



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES
OF SPECIAL MEETING
BOARD OF COMMISSIONERS**

**September 26, 2019 at 8:30 AM
Lake Stevens Sewer District Board Room**

Attendees: Commissioners Dan Lorentzen, Mariah Low and Kevin Kosche. District Staff: Tonya Christoffersen, Johnathan Dix, Tara Bighouse, Mickie Cooper and Michelle Bauman. State Auditors Michel Melseaux and Kristina Baylor.

1. **Called to Order** Commissioner Kosche called the meeting to order at 8:37AM and turned the meeting over to Michel and Kristina Baylor.
2. **Audit Exit Meeting with representatives of the State Auditor's Office** – Michel Melseaux thanked the District for their time and introduced Kristina Baylor. Kristina noted she and Michel will be going over the draft results and asked that everyone introduce themselves. She continued the scope of the audit was 2018 fiscal year for financial statements only. The ultimate objective is to issue an opinion. She noted a spoiler, it was a very good clean audit and handed it back over to Michel. He wanted to emphasize Michelle Bauman was excellent to work with for her first year and she did an excellent job. He also thanked Mickie for her quick responses and Tonya for being good to work with as well.

Michel went into the report. The audit was only on the 2018 financial statement, looking at the internal controls the District has in place. They do not identify any deficiencies in internal controls that we consider to be material weaknesses He explained they do not give opinions on the District process but were getting to know it and understand it. Michel explained there was no opinion given on the Districts process; great job. The report on the financial statement itself, he explained after talking to staff and the Commissioners asking for any concerns or comments after wrapping it all up there was no issues or opinions found. Kristina emphasized the opinion paragraph is unmodified, it's a good and clean audit. Commissioner Kosche likes good and clean. She asked if there were any questions on the financial statement. No one had any comments.

There were no material misstatements found. It will be published soon. Kristina noted there was no additions from the original cost estimate. She did note there will be a rate increase for the next audit. She explained for information purposes if the District receives more than \$750,000 in federal grant money, there is a third audit that is required. Be sure to let them know when and if this happens. There will be a customer service survey going out and resources available all year. She thanked the District for their time this year and the good working relationship.

3. **Conclude** – Commissioner Kosche concluded the meeting at 8:50AM with no action taken.

Signed in a regular open public meeting this 10th day of October 2019





Dan Lorentzen, Commissioner



Mariah Low, Secretary and Commissioner

Kevin Kosche, President and Commissioner