MEETING MINUTES
Kanabec County Economic Development Authority (EDA)
January 11, 2017 – 7:00am
Kanabec County Courthouse, Meeting Room #5
18 North Vine Street, Mora, MN  55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Doyle Jelsing, Dan Johnson, Jack L’Heureux, Sara Treiber, Jerry Tvedt

Members Absent: None

Staff Present: Patrick Christopherson, Heidi Steinmetz, Kelsey Johnson

Others Present: Joel Dhein, Bob Voss

The Kanabec County EDA Board met at 7:00am on Wednesday, January 11, 2017.

Action #1 – It was moved by Jack L’Heureux, seconded by Jerry Tvedt and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Lisa Holcomb, seconded by Dan Johnson and carried unanimously to approve the December 14, 2016 minutes as corrected: typographical errors and consistency with motions and seconds.

Action #3 – It was moved by Dan Johnson, seconded by Lisa Holcomb and carried unanimously to approve the following claims:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MN Bankers Association</td>
<td>$295.00</td>
</tr>
<tr>
<td>Northern Technology Initiative</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Network Solutions</td>
<td>$12.99</td>
</tr>
<tr>
<td>Network Solutions</td>
<td>$65.98</td>
</tr>
<tr>
<td>Total</td>
<td>$1,373.97</td>
</tr>
</tbody>
</table>

Action #4 – It was moved by Kathi Ellis, seconded by Lisa Holcomb and carried unanimously to ask the Kanabec County Board of Commissioners to approve a $25.00 per diem for EDA Board members.

Action #5 – It was moved by Kathi Ellis, seconded by Jack L’Heurex and carried unanimously to approve the contract with SBDC as presented.

Heidi Steinmetz led discussion on the 2017 budget. No action was taken

Action #6 – It was moved by Sara Treiber, seconded by Jack L’Heurex and carried unanimously to postpone the approval of the 2017 Strategic Action Plan until February 8, 2017.

Action #7 – It was moved by Jack L’Heureux, seconded by Jerry Tvedt and carried unanimously to approve a property lease agreement with Mora PUC.
Group looked at possible logo options. No action was taken.

Group discussed signing a contract for billboards on Highway 65. No action was taken.

Action #8 – It was moved by Jack L’Heureux, seconded by Dan Johnson and carried unanimously to approve the Initiative Foundation Grant for $4,500.

Group discussed property tax abatement inquiry. Request didn’t meet guidelines. No action was taken.

Heidi Steinmetz gave an update on the Mora Area Economic Development Conference. No action was taken.

Group discussed meeting with Imperial Plastics. No action was taken.

Action #9 – It was moved by Dan Johnson, seconded by Jack L’Heureux and carried unanimously to adjourn at 8:55am and to meet again in regular session on Wednesday, February 8, 2017 at 7:00am.

Respectfully Submitted
Kelsey Johnson
Coordinator’s Assistant