MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
December 11, 2019 – 3:30 pm
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Kathi Ellis, Lisa Holcomb, Doyle Jelsing (Chair), Dan Johnson, Jerry Tvedt (Vice Chair)

Members Absent: Ivan Black, Jack L’Heureux, Sara Treiber

Staff Present: Heidi Steinmetz, Kelsey Schiferli

Others Present: Beth Thorp

The Chairperson called the meeting to order at 3:30pm.

Action #1 – It was moved by Jerry Tvedt, seconded by Kathi Ellis and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Lisa Holcomb, seconded by Dan Johnson and carried unanimously to approve the November 13, 2019 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Lisa Holcomb and carried unanimously to approve the payment of the following invoices:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Development Association of MN</td>
<td>295.00</td>
<td>Organization Membership</td>
</tr>
<tr>
<td>Bureau of Economic Analysis</td>
<td>275.00</td>
<td>RIMS II Multiplier Data</td>
</tr>
<tr>
<td>PlaqueMaker</td>
<td>42.05</td>
<td>Plaque for Doyle Jelsing</td>
</tr>
<tr>
<td><strong>3 Claims Totaling:</strong></td>
<td><strong>612.05</strong></td>
<td></td>
</tr>
</tbody>
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The group reviewed the Revenue/Expenditure Report ending November 30, 2019, as well as a Fund Balance Report, and Account Activity Report. Information only, no action was taken.

Heidi Steinmetz led a discussion regarding an application to host the fall 2020 “Connecting Entrepreneurial Communities Conference.” Local lodging options were discussed.

Action #4 – It was moved by Kathi Ellis, seconded by Lisa Holcomb and carried unanimously to approve the application to host the Fall 2020 Connecting Entrepreneurial Communities Conference.

Heidi Steinmetz led a discussion regarding the review of the 2020 Strategic Action Plan. The board expressed consensus to replace Tools for Business with PACE. No other recommendations were given at this time. The Strategic Plan will be presented to the EDA Board in January for final approval.

Heidi Steinmetz gave a verbal report regarding the following project updates:

February 6, 2019 2020 Draft Conference Schedule
First Children’s Finance Community Consultation Project Update
Regional Input-Output Modeling System (RIMS) II Multiplier Data Update
Recap of Visit With Dr. Niskanen
EDA Member 2019 Meeting Attendance Report
EDA Vacancies Public Notice Published in Kanabec County Times on 12/5/19
Doyle Jelsing Recognition

Action #5 – It was moved by Dan Johnson, seconded Jerry Tvedt and carried unanimously to adjourn the meeting at 4:38pm and to meet again in regular session on Wednesday, January 8, 2020 at 3:30pm.

Respectfully submitted,
Kelsey Schiferli
Coordinator’s Assistant