



Knox Community Health Center Governance Board
MEETING AGENDA

April 14, 2022 at 5:00 p.m.

Knox Community Health Center, NFP - 1361 West Fremont Street, Galesburg, IL 61401

Hybrid Meeting (In-Person & Teleconference)

TELECONFERENCE CALL IN INFORMATION:

DIAL: +1 (312)626-6799 US - MEETING ID: 389 716 560

Join Zoom Meeting <https://zoom.us/j/389716560>

- I. CALL TO ORDER**
- II. ADDITIONS TO THE AGENDA**
- III. APPROVAL OF MINUTES**
 - a. Approve March 10, 2022, Meeting Minutes (ACTION)
 - b. Approve April 6, 2022, Special Meeting Minutes (ACTION)
- IV. PRESIDENT'S COMMENTS – Karen Lynch**
 - a. Governance Board Training: Chapter 3: Strategic Planning and Strategic Thinking, Appendix 11
(Governance Board Facilitator – Sammi Durdle)
- V. STANDARD MONTHLY OPERATIONAL REPORTS – Michele Gabriel**
 - a. March 2022 Monthly Standard Operational Reports (ACTION)
INCLUDING: *Provider Visits, Provider Users, Division Visits, Division Users, COVID 19 Testing Volumes, CHC Capacities Report, Outreach Work Plan Activities Update, Performance Measures Report Monthly, Performance Measures Report 1st Quarter*
- VI. EXECUTIVE DIRECTOR'S REPORT – Michele Gabriel**
 - a. BPR Approval
 - b. HVAC Project Update
 - c. KCHD OSHA COVID-19 ETS Amendment
 - d. Workforce Recovery Employee Retention and Recruitment Plan Update
 - e. Governance Board Binder Orientation/Annual Review of Service Area Meeting
 - f. Governance Board Trainings Feedback and Discussion
 - g. Review/Revision of Co-Applicant Agreement for Section 330 Grant
- VII. CHIEF FINANCIAL OFFICER REPORT – Michele Gabriel**
 - a. April 2022 Financial Reports (ACTION)
INCLUDING: *TSI Collections Report, Month End & eCW*
 - b. 1st Quarter FY2022 Business Plan Reports (ACTION)
- VIII. QUALITY MANGEMENT REPORT – Reina Reyes**
- IX. RISK MANGEMENT REPORT – Reina Reyes**
 - a. 4th Quarter 2021 Compiled Peer Review Report (ACTION)
 - b. 1st Quarter 2022 Risk Management Report (ACTION)
- X. CHIEF OPERATIONS OFFICER REPORT – Reina Reyes**
 - a. Strategic Plan Update Report and Summary (ACTION)
- XI. DIRECTOR OF OPERATIONS – Staci Simpson**
- XII. OLD BUSINESS**
- XIII. NEW BUSINESS**
 - a. Revised Policy and Procedures: D-9 Hospitalization Tracking (ACTION)
 - b. Revised Policy and Procedures: D-10 Referral Tracking (ACTION)
 - c. Revised Policy and Procedures: D-11 Diagnostics Testing & Follow Up Tracking (ACTION)

- XIV. MEDICAL DIRECTOR REPORT – Dr. Mark Wiechert**
- XV. DENTAL DIRECTOR REPORT – Dr. Andrea Miller-Finch**
- XVI. BEHAVIORAL HEALTH DIRECTOR REPORT – Bill Barnes, LCSW**
- XVII. EXECUTIVE SESSION**
 - a. Discuss Governance Board Candidate Applications
 - b. Provider Credentialing and Privileging Discussion
- XVIII. RETURN TO OPEN SESSION**
 - a. Approve New Governance Board Candidates (ACTION)
 - b. Recredential CHC Staff: Mark Wiechert, MD (ACTION)
 - c. Reprivilege CHC Staff: Mark Wiechert, MD (ACTION)
- XIX. ADJOURN**