

# LPN-Clinical Service Nurse

## Job description

Knox County Health Department is seeking an LPN to join our team of fantastic public service professionals in Galesburg Illinois. As a qualified healthcare center, we provide services to Illinoisans facing barriers to receiving behavioral healthcare from private practices.

Knox County Health Department provides care to 4,000 individuals through our dental, medical and behavioral health visits. During the scope of your day as a you will:

- Uses learned public health nursing practice, theories, and principles to provide direct services to individuals, families, special groups, and schools in the center, home, and community environment in the Community Health Center.
- Utilizes knowledge in appropriate referral systems and acts as a facilitator to complete referral process.
- Completes the required documentation of patient care for records and documents as required by the agency's billing process and according to grant guidelines.
- Maintains statistical data as required.
- Provides professional nursing care according to physician's orders in conformance with recognized nursing techniques and procedures, established standards and administrative policies of the Health Department and the Community Health Center.
- Must complete blood draws and Orientation Checklist supervised by Clinical Nursing Coordinator and CMO.
- Work with the public; exhibiting courteous behavior, non-judgmental attitude, being culturally aware and maintaining client confidentiality.
- Operate office machines, computer equipment, and telephone system as needed.
- Provide assistance in front desk functions, as appropriate, scanning and scheduling appointments.
- Monitor inventory of supplies for Community Health Center, assist in re-ordering, when necessary, and ensure exam rooms are appropriately always stocked with medical supplies.
- Work with the public, exhibiting courteous behavior, non-judgmental attitude and maintaining client confidentiality.
- Performs all other duties as assigned.

Our employees are our greatest asset; as such, we look for individuals who have a servant's heart and a desire to service the underserved on a daily basis.

Do you have the drive to contribute to our goal of creating a healthier community?  
Then come join our team.

**Requirements:**

- Certification of graduation from an accredited school of nursing; and a minimum of Illinois license as a Licensed Practical Nurse.
- COVID-19 Vaccination mandate

**We offer a:**

- \$23.57 per hour
- 35-hour work week
- Weekday hours, no holidays or weekends
- Illinois Municipal Retirement Fund (IMRF)
- Up to \$50k+ education reimbursement with successful application through National Health Service Corp.
- Healthcare/Dental/Vision Insurance Coverage
- Vacation & Sick leave accrual
- Supportive Leadership
- Great Team Environment

Job Types: Full-time, Part-time

Salary: \$23.57 per hour

Benefits:

- Dental insurance
- Health insurance
- Health savings account
- Life insurance
- Paid sick time
- Paid time off
- Vision insurance

**Interested? To review full link to apply and detailed, please go to:**

[https://cms5.revize.com/revize/knox/about us /employment .php](https://cms5.revize.com/revize/knox/about_us /employment .php)