MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
July 11, 2018 – 7:00am
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Doyle Jelsing (Chair), Dan Johnson

Members Absent: Jack L’Heureux, Jerry Tvedt (Vice Chair), Sara Treiber

Staff Present: Kelsey Johnson, Heidi Steinmetz

Others Present: Lindy Crawford, Beth Thorp

Action #1 – It was moved by Dan Johnson, seconded by Kathi Ellis and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Dan Johnson and carried unanimously to approve the June 13, 2018 minutes as presented.

Action #3 – It was moved by Dan Johnson, seconded by Gene Anderson and carried unanimously to approve the following invoices:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Depot</td>
<td>60.39</td>
</tr>
<tr>
<td>C’Mon Inn Hotel &amp; Suites</td>
<td>101.53</td>
</tr>
</tbody>
</table>

2 Claims Totaling: 161.92

The board reviewed the Kanabec County EDA Revenue/Expenditure Report prepared by EDA Director, Heidi Steinmetz. Information only, no action was taken.

The board reviewed the 2019 Budget Proposal. A clarification was made for the 2018 budget to donate $500 to the North Central Region SBDC Office. Chair Jelsing questioned budgeting less in 2019 on marketing. Member Ellis suggested the EDA have a booth at the Kanabec County Fair. Information only, no action was taken.

The board acknowledged the $10,000 donation from Mora Municipal Utilities and suggested a photo be taken with an oversized check.

The board acknowledged the $2,101 donation from East Central Energy. Steinmetz mentioned a photo would be taken at Braham Industrial Park with an oversized check.

Heidi Steinmetz led a discussion regarding the DEED Shovel Ready Certification Summary. The board requested that staff meet with Braun Intertec to discuss the environmental work they completed in Mora Industrial Park. Information only, no action was taken.

Verbal updates were provided for the following projects: Neighborhood National Bank Project Update and Telework Center Management Change.
8:34am – It was moved by Gene Anderson, seconded by Ivan Black and carried unanimously to adjourn. The Kanabec County EDA will meet again on Wednesday, August 8, 2018 at 7:00am.

Respectfully submitted,
Kelsey Johnson
Kanabec County Coordinator’s Assistant