



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Open Meeting starting at 7:00 p.m.

Monday, October 23, 2017

Posted by 6:00 p.m., October 20, 2017

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
4. Presentation of Bills and Claims
5. Citizen Participation
6. Business:
 - a. **Consideration of an Ordinance** granting an easement to Mark and Kathleen Slavens at 561 E Mill St.
 - b. **Consideration of a Resolution** to authorize the City Manager to enter into an agreement with Azavar for a tax and fee revenue audit.
 - c. **Consideration of a Resolution** to appoint Kathy Erdmann to the Civil Service Commission.
 - d. **Consideration of an Ordinance** declaring two ambulances as excess.
 - e. **Acceptance of the Resignation** of Council Member Deann Schweitzer effective October 31, 2017.
7. Council Communications:
8. Announcements:
9. Adjournment



MEMORANDUM

Date: October 20, 2017
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Tuesday, October 23, 2017**

REGULAR MEETING AT 7:00 P.M.

1. **Audit** — Adam Pulley of Clifton Larson Allen provided a draft of the City's financial statement and significant pieces of the audit. The audit is substantially complete and we anticipate that the presentation of the audit will be at the first meeting in November.
2. **Governor's Cup Finalist** – For those involved, the Governor's Cup Presentation will be on November 8 at 11:30am at the Illinois Municipal League office in Springfield, with the awards ceremony to follow that afternoon.
3. **City Pound** — Staff met with the owners of the pound regarding alternatives to the closure of the facility at its current location. The owners remain steadfast in their desire to have the facility relocated. A team of staff members has been assembled to evaluate alternatives, make recommendations, and implement selected alternatives to ensure that an appropriate level of service remains available to the community.
4. **Honorary Street Sign** – The 600-1100 Blocks of Madison Avenue were officially named as the Honorary PFC Walter G. Richards Way in honor of Kewanee Resident Walter Richards, who died of wounds received in the Pacific during World War II. KWQC arrived to cover a portion of the event and spoke with members of the family. The efforts of the Kewanee Veterans Council in the event are greatly appreciated.
5. **Resignation** –Councilmember Deann Schweitzer submitted her resignation effective October 31, 2017. The City Attorney and I have discussed the process for selecting a replacement for Councilmember Schweitzer and will be prepared to discuss the topic at the first meeting after the resignation has been in effect. There is an item on the agenda for the official acceptance of the resignation, not for discussion of the process for filling a vacancy.
6. **New Firefighter** – We recently had one of our newer employees of the Fire Department resign. The vacancy has been filled by a recruit who was already on the list. Christopher Hogue completed the background check and psychological evaluation, and joins the team having already completed his certification as a licensed paramedic. Mr. Hogue begins his employment with the City on October 30th.
7. **Fraternal Order of Police** – The FOP is considering the proposal from the City regarding various issues related to vacation and will provide a response to the City within the coming

weeks. They have provided language for our consideration regarding changes to state statutes related to officer involved shootings and have proposed the development of a side letter of agreement. Though we had talked about a one year extension of the existing agreement, I believe we will end up negotiating the next contract as originally scheduled.

8. **Little Cabin** – Due to the weather, the dedication of the Abner Little Cabin was held indoors in the Wethersfield Cafeteria. Thanks to the school district for allowing such accommodations. The event was well attended and provided a lot of history about both the cabin and early settlement in the area.
9. **Enterprise Zone**— The City still hasn't received written notice that we were not awarded an Enterprise Zone, but I traveled to Springfield earlier this week and met with DCEO to identify things that can be done to strengthen our application for the next round. You may recall that the time allotted for putting the application was limited last year. This time, we have about a month less. Hopefully, a lot of the work completed last year will give us a head start in putting information together for the next application.

Bi-State and Geneseo were in the meeting with DCEO, and we met yesterday with Galva and Cambridge to further define the process and our approach. I'm optimistic that our application will address the concerns raised by DCEO and our better understanding of what they are looking for will result in an Enterprise Zone for the region.

10. **Community Development** – The Department has been working with two severe cases of hoarding. Both cases are bad enough that under the International Property Maintenance Code, they are unfit for human occupancy and could be condemned. The residents at both homes have been cooperative and allowed staff to inspect and photograph the interior and exterior areas of the properties. Staff has contacted Alternatives for the Older Adult in Galesburg & the USDA office in Princeton. Both agencies have programs that may offer assistance, either financially or with other services. One of the cases is within our Targeted Minor Home Repair Program, which we may utilize if the residents show significant effort to clean up their property and the USDA office also steps in to assist
11. **Demolitions** — Dana has completed the four demos that were awarded, while Martin has completed two of the four. A demo permit has been issued for a house that had a structure fire on W. McClure Street, Costin Machine has been issued demolition permits for two houses on their property, which will be demolished soon, and the City is in discussion with two additional property owners regarding the demolition grant program.
12. **Insurance Renewal** —The City is in discussions through our broker, Cottingham & Butler, on the renewal process for health insurance through Blue Cross/Blue Shield. We anticipate a presentation on the topic to the City Council next month.
13. **Life Saving Award** – Mayor Looney presented a certificate of appreciation to Jason Warren, an employee of Illini Tap, for taking action and performing CPR to help save the life of a Kewanee resident on October 12th. The resident has since been released from the hospital and was present for the presentation.

COUNCIL MEETING 17-19 OCTOBER 10, 2017

The City Council met in Council Chambers at 6:15 PM with the City Clerk calling the meeting to order and the following answering to roll call:

Andy Koehler	Council Member
Mike Yaklich	Council Member
Steve Faber	Council Member
Deann Schweitzer	Council Member
Steve Looney	Mayor

Council Member Schweitzer made a motion at 6:16 PM to adjourn to executive session pursuant to Section 2(c)(2) of the Open Meetings Act to discuss collective bargaining and Section 2(c)(6) to discuss the sale of real estate. Council Member Yaklich seconded the motion. Roll call showed 5 ayes, no nays. The motion passed.

The executive session adjourned at 6:45 PM on a motion made by Council Member Schweitzer and seconded by Council Member Yaklich. Roll call showed 5 ayes, no nays. The motion passed.

Mayor Looney called the regular session to order at 7:00 PM, stating that Council was reconvening following an executive session pursuant to Section 2(c)(2) of the Open Meetings Act to discuss collective bargaining and Section 2(c)(6) to discuss sale of real estate.

News media present was as follows:

Will Buss	Star Courier
-----------	--------------

The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the September 25, 2017 Council Meeting, payroll for the pay period ending September 30, 2017 in the amount of \$202,149.37, reports from Building & Zoning, Community Development, Water Loss Audit, Fire Department and ESDA, and a request from Good Fellow's Christmas Club to conduct tag days on Friday, October 20 and Saturday, October 21, 2017 from 9 am to 5 pm.. The consent agenda was approved on a motion made by Council Member Faber and seconded by Council Member Yaklich. Roll call showed 5 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$644,666.48 were approved on a motion made by Council Member Yaklich and seconded by Council Member Schweitzer. Roll call showed 5 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney asked if anyone wished to speak regarding a non-agenda item. There being no such requests Mayor Looney moved on to new business.

NEW BUSINESS

A public hearing pursuant to the requirements of Sections 10 and 20 of the Bond Issuance Notification Act of the State of Illinois, as amended on the plans to issue General Obligation Bonds, Series 2017 in the amount not to exceed \$300,000 was held. Mayor Looney read a prepared statement regarding the issuance of the bonds. He asked there was anyone who wished to present written or oral comments regarding the issuance. Hearing none, the public hearing was closed at 7:04 pm.

The minutes from the Zoning Board of Appeals for its meeting on September 20, 2017 were accepted on a motion made by Council Member Yaklich and seconded by Council Member Schweitzer. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3899 granting a request for variance to Arnie Cordrey, 211 Tenney Street, to allow an increase in size of the existing billboard was approved on a motion made by Council Member Schweitzer and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

The minutes from the Plan Commission for its meeting on September 28, 2017 were accepted on a motion made by Council Member Faber and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3900 granting an expansion of use/change of floor plan to the existing special use permit for a beer garden/outdoor eating area to Anthony Segura dba The Boiler Room for property located at 206 North Chestnut Street was approved on a motion made by Council Member Yaklich and seconded by Council Member Schweitzer. Council Member Yaklich thanked Mr. Segura for going through the process. Council Member Koehler noted that the concerns raised after the first large concert had been addressed. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5078 to authorize the City Manager to enter into an agreement with Azavar for a tax and fee revenue audit was tabled to allow the City Attorney to review the agreement on a motion made by Council Member Schweitzer and seconded by Council Member Faber. Roll call showed ayes, no nays. The motion passed.

OTHER BUSINESS

Council Member Yaklich noted the \$1 million in permits issued in Kewanee. He also complimented the city staff for their work on the road project.

Council Member Faber noted the upcoming city-wide cleanup. He asked about electronics. Community Development Director Edwards explained that electronics can be delivered to Eagle Enterprises for free by any resident. If the City includes the electronics in the clean-up the City will incur the cost of \$.35 a pound for disposal. Council Member Faber also requested information be available for the disposal of tires.

Council Member Koehler looked forward to another successful city wide cleanup.

Mayor Looney reminded residents to change the batteries in the smoke detectors.

ANNOUNCEMENTS

City Clerk Edwards announced that the next City wide cleanup would be held on Saturday, October 21 from 7 am to 12 noon. We were seeking volunteers to assist with unloading vehicles and to assist with transporting items to the cleanup site. Volunteers were requested to message the City through our Facebook page, or to contact City Hall.

There being no further business, Council Member Schweitzer moved to adjourn the meeting and Council Member Faber seconded the motion. Roll call showed 5 ayes, no nays. The meeting adjourned at 7:20 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED



FINANCE & ADMINISTRATIVE SERVICES

SEPTEMBER 2017

Water Bill Payments Processed

At counter	1170
By mail	367
By dropbox	632
At bank	<u>70</u>
Total Water Bill Payments	2239

Other Payments	237
----------------	-----

Total Payments Processed	2476
--------------------------	-------------

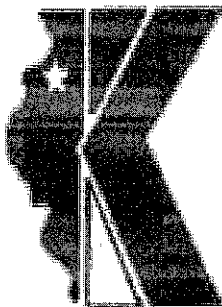
Customer Contacts (non-payment)

By phone	1317
At counter	453
Work orders written	<u>306</u>
Total Customer Contacts	2076

Misc Requests/Employee Contacts

By phone or in-person	759
-----------------------	------------

PSN Payments	202
--------------	------------



Kewanee PD

Monthly UCR Code Report September 2017

Printed: 09-Oct-2017 10:24

<u>Code</u>	<u>Description</u>	<u>Total</u>
0410	BATTERY:AGGRAVATED	6
0460	BATTERY:SIMPLE	8
0486	BATTERY:DOMESTIC BATTERY	5
0488	BATTERY:AGGRAVATED DOMESTIC BATTERY	1
0520	ASSAULT:AGGRAVATED-KNIFE OR CUTTING INSTRUMENT	1
0625	BURGLARY:RESIDENTIAL (FORCIBLE ENTRY)	5
0626	BURGLARY:RESIDENTIAL (UNLAWFUL ENTRY - NO FORCE)	1
0630	BURGLARY:ATTEMPTS-FORCIBLE ENTRY	1
0710	THEFT FROM MOTOR VEHICLE	4
0760	BURGLARY:FROM MOTOR VEHICLE	1
0810	THEFT:OVER \$300	1
0815	THEFT UNDER \$500	10
0820	THEFT:UNDER \$300	8
0825	THEFT OVER \$500	4
0840	THEFT:FINANCIAL IDENTITY-OVER \$300	1
0841	THEFT:FINANCIAL IDENTITY-UNDER \$300	1
0850	THEFT:ATTEMPTS	2
0860	THEFT:RETAIL THEFT	6
0910	MOTOR VEHICLE THEFTS:AUTOS AND PARTS	1
1110	DECEPTION:DECEPTIVE PRACTICES	1
1130	DECEPTION:FRAUD	2
1150	DECEPTION:CREDIT CARDS	1
1190	DECEPTION:ATTEMPTS	1
1305	CRIMINAL DEFACEMENT	1
1310	CRIMINAL DAMAGE TO PROPERTY	10
1320	CRIMINAL DAMAGE TO VEHICLE	24
1330	CRIMINAL TRESPASS TO LAND	3
1350	CRIMINAL TRESPASS TO STATE SUPPORTED LAND	2
1360	CRIMINAL TRESPASS TO VEHICLE	2
1365	CRIMINAL TRESPASS TO RESIDENCE	1

<u>Code</u>	<u>Description</u>	<u>Total</u>
1730	CURFEW VIOLATION	1
1740	RUN-AWAYS (JUVENILES)	6
1750	CHILD ABUSE	2
1770	TRUANCY	3
1780	NEGLECT OF CHILD	4
1811	CANNABIS CONTROL ACT:POSS 30 GRAMS OR LESS	2
1910	CONTROLLED SUB ACT:POSS OF METHAMPHETAMINE	1
2020	CONTROLLED SUB.ACT:POSSESSION OF CONTROLLED SUB.	1
2170	DRUG PARAPHERNALIA ACT:POSSESS DRUG EQUIPMENT	1
2230	LIQUOR CONTROL ACT VIOL:ILLEGAL CONSUMP. BY MINOR	1
2410	DRIVING UNDER INFLUENCE OF ALCOHOL	2
2430	TRANS. OF ALCOHOLIC LIQUOR	1
2440	RECKLESS DRIVING	8
2445	ACCIDENT - HIT AND RUN	2
2455	NO REGISTRATION	5
2460	CANCELLED/SUSP/REV REGISTRATION	1
2461	OPERATE UNINSURED MOTOR VEHICLE	17
2462	OPERATE W/SUSPENDED REG-NO INSURANCE	1
2470	NO DRIVERS LICENSE	1
2480	SUSPEND/REVOKED DRIVERS LICENSE	8
2485	DRIVER AND PASSENGER SAFETY BELTS	1
2495	ATTEMPTS TO FLEE OR ELUDE OFFICER	1
2825	DISORDERLY CONDUCT:HARASSMENT BY TELEPHONE	11
2890	DISORDERLY CONDUCT:OTHER(NOT DRUNKENNESS)	3
2900	DISORDERLY CONDUCT:AIR RIFLES	1
3000	DISORDERLY CONDUCT:FIREWORKS	10
3710	INTERFER W/PUB.OFFIC:RESIST/OBSTRUCT/DISARM OFFICR	1
3730	INTERFER W/PUB.OFFIC:OBSTRUCTING JUSTICE	1
4387	VIOLATION OF ORDER OF PROTECTION	3
5000	OTHER CRIMINAL OFFENSES	1
5081	IN-STATE WARRANT	18
5083	RECOVERED PROPERTY ONLY	1
6000	ABANDONED VEHICLE	2
6019	ACCIDENT - TICKET ISSUED	4
6020	ACCIDENT - TRAFFIC - DAMAGE ONLY	26
6021	ACCIDENT - HIT AND RUN - DAMAGE	6
6040	ACCIDENT - TRAFFIC - INJURY	2
6041	ACCIDENT - TRAFFIC - INJ UNK	1
6060	ALARM - BUSINESS	7
6065	ALARM - RESIDENCE	3
6070	ALARM - HOLDUP OR PANIC	1

<u>Code</u>	<u>Description</u>	<u>Total</u>
6075	ALARM - VEHICLE - AUDIBLE	1
6100	AMBULANCE - EMERGENCY	15
6120	ANIMAL - BARKING DOG	14
6130	ANIMAL - CITATION	2
6140	ANIMAL - DEAD	1
6150	ANIMAL - DOG AT LARGE	51
6151	ANIMAL - OTHER AT LARGE	1
6160	ANIMAL - DOG BITE	4
6170	ANIMAL - TAKEN TO IMPOUND	13
6171	ANIMAL - RELEASE/REDEMPTION RECEIPT	8
6180	ANIMAL - LOST/FOUND	14
6190	ANIMAL - NEGLECT/ABUSE	11
6210	ANIMAL - OTHER COMPLAINT	11
6220	ANIMAL - SICK/INJURED	4
6280	ASSIST - BUSINESS	14
6290	ASSIST - CITIZEN	30
6300	ASSIST - COURT SECURITY	6
6320	ASSIST - HCSO	8
6340	ASSIST - OTHER AGENCIES	3
6360	ASSIST - OTHER LAW ENFORCEMENT AGENCIES	4
6410	ATV/MINI BIKE COMPLAINT	5
6430	BICYCLE - REGISTRATION	2
6431	BICYCLE - FOUND BICYCLE	3
6490	CHECK BUSINESS	61
6500	CHECK OPEN DOOR	3
6510	CHECK RESIDENCE	1
6515	CHECK CITY PARK	1
6520	CHECK WELFARE	37
6530	CHILDREN PLAYING IN STREET	3
6555	CIVIL STAND BY	33
6560	CIVIL COMPLAINT - OTHER	30
6561	CIVIL COMPLAINT - CUSTODY VIOLATIONS	7
6565	COMMUNITY CONTACTS	1
6571	DAMAGE TO PROPERTY - NON CRIMINAL	2
6580	COURT / ON DUTY	1
6680	DISTURBANCE - CIVIL	1
6690	DISTURBANCE - DOMESTIC	42
6700	DISTURBANCE - FIGHTS-RIOTS-BRAWLS	19
6705	DISTURBANCE - NEIGHBORHOOD TROUBLE	3
6715	DISTURBANCE - OTHER	14

<u>Code</u>	<u>Description</u>	<u>Total</u>
6720	ESCORT BANK	30
6730	ESCORT OTHER	5
6750	EVIDENCE TECH	3
6770	EXTRA PATROL	3
6790	FINGERPRINTING	24
6800	FIRE CALLS - OTHER	2
6803	FIRE CALLS - STRUCTURE	1
6810	FOLLOW - UP	73
6821	HARASSMENT	36
6865	HOUSING AUTHORITY GUEST PASS	31
6880	ILLEGAL BURNING	18
6890	ILLEGAL DUMPING	3
6910	INTOXICATED PERSON	3
6940	JUVENILES - OTHER PROBLEMS	41
6942	JUVENILES - TRESPASSING, PRIVATE PROPERTY	1
6944	JUVENILES - DELINQUENT	1
6990	LIVESTOCK	1
7000	LOST/FOUND ARTICLES	18
7001	LOST ARTICLES	1
7010	LOUD NOISE	22
7030	MEETING	2
7040	MENTAL PATIENT	8
7050	MENTAL CASE - ATTEMPTED SUICIDE / THREAT	1
7070	MISC OFFENSE	1
7080	MISCHIEVOUS CONDUCT	7
7090	MISSING PERSON - ADULT	1
7100	MISSING PERSON - JUVENILE	2
7110	MOTORIST ASSIST - OTHER	11
7120	OBSTRUCTION OF PUBLIC RIGHT OF WAY	2
7175	OTHER PUBLIC COMPLAINTS	16
7190	PAPER SERVICE - ATTEMPT	3
7230	PAPER SERVICE - OTHER	1
7250	PARKING COMPLAINT	13
7280	PATROL - FOOT	5
7290	PICKUP - DELIVERY	6
7300	LIQUOR - OPEN ALCOHOL IN PUBLIC	1
7310	PRISONER TRANSPORT	8
7336	RAILROAD - TRESPASSING	2
7337	RAILROAD - CROSSING PROBLEMS	1
7350	REMOVE UNWANTED SUBJECT	7
7360	REPOSSESSION	4

<u>Code</u>	<u>Description</u>	<u>Total</u>
7376	SCAMS - ATTEMPTED	9
7383	SCHOOL - WALK THROUGH	3
7384	SCHOOL - AREA CHECK	1
7390	SECURITY CHECK - FIELD INTERVIEW	1
7400	SEX OFFENDER - REGISTRATION	23
7401	SEX OFFENDER - FAILURE TO REGISTER	1
7402	SEX OFFENDER - ADDRESS VERIFICATION	3
7410	SKATEBOARDERS / ROLLERBLADES	3
7420	SMOKE REPORT - GAS SMELL	2
7421	SMOKE REPORT - OTHER	2
7440	SOLICITATION COMPLAINT	2
7450	SPECIAL ASSIGNMENT	10
7470	SUSPICIOUS ACTIVITY - OTHER	21
7480	SUSPICIOUS AUTO	15
7490	SUSPICIOUS NOISE	3
7500	SUSPICIOUS PERSON	16
7560	TRAFFIC COMPLAINT	30
7570	TRAFFIC CONTROL	1
7580	TRAFFIC INCIDENT	1
7590	TRAFFIC STOP	126
7600	TRAFFIC STOP - CITATION	26
7610	TRAFFIC STOP - WRITTEN WARNING	64
7640	TRASH	1
7650	UTILITIES COMPLAINT	5
7665	WARRANT - ARREST	2
7666	WARRANT - ATTEMPT	6
7680	WIRE DOWN	1
7690	911 - HANG UP	29
7700	911 - MISDIAL	9
7710	911 - ADMIN LINE	1
7730	911 - WIRELESS CALL	2
7740	911 - TEST CALL	4
7760	911 - OPEN LINE	29
7780	911 - UNLAWFUL USE OF 911	11
7800	DELIVER MESSAGE	5
7810	PROBATION - HOME VISIT	9
8000	STATION INFO - INFO NOT LISTED ELSEWHERE	65
8010	SEARCH WARRANT	1
9040	TRANSPORTATION - CITIZEN	1
9300	SUICIDE	1

Printed: 09-Oct-2017 10:24

<u>Code</u>	<u>Description</u>	<u>Total</u>
9308	SUICIDAL SUBJECT	3
9344	DECEASED	1



Kewanee PD

Calls For Service by Time and Day

September 2017

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	8	10	5	2	11	6	1	43
0100 - 0159 Hrs	14	3	7	7	3	7	4	45
0200 - 0259 Hrs	11	7	2	6	4	4	10	44
0300 - 0359 Hrs	6	6	5	2	1	7	3	30
0400 - 0459 Hrs	7	7	3	3	3	5	2	30
0500 - 0559 Hrs	5	5	3	4	5	4	6	32
0600 - 0659 Hrs	5	2	4	3	2	7	3	26
0700 - 0759 Hrs	2	7	7	6	2	5	6	35
0800 - 0859 Hrs	3	15	5	11	12	14	6	66
0900 - 0959 Hrs	7	6	6	9	14	15	16	73
1000 - 1059 Hrs	14	6	8	8	10	12	20	78
1100 - 1159 Hrs	4	10	14	8	3	19	17	75
1200 - 1259 Hrs	11	4	9	7	9	12	9	61
1300 - 1359 Hrs	9	10	9	8	11	17	14	78
1400 - 1459 Hrs	11	8	14	15	14	15	11	88
1500 - 1559 Hrs	7	14	3	16	12	19	15	86
1600 - 1659 Hrs	11	16	7	11	12	15	18	90
1700 - 1759 Hrs	10	13	17	14	14	12	9	89
1800 - 1859 Hrs	13	11	20	16	9	20	15	104
1900 - 1959 Hrs	20	12	11	7	13	20	20	103
2000 - 2059 Hrs	15	7	11	12	8	13	15	81
2100 - 2159 Hrs	12	6	7	7	9	11	22	74
2200 - 2259 Hrs	9	4	10	9	5	12	18	67
2300 - 2359 Hrs	7	8	3	6	8	7	13	52
Total	221	197	190	197	194	278	273	1,550

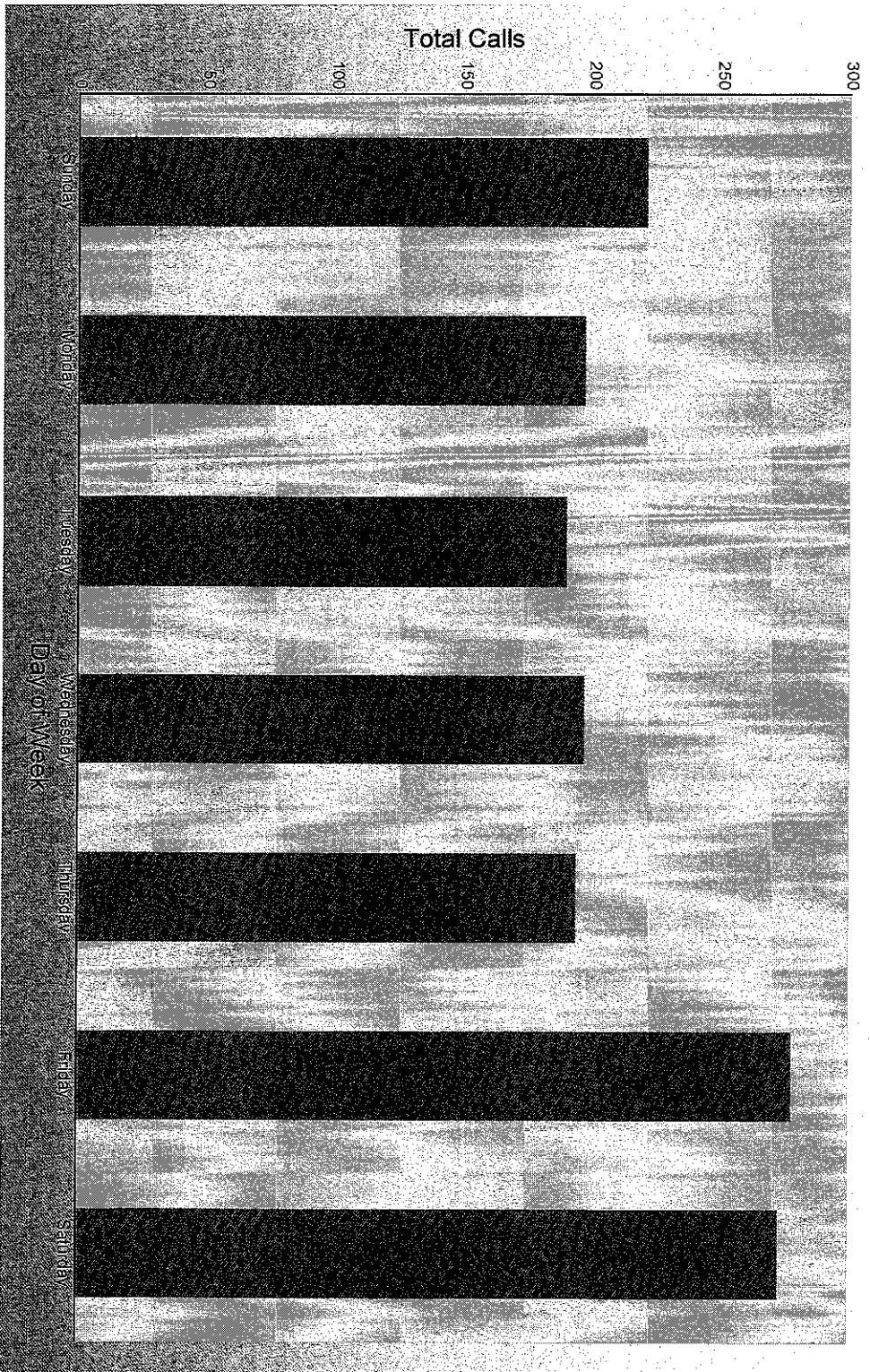
Printed: 09-Oct-2017 10:26

Kewanee PD

Page 1 of 4

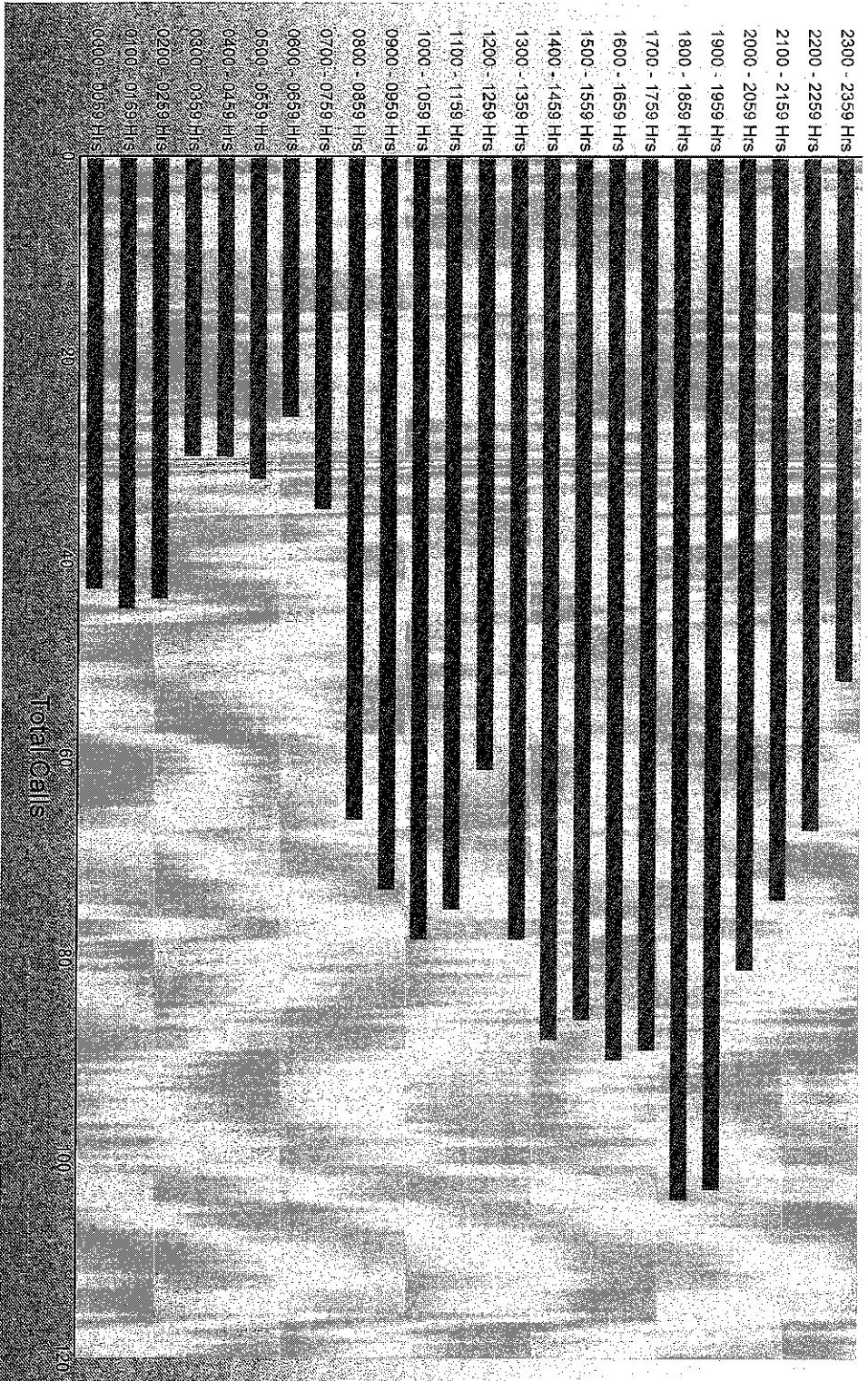
September 2017

Total Calls by Day

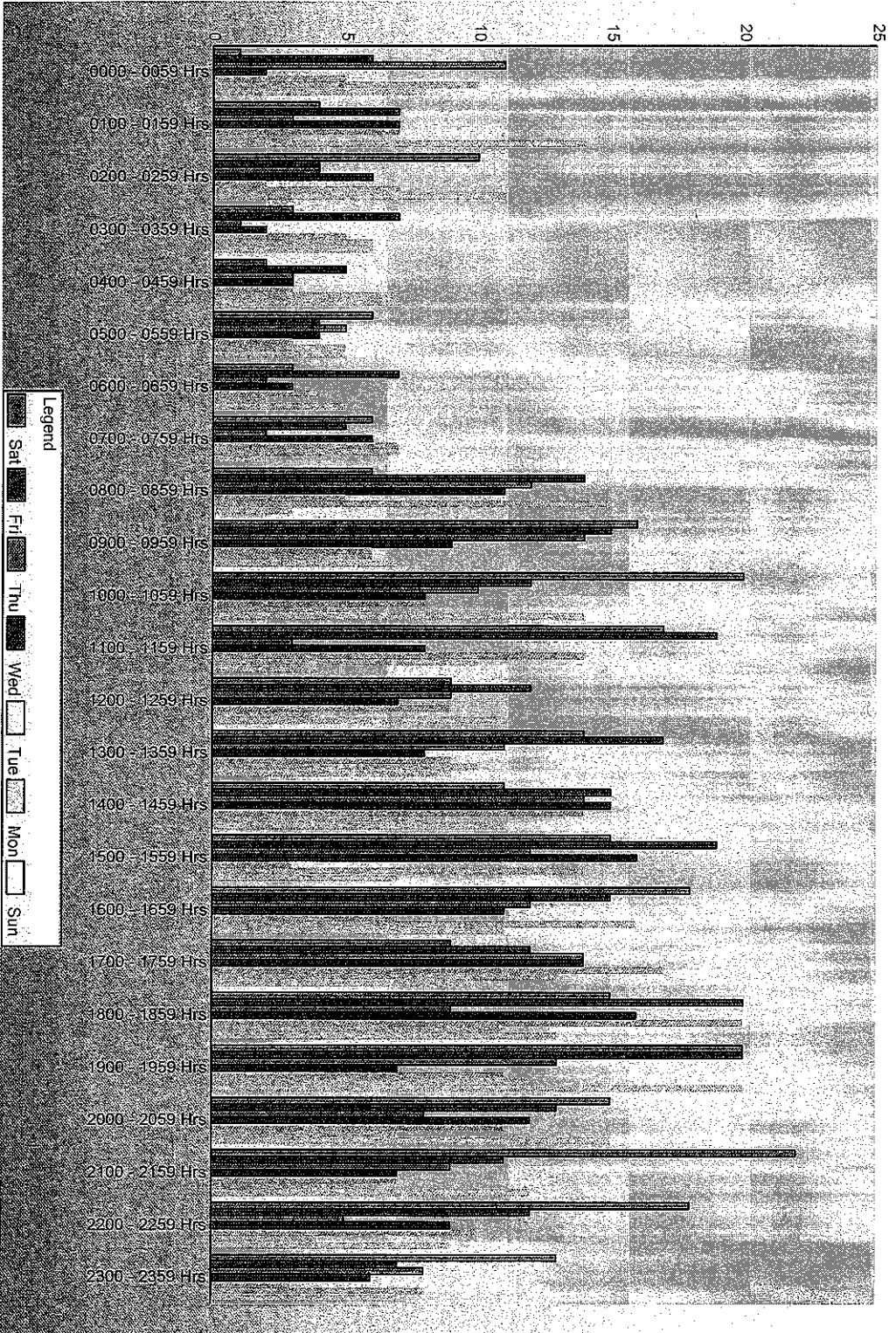


September 2017

Total Calls by Hour



September 2017 Total Calls by Hour and Day





PUBLIC WORKS OPERATIONS MANAGER

401 E. Third Street

Kewanee, IL 61443-2365

Voice: 309/852-2611 ext. 229

Fax: 309/856-6001

September 2017 Public Works Department Report

The Sanitation Division picked up **537,280** lbs of curbside garbage, **62,640** lbs of curbside recycling and **21,420** lbs of curbside landscape waste in the month of **September 2017**.

The Water Division replaced **4** curbstops and repaired **3** leaking water service lines. The Water Division repaired **2** water main breaks. They delivered **103** red tag notices that resulted in **20** water services being shut-off at the curbside. Of those delinquent accounts **15** have been paid and service reinstated. Water staff terminated **4** water services on the list of properties that are up for demolition. The Water Division repaired **3** fire hydrants. The crew has started the Red Adams Rd water main improvement project. The Water staff replaced **77** mxu/meters and **70** had customer water service or account transfers. The water crew performed **10** leak checks for water account customers. The Water Division had **7** after hour's customer assist service calls. The Water Division performed base repairs for the road program and cored out temporary material for the road program.

The Street Division picked up **112** cubic yards of bulk brush. The Sewer Division replaced a sewer lateral tee at May St., replaced 2 laterals on Maple Ave., repaired sewer and storm lines on W. Prospect at Acorn St. and repaired the storm line on West St. between the alley and Prospect St. The Street/Sewer Division handled **3** after hour's customer assist service calls. Both the Street and Sanitation Divisions have been re-establishing the right of ways and replacing sidewalks after sewer repairs and tree removals. The Street Division hauled grindings to Red Adams Rd for the base repairs in preparation for the A2 coating. The Street Division and the Field Engineer Assistant installed manhole risers for the sand sealed streets of the road program.

The Sewer Division has been cleaning and televising troubled areas in order to prioritize needed repairs.

Public Works located **174** utility Julie locates for the Julie 1 call system.

Announcements:

Repeat trash and landscape sticker price changes, we are still seeing non-compliance.

Rod Johnson
Public Works Operation Manager

BOCK INC.
MONTHLY REPORT FOR
SEPTEMBER, 2017

SUBMITTED BY: *Stan Bockert*

IEPA SUMMARY

No communications with the IEPA for the month of September.

MAINTENANCE SUMMARY

BOCK INC. generated 33 preventive work orders for the month. All 33 work orders were completed. In addition to the preventive work orders, there was 5 corrective maintenance work orders performed.

SAFETY SUMMARY

Because safety is an important part of our daily practice, we have been without a loss time injury at the plant for 32 months.

OPERATIONS SUMMARY

Flow for the month averaged 1.607 MGD with the rainfall totaling 1.18 inches.

Total KWH used for the month was 146,400.

All permit limits on the effluent were met for the month. Sludge applied to the field totaled 0 gallons for the month.

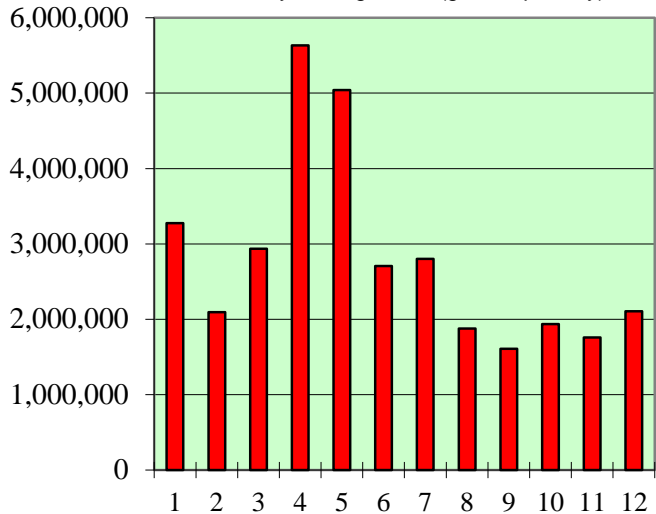
Kewanee, Illinois
Wastewater Treatment Plant
Twelve Month Moving Average Report
Submitted by
Bock Inc.

	Date	Influent - <u>D</u> aily <u>A</u> verage <u>F</u> low (gallons per day)	Total Electrical Usage (kilowatt hours)	Total Rainfall (inches)
1	January 2017	3,273,372	147,600	2.21
2	February 2017	2,093,340	130,800	1.44
3	March 2017	2,935,713	147,600	3.36
4	April 2017	5,634,111	165,600	6.78
5	May 2017	5,039,462	160,800	3.18
6	June 2017	2,708,218	150,000	4.08
7	July 2017	2,799,626	156,000	4.36
8	August 2017	1,878,287	153,600	1.60
9	September 2017	1,607,041	146,400	1.18
10	October 2016	1,936,286	136,800	2.53
11	November 2016	1,757,069	132,000	1.82
12	December 2016	2,106,381	141,600	1.21
Total		33,768,906	1,768,800	33.75
Average		2,814,076	147,400	2.81

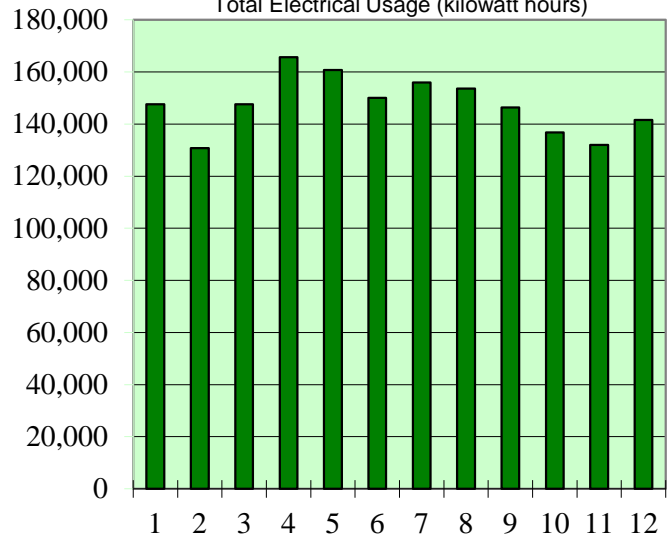
The Plant Design Average Flow is
2,000,000 Gallons per Day.

The Plant Design Maximum Flow is
5,000,000 Gallons per Day.

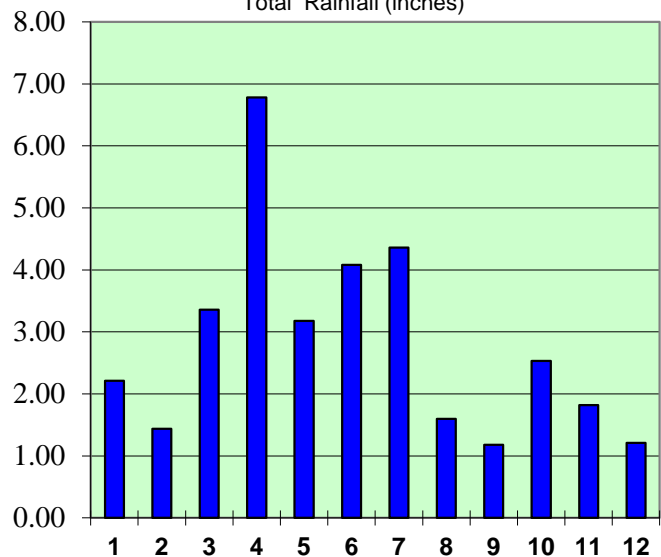
Influent - Daily Average Flow (gallons per day)



Total Electrical Usage (kilowatt hours)



Total Rainfall (inches)



DMR Copy of Record

[illegible]

50060	Chlorine, total residual	1 - Effluent Gross	0	--	Permit Req.											<=	.05 DAILY MX	19 - mg/L	CL/OC - Chlorination/Occurances	GR - GRAB		
					Value NODI													9 - Conditional Monitoring - Not Required This Period				
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample											=	563	13 - #/100mL	0	01/30 - Monthly	GR - GRAB	
					Permit Req.													Req Mon DAILY MX		13 - #/100mL	01/30 - Monthly	GR - GRAB
					Value NODI																	
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	12.4	=	17.9	26 - lb/d				=	1.2	=	1.6	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	417 MO AVG	<=	834 DAILY MX	26 - lb/d				<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI																	

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Chlorination did not occur this monitoring period.

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2017-10-16 14:10 (Time Zone: -05:00)

Report Last Signed By

User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2017-10-16 14:13 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

003
External Outfall

Discharge:

003-0
EMERGENCY HIGH LEVEL OVERFLOW

Report Dates & Status

Monitoring Period:

From 09/01/17 to 09/30/17

DMR Due Date:

10/25/17

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2017-10-13 11:54 (Time Zone: -05:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2017-10-13 11:56 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:004
External Outfall

Discharge:004-0
EXCESS FLOW LAGOON OUTFALL- EAST LAGOON

Report Dates & Status

Monitoring Period:From 09/01/17 to 09/30/17

DMR Due Date:10/25/17

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.					>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU				
					Value NODI						C - No Discharge				C - No Discharge					
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL 03 - MGD											
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:bockinc1992

Name:Stanley Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2017-10-13 11:55 (Time Zone: -05:00)

Report Last Signed By

User:bockinc1992
Name:Stanley Bockewitz
E-Mail:stanb@bockinc.net
Date/Time:2017-10-13 11:57 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:005
External Outfall

Discharge:005-0
EXCESS FLOW LAGOON OUTFALL-WEST LAGOON

Report Dates & Status

Monitoring Period:From 09/01/17 to 09/30/17

DMR Due Date:10/25/17

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.					>=	6 MINIMUM				<=	9 MAXIMUM	12 - SU			
					Value NODI						C - No Discharge					C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL 03 - MGD											
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:bockinc1992

Name:Stanley Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2017-10-13 11:56 (Time Zone: -05:00)

Report Last Signed By



DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

INF
Internal Outfall

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 09/01/17 to 09/30/17

DMR Due Date:

10/25/17

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2017-10-16 14:13 (Time Zone: -05:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2017-10-16 14:14 (Time Zone: -05:00)

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20, 2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 LEXISNEXIS RISK SOLUTIONS			173.00	
138173420170831	01-21-549	CONTRACT FEE		87.00
138173420170930	01-21-549	CONTRACT FEE		86.00
01 ADVANCED BUSINESS SYSTEMS INC			149.76	
INV72716	01-11-512	COPIER MAINT CONTRACT		149.76
01 ADVANCED ASPHALT COMPANY			5631.60	
1-FINAL	52-43-515	NON-MFT ROAD/SEWER		5631.60
01 AEP ENERGY			102.23	
D100317L-L	52-93-571	LAKE ST LIFT ST ELECTRIC		35.61
D100917FP	54-54-571	FRANCIS PARK ELECTRIC		66.62
01 AG VIEW FS INC			740.50	
47006002	52-93-586	LIME SPREADING		730.00
99114748	52-93-586	LIME SPREADING		10.50
01 AIRGAS MID AMERICA			138.20	
9948156270	01-22-612	OXYGEN USP MEDICAL		103.75
9948186345	51-93-512	PROPANE TANK RENTAL		34.45
01 ALTORFER INC			337.63	
PC0200494342	62-45-612	HOSE FOR BACKHOE		242.81
PC020494621	62-45-612	HOSE FOR BACKHOE		94.82
01 AMEREN ILLINOIS			24914.78	
D100917	01-11-571	ST LTS & SIGNALS		8310.13
D100917	01-52-571	PARKS ELECTRIC		41.95
D100917	51-93-571	WTP ELECTRIC		9267.59
D100917	52-93-571	WWTP & LIFT STS ELECTRIC		4379.64
D100917	54-54-571	FR PARK ELECTRIC		178.71
D100917	58-36-571	CEMETERY ELECTRIC		152.63
D100917	62-45-571	MUN BLDGS ELECTRIC		2519.81
D100917	01-21-539	POUND ELECTRIC		64.32
01 AUCA CHICAGO MC LOCKBOX			77.16	
1591116928	62-45-471	UNIFORM RENTAL		38.58
1591126217	62-45-471	UNIFORM RENTAL		38.58
01 ATCO INTERNATIONAL			550.00	
I0494680	52-43-656	SANITARY DEGREASER		550.00
01 AUTOMOTIVE ELECTRIC OF KEWANEE			100.00	
66622	62-45-613	FORD STARTER		100.00
01 B & B LAWN EQUIPMENT & CYCLERY			95.76	
173261	58-36-652	STRING TRIMMER HEADS		95.76
01 MARK BITTING			702.80	
332716	01-41-581	BULK BRUSH DISPOSAL		560.00
332716	57-44-573	LANDSCAPE WASTE		142.80
01 BOCK INC			53872.19	
043	51-93-515	CONTRACT PAYMENT		14403.12
043	52-93-515	CONTRACT PAYMENT		39469.07
01 BRYNER, BRAD			500.00	
D101617	62-45-830	STEEL SHOP TABLE		250.00
D101617	01-52-830	STEEL SHOP TABLE		250.00

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20, 2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 CHAMLIN & ASSOCIATES INC 2017609	33-49-532	PROF SVS-CLARIFIERS	465.00	465.00
01 COLWELL, BRENT 47460	01-65-549	ELECTRICAL INSPECTION	325.00	50.00
47461	01-65-549	ELECTRICAL INSPECTION		50.00
47462	01-65-549	ELECTRICAL INSPECTION		25.00
47463	01-65-549	ELECTRICAL INSPECTION		25.00
47464	01-65-549	ELECTRICAL INSPECTION		25.00
47465	01-65-549	ELECTRICAL INSPECTION		50.00
47466	01-65-549	ELECTRICAL INSPECTION		50.00
47467	01-65-549	ELECTRICAL INSPECTION		50.00
01 IDOIT - COMMUNICATIONS REVOLVI T1803991	01-21-552	LEADS LINE	316.70	316.70
01 COMCAST CABLE D092617PW	51-42-537	INTERNET - PW BLDG	84.90	42.45
D092617PW	62-45-537	INTERNET - PW BLDG		42.45
01 CROWE AUTO GROUP LLC D100317	01-41-617	SIDEWALK REPLACEMENT	2565.00	2565.00
01 CULLIGAN OF KEWANEE D100817	52-93-652	WWTP-DISTILLED WATER	96.16	96.16
01 DANA, KIRK D100417	01-65-617	DEMO SIDEWALK REPLACEMENTS	17500.00	4500.00
D100417	01-65-595	4 HOUSE/GARAGE DEMOS		13000.00
01 DARSIDAN, RAYMOND JR D101617	01-22-563	8 HRS PARAMEDIC CLASS	144.00	144.00
01 DOOLEY BROS PLUMBING 4.1357	52-43-515	SEWER REPAIR	300.85	300.85
01 EASTERN IOWA TIRE, INC 100037669	62-45-613	TIRES - STOCK	439.49	227.54
100038013	62-45-613	TIRES - STOCK		202.95
100038450	62-45-613	TIRE DISPOSAL		9.00
01 EJ EQUIPMENT INC P08530	52-43-512	SPLINED AXLE HUBS	555.41	555.41
01 FARM KING OF KEWANEE 761953	52-93-619	WWTP-PRIMER	283.86	7.99
762034	62-45-612	BACKHOE PINS		8.97
762335	38-71-511	STS 1&2 AIR SUPPLY PARTS		92.34
762339	52-93-511	WWTP-PAINTING SUPS		35.54
762665	58-36-652	CEMETERY-OPER SUPS		67.95
762719	38-71-511	RETURNED PARTS		38.87-
762942	58-36-652	TOWELS & POLISH		19.98
763114	52-93-619	DOUBLE BOLT SNAPS		19.96
763303	58-36-512	AIR COMPRESSOR ADPTR		1.79
763308	58-36-512	MOWER PARTS		14.99
763309	62-45-830	SMALL TOOLS		13.19
763574	58-36-652	BURIAL SUPPLIES		65.48

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20,2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
763629	01-41-652	NUT DRIVERS & PAINT STICK		27.27
93017	58-36-652	CREDIT-RETURNS		52.72-
01 FIBRENEW QUAD CITIES 2030	62-45-613	DOOR PANEL REPAIR	315.00	315.00
01 GALESBURG ELECTRIC 15148	52-93-512	RETURNED SWITCH	38.13	185.29-
353496	52-93-512	LIMIT SWITCH		223.42
01 TRIZETTO PROVIDER SOLUTIONS 1xQ2101700	01-22-579	ELECTRONIC CLAIMS FILED	46.31	46.31
01 GUSTAFSON FORD 4637	62-45-613	FILTER	147.71	23.54
4642	62-45-613	GASKET		38.00
4647	62-45-613	TRANSMISSION FLUID		61.60
4667	62-45-613	WIPER BLADES		24.57
01 HACH COMPANY 10656409	52-93-652	TEST STRIPS	68.39	68.39
01 HENRY CO CLERK/RECORDER D100217	51-42-533	WATER LIENS RELEASED	162.00	108.00
D100217	01-65-549	MOWING LIENS RELEASED		54.00
01 HENRY COUNTY HUMANE SOCIETY D100317	01-21-539	POUND CARE	1576.00	1576.00
01 HENRY SCHEIN, INC 45918479	01-22-612	CERV COLLAR & SUPS	2018.32	427.52
46023608	01-22-612	MEDICAL SUPPLIES		1454.95
46191248	01-22-612	ET TUBES		135.85
01 HODGE'S PHILLIPS 66 INC 46788	62-45-513	DOT SAFETY TEST	36.83	36.83
01 IL FIRE & POLICE COMMISSIONERS 2018 DUES	01-11-541	2018 MEMBERSHIP DUES	375.00	375.00
01 IMPACT NETWORKING 939315	01-11-512	COPIER MAINT CONTRACT	77.69	77.69
01 INTERSTATE BATTERY SYSTEMS OF 10119573	58-36-830	JUMPER BOX-CHARGER	139.95	139.95
01 JOHN DEERE FINANCIAL 743581	58-36-512	SPINDLE	608.45	67.43
743834	01-52-512	DRY CHARGE BATTERY		130.57
743840	01-52-512	BATTERY CORE CREDIT		15.00-
746184	54-54-830	FR PARK-CHAIN SAW		319.71
752635	52-93-512	MOWER LINK ARM		49.59
753687	62-45-612	FUEL & OIL FILTERS		56.15
01 KEVIN J LOGSDON 4054	51-42-612	STARTER PULL ROPE	12.50	12.50
01 KEWANEE CHAMBER OF COMMERCE 4121	01-65-518	DOWNTOWN CLEANUP	80.00	80.00
01 KEWANEE VETERINARY CLINIC 319584	01-21-539	CITY POUND FEES	356.00	356.00
01 KNOX COUNTY LANDFILL			53929.35	

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20,2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 4

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
D093017	57-44-573	SOLID WASTE DISPOSAL		53929.35
01 LAVERDIERE CONSTRUCTION INC A9950	51-00-159.7	8" BORE-RED ADAMS RD	3100.00	3100.00
01 LEMAN PRECAST 00046798	52-43-615	MANHOLE RISERS	2940.00	2940.00
01 LMT INC 8085	52-93-512	SUCTION HOSE W/FITTINGS	352.98	352.98
01 MARTIN BROS COMPANIES INC 5675 5676	51-42-615 52-43-615	RED ADAMS RD WATERMAIN MAY & PROSPECT SEWER	4980.67	1164.81 3815.86
01 MATCO TOOLS 133349	62-45-830	UPHOLSTERY TOOL SET	66.00	66.00
01 MCI MEGA PREFERRED D100117 D100117 D100117 D100117 D100117 D100117	01-21-552 01-11-552 01-41-552 01-22-552 54-54-552 58-36-552	LONG DISTANCE-POLICE LONG DISTANCE-F&A LONG DISTANCE-PW LONG DISTANCE-FIRE LONG DISTANCE-FR PK LONG DISTANCE-CEMETERY	123.68	54.96 20.69 36.65 6.05 1.52 3.81
01 MENARD'S 90241 90258 90305 90368 90391 90395 90456 90759 90763 90957 91013 91083 91089 91182 91321 91370 91392 91433 91486 91505 D093017	52-93-511 38-71-511 52-93-511 51-93-512 38-71-511 38-71-511 38-71-511 51-42-653 62-45-613 51-93-512 52-93-512 58-36-511 54-54-611 52-93-512 01-52-652 01-22-511 58-36-511 54-54-511 52-93-619 01-22-511 01-22-511	WWTP-CAULK SCREWS & WASHERS WWTP-CAULK WTP-CHLORINE LINE SUPS AIR LINE SUPPLIES AIR LINE SUPPLIES AIR LINE SUPPLIES SHOVEL & DRAIN SPADE AMBULANCE PARTS VINYL TUBING SEWAGE PUMP & MISC PAINT & SUPS PAINT & SUPS WWTP-SUMP PUMP LANDSCAPE REPAIR SUPS ST#2 PAINT & SUPS PAINT & SUPS FR PK-PAINT & SUPS WWTP-MAINT SUPS ST#2 GUTTER DOWNSPOUT CREDIT FOR RETURNS	1547.40	26.28 4.64 17.52 30.45 30.22 39.84 18.42 39.98 126.85 21.79 343.03 219.06 36.85 138.48 32.30 181.79 61.81 149.92 28.80 12.49 13.12-
01 MICHLIG ENERGY LTD 09/17-DS 09/17-DS 09/17-DS 09/17-DS 09/17-GS	01-41-655 51-42-655 57-44-655 01-22-655 01-41-655	PW DIESEL WATER DIESEL SANITATION DIESEL FIRE DIESEL PW GASOLINE	8294.10	1662.79 116.89 895.82 397.70 358.11

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20,2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 5

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
09/17-GS	51-42-655	WATER GASOLINE		557.21
09/17-GS	52-43-655	SEWER GASOLINE		256.71
09/17-GS	52-93-655	WWTP GASOLINE		123.81
09/17-GS	01-22-655	FIRE GASOLINE		129.53
09/17-GS	01-21-655	POLICE GASOLINE		2152.20
09/17-GS	52-43-655	ENGINEERING GASOLINE		27.62
100659	58-36-655	CEMETERY GASOLINE		468.98
100767	58-36-655	CEMETERY DIESEL		294.73
100769	58-36-655	CEMETERY GASOLINE		124.80
100930	58-36-655	CEMETERY GASOLINE		312.51
101202	58-36-655	CEMETERY GASOLINE		414.69
01 MIDWEST WHEEL COMPANIES INC			287.05	
945155-01	62-45-830	GREASE GUN		43.10
950570-00	62-45-613	AIR BRAKE DRYER		243.95
01 MORASKI, CHRIS			4000.00	
D101717	02-61-930.3	DEMO GRANT-316 W DIVISION		4000.00
01 O'REILLY AUTOMOTIVE STORES, IN			286.58	
114-3228332	62-45-613	RETURNED MANIFOLD		213.69-
1143-228021	62-45-613	INTAKE MANIFOLD		213.69
1143-228071	62-45-652	FLEET-OPER SUPS		23.16
1143-229367	58-36-512	AIR HOSE REEL		28.51
1143-230703	62-45-613	MIRROR		25.09
1143-230746	62-45-613	MIRROR		62.99
1143-230779	62-45-613	MINI BULBS		9.52
1143-231178	62-45-613	RETURNED MIRROR		25.09-
1143-231216	52-93-619	HOSE CLAMPS		2.29
1143-231686	52-93-619	AIR FILTERS & CLEANERS		98.98
1143-231765	51-42-652	ADHESIVE		15.98
1143-232599	62-45-612	AIR FILTER		4.99
1143-232654	51-42-615	ADHESIVE		15.98
1143-232660	62-45-612	PRESSURE WASHER PARTS		24.18
01 OFFICE SPECIALISTS INC			382.45	
989446-0	01-22-654	JANITORIAL SUPS		54.54
989681-0	52-93-652	WWTP-OFFICE SUPS		242.88
989726-0	38-71-611	JANITORIAL SUPS		85.03
01 ORDAZ CONSTRUCTION			6557.54	
2017-0622	31-71-814	PROSPECT ST INLETS/ADA		6557.54
01 OSF SAINT LUKE MEDICAL CENTER			35.00	
3002	01-22-455	RANDOM DRUG SCREEN		35.00
01 PANTHER UNIFORMS INC			89.98	
19865	01-22-471	POWELL-UNIFORM ALLOWANCE		39.99
19909	01-22-471	HORN-UNIFORM ALLOWANCE		49.99
01 PDC LABORATORIES INC			345.00	
877325	51-93-542	WATER TESTING		345.00
01 PEOPLES NATIONAL BANK - KEWANE			9218.00	
FACADE-17	02-61-930.1	FACADE IMPROV GRANT		9218.00
01 PEST DOCTOR			275.00	

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20,2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 6

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
25127	54-54-580	FR PARK-PEST CONTROL		125.00
25145	57-44-580	XFER ST-PEST CONTROL		150.00
01 POLICE PETTY CASH			115.76	
D101717	01-21-562	MTG-MEAL EXPENSES		95.76
D101717	01-21-655	FUEL		20.00
01 POWER PROCESS EQUIPMENT INC			1219.57	
1095920	51-93-512	SEAL-SERVICE PUMP		1219.57
01 RATLIFF BROS & CO			8238.25	
14621	52-43-515	MAY ST SEWER REPAIR		3587.50
14622	01-41-614	ROAD PREP-RED ADAMS RD		2020.00
14632	52-43-515	W PROSPECT SEWER REPAIR		2630.75
01 SMITH, LEE K			555.20	
D101617	01-41-617	SIDEWALK REPLACEMENT		555.20
01 SPRINGFIELD ELECTRIC			64.40	
S5491004.001	38-71-511	CITY HALL BULBS		64.40
01 SPRINGER, RICHARD			72.00	
D101617	01-22-563	4 HRS PARAMEDIC CLASS		72.00
01 STEVENS, DUANE			499.00	
D101717	01-41-617	SIDEWALK REPLACEMENT		499.00
01 TRIANGLE CONCRETE INC			1593.75	
9147	51-42-615	HY EARLY MIX		312.50
9147	52-43-615	HY EARLY MIX		625.00
9147	01-41-617	HY EARLY MIX		656.25
01 TRUCK COUNTRY OF IOWA			1059.82	
X106313566:01	62-45-613	BRAKE SHOES & ASSY		692.70
X106313643:01	62-45-613	BRAKE VALVE & DRUM		367.12
01 TUDDER, MARK			528.40	
D100517	01-41-617	SIDEWALK REPLACEMENT		528.40
01 UFTRING AUTOMALL			410.93	
117013	62-45-613	SENDER & FILTER		410.93
01 VALLEY DISTRIBUTION CORP			302.86	
330559	62-45-613	SYNTHETIC GEAR OIL		302.86
01 VERIZON WIRELESS			5.61	
9793852166	01-22-552	CELLULAR SERVICE-FIRE		5.61
01 VERWAY, DERIK			10.00	
D101317	01-41-929	REFUND BRUSH STICKER		10.00
01 VIKING CHEMICAL COMPANY			4041.18	
53335	51-93-656	CAUSTIC SODA/CHLORINE		2197.84
53336	51-93-656	CAUSTIC SODA/CHLORINE		2843.34
53337	51-93-656	CYLINDER DEPOSIT RETURN		1000.00-
01 STATE BANK OF TOULON - VISA			7010.62	
D100117CITY	01-21-513	TOW TRAVEL CAR		492.25
D100117CITY	01-21-513	REFUND TAX CHARGES		20.83-
D100117GB	02-61-562	EZ MTG TRAVEL EXPS		8.02
D100117GB	01-11-562	IML TRAVEL-MEAL EXPS		27.09
D100117GB	01-11-537	2 ADOBE SUBSCRIPTIONS		106.22
D100117GB	02-61-564	ICSC CONFERENCE REG		420.00

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20,2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 7

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
D100117GB	02-61-564	BRE BREAKFAST		141.13
D100117GB	02-61-562	ICSC CONF-LODGING		339.29
D100117GB	02-61-562	ISCS TAXI & MEAL EXPS		73.09
D100117KN	58-36-655	NON-ETHANOL GASOLINE		31.05
D100117KN	38-71-511	FIRE ST FAUCET PARTS		44.41
D100117KS	01-22-561	EMT LIC RENEWAL-BR		71.65
D100117ME	01-65-652	TABLET CASE & STYLUS		36.93
D100117ME	02-61-562	AMTRAK-GB SYNCHRONIST		70.00
D100117ME	02-61-562	AMTRAK-GB ICSC		58.00
D100117ME	02-61-563	SYNC CONF REG-GB		730.00
D100117ME	01-11-562	IML EXPS-BRADLEY		596.40
D100117ME	01-11-562	IML EXPS-EDWARDS		755.40
D100117ME	01-11-562	IML EXPS-FABER		596.40
D100117ME	01-11-562	IML EXPS-SCHWEITZER		596.40
D100117ME	01-11-562	IML EXPS-RAVER		894.60
D100117ME	02-61-651	TABLET CASE		16.95
D100117RJ	51-42-612	BATTERIES		84.59
D100117RJ	51-42-652	TRAVEL-MTG EXPENSES		64.05
D100117RJ	51-42-653	IPWSOA CONF-LODGING		268.94
D100117RJ	51-42-561	MEMBERSHIP DUES		10.99
D100117VK	62-45-613	BACK UP CAMERA		334.88
D100117WR	01-21-652	BATTERIES & CHARGER		26.30
D100117WR	01-21-655	POLICE - GASOLINE		136.42
01 WALMART COMMUNITY			441.56	
01678	62-45-652	FLEET-PRINTER INK		62.97
04964	01-22-612	ASPIRIN		4.96
08305	01-21-651	POLICE-OFFICE SUPS		195.22
09996	01-22-612	MEDICAL SUPPLIES		71.76
09996	01-22-654	JANITORIAL SUPS		106.65
01 WC MEDIA			450.00	
38883G20	02-61-913	BILLBOARD RENTAL		450.00
01 YAKLICH, MIKE			642.00	
D100517	01-41-617	SIDEWALK REPLACEMENT		642.00
** TOTAL CHECKS TO BE ISSUED			241291.95	

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 123
Friday October 20,2017

SYS TIME:07:30
[NW1]

DATE: 10/20/17

PAGE 8

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			50239.47	
ECONOMIC DEVELOPMENT			15524.48	
NHR SALES TAX INFRASTRUCTURE IMP			6557.54	
SEWER IMPROVEMENT			465.00	
CAPITAL MAINTENANCE/MUN. BLDG.			340.43	
WATER FUND			35278.02	
SEWER FUND			67236.93	
FRANCIS PARK			878.33	
SANITATION			55117.97	
CEMETERY FUND			2533.19	
CENTRAL MAINTENANCE			7120.59	
*** GRAND TOTAL ***			241291.95	
TOTAL FOR REGULAR CHECKS:			241,291.95	

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
Friday October 20,2017

SYS TIME:07:30

[NW1]

DATE: 10/20/17

PAGE 9

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
15 ADVANCED ASPHALT COMPANY 288 1-2017 ROAD	10/18/17 15-41-514	1034 PAY#1 2017 ROAD PROG	192287.13	192287.13
44 THE ECONOMIC DEVELOPMENT GROUP 288 D100417	10/18/17 44-84E-549	DT101817 3RD QTR-DOWNTOWN TIF	1304.80	1304.80
44 THE ECONOMIC DEVELOPMENT GROUP 288 K100417	10/18/17 44-84-549	K101817 3RD QTR-KENTVILLE TIF	401.40	401.40
44 THE ECONOMIC DEVELOPMENT GROUP 288 L100417	10/18/17 44-84A-549	L101817 3RD QTR-LININGER TIF	401.40	401.40
44 THE ECONOMIC DEVELOPMENT GROUP 288 MC100417	10/18/17 44-84C-549	ML101817 3RD QTR-MILL CREEK TIF	401.40	401.40
44 THE ECONOMIC DEVELOPMENT GROUP 288 TOC100417	10/18/17 44-84D-549	TC101817 3RD QTR-TOC TIF	401.40	401.40
44 THE ECONOMIC DEVELOPMENT GROUP 288 W100417	10/18/17 44-84B-549	W101817 3RD QTR-WALWORTH TIF	401.40	401.40
44 JACOB & KLEIN LTD 288 D100417	10/18/17 44-84E-549	D101817 3RD QTR-DOWNTOWN TIF	326.20	326.20
44 JACOB & KLEIN LTD 288 K100417	10/18/17 44-84-549	KT101817 3RD QTR-KENTVILLE TIF	100.35	100.35
44 JACOB & KLEIN LTD 288 L100417	10/18/17 44-84A-549	LT101817 3RD QTR-LININGER TIF	100.35	100.35
44 JACOB & KLEIN LTD 288 MC100417	10/18/17 44-84C-549	MC101817 3RD QTR-MILL CREEK TIF	100.35	100.35
44 JACOB & KLEIN LTD 288 TOC100417	10/18/17 44-84D-549	TO101817 3RD QTR-TOC TIF	100.35	100.35
44 JACOB & KLEIN LTD 288 W100417	10/18/17 44-84B-549	WT101817 3RD QTR-WALWORTH TIF	100.35	100.35
44 PEOPLES NATIONAL BANK 288 D101617T 288 D101617T	10/18/17 44-84C-710 44-84C-720	101817D 2012 TAXABLE BOND-PRINCIPAL 2012 TAXABLE BOND-INTEREST	9291.86	8500.00 791.86

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
Friday October 20,2017

SYS TIME:07:30

[NW1]

DATE: 10/20/17

PAGE 10

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

FUND 44	REG#	INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
44	PEOPLES NATIONAL BANK		10/18/17	EX101817	46985.64	
288	D101617E	44-84C-710	2012	EXEMPT BOND-PRINCIPAL		43000.00
288	D101617E	44-84C-720	2012	EXEMPT BOND-INTEREST		3985.64
74	MUTUAL OF OMAHA		10/06/17	1167	336.00	
288	000665369498	74-14-452		LIFE INS/AD&D-10/17		336.00
74	SISCO		10/10/17	1168	1650.00	
288	D100617	74-14-451		DENTAL/VISION CLAIMS		1650.00
74	SISCO		10/18/17	1170	2074.50	
288	D101317	74-14-451		DENTAL/VISION CLAIMS		2074.50
74	YMCA		10/18/17	1169	60.79	
288	OCT 2017	74-14-451		FITNESS MBRSH %		60.79
** TOTAL MANUAL CHECKS REGISTERED					256825.67	

=====

REPORT SUMMARY

=====

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	241291.95	.00	241291.95
15	.00	192287.13	192287.13
44	.00	60417.25	60417.25
74	.00	4121.29	4121.29
TOTAL CASH	241291.95	256825.67	498117.62

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	50239.47	.00	50239.47
02	15524.48	.00	15524.48
15	.00	192287.13	192287.13
31	6557.54	.00	6557.54
33	465.00	.00	465.00
38	340.43	.00	340.43
44	.00	60417.25	60417.25
51	35278.02	.00	35278.02

SYS DATE:10/20/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
Friday October 20,2017

SYS TIME:07:30

[NW1]

DATE: 10/20/17

PAGE 11

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO		CHECK DATE	CHECK NO	AMOUNT	
REG#	INV NO	G/L NUMBER	DESCRIPTION		DISTR
=====					
=====					
DISTR	CHECKS TO	REGISTERED			
FUND	BE ISSUED	MANUAL	TOTAL		
=====					
52	67236.93	.00	67236.93		
54	878.33	.00	878.33		
57	55117.97	.00	55117.97		
58	2533.19	.00	2533.19		
62	7120.59	.00	7120.59		
74	.00	4121.29	4121.29		

TOTAL DISTR	241291.95	256825.67	498117.62		

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	October 23, 2017	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3901	
AGENDA TITLE	Consideration of an Ordinance granting an easement to Mark and Kathleen Slavens at 211 Regina Court and	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Grants an easement to Mark & Kathleen Slavens	
BACKGROUND	The deck on the house at 561 E Mill Street extends onto the vacant lot at 211 Regina Court	
SPECIAL NOTES	N/A	
ANALYSIS	As discussed previously.	
PUBLIC INFORMATION PROCESS	N/A	
STAFF RECOMMENDATION	Staff recommends approval.	
REFERENCE DOCUMENTS ATTACHED	Easement document is being prepared by City Attorney Raver and will be provided prior to the Council Meeting.	

ORDINANCE NO. 3901

AN ORDINANCE AUTHORIZING EXECUTION OF DOCUMENTS FOR A TEMPORARY EASEMENT GRANTED TO MARK AND KATHLEEN SLAVENS, FOR THE USE OF PROPERTY COMMONLY KNOWN AS 211 REGINA COURT, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee owns the empty lot at 211 Regina Court; and,

WHEREAS, Mark & Kathleen Slavens own and reside in the structure at 561 E Mill Street, and had their property surveyed to facilitate their ability to erect a shed on their property; and,

WHEREAS, the results of the survey showed that the deck attached to the house owned by the residents of 561 East Mill Street extends onto the empty lot at 211 Regina Court; and,

WHEREAS, Mr. and Mrs. Slavens desire to maintain the property as it was purchased, therefore, the City Council has offered an easement to the Slavens for their deck as it is currently configured through the end of the Tax Increment Financing District status of the property.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

- Section 1** The City Manager and City Clerk are authorized to execute the temporary easement for the use of property commonly known as 211 Regina Court, attached hereto as Attachment A.
- Section 2** Upon expiration of the Tax Increment Financing District status of the area, the City will evaluate its options for future use of the land.
- Section 3** This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 23rd day of October 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	October 23, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5078	
AGENDA TITLE	A resolution authorizing the City Manager to execute an agreement with Azavar for tax and fee revenue audits.	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Deborah Johnson, Director of Finance & Administrative Services	
FISCAL INFORMATION	Cost as recommended:	Contingency-fee basis: 40% of any new revenues for 36 months
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Authorizes an agreement with Azavar to conduct a municipal tax and fee revenue audit program.	
BACKGROUND	Azavar will separately review and audit each tax, franchise fee, or any other expense imposed by the City within its corporate boundaries.	
SPECIAL NOTES	Justin has reviewed the agreement. He does not see a down side to the agreement.	

ANALYSIS	<p>The City will pay Azavar an amount equal to 40% of any new revenues or prospective funds resulting from an audit and actually recovered for 36 months following when funds begin to be properly remitted to the City.</p> <p>Azavar is discounting the prospective contingency payments from 45% to 40% because at least 3 communities from the I-80 Consortium (<u>Cambridge</u>, <u>Dixon</u>, <u>Geneseo</u>, <u>Kewanee & Princeton</u>) have agreed to execute an agreement. Those 3 communities are Cambridge, Princeton and Kewanee, at this time, with Geneseo and Dixon both considering the proposal as well.</p> <p>There are no up-front fees or costs. If no new revenues are found during the audit process, the City pays nothing. If there are new revenues found, while we will pay Azavar, we will also increase our revenues, which would mostly be attributed to the General Fund.</p>
PUBLIC INFORMATION PROCESS	N/A
STAFF RECOMMENDATION	Staff recommends approval
PROCUREMENT POLICY VERIFICATION	N/A - Proprietary Service
REFERENCE DOCUMENTS ATTACHED	Contingent Fee Professional Services Agreement

RESOLUTION NO. 5078

A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH AZAVAR FOR A TAX AND FEE REVENUE AUDIT, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

- WHEREAS,** on October 26, 2015 the City Council adopted Resolution 4947 establishing goals for the City of Kewanee; and
- WHEREAS,** one of the adopted goals is to develop and implement plans, policies, and practices to ensure the stewardship of public funds; and
- WHEREAS,** the proposed agreement will authorize Azavar to perform electronic revenue reviews and audits on a contingency-fee basis; and
- WHEREAS,** the purpose of each audit is to determine past, present, and future taxes, franchise fees, or any other monies or revenues owed to the City that were not properly attributed or paid to the City; and
- WHEREAS,** the results of the audits will assist the City in ensuring that proper remittance is made by all entities as required by local ordinances; and
- WHEREAS,** ensuring proper remittance will have the effect of maximizing revenues attributed to these ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEWANEE THAT:

- Section 1** The City Manager is hereby authorized to execute an agreement with Azavar for professional services on a contingency-fee basis of 40% of any new revenues or prospective funds resulting from an audit for 36 months following when funds begin to be properly remitted.
- Section 2** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 23rd day of October 2017.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Steve Faber				
Council Member Andrew Koehler				
Council Member Michael Yaklich				
Council Member Deann Schweitzer				

CONTINGENT FEE PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made and entered into by and between Azavar Audit Solutions, Incorporated, an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 (“Azavar”), and the City of Kewanee an Illinois municipal corporation having its principal place of business at 401 East Third Street Kewanee Illinois 61443 (“Customer”).

1. SCOPE OF SERVICES

- 1.1 Subject to the following terms and conditions, Azavar shall provide professional computer, data Audit, compliance management, and management consulting services (“Services”) in accordance with the below statement of work. Azavar will render the services provided under this Agreement in a workmanlike manner in accordance with industry standards. The services and work provided shall be provided in substantial accordance with the below statements:
- (a) Azavar shall undertake a Municipal Audit Program on behalf of the Customer. As part of the Municipal Audit Program Azavar shall, on behalf of the Customer, separately review and Audit each fee, ordinance, contract, franchise agreement, utility tax, locally administered taxes or fees, locally imposed occupation tax, ad valorem tax, excise tax, taxpayer, franchise fee, utility service fee, intergovernmental or other remittances to the Customer, and expense imposed by or upon the Customer within the Customer’s corporate boundaries (“Audits”) solely limited to local businesses sales tax, electric, gas, cable, telecommunications, refuse, and water providers (“Providers”) food, beverage, and/or liquor taxes and/or fees and hotel, motel, bed, and/or transient occupancy taxes where applicable to the Customer. Azavar shall review during the course of its work for the Customer, Customer ordinances, contracts, receipts, addresses and databases, including any of the aforementioned items, whether administered locally, by the state or federal government, by any other government or non-government organization, or by any other third-party, revenues relating to state and local sales/use/occupation taxes, including amusement taxes, business license/registration databases and revenue, and any other locally authorized fees and/or licenses, including liquor licenses. Azavar shall review and consult Customer on areas to enhance, increase, or maximize Customer revenues including, but not limited to, previous, existing, or new ordinances, agreements, or third-party contracts. Should the Customer own or operate its own utilities including electric, natural gas, water or other utilities, Azavar shall also review and Audit the revenues, and expenses of those Customer owned or operated utilities.
 - (b) The purpose of each Audit is to determine past, present, and future taxes, franchise fees, service fees, or any other recoveries, refunds, monies or revenue owed to the Customer that were not properly attributed to the Customer or were not properly paid or collected and to determine future taxes, franchise fees, and other monies owed to the Customer not previously counted so that Customer can collect these past, present, and future monies. Federal and Illinois state law, the Customer’s own local ordinances and databases, and the franchise agreements, contracts or bills between Customer and Providers are used by Azavar to conduct the Audits and Azavar will present to Customer in writing during the course of the Audits findings of monies paid, due, or potentially due to the Customer for review by the Customer (“Findings”). Where already allowable by existing Customer contracts or agreements or Federal, State, or local laws or ordinances, this Agreement authorizes Azavar to correct any prospective errors and, upon consultation and agreement with the Customer, make a reasonable effort to collect monies due to the Customer under such applicable laws, local ordinances, or contracts. Azavar shall review Customer ordinances and shall present Findings to Customer to maximize Customer revenues as part of the Audits, and where such Findings requires a change into the future, Azavar will only implement such change after Customer has reviewed and agreed to in writing any such change. Customer understands that Findings may include, but are not limited to, changes to technology, organizational processes, process automation, Customer communication practices, Customer governing practices, and/or updates to local ordinances or the codification thereof. Customer agrees that any Findings, whether implemented in whole or in part by Azavar or the Customer, shall, to the extent implemented, under Section 3 of this Agreement, including wherein the Findings require any amendments to an ordinance and wherein the ordinance is changed. Customer agrees to review any Findings within thirty (30) days.
 - (c) Customer hereby represents that it is not engaged in any Audits as contemplated under this Agreement and shall therefore pay Azavar the fees set forth in this Agreement for any Findings made by Azavar. Customer agrees that it shall not initiate or engage in any Audits, changes or execution or renewal of any contracts or franchise agreements related to any Audits as contemplated under this Agreement without Azavar’s prior written consent.
 - (d) In order to perform the Audits, Azavar shall require full access to Customer records and Provider records. Customer shall use its authority as necessary to assist in acquiring information and procure data from Providers. Customer agrees that it shall cooperate with Azavar, provide any documentation and records reasonably requested by Azavar, and provide reasonable continued access (prior to, during, and following any Audits) to documentation and records and shall engage in meetings with Providers when reasonably requested by Azavar. All such access shall be performed to minimize the burden placed upon Customer and its personnel. Customer shall notify Azavar of any Provider requested meetings with Customer and shall include Azavar in said meetings.
 - (e) During the course of each Audit, Azavar may find that rather than being owed past due funds, the Customer owes funds erroneously paid to the Customer. In this case, Azavar will immediately terminate its participation for that specific Provider Audit at no cost to the Customer and will document the error and provide the Customer with information necessary to correct the error. Azavar shall have no liability to Customer for these errors or actions arising from Azavar’s or Customer’s knowledge thereof.
 - (f) Customer acknowledges that each Provider is a separate entity that is not controlled by Azavar and therefore Azavar cannot predict all the steps or actions that a Provider will take to limit its responsibility or liability during the Audit. Should Customer negotiate, abate, cancel, amend, delay, or waive by any means all or a portion of funds identified as payable to Customer during an Audit, Customer shall pay all Azavar expenses and fees on a time and materials basis for that Audit in addition to any applicable contingency fees for any Findings that were identified by Azavar or by its Audits and actually collected;
 - (g) The first Audit start date is expected to be within no later than thirty (30) days from the date of this Agreement unless changed and approved by the Customer’s Audit Primary Contact and Liaison;
 - (h) Each Audit is expected to last at least six (6) months. Each subsequent Audit will begin after payment terms and obligations have been satisfactorily met from previously completed Audits however overlapping Audit work may take place at the discretion of Azavar. Audit timelines are set at the reasonable discretion of Azavar;

- (i) Audit status meetings will be held regularly via phone, email, or in person throughout the course of the Audits between Azavar and the Customer's Primary Contact and Liaison and will occur approximately every quarter;
- (j) Jason Perry, Municipal Audit Program Manager, and Azavar specialists will be Auditors under this agreement. All Azavar staff or subcontractors shall be supervised by the Azavar Program Manager.

1.2 Customer agrees to provide reasonable facilities, space, desks, chairs, telephone and reasonably necessary office supplies for Consultants working on Customer's premises as may be reasonably required for the performance of the Services set forth in this Agreement and in any Exhibit hereto. Customer will assign and designate an employee or other official to be the Audit Primary Contact and Liaison. The Customer's Audit Primary Contact and Liaison will be the final decision maker for the Customer as it relates to this Audit and will meet with Azavar staff on a regular basis as reasonably necessary. Lack of participation of Customer staff, especially at critical milestones during an Audit, will adversely affect the Audit timeline and successful recovery of funds. Customer's staff shall be available for meetings and participation with Providers to properly verify records and recover funds.

2. **INDEPENDENT CONTRACTOR.** Azavar acknowledges and agrees that the relationship of the parties hereunder shall be that of independent contractor and that neither Azavar nor its employees shall be deemed to be an employee of Customer for any reason whatsoever. Neither Azavar nor Azavar's employees shall be entitled to any Customer employment rights or benefits whatsoever. Customer shall designate Azavar as Power of Attorney with the Illinois Department of Revenue solely for the purpose of reviewing data provided by the Illinois Department of Revenue.

3. **PAYMENT TERMS.**

3.1 Customer shall compensate Azavar the fees set forth in this agreement on a contingency basis. If applicable, Azavar shall submit an invoice to Customer on a monthly basis detailing the amounts charged to Customer pursuant to the terms of this Agreement. Any invoice not disputed in writing by Customer within forty-five (45) days after the receipt of such invoice shall be considered approved by the Customer. Customer shall remit payment to Azavar in accordance with the Local Government Prompt Payment Act. If Customer defaults on payment of any invoice that is not disputed in writing by Customer within forty-five (45) days after the receipt of such invoice Azavar, at its discretion, may accelerate all payments due under this Agreement and seek recovery of all estimated fees due to Azavar based on Findings. Azavar shall be entitled to recover all costs of collection including, but not limited to, finance charges, interest at the rate of one percent (1%) per month, reasonable attorney's fees, court costs, and collection service fees and costs for any efforts to collect fees from the Customer. Contingency payment terms are outlined below. Azavar will assist the customer to obtain the most possible revenue, if necessary, negotiate settlements with third parties. If Customer negotiates, abates, cancels, amends, delays, or waives, without Azavar's written consent, any tax determination or Findings that were identified by Azavar or by its Audits where such Findings were allowed under the law at the time the tax determination or Findings were made, Customer shall pay to Azavar applicable contingency fees for the total said tax determination or Findings at the rates set forth below and for the following thirty-six (36) months. If Customer later implements during the subsequent thirty-six (36) months any Findings Customer initially declined based on Azavar programs or recommendations, Azavar shall be paid by Customer its portion of the savings and/or recoveries over the following thirty-six (36) months at the contingency fee rates set forth below.

3.2 Customer shall pay Azavar an amount equal to forty-five (45) percent of any new revenues or prospective funds resulting from an Audit and actually recovered per account or per Provider for thirty-six (36) months following when funds begin to be properly remitted to the Customer. In the event Azavar is able to recover any retroactive funds, any additional savings or revenue increases for any time period, or any credits at any time, Customer will pay Azavar an amount equal to forty-five (45) percent of any retroactive funds, savings, and fair market value for any other special consideration or compensation recovered for or received by the Customer from any Provider. All contingency fees paid to Azavar are based on reasonable determinations of recovery by Azavar including Provider data and regulatory filings. All revenue after the subsequent thirty-six (36) month period for each account individually will accrue to the sole benefit of the Customer.

3.3 As it pertains to Customer expenses, utility service bill and cost Audits, Customer shall pay Azavar an amount equal to forty-five (45) percent of prospective savings approved by Customer for thirty-six (36) months following the date savings per Provider is implemented by Azavar or Customer. In the event Azavar is able to recover any refunds or any credits at any time, Customer will pay Azavar an amount equal to forty-five (45) percent of said refunds or credits recovered for or received by Customer from any Provider. All contingency fees paid to Azavar are based on reasonable determinations of savings by Azavar including Provider data and regulatory filings. All savings after the subsequent thirty-six (36) month period for each service provider individually will accrue to the sole benefit of the Customer.

3.4 I-80 Consortium Discount. Azavar will discount the prospective contingency payments referred to in Sections 3.2 and 3.3 above from forty-five (45) percent to forty (40) percent for I-80 communities, including but not limited to Customer, executing this agreement with Azavar provided that a) "in addition to Customer, at least three (2) of the following four (4) communities: (i) Cambridge, (ii) Dixon, (iii) Geneseo, (iv) Princeton execute the agreement between September 1st and December 31st, 2017"

4. **CONFIDENTIAL INFORMATION**

4.1 Each party acknowledges that in the performance of its obligations hereunder, either party may have access to information belonging to the other which is proprietary, private and highly confidential ("Confidential Information"). Each party, on behalf of itself and its employees, agrees not to disclose to any third party any Confidential Information to which it may have access while performing its obligations hereunder without the written consent of the disclosing party which shall be executed by an officer of such disclosing party. Confidential Information does not include: (i) written information legally acquired by either party prior to the negotiation of this Agreement, (ii) information which is or becomes a matter of public knowledge, (iii) information which is or becomes available to the recipient party from third parties where such third parties have no confidentiality obligations to the disclosing party; and (iv) information subject to disclosure under Illinois' Freedom of Information Act (5 ILCS 140/1 *et seq.*).

4.2 Azavar agrees that any work product or any other data or information that is provided by Customer in connection with the Services shall remain the property of Customer, and shall be returned promptly upon demand by Customer, or if not earlier demanded, upon expiration of the Services provided under the Statement of Work hereto.

5. **INTELLECTUAL PROPERTY**

- 5.1 No work performed by Azavar or any Consultant with respect to the Services or any supporting or related documentation therefor shall be considered to be a Work Made for Hire (as defined under U.S. copyright law) and, as such, shall be owned by and for the benefit of Azavar. In the event that it should be determined that any of such Services or supporting documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Upon request, Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.
- 5.2 Under no circumstance shall Customer have the right to distribute any software containing, or based upon, Confidential Information of Azavar to any third party without the prior written consent of Azavar which must be executed by a senior officer of Azavar.

6. **DISCLAIMER**

EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, AZAVAR DOES NOT MAKE ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES RENDERED UNDER THIS AGREEMENT OR THE RESULTS OBTAINED FROM AZAVAR'S WORK, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL AZAVAR BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR INDIRECT DAMAGES, OR FOR ACTS OF NEGLIGENCE THAT ARE NOT INTENTIONAL OR RECKLESS IN NATURE, REGARDLESS OF WHETHER IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CUSTOMER AGREES THAT AZAVAR'S LIABILITY HEREUNDER FOR DAMAGES, REGARDLESS OF THE FORM OF ACTION, SHALL NOT EXCEED THE TOTAL AMOUNT PAID FOR THE SERVICES GIVING RISE TO THE DAMAGES UNDER THE APPLICABLE ESTIMATE OR IN THE AUTHORIZATION FOR THE PARTICULAR SERVICE IF NO ESTIMATE IS PROVIDED.

7. **TERMINATION**

- 7.1 Unless earlier terminated in accordance with Section 7.2 below, this Agreement shall be effective from the date first written above and shall continue thereafter until terminated upon 90 days written notice by Customer or Azavar.
- 7.2 Termination for any cause or under any provision of this Agreement shall not prejudice or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either party.
- 7.3 The provisions set forth above in Section 3 (Payment Terms), Section 4 (Confidential Information), and Section 5 (Intellectual Property) and below in Section 9 (Assignment), and Section 10 (Use of Customer Name) shall survive termination of this Agreement.

8. **NOTICES**. Any notice made in accordance with this Agreement shall be sent by certified mail or by overnight express mail:

If to Azavar
General Counsel
Azavar Audit Solutions, Inc.
55 East Jackson Boulevard, Suite 2100
Chicago, Illinois 60604

If to Customer
City Attorney
City of Kewanee
401 East Third Street
Kewanee Illinois 61443

9. **ASSIGNMENT**. Neither party may assign this Agreement or any of its rights hereunder without the prior written consent of the other party hereto, except Azavar shall be entitled to assign its rights and obligations under this Agreement in connection with a sale of all or substantially all of Azavar's assets.
10. **USE OF CUSTOMER NAME**. Customer hereby consents to Azavar's use of Customer's name in Azavar's marketing materials; provided, however, that Customer's name shall not be so used in such a fashion that could reasonably be deemed to be an endorsement by Customer of Azavar unless such an endorsement is provided by customer.
11. **COMPLETE AGREEMENT**. This Agreement, along with each Statement of Work attached hereto from time to time, contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Agreement shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement. This Agreement shall be construed in accordance with the laws of the State of Illinois and the parties hereby consent to the jurisdiction of the courts of the State of Illinois.

IN WITNESS, WHEREOF, the parties have caused this Agreement to be executed in duplicate originals by their duly authorized representatives as of the date set forth below.

<u>AZAVAR AUDIT SOLUTIONS, INC.</u>	CUSTOMER	<u>CITY OF KEWANEE, ILLINOIS</u>
By _____	By	_____
Title _____	Title	_____
Date _____	Date	_____

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	October 23, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5079	
AGENDA TITLE	Consideration of a Resolution appointing Kathy Erdmann to the Civil Service Commission	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Melinda Edwards, City Clerk	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Appoints Kathy Erdmann to the Civil Service Commission	
BACKGROUND	A vacancy was created on the Civil Service Commission when Calvin Peart resigned.	
SPECIAL NOTES	N/A	
ANALYSIS	Kathy Erdmann has indicated her willingness to serve on the commission	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	N/A	
STAFF RECOMMENDATION	Staff recommends approval.	

RESOLUTION NO. 5079

A RESOLUTION TO AFFIRM THE MAYOR'S RECOMMENDATION FOR APPOINTMENT TO KEWANEE'S CIVIL SERVICE COMMISSION, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, A vacancy has occurred on the Kewanee Civil Service Commission with the resignation of Calvin Peart; and,

WHEREAS, An individual deemed qualified by the Mayor and Council has been proposed for appointment to the Kewanee Civil Service Commission by the Mayor; and

WHEREAS, The Mayor hereby recommends the appointment of Kathy Erdmann, 208 Roosevelt Avenue, Kewanee for a term as indicated in the table below to fill the remainder of the term of Calvin Peart.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 Daniel J. Kuffel of the City of Kewanee is hereby appointed to serve on Kewanee's Civil Service Commission:

Board	Term Expires	City Code Sec.	Name	Address
Civil Service Commission	April 30, 2020	\$33.125	Kathy Erdmann	208 Roosevelt Ave.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 23rd day of October 2017.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andy Koehler				
Council Member Mike Yaklich				
Council Member Steve Faber				
Council Member Deann Schweitzer				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	October 23, 2017	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3902	
AGENDA TITLE	Declaring 1king16 (2005) and 1king28 (2001) ambulances as excess.	
REQUESTING DEPARTMENT	Fire Department	
PRESENTER	Kevin Shook, Fire Chief	
FISCAL INFORMATION	Cost as recommended:	N/A,
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Declaring old ambulances that are being replaced as excess so that they may be disposed.	
BACKGROUND	With the purchase of two used ambulances from Byron, Kewanee's oldest two ambulances are being taken out of service. The two ambulances are at the end of their expected usefulness to the City. 1king16 is a 2005 Ford 350 sized chassis type III. 1king28 is a 2001 Ford 450 sized chassis type III.	
SPECIAL NOTES	N/A	

ANALYSIS	<p>Because of the EMS/vehicle licenses held by the City we need to take two units out of service in order to place the two newer ambulances in use. This will not occur until both new units to the fleet have passed state inspections and are properly licensed. The new units have a few minor items to complete prior to the state inspections, with the main item being the installation of a new radio. The radio was ordered a month ago. We are still waiting for its arrival.</p> <p>Removing the ambulances from the fleet will also ensure we are not insuring vehicles that will not be in use.</p>
PUBLIC INFORMATION PROCESS	Normal posting of meetings and agenda items
BOARD OR COMMISSION RECOMMENDATION	n/a
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	n/a
REFERENCE DOCUMENTS ATTACHED	n/a

ORDINANCE NO. 3902

AN ORDINANCE TO DECLARE CERTAIN VEHICLES AND EQUIPMENT EXCESS AND NO LONGER REQUIRED IN THE OPERATIONS OF THE CITY OF KEWANEE AND DIRECTING THE CITY MANAGER TO DISPOSE OF SAME, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, the City Manager finds, subsequent to the recommendation of staff, that the 2005 Ford 350 sized chassis type III ambulance and a 2001 Ford 450 sized chassis type III ambulance are no longer necessary or useful to, or for the best interests of the City and its operations, and

WHEREAS, The 2005 Ford 350 sized chassis type III ambulance and 2001 Ford 450 sized chassis type III ambulance are now considered excess.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 The items listed above are hereby declared to be excess property of the City of Kewanee, and the City Manager, or designee, is authorized to execute any documents necessary to transfer ownership of said excess property.

Section 2 The City Manager, or designee, is hereby authorized to solicit bids, whether they be sealed bids, bids at public auction, or bids via electronic methods on the item listed above. All proper commissions charged by any third party to list or sell any given item shall be deducted from the proceeds of the sale of the item. The City reserves the right to reject any and all bids, or to retain any item or piece of equipment at its discretion, or to dispose of any item or piece of equipment for scrap value if not deemed appropriate for sale.

Section 3 This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 23rd day of October 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Koehler				
Council Member Faber				
Council Member Yaklich				