MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
October 10, 2018 – 7:00am
Kanabec County Courthouse, Meeting Room #3
18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Doyle Jelsing (Chair),
Dan Johnson, Jerry Tvedt (Vice Chair)

Members Absent: Jack L’Heureux, Sara Treiber

Staff Present: Kelsey Johnson, Heidi Steinmetz

Others Present: Lindy Crawford, Beth Thorp

Action #1 – It was moved by Kathi Ellis, seconded by Lisa Holcomb and carried unanimously to
approve the agenda as presented.

Action #2 – It was moved by Lisa Holcomb, seconded by Gene Anderson and carried
unanimously to approve the September 12, 2018 minutes as presented.

Action #3 – It was moved by Dan Johnson, seconded by Kathi Ellis and carried unanimously to
approve payment of the following invoices:

| Economic Development Association of Minnesota     | $20.00  |
| Network Solutions                                  | $105.96 |
| Kanabec Publications                               | $50.69  |
| GPS:45:93                                          | $100.00 |

The group reviewed the 2019 Revenue/Expenditure Report. Information only, no action was
taken.

Heidi Steinmetz led a discussion regarding the 2019 EDA Budget Proposal Update. Information
only, no action was taken.

Action #4 – It was moved by Dan Johnson, seconded by Kathi Ellis and carried unanimously to
approve a sponsorship to Pine Tech’s mobile welding lab in the amount of $100.

Action #5 – It was moved by Gene Anderson, seconded by Jerry Tvedt and carried unanimously to
accept the recommended changes to Section H, #6 of Revolving Loan Fund (RLF) Policy.

Action #6 – It was moved by Jerry Tvedt, seconded by Kathi Ellis and carried unanimously to
approve the Kanabec County EDA Revolving Loan Fund (RLF) Policy as presented.

Heidi Steinmetz led a discussion regarding the NorthStar Pontoons/Minnesota Investment Fund
(MIF) Application. Information only, no action was taken.

Heidi Steinmetz led a discussion regarding Edgewood Mobile Home Park and the March 2018
Maxfield Research Quote Update. Information only, no action was taken.
Heidi Steinmetz gave a verbal report regarding the following project updates: Neighborhood National Bank, Telework Center Lease to Expire Dec.31, Possible Art Center/ECRAC, Dollar General Input from Resident, Marketing: Conference/DEED Magazine/Braham Industrial Park/Manufacturing Week, 2018 Comprehensive Economic Development Strategy (CEDS) Survey, and MN Rural Broadband Coalition Involvement.

Action #7 – It was moved by Kathi Ellis, seconded by Ivan Black and carried unanimously to adjourn at 8:15am and to meet again in regular session on Wednesday November 14, 2018 at 7:00am.

Respectfully submitted,
Kelsey Johnson
Kanabec County Coordinator’s Assistant