

RESOLUTION # 5093

A RESOLUTION ADOPTING AN INFORMATION TECHNOLOGY POLICY, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

**Whereas**, the City provides many forms of information technology, including but not limited to computer hardware and software systems, networks, internal and external e-mail, internet/intranet-related systems as well as communications-related tools and other electronic media, such as desk phones, cell phones and “smart phones”, pagers, body cameras, facsimile machines, copiers, and voice mail collectively referred to as Information Technology Systems to aid in the advancement of customer service and other business of the City; and,

**Whereas**, the inappropriate use of information technology exposes the City of Kewanee to risks including computer viruses, compromise of network systems and services, and legal issues; and,

**Whereas**, having a policy to govern the use of the many forms of information technology is necessary for the protection of the systems provided; and,

**Whereas**, the use of such systems are provided to conduct public business, as such employees of the City of Kewanee have no right to privacy in the use of the information technology systems, with the City reserving the right, with or without notice, to access, monitor, review, copy and/or delete computer files, including e-mail, all website communications and/or transactions on information technology, and

**Whereas**, users of the system should be made aware that there may be circumstances under which the information stored on the City’s Information Technology Systems or externally in the cloud may be required to be publicly disclosed under the Illinois Freedom of Information Act or litigation; and

**Whereas**, it is a best practice to have a policy covering the use of information technology.

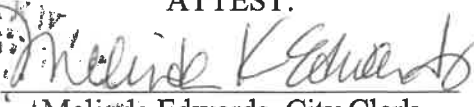
**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:**


**Section 1** That the following policy on Information Technology be and is hereby established.

**Section 2** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 12<sup>th</sup> day of February 2018.

ATTEST:

  
Melinda Edwards, City Clerk

  
Steve Looney, Mayor



<b>RECORD OF THE VOTE</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mayor Steve Looney	<b>X</b>			
Council Member Michael Yaklich	<b>X</b>			
Council Member Chris Colomer	<b>X</b>			
Council Member Andrew Koehler	<b>X</b>			
Council Member Steve Faber	<b>X</b>			