MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
June 13, 2018 – 7:00am
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Sara Treiber, Doyle Jelsing (Chair), Dan Johnson

Members Absent: Jack L’Heureux, Jerry Tvedt (Vice Chair)

Staff Present: Kelsey Johnson, Heidi Steinmetz, Patrick Christopherson

Others Present: Cheryl Gullickson, Lindy Crawford, Beth Thorp, Jordan Zeller

Action #1 – It was moved by Gene Anderson, seconded by Dan Johnson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Lisa Holcomb and carried unanimously to approve the May 9, 2018 minutes as presented.

Action #3 – It was moved by Lisa Holcomb, seconded by Dan Johnson and carried unanimously to approve the following invoices:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDA of MN</td>
<td>305.00</td>
</tr>
<tr>
<td>Grand View Lodge</td>
<td>351.12</td>
</tr>
<tr>
<td>Nest Aware</td>
<td>80.00</td>
</tr>
<tr>
<td>Nicki Kinzer</td>
<td>160.00</td>
</tr>
</tbody>
</table>

4 Claims Totaling: 896.12

Heidi Steinmetz led a discussion regarding the EDA Budget Status Report. It will be another two days before a new reporting format is available through the Auditor/Treasurer’s office. Patrick Christopherson will bring it to the next EDA meeting. Information only, no action was taken.

The board held a discussion regarding the 2018 contribution update from Mora Municipal Utilities. The consensus was that staff will prepare an updated 2018 request to present the PUC at their next meeting. Information only, no action was taken.

Business Development Director of PHASE, Cheryl Gullickson met with the board to give a presentation on PHASE and Industries. She discussed what the organizations are all about, how they work, how they help people, and what they have to offer the community.

Mora City Administrator, Lindy Crawford met with the board to introduce herself and discuss her vision for the City of Mora.

Action #4 – It was moved by Gene Anderson, seconded by Lisa Holcomb and carried unanimously to deny the $700 sponsorship request for insurance from the Kanabec County History Center.
ECRDC Economic Development Planner, Jordan Zeller met with the board to give a presentation on the East Central Regional Development Committee.

Heidi Steinmetz gave verbal updates on the following projects: Braham Industrial Park Billboard Advertising, Neighborhood National Bank, Shovel Ready Certification, Edgewood Mobile Home Park, Telework Center, and 2019 Conference Update.

Ivan Black gave an update on the construction of the Family Dollar in Ogilvie. He also discussed the highlights of the upcoming event at the Kanabec County History Center.

8:35am – The Chairperson adjourned the meeting. The Kanabec County EDA will meet again on Wednesday, July 11, 2018 at 7:00am.

Respectfully submitted,
Kelsey Johnson
Kanabec County Coordinator’s Assistant