MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
August 8, 2018 – 7:00am
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Lisa Holcomb, Doyle Jelsing (Chair), Dan Johnson, Sara Treiber.

Members Absent: Kathi Ellis, Jack L’Heureux, Jerry Tvedt (Vice Chair)

Staff Present: Kelsey Johnson, Heidi Steinmetz

Others Present: Beth Thorp

Action #1 – It was moved by Dan Johnson, seconded by Lisa Holcomb and carried unanimously to approve the agenda with the following correction: Add “consider advertising in DEED Magazine” to #10, Other Discussion.

Action #2 – It was moved by Lisa Holcomb, seconded by Gene Anderson and carried unanimously to approve the July 11, 2018 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Dan Johnson and carried unanimously to approve the following invoices:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kanabec County Agricultural Society</td>
<td>120.00</td>
</tr>
<tr>
<td>Quality Logo Products, Inc.</td>
<td>209.00</td>
</tr>
</tbody>
</table>

2 Claims Totaling: $329.00

The board reviewed a sample revenue/expenditure statement, as well as a sample budget document from the County Coordinator. Information only, no action was taken.

Action #4 – It was moved by Gene Anderson, seconded by Lisa Holcomb and carried unanimously to approve sending the 2019 Budget Proposal to the Kanabec County Board of Commissioners for review.

Action #5 – It was moved by Dan Johnson, seconded by Ivan Black and carried unanimously to approve drafting a resolution for presentation to the Kanabec County Board of Commissioners requesting support of either a MIF or JCF application to DEED for the pontoon manufacturing project.

The Board discussed a letter from the former Mora Area Chamber director regarding the lack of management at the Telework Center due to no Chamber director. The Board asked staff to bring an estimate to the next meeting for what it would cost for the EDA offices to relocate to the Telework Center.
The Board held a discussion regarding advertising in DEED’s magazine. It was decided by general consensus that a different type of advertising would be best.

Action #6 - It was moved by Dan Johnson, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 8:25am and to meet again on Wednesday, September 12, 2018 at 7:00am.

Respectfully submitted,
Kelsey Johnson
Kanabec County Coordinator’s Assistant