



Knox Community Health Center Governance Board  
MEETING AGENDA

July 14, 2022, via Teleconference at 5:00 p.m.  
Knox Community Health Center, NFP - 1361 West Fremont Street, Galesburg, IL 61401

**Hybrid Meeting (In-Person & Teleconference)**

**TELECONFERENCE CALL IN INFORMATION:**

**DIAL: +1 (312)626-6799 US - MEETING ID: 988 8941 5749**

**Join Zoom Meeting <https://zoom.us/j/98889415749>**

- I. CALL TO ORDER
- II. ADDITIONS TO THE AGENDA
- III. APPROVAL OF MINUTES
  - a. Approve June 9, 2022, Meeting Minutes (ACTION)
- IV. PRESIDENT'S COMMENTS – Karen Lynch
  - a. Reappoint Board Member Harlan Cook (ACTION)
  - b. Governance Board Training: Chapter 4: Financial Oversight (*Facilitator –Michele Gabriel*)
  - c. Form Joint Committee for Administrator's Performance Evaluation and Compensation
- V. STANDARD MONTHLY OPERATIONAL REPORTS – Michele Gabriel
  - a. June 2022 Monthly Standard Operational Reports (ACTION)  
INCLUDING: *Provider Visits, Provider Users, Division Visits, Division Users, COVID 19 Testing Volumes, CHC Capacities Report, Outreach Work Plan Activities Update*
- VI. EXECUTIVE DIRECTOR'S REPORT – Michele Gabriel
  - a. Operational Site Visit Preparation Update; July 20-22, 2022
  - b. National Health Center Week August 7 – 13, 2022
  - c. Update on ADA Improvements Capital Project
- VII. CHIEF FINANCIAL OFFICER REPORT – Michele Gabriel
  - a. July 2022 Financial Reports (ACTION)  
INCLUDING: *TSI Collections Report, Month End & eCW*
  - b. 2<sup>nd</sup> Quarter 2022 Business Plan Reports (ACTION)
  - c. FY23 Budget Development Update
- VIII. QUALITY MANGEMENT REPORT – Reina Reyes
  - a. Performance Measures Report June 2022 (ACTION)
  - b. 2<sup>nd</sup> Quarter Performance Measures Report 2022 (ACTION)
- IX. RISK MANGEMENT REPORT – Reina Reyes
  - a. 2<sup>nd</sup> Quarter Risk Management Report (ACTION)
- X. CHIEF OPERATIONS OFFICER REPORT – Reina Reyes
- XI. DIRECTOR OF OPERATIONS – Staci Simpson
- XII. OLD BUSINESS

- XIII. **NEW BUSINESS**
  - a. Change in Scope Adjustment Request (ACTION)
  - b. Discuss CHC Sliding Fee Schedule Program Analysis and Federal Poverty Level
- XIV. **MEDICAL DIRECTOR REPORT – Dr. Wagner**
- XV. **DENTAL DIRECTOR REPORT – Dr. Miller-Finch**
- XVI. **BEHAVIORAL HEALTH DIRECTOR REPORT – Bill Barnes, LCSW**
- XVII. **EXECUTIVE SESSION**
- XVIII. **RETURN TO OPEN SESSION**
- XIX. **ADJOURN**