

KNOX COUNTY BOARD OF HEALTH MINUTES OF MONTHLY MEETING

July 11, 2019

Knox County Health Department

1361 W. Fremont St.

Galesburg, IL 61401

The Knox County Board of Health meeting was held on July 11, 2019. Dan Harris called the meeting to order at 6:35 PM. Present were Dan Harris, Kevin Satsky, M.D., Doug Gibb, Robert Bondi, Bruce J. Bobofchak, D.D.S., DuRae Fletcher, Sr., and Clifford Martin, M.D. Also present were Michele Gabriel, Administrator/CEO and Erin Olson, Director of Wellness Promotion. Not present: Elvith Santoyo-McNaught and Carol Scotton.

ADDITIONS TO AGENDA

Ms. Gabriel informed the Board of some Deletions and Additions to the Agenda. The Deletion to the Agenda being the Executive Session and the Addition being under Work Session, adding the IPLAN.

PRESIDENT'S BUSINESS – Dan Harris

Mr. Harris introduced the Board to Clifford Martin, M.D., born and raised in Montana. He went to medical school in New Orleans, and now Dr. Martin is an OBGYN and started his own practice in Sheboygan, Wisconsin for 25 years and returned to get his Masters at the School of Public Health. Now, Mr. Martin works at OSF and is Chief Medical Officer.

Mr. Harris then discussed with the Board of the Board of Health the Bylaw Review Committee. He noted that the final draft must be shared with the Board of Health at least 2 weeks earlier than when they will be voted on at the meeting. The Board received a rough draft of what will go out. Some of the changes were attendance policy, County Board Liaison specificities, and keeping track of reviewing. These changes will be finalized and redistributed to the Board for review and action during the August Board of Health meeting.

BUSINESS MEETING

Approval of Minutes

Mr. Harris then informed the Board of the Minutes of Board of Health Meeting; June 13, 2019. A motion to approve the June 13, 2019 Board of Health Meeting Minutes was made by Robert Bondi and seconded by Bruce J. Bobofchak, D.D.S.; the motion for approval was unanimously adopted by a voice vote.

Treasurer's Report - Doug Gibb

Mr. Gibb informed the Board of the Payment of July 2019 Bills. The numbers originally at \$86,807.68, with tonight's numbers being \$99,600.10, a difference of \$12,792.42. Mr. Gibb went on to say the largest expenses were LIHEAP at \$7,936.00, Advertising at \$3,092.02, Supplies at \$1,845.85, Client Services at \$520.10, Patient Reminders at \$349.46, Lawn Care at \$272.00, Interpreter Services at \$49.68, Travel/Training at \$34.64, Logo Design at \$30.00, and Room Remodel at \$1,337.34. A motion to approve the Payment of July 2019 Bills of \$99,600.10 was made by Robert Bondi and seconded by Kevin Satsky, M.D.; the motion for approval was unanimously adopted by a voice vote.

Ms. Gabriel informed the Board of the Financial Statements for period ending June 30, 2019. The Department is still waiting on a large tax levy payment that is bigger than the first one. The LIHEAP program did a lockdown on their money, and the Department wasn't able to draw down any money prior to the lockdown but will get to draw down again once it opens back up.

PUBLIC HEALTH ADMINISTRATOR'S REPORT – Michele Gabriel

Ms. Gabriel informed the Board of the National Health Center Week; August 4 – 10, 2019. There is a week every year where Health Center's get celebrated across the nation. The Department and Health Center will be doing activities throughout the week to recognize Staff and Patients and show appreciation like Staff Cookout, Stress Relief Day, Children's Meditation Class, Oral Health Giveaways, School Physicals at a reduced rate on the Children's day, School Supplies Collection, Patient Giveaways, and Healthy Eating Day.

Ms. Gabriel informed the Board of the VFC Program Changes. VFC stands for Vaccines for Children and is a national program that provides immunizations for children. A few years back, Title 21 was removed to receiving the vaccine for free, but now that was reversed so Title 21 is back under the VFC Program. They are also bringing back the VFA Program, Vaccines for Adults. Immunizations and details of the VFA program will be told as the Health Department is notified of them.

Ms. Gabriel then informed the Board of the Site and Drainage Plan Update. It is about a one-month project, so by next month there will be a plan in place. The Department is hopeful to have the plan worked up and start construction as soon as possible to hopefully get the expanded parking lot before this coming winter.

DIVISION DIRECTOR REPORTS

Ms. Olson informed the Board of the Oral Health Assessment. Danielle Kroll did many paper surveys, online surveys, focus groups, etc. with the Knox County residents that involved the dentist. The couple issues that had come up were transportation, fear of the dentist, childcare during appointments, and lack of knowledge of services are just a few. Therefore, the Health Department are taking these concerns seriously to help improve knowledge of our dentist program and making the trip and appointment as light and easy as possible.

WORK SESSION

Ms. Gabriel informed the Board of the IPLAN. Every five years the Department must complete a comprehensive community health assessment, community health improvement plan, and internal assessment. The Board decides what level to take during completion of these plans. Ms. Gabriel stated that the Board could decide to use the MAPP Process (Mobilizing for Action through Planning and Partnerships) or utilize the more streamlined IPLAN process outlined in the State of Illinois Code. Michele closed by requesting that the Board review the information presented for further discussion at a later date.

COUNTY BOARD LIAISON

Mr. Bondi informed the Board of the 10-day extension for the County Employees to fill out forms for the health insurance change; including the Health Savings Accounts.

Mr. Bondi also informed the Board about Solar Panels. Stating that a lot of personal solar panel projects have been approved and the County is waiting to hear about their approval.

BOARD MEMBER COMMENTS

Mr. Gibb informed the Board to keep an eye on their email to be able to discuss the discrepancy in the Bills so any extra may be signed and paid for.

ADJOURNMENT

A motion to adjourn was made by Doug Gibb and seconded by Robert Bondi, the motion was adopted unanimously by a voice vote at 7:45 PM.