

Brunswick Township Approved Meeting Minutes

Monday - - February 14, 2022

Call to Order: Chair Rick Kawalek called the Brunswick Township **Annual Audit meeting** to order at 5:00 PM. The following were in attendance: Supervisors, Rick Kawalek, Peter Gravich, Jeff Akkerman; Clerk, Gladys Nelson; Treasurer, Shari Hartog.

**Rick stated the Supervisors would audit the books of the Town Clerk and Town Treasurer for 2021 by review of receipts, disbursements, bank statements and checking any outstanding checks and/or deposits.

** The following is noted: Receipts – 12 reviewed and approved; Disbursements – 58 reviewed and approved.

Verification of year-end Bank Balances:

First Citizens Bank – checking	\$ 262,887.81
First Citizens Bank – high balance	53,552.20
Spire Credit Union	<u>128,924.30</u>
Total - December 31, 2020	\$ 445,364.31

**Motion by Rick, seconded by Peter to declare the Brunswick Town Financial records of the Town Treasurer and Town Clerk have been audited and found to be correct. It is noted that there is one outstanding check for \$ 115.44. Motion carried. (3-0) The Supervisors signed a summary sheet and said is attached to meeting minutes.

**Motion by Jeff; seconded by Peter to adjourn the audit meeting. Motion carried.

Gladys Nelson, Brunswick Town Clerk

Gladys Nelson

Rick Kawalek, Chairman

Rick Kawalek



Date Meeting Minutes Approved March 14, 2022