



Knox Community Health Center Governance Board
MEETING AGENDA

June 9, 2022, via Teleconference at 5:00 p.m.
Knox Community Health Center, NFP - 1361 West Fremont Street, Galesburg, IL 61401

Hybrid Meeting (In-Person & Teleconference)

TELECONFERENCE CALL IN INFORMATION:

DIAL: +1 (312)626-6799 US - MEETING ID: 988 8941 5749 Passcode 375644

Join Zoom Meeting <https://zoom.us/j/98889415749>

- I. **CALL TO ORDER**
- II. **ADDITIONS TO THE AGENDA**
- III. **APPROVAL OF MINUTES**
 - a. Approve May 12, 2022, Meeting Minutes (ACTION)
 - b. Approve May 19, 2022, Special Meeting Minutes (ACTION)
- IV. **PRESIDENT'S COMMENTS – Karen Lynch**
 - a. Board Training: Chapter 6: Oversight of Health Center Risks (Facilitator: Reina Reyes, COO)
- V. **STANDARD MONTHLY OPERATIONAL REPORTS – Michele Gabriel**
 - a. May 2022 Monthly Standard Operational Reports (ACTION)
INCLUDING: *Provider Visits, Provider Users, Division Visits, Division Users, COVID 19 Testing Volumes, CHC Capacities Report, Outreach Work Plan Activities Update, Performance Measures Report Monthly,*
- VI. **EXECUTIVE DIRECTOR'S REPORT – Michele Gabriel**
 - a. Operational Site Visit; July 20-22, 2022
 - b. UDS Mapper Presentation
 - c. CHC Staffing Update
- VII. **CHIEF FINANCIAL OFFICER REPORT – Michele Gabriel**
 - a. June 2022 Financial Reports (ACTION)
INCLUDING: *TSI Collections Report, Month End, Payor Mix Report, & eCW*
 - b. FY21 CHC Audit Report (ACTION)
- VIII. **QUALITY MANGEMENT REPORT – Reina Reyes**
 - a. Review Form 6A: Current Board Member Characteristics (ACTION)
- IX. **RISK MANGEMENT REPORT – Reina Reyes**
- X. **CHIEF OPERATIONS OFFICER REPORT – Reina Reyes**
 - a. New Patient Provider Data
 - b. Federal Tort Claims Act Application (FTCA)
- XI. **DIRECTOR OF OPERATIONS – Staci Simpson**
- XII. **OLD BUSINESS**
 - a. Revised Co-Applicant Agreement for Federally Funded Section 330 CHC Grant (ACTION)
 - b. Renewed Agreement for After Hours Care; OSF Nurse Triage (ACTION)

XIII. NEW BUSINESS

- a. Revised Credentialing and Privileging Policies; J-8 to J-14 (ACTION)
- b. Revised Appointment No Shows and Cancellations Policy and Procedures (ACTION)
- c. Revised Financial Operating Policies and Procedures (ACTION)
- d. Corporate Compliance Policies and Procedures (ACTION)
- e. Revised Recruitment and Retention Policies and Procedures (ACTION)

XIV. MEDICAL DIRECTOR REPORT – Dr. Wagner

XV. DENTAL DIRECTOR REPORT – Dr. Miller-Finch

XVI. BEHAVIORAL HEALTH DIRECTOR REPORT – Bill Barnes, LCSW

XVII. EXECUTIVE SESSION

XVIII. RETURN TO OPEN SESSION

XIX. ADJOURN