MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
August 9, 2017 – 7:00am
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present:  Gene Anderson, Ivan Black, Lisa Holcomb, Doyle Jelsing, Dan Johnson, Sara Treiber

Members Absent:  Kathi Ellis, Jack L’Heureux, Jerry Tvedt

Staff Present:  Heidi Steinmetz, Kelsey Johnson, Denise Snyder

Others Present:  Joel Dhein

Action #1 – It was moved by Lisa Holcomb, seconded by Dan Johnson and carried unanimously to approve the agenda as amended:  add “and Braham Industrial Park” to agenda item 9b.

Action #2 – It was moved by Lisa Holcomb, seconded by Gene Anderson and carried unanimously to approve the July 12, 2017 minutes as presented.

Action #3 – It was moved by Dan Johnson, seconded by Lisa Holcomb and carried unanimously to approve payment of the following invoices:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ricks Home Furnishings</td>
<td>$349.95</td>
</tr>
<tr>
<td>Franklin Outdoor Advertising</td>
<td>$250.00</td>
</tr>
</tbody>
</table>

$599.95

County Auditor, Denise Snyder met with the board to discuss tax abatement refunds and the 2018 budget.  Discussion only, no action was taken.

7:18am – County Coordinator, Patrick Christopherson arrived.

The board held a discussion about the acknowledgement of a $10,000 donation made to the Kanabec County EDA by the Mora Public Utilities Commission.  Discussion only, no action was taken.

The board approved a tentative 2018 budget proposal.  Heidi will finalize and distribute to board members for final approval.

Action #4a – It was moved by Dan Johnson, seconded by Lisa Holcomb and carried unanimously to authorize phase II for Mora Industrial Park.

Action #4b – It was moved by Lisa Holcomb, seconded by Sara Treiber and carried unanimously to authorize title work from East Central Title for both Mora and Braham Industrial Parks.

Action #4c – It was moved by Lisa Holcomb, seconded by Gene Anderson and carried unanimously to approve ALTA surveys from LHB for both Mora and Braham Industrial Parks.
The board held a discussion regarding the authorization of an in-ground sign for Mora Telework Center. Information only, no action was taken.

Future agenda items: Mora Industrial Park transfer update.

Action #5 – It was moved by Sara Treiber, seconded by Dan Johnson and carried unanimously to adjourn the meeting at 8:39am.

The Kanabec County EDA Board will meet again on Wednesday September 13, 2017 at 7:00am.

Respectfully Submitted,
Kelsey Johnson
Kanabec County Coordinator’s Assistant