

KNOX COUNTY BOARD OF HEALTH MINUTES OF MONTHLY MEETING

January 10, 2019

Knox County Health Department

1361 W. Fremont St.

Galesburg, IL 61401

The Knox County Board of Health meeting was held on January 10, 2019. Kevin Satsky, M.D. called the meeting to order at 7:03 PM. Present were Kevin Satsky, M.D., Doug Gibb, Elvith Santoyo-McNaught, Robert Bondi, Bruce J. Bobofchak, D.D.S., DuRae Fletcher, Sr., and Carol Scotton. Also present were Michele Gabriel, Administrator/CEO, Wil Hayes, Assistant Administrator, Jerome Townsell, Director of Facility & Finance, and Morgan Lantvit, Administrative Clerk. Not present: Dan Harris and Samuel D. Fox, M.D.

ADDITIONS TO AGENDA

Ms. Gabriel informs the Board of Health that there will be one addition and one deletion to the Agenda. The addition being a Substance Use Disorder grant opportunity and the deletion being the Executive Session Minutes from New Business.

PRESIDENT'S BUSINESS – Kevin Satsky, M.D.

Dr. Satsky informed the Board of our new County Board Liaison, Mr. Robert Bondi and happily welcomed him onto the Board.

BUSINESS MEETING

Approval of Minutes

A motion to approve the December 13, 2018 Meeting Minutes was made by Doug Gibb and seconded by Bruce J. Bobofchak; the motion for approval was unanimously adopted by a voice vote.

Treasurer's Report - Doug Gibb

Mr. Gibb informed the Board of the January 2019 Bills. The numbers originally at \$137,272.79, with tonight's numbers being \$175,574.77, a difference of \$38,301.98. Mr. Gibb went on to say the largest expenses being LIHEAP at \$35,219.00, Client Services at \$1,152.31, Supplies \$749.65, Software Fee \$560.94, Dues/Subscriptions \$310.00, Training/Travel \$246.34, IT

Services \$53.74, and Background Check \$10.00, totaling out \$38,301.98. A motion to approve the Payment of January 2019 Bills was made by Robert Bondi and seconded by Bruce J. Bobofchak; the motion for approval was unanimously adopted by a voice vote.

Mr. Gibb informed the Board of the Financial Statements for the period ending December 31, 2018. We are currently in the red, but it is also the first month of the fiscal year and by the second month we are close to breaking even or are even.

PUBLIC HEALTH ADMINISTRATOR'S REPORT – Michele Gabriel

Ms. Gabriel informed the Board about the Final Operational Site Visit Report. There were three main categories to the Site Visit that were in need of changing. The first being Credentialing and Privileging of Contracted or Referral Providers. We had a few missing elements in making sure we have immunization papers or pay more attention to peer reviews, to see how well they work and interact with their peers. The most important thing is linking our peer review process, privileging process, and our annual evaluations. Secondly, is Quarterly Assessment of Care; we need to improve on our medical providers sharing the best practice with the rest of the medical team or other providers. There will also be a provider meeting every month so make sure everyone is on the same page when it comes to best practices and our communication is pristine. Lastly, we need to develop a policy for waiving 100% of fees in emergency. These are a temporary 100% written off application for people in certain situations to still be able to receive any care they may need. The application will be reviewed by management and last 6 months, and then will be reviewed again if waived fee needs to continue or if it can be suspended. Policies for this will be brought to future Governance Board Meetings.

Ms. Gabriel then informed the Board of the 2019 Medicaid Encounter Rates. Everyone that has Medicaid gets the same flat rate. We receive the same payment for every Medicaid patient that we see, regardless of what we do. These new rates are effective January 1, 2019.

Ms. Gabriel informed the Board of the Collaborative Provider Update. We have been able to dissolve our agreement with OSF with having Dr. Mark Wiechert coming in full time as our Medical Director overall.

Ms. Gabriel then informed the Board of our Staffing Changes. Kathy Crafton retired at the end of January as our Director of Human Resources, but we happily welcomed on Patrese Jackson as our new Director of Human Resources. Ms. Crafton will come in a few days voluntarily to help ease Ms. Jackson into her position. We are also still on the lookout for a full-time dentist, LCSW, and a dental assistant.

Lastly, Ms. Gabriel gave the Board a Legislative Update. Even with the government shut down, we are still not affected by it. Our WIC and other programs have already received their federal funding before the shutdown.

Ms. Gabriel then informed the Board of the added Funding Opportunity for Substance Use Disorder Services. The Department of Human Services released this funding opportunity for FQHC's. This is a grant to provide Medicated Assisted Therapy to people who are no insured or are underinsured or not covered by Medicaid or other services. The purpose of this award is to implement Opioid and other drug use disorders with MAT and recovery support services for individuals and families. Department of Human Services is looking to fund areas that don't have these services available. We are also looking into using some of the money from the grant to put towards electronic health records for reports purpose. The letter of intent to apply for this grant needs to be sent by our next meeting; which is why the Governance Board took action on approving to approve applying for this grant.

DIVISION DIRECTOR REPORTS

Assistant Public Health Administrator – Wil Hayes

Mr. Hayes informed the Board of the 2018 Annual Report Draft. Due to miscommunication, there is no draft to show at the moment. The Board will receive a draft before the next meeting and will receive a second version of the draft at the next Board meeting

Mr. Hayes also informed the Board of the HUD Lead Hazard Reduction Program. The City of Galesburg with the Department of Economic Opportunity, got the HUD Grant for \$3.6 million. This grant will be able to help with approximately 200 homes. This is on top of a smaller HUD grant that the City of Galesburg received. Mr. Hayes noted that he hopes this will positively impact the Departments Lead Program by resulting in a quicker turnaround rate with homes that have been effected by lead, especially homes that have children in them. Priority homes are homes with children under the age of 6; Galesburg is one of the smallest communities that received this grant on this go around.

Director of Family Health – Catherine Ayres

Ms. Ayres informed the Board of the WIC Site Visit Report, noted that there were three minor findings. One of the bigger ones being that a good amount of charts were missing a component from the patient that needed to be filled out or taken care of. Other than that, very positive comments and a lot of positive feedback.

POPULATION HEALTH MANAGEMENT REPORTS

Ms. Gabriel provided the Board with the position paper, "Protecting Public Health and Promoting Equity in Adult-Use Marijuana Legalization in Illinois". She noted that the intent of this paper is not about whether the state of Illinois will legalize marijuana or not, this is about what should be done if it ever becomes legal in the future. The Board will be discussing this document more in depth next meeting.

NEW BUSINESS – Michele Gabriel

Ms. Gabriel presented the Board of the 2018 Provider Incentive Plan Payments, Ms. Gabriel stated that the Incentive Plan was very successful. We are trying to move closer to the industry standards. A handful of providers made their goal and one provider made their goal and the second goal too. A motion to approve the 2018 Provider Incentive Plan Payments was made by Doug Gibb and seconded by DuRae Fletcher, Sr.; the motion for approval was unanimously adopted by a voice vote.

ADJOURNMENT

A motion to adjourn was made by Doug Gibb and seconded by Bruce J. Bobofchak, D.D.S.; the motion was adopted unanimously by a voice vote at 8:10 PM.

Respectfully Submitted By: Morgan Lantvit
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