MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
August 14, 2019 – 3:30 pm
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Doyle Jelsing (Chair), Dan Johnson, Jack L’Heureux, Jerry Tvedt (Vice Chair)

Members Absent: Sara Treiber

Staff Present: Heidi Steinmetz, Kelsey Johnson and Kris McNally

Others Present: Beth Thorp (City of Mora), Joe Hegernes (Mora PUC), Jenna Grabowski (Mora Area Chamber Executive Director), Lia Hass, Matt Pfankuch and Rose Ryan (Mora Area Chamber Board Members)

Vice Chairperson, Jerry Tvedt called the meeting to order at 3:30pm.

Action #1 – It was moved by Jack L’Heureux, seconded by Dan Johnson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Lisa Holcomb and carried unanimously to approve the July 10, 2019 minutes as presented.

3:32pm – Gene Anderson and Chairperson, Doyle Jelsing arrived.

Action #3 – It was moved by Dan Johnson, seconded by Kathi Ellis and carried unanimously to approve payment of the following invoices:

- Central Minnesota Housing Partnership $10,000
- Nicki Kinzer $375

2 Claims Totaling: $10,375

Action #4 – It was moved by Jerry Tvedt, seconded by Gene Anderson and carried unanimously to accept the Revenue Expenditure Report Ending July 31, 2019.

Heidi Steinmetz led a continued discussion regarding the Telework Center Program.

Action #5 – It was moved by Kathi Ellis, seconded by Jerry Tvedt and carried unanimously to submit a 60-day written notice to the Public Utilities Commission to terminate the EDA’s lease of the PUC’s space located at 16 North Lake Street, Mora, MN 55051.

4:18pm – Joe Hegernes, Rose Ryan, Jenna Grabowksi, Matt Pfankuch, and Lia Hass left the meeting.
Heidi Steinmetz gave a verbal report regarding the following project updates:

**CMHP Project Not Funded** – According to MN Housing, the project scored 100 points, which is typically high but this year, other project scored higher. CMHP plans to resubmit this project next round, which is May/June 2020.

**2020 Budget Proposal** – The EDA’s budget proposal has not been presented to the County Board yet but it won’t include $10,000 from PUC or $10,000 from Coordinator’s Office.

**NorthStar Pontoons** – The business owner is requesting a letter explaining why the MIF dollars could not be provided for the project. The group expressed consensus to refer the business owner to the EDA’s July 11th default letter for explanation.

**February 6, 2020 Conference** – The planning committee is meeting monthly. The theme is balancing work and family life.

**Shopko** – Staff talked directly to the property owner and listing agent. There are no leads for possible new tenants.

**Kanabec County Housing Group** – Kathi Ellis reported that the group is working on finding funding to conduct a feasibility study for the old jail for possible temporary housing. Doyle Jelsing had the idea of the EDA funding part of the study.

**Former Dakota Steel Site in Ogilvie** – The City of Ogilvie Administrator can’t approve advertising of the site until they City regains official ownership.

**Action #9** – It was moved by Dan Johnson, seconded by Ivan Black and carried unanimously to adjourn the meeting at 4:57pm and to meet again in regular session on Wednesday, September 11, 2019 at 3:30pm.

Respectfully submitted,
Kelsey Johnson
Coordinator’s Assistant