



Knox Community Health Center Governance Board
MEETING AGENDA

January 13, 2022, via Teleconference at 5:00 p.m.
Knox Community Health Center, NFP - 1361 West Fremont Street, Galesburg, IL 61401

TELECONFERENCE CALL IN INFORMATION:
DIAL: +1 (312)626-6799 US - MEETING ID: 389 716 560
Join Zoom Meeting <https://zoom.us/j/389716560>

- I. CALL TO ORDER**
- II. ADDITIONS TO THE AGENDA**
- III. APPROVAL OF MINUTES**
 - a. Approve December 9, 2021 Meeting Minutes (ACTION)
- IV. PRESIDENT'S COMMENTS – Karen Lynch**
 - a. Seat 2022 Governance Board Officers (ACTION)
 - b. Governance Board Training: The Role of the Health Center Board and Board Members
- V. EXECUTIVE DIRECTOR'S REPORT – Michele Gabriel**
 - a. HVAC Project Update
 - b. Salary Schedule Comparability Study and Compensation Analysis Update
 - c. COVID-19 Testing/Vaccine Division Progress Update
 - d. CHC COVID-19 Testing Program
 - e. Federal CHC Self-Test Kits Distribution Program
 - f. CHC MCO Medicaid Dental Claims Audit
- VI. CHIEF FINANCIAL OFFICER REPORT – Michele Gabriel**
 - a. January 2022 Financial Reports (ACTION)
INCLUDING: TSI Collections Report, Month End & eCW
- VII. QUALITY MANGEMENT REPORT – Angel Wright**
 - a. Performance Measures Report December 2021 (ACTION)
 - b. Performance Measures Report 4th Quarter 2021 (ACTION)
- VIII. RISK MANGEMENT REPORT – Angel Wright**
 - a. Annual Risk Management Report 2021 (ACTION)
- IX. CHIEF OPERATIONS OFFICER REPORT – Reina Reyes**
 - a. December 2021 CHC Capacities Report (ACTION)
 - b. Outreach Work Plan Activities Update December 2021
- X. DIRECTOR OF OPERATIONS – Staci Simpson**
 - a. December 2021 Provider Activity Reports (ACTION)
INCLUDING: Provider Visits, Provider Users, Division Visits, Division Users,
COVID 19 Testing Volumes.
- XI. OLD BUSINESS**
 - a. Revised Policy and Procedures for Compliance with CMS Interim Final Rule (IRF): Medicare and Medicaid Program Omnibus COVID-19 Health Care Staff Vaccination (ACTION)
 - b. Revised Patient Registration Policy and Procedures (ACTION)
 - c. Revised Sliding Fee Scale Program Policy and Procedures (ACTION)
 - d. Revised Billing and Accounts Receivable Policy and Procedures (ACTION)

XII. NEW BUSINESS

- a. Outreach Work Plan for 2022 (ACTION)
- b. Action to Credential and Recredential CHC Staff: Mark Wiechert, MD; Carol Sacco, APN; Barbara Mullins, RN; Dara Duke, LPN; Christy Dunn, LPN
- c. Action to Privilege and Reprivilege CHC Staff: Mark Wiechert, MD; Carol Sacco, APN; Barbara Mullins, RN; Dara Duke, LPN; Christy Dunn, LPN

XIII. MEDICAL DIRECTOR REPORT – Dr. Mark Wiechert

XIV. DENTAL DIRECTOR REPORT – Dr. Andrea Miller-Finch

XV. BEHAVIORAL HEALTH DIRECTOR REPORT – Bill Barnes, LCSW

XVI. EXECUTIVE SESSION

XVII. RETURN TO OPEN SESSION

XVIII. ADJOURN