account that came over from the City and has been paying a sewer bill this whole time. Her sewer has not been connected so the District is looking at working with her to get her connected as her septic system looks to not be up to code.
 - C. **Former WWTP** – Caitlin Hubbard reported she heard from Amber at the DOE who needed a few more things to give a final completion. Caitlin reported on the options for the plant, which would be to give it to the City now to take it off the District books and the second plan would be to work with Ducks unlimited and Sound Salmon Solutions for wetland recreation and increase fish access, habitat enhancements, education outreach, possible drainage options, farm plumbing, explore soil management and are willing to work with the City for a potential wetland mitigation or stormwater. She explained Tulalip has had success when applying for grants as well as collaborating with several Washington State fish and wildlife entities. Commissioner Lorentzen noted he would like to see it written when its deeded that the land is taken back to what it was. The Commission agreed the next step is to see what the Cities plan is and move forward from there.
 - D. **Update on Regional Lift Station** – Johnathan Dix reported construction started two weeks ago, the road is shut down until May. It is combined with the City's project, so the road doesn't have to be closed more than once but is open to local access. In the process of digging they have found useless material appearing to have been a fill dump in the past. This week the foundation and rebar are getting done, in mid-November the night work of the force main through Tom Thumb and Burger King will begin. Everything is moving ahead of schedule. John added PACE and Strider Construction are all doing well. Commissioner Lorentzen noted around the catch

basin does seem to be rather wide on Rhodora. Johnathan replied when they dig out on S Lake Stevens Road they ran into an underground "river".

- E. Open Discussion – Jeff Baisch reported the centrifuge is back together and running with no vibrations. He is hopeful they are good to go with it for a while, with a 2-year warranty on work; which is six months old. He will get what warranty he can out of it without pushing it. Commissioner Lorentzen has been getting approached by people interested in the Districts Plant. He asked them to contact the District for a tour. Jeff added VFD went out Friday due to a water leak, they got that pulled out this morning and will need to be fixed; he is not sure what it will cost yet.

Mickie Cooper noted she and Michelle are working on the budget for a possible November presentation.

Commissioner Kosche asked about the decant facility. Johnathan Dix replied Cedar Hills will not be taking any wastewater after this year. It will be getting much more expensive. Commissioner Kosche noted what the District should do is a cost analysis on op-x and cap-x to see if it makes sense, does it meet the needs, and do we need a third partner to make it bigger. Johnathan added that's what PUD is looking for; does it meet the needs for at least 10 years as the need will be increasing as well. Commissioner Kosche hopes it's not just a contract. Commissioner Lorentzen added if the City's need is more than we can go another direction.

4. **EXECUTIVE SESSION** – The Commissioners will now recess into Executive Session at 3:35 PM and excused the general public; it is estimated that executive session will last up to 15 minutes. The purpose of the Executive Session under RCW 42.30.110.i for contract negotiations with legal counsel. At the conclusion of the Executive Session, there will not be action taken by the Board of Commissioners and there will not be any announcements made. The Commission Meeting will be adjourned at the conclusion of the Executive Session.
5. **CONCLUDE** – Commissioner Kosche concluded the meeting at 3:50 PM with no action taken.

Signed in a regular open public meeting this 25th day of November 2019






Dan Lorentzen, Commissioner



Mariah Low, Secretary and Commissioner



Kevin Kosche, President and Commissioner

