



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**MINUTES
COMMISSIONER MEETING
October 10, 2019 at 9:00 AM**

Attendees: Commissioners Dan Lorentzen and Mariah Low. District Staff: Tonya Christoffersen, Tara Bighouse and Casey Mullins. District Engineers: Barry Baker & Leigh Nelson, G&O. Legal Counsel: Brad Cattle. City: Leah Everett.

1. **CALL TO ORDER** – At 9:00 AM, Commissioner Low called the Meeting to order.
2. **PLEDGE OF ALLEGIANCE** – Commissioner Low led those present in the Flag Salute. She excused Commissioner Kosche from today's meeting.
3. **AGENDA APPROVAL** – Commissioner Lorentzen moved to approve the Agenda as presented. Commissioner Low seconded the Motion. The Motion passed unanimously.
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail): Commissioner Lorentzen moved to approve the Consent Items A through I. Commissioner Low seconded the Motion. The Motion passed unanimously.

	AMOUNT	CHECK #'s
A. Minutes: Sept 26		
B. Lien Placements (0)	NA	
Lien Releases (0)	NA	
C. Investments	\$11,004.38	
Withdrawals	\$58,952.88	
Transfers	\$8,680.22	
D. Payroll	NA	
E. 40 – Maintenance	\$145,007.48	6774-6809
F. 48 – SRF Principle & Interest Payment	NA	
G. 50 – City of Lake Stevens Bond Payment	NA	
H. 58 – Capital Expenditures	\$58,952.88	6810-6812
I. 60 – PWTF Principle & Interest Payment	NA	

5. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)
6. **OLD BUSINESS – None**
7. **NEW BUSINESS – None**
8. **MANAGERS' REPORTS**
 - A. General Manager – Tonya Christoffersen reported the 2006 blue Subaru has been posted to surplus. The candidate form on October 17th has been posted. She attended the Chamber Luncheon/Candidate Forum yesterday, it was a good meeting. Angelina has accepted the GIS position here at the District. The bids are complete for the front of the Vernon Business center and the internal office work budget came in under \$350,000 so we will be able to use the Small Works Roster. She was asked to speak at the school again.
 - B. Manager of Collections – Johnathan Dix was not present. Tonya reported Bryan is running things well.

C. Treatment Plant Update – Casey Mullins reported flow just over 2.5 MGD per day. The process and inventory are stable, processability is fair. The latest Andritz update; Jeff was given an apology and their best technician was sent out. He has been working on the Centrifuge.

9. **CITY REPORT** – Leah Everett reported the walls in the pavilion are up. Department of Ecology came out and is happy with the park site. She introduced a new Storm Water employee, John. The city will also be hiring a GIS Technician.

10. **COMMISSIONERS' REPORT** – Commissioner Lorentzen thanked everyone for their hard work and due diligence.

11. **EXECUTIVE SESSION** – None.

12. **CONCLUDE** – The Board Meeting was concluded at 9:09 AM.

Signed at a regular open public meeting this 24th day of October 2019





Dan Lorentzen, Commissioner

Mariah Low, Secretary and Commissioner



Kevin Kosche, President and Commissioner