

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**May 7, 2024**

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, May 7, 2024 pursuant to adjournment with the following Board Members present: Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden (via WebEx) and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson called the meeting to order at 9:00am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the April 16, 2024 minutes as presented.

Action #3 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Blaze Credit Union	4,099.95
Card Services (Coborn's)	7.58
Card Services (Coborn's)	106.45
Cigna Health & Life Insurance Company	774.46
City of Mora	16,744.33
Dearborn National Life Insurance Co	437.88
E C Riders	8,327.70
East Central Energy	1,840.13
Hewitt, Robert (Hewitt Family Trust)	600.00
Kanabec County AT ACH_VISA	266.69
Kanabec County AT ACH_VISA	102.15
Kanabec County Auditor-Treas	15,669.86
Marco Inc	159.00
Marco Inc	178.12
Marco Inc	3,335.71

MetLife	6,606.35
Minnesota Energy Resources Corp	8,580.87
Minnesota Unemployment Insurance	2,945.81
MN County Engineers Assn	625.00
Office of MN.IT Services	1,338.65
Powell, Thomas	500.00
Quadient Finance USA, Inc.	2,000.00
Schultz, Michael & Naomi	264,937.37
The Hartford Priority Accounts	6,638.70
VC3, Inc.	7,929.00
VSP Insurance Co	599.80
Zak, Arnold	75.00
<b>27 Claims Totaling:</b>	<b><u>\$ 355,426.56</u></b>

**9:02am** – The Chairperson called for public comment. Those that responded included the following:

Mel Heinrich	Comments regarding the Convention of States Project.
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**9:11am** – The Chairperson closed public comment.

*Action #4* – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following claims on the Revenue Fund:

<b>Vendor</b>	<b>Amount</b>
1st Choice Document Destruction	54.00
1st Choice Document Destruction	156.00
1st Choice Document Destruction	274.80
1st Choice Document Destruction	6.00
1st Choice Document Destruction	12.00
1st Choice Document Destruction	18.00
1st Choice Document Destruction	48.00
1st Choice Document Destruction	24.00
1st Choice Document Destruction	280.00
Ace Hardware	6.59
Ace Hardware	179.00
Adam's Pest Control, Inc.	250.00
Advanced Correctional Healthcare	20,692.92
Amazon Capital Services	23.74
Amazon Capital Services	79.49
Amazon Capital Services	19.16
Amazon Capital Services	78.56
Amazon Capital Services	9.56

Amazon Capital Services	31.26
Amazon Capital Services	97.33
Amazon Capital Services	42.28
Amazon Capital Services	59.90
Amazon Capital Services	116.00
Amazon Capital Services	18.70
Amazon Capital Services	259.36
Amazon Capital Services	21.88
Amazon Capital Services	40.41
Arnold, Josh	147.06
Aspen Mills	462.11
Aspen Mills	285.09
Aspen Mills	20.56
Association of MN Counties	300.00
Association of MN Counties	150.00
Auto Value Mora	126.54
Barlow, Jeffery	1,487.37
Bliss, Erica	229.00
Bliss, Erica	93.42
Bob Barker	425.00
Bob Barker	155.69
Bob Barker	43.25
Carda, Ryan	1,670.00
Carney Forensics	2,119.93
Cragun's Resort & Conference Center	271.73
Curtis, Michael	651.24
DHS SWIFT	609.00
East Central Regional Juvenile Center	4,957.00
Ernest, Jennifer	75.00
Ernest, Jennifer	75.00
Galls	91.07
Granite City Jobbing Company	236.40
Granite City Jobbing Company	53.94
Hoefert, Robert	1,404.99
Holcomb, Lisa	75.00
Holcomb, Lisa	75.00
Holland, Alison	241.20
Horizon Towing	502.66
IT SAVVY	772.14
J. Buberl Law	50.00
James F. Schneider	545.00
Kanabec County Highway Dept	577.40
Kanabec County Highway Dept	48.23

Kanabec County Highway Dept	28.61
Kanabec Publications	73.00
Kanabec Publications	246.84
Kanabec Publications	45.82
Kanabec Publications	394.19
MACO	35.00
Made of Mora/Promotional Designs	47.95
Mattson, Jean	75.00
Mattson, Jean	75.00
MCCC Lockbox	5,100.00
MCCC, Mi33	394.75
McNally, Kris	93.80
McNally, Kris	150.77
Michael Keller, Ph.D., L.P.	650.00
Michael K. Pepin Law Offices	9,452.00
Minnesota Pollution Control Agency	18,904.37
Minnesota Pollution Control Agency	964.31
Minnesota Pollution Control Agency	15,842.25
Minnesota Pollution Control Agency	2,187.71
MN Energy Resources Corporation	1,334.00
MN Energy Resources Corporation	1,634.00
MN Energy Resources Corporation	354.00
MN Energy Resources Corporation	18,734.00
MN Energy Resources Corporation	41.08
MN Energy Resources Corporation	50.32
MN Energy Resources Corporation	10.90
MN Energy Resources Corporation	576.90
Mora Bakery	32.06
Motorola Solutions	216.00
Munsterteiger, Adam	83.71
North Central Bus & Equipment	526.04
O'Reilly Auto Parts	18.59
Paulsen, Stephanie	75.00
Paulsen, Stephanie	107.16
Peterson, Ronald	91.75
Porter, Dan	75.00
Porter, Dan	75.00
ProPhoenix Corporation	60,109.80
Ramsey County	1,440.00
Ratwik, Roszak & Maloney, PA	1,276.00
River Valley Forensic Services, P.A.	1,750.00
RS Eden	231.15
Sawatzky, Fred	109.12

Schiferli, Kelsey	75.00
Schiferli, Kelsey	75.00
Scott County Sheriff's Office	95.00
Segelstrom, Chad	175.00
Snyder, Denise	129.31
Stearns County Sheriff	70.00
Stellar Services	89.57
Stellar Services	96.67
Streicher's	30.98
Streicher's	129.99
Strickland Jr., Charlie	84.38
Summit Food Service Management	3,988.99
Summit Food Service Management	3,967.08
Summit Food Service Management	3,931.02
SWIFT	82.89
SwipeClock LLC	300.00
Van Alst, Lillian	1,675.00
VC3	875.00
<b>122 Claims Totaling:</b>	<b><u><u>\$ 201,509.79</u></u></b>

Action #5 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following claims on the Road & Bridge Fund:

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	69.90
Auto Value	2,049.48
B & F Fastener Supply	290.69
Barbara Ennis Living Trust	5,772.50
Beaudry Oil & Propane	20,269.41
Berndt, Steve	78.39
Besser, Brandon & Mary	8,463.60
Besser, Roberta	8,991.40
Carda, Larry	821.64
Docken, Miranda & Sundsvold, Christopher	4,164.75
Esteban, Steven & Durant, Diane	1,147.26
Frontier Precision, Inc	892.92
Garelick Steel (North 2nd Street Steel)	2,109.00
Granite City Jobbing	229.57
Halverson, Robert & Melanie	8,379.51
Johnson, Lennie	896.20
Kanabec County Highway Dept	96.00
MKJ Trucking	10,320.00

MN Equipment	2,666.15
Murphy, Timothy & Bonita and Bertschi, Shirley	3,339.13
Northern Tool & Equipment	279.98
Nuss Truck Equipment	331.20
Onasch, Debra & Daryl	1,935.34
Oslin Lumber	497.68
Power Plan	1,121.99
Price, Matt & Meghann	3,699.24
Rinke Noonan	2,480.00
Sanitary Systems	200.00
Schmidtbauer, Jason & Rebecca	10,705.54
Schmidtbauer, Jason & Rebecca	4,250.55
USIC	30.00
Vanvleet, Frank	6,273.30
Vestis Group (Aramark)	865.12
Ziegler Inc	25.16
<b>34 Claims Totaling:</b>	<b><u>113,742.60</u></b>

Action #6 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

**Resolution #6 – 5/7/24**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	\$557.45
Quality Disposal	\$3,630.20
Arthur Township	\$500.00
Total	\$4,687.65

Action #7 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to recess the meeting at 9:18am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:18am on Tuesday, May 7, 2024 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Community Health Director Kathy Burski presented the Community Health Board Agenda.

*Action #CH8* – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the Community Health Board Agenda as presented.

Public Health Nurse Kirsten Lejonvarn met with the Board to give a presentation regarding the Kanabec County Community Health Immunization Program. Information only, no action was taken.

Community Health Director Kathy Burski gave the Director’s report.

*Action #CH9* – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following resolution:

### **Resolution #CH9 – 5/7/24**

Request to Apply for UCare Community Grant Resolution

**WHEREAS**, Kanabec County Community Health has the opportunity to apply for a UCare Community grant to fund programs that address Dental Care Access in Greater Minnesota; and

**WHEREAS**, Kanabec County Community Health works with Children’s Dental Services (CDS) to provide access to dental services at the Public Services Building in Mora; and

**WHEREAS**, the funds would be used to continue CDS’s services.

**THEREFORE**, the Community Health Director is requesting permission to apply for the UCare Community Grant to continue dental services here in Mora through Children’s Dental Services.

**THEREFORE BE IT RESOLVED**, the Kanabec County Community Health Board approves the Community Health Director applying for the UCare Community grant, accepting the funds and signing an Agreement with UCare if they are approved for funding. The grant cycle for Dental Care Access in Greater Minnesota will begin September 1, 2024.

*Action #CH10* – Alison Holland introduced the following resolution and moved its adoption:

### **Resolution #CH10 – 5/7/24**

Central Minnesota Council on Aging Grant Resolution

**WHEREAS**, Kanabec County Community Health has been a recipient of Title III grant funding from the Central Minnesota Council on Aging for the Public Health Nurse Clinic and Assisted Transportation for many years; and

**WHEREAS**, Kanabec County Community Health will be receiving the Request For Proposal from Central Minnesota Council on Aging for the continuation of the Title III grant and Assisted Transportation in the near future, and

**WHEREAS**, the Community Health Director recommends applying for the continuation grant for seniors to remain being served through these programs.

**THEREFORE BE IT RESOLVED** the Kanabec County Community Health Board approves the Community Health Director to apply for Title III funds to continue providing the Public Health Nurse Clinic and Assisted Transportation, from Central Minnesota Council on Aging and to accept the grant and sign the Agreement if it is awarded.

The motion for the adoption of the foregoing Resolution was duly seconded by Tom Roeschlein and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland

**OPPOSED:** None

**ABSTAIN:** Peter Ripka

Whereupon the resolution was declared duly passed and adopted.

Action #CH11 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

## **Resolution #CH11 – 5/7/24**

### **Congratulate and Educate Compliance Checks Resolution**

**WHEREAS**, the Better Together Coalition Coordinator would like to conduct Congratulate and Educate compliance checks of entities that are licensed to sell tobacco within Kanabec County, and

**WHEREAS**, the MN DHS through its Behavioral Health Division, in partnership with the Association for Non-smokers-MN (ANSR), is offering an educational tobacco compliance check opportunity called Congratulate and Educate, and

**WHEREAS**, the opportunity is to conduct one-on-one education on local, state, and federal youth access laws with tobacco retailers, with the goal being to educate retailers about the important role they play in keeping young people commercial tobacco-free, and

**WHEREAS**, DHS will pay \$50 per vendor/per educational compliance check and provide all educational materials for the vendors, as well as a certificate.



**THEREFORE BE IT RESOLVED** the Kanabec County Community Health Board approves the Community Health Director to apply for the Congratulate and Educate funds from DHS to complete tobacco compliance checks throughout the county, and to accept said funds and sign an Agreement with DHS upon approval of application.

*Action #CH12* – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the payment of 95 claims totaling \$47,858.78 on Community Health Funds.

*Action #CH13* - It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to adjourn Community Health Board at 9:52am. The Community Health Board will meet again on Tuesday, June 4, 2024 at 9:20am.

The Board of Commissioners reconvened.

Community Health Director Kathy Burski met with the Board to present the Opioid Settlement Committee’s recommendations for funding.

*Action #14* – Alison Holland introduced the following resolution and moved its adoption:

## **Resolution #14 – 5/7/24**

### Opioid Settlement Committee Recommendation for Funding Resolution

**WHEREAS**, the Opioid Settlement Committee is recommending to approve Mora Public Schools to provide a speaker to educate students on the harms of opioid abuse, and

**WHEREAS**, the speaker would provide two sessions, (grades 7-9 and grades 10-12) as well as handouts and talking points to parents and students, and

**WHEREAS**, the cost would be \$1,200.00 plus travel expenses of approximately \$400.00, and

**THEREFORE BE IT RESOLVED** the Kanabec County Board of Commissioners approves the Opioid Settlement Committee’s request to approve funding for Mora Schools to provide a speaker on the topic of opioid abuse not to exceed \$2,000.00 and to reimburse Mora Public Schools up to that amount.

The motion for the adoption of the foregoing Resolution was duly seconded by Peter Ripka and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Rick Mattson, Tom Roeschlein, Alison Holland, Peter Ripka  
**OPPOSED:** None  
**ABSTAIN:** Wendy Caswell

Whereupon the resolution was declared duly passed and adopted.

Community Health Director Kathy Burski met with the Board to request authorization to send two new positions to the pay consultant.

Action #15 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

## **Resolution #15 - 5/7/24**

Authorization to Send Position(s) to the Pay Consultant

**WHEREAS** policy #P-106 states that job descriptions for new positions must be written, reviewed, and authorized by the appropriate Department Head with consultation from the Personnel Director; and

**WHEREAS** policy #P-106 further states that the descriptions must be submitted to the Board for review authorization to send to the pay consultant for scoring, or back to the Department Head for changes; and

**WHEREAS** the Community Health Director has prepared the job descriptions, physical analysis, and justification for adding the positions; and

**WHEREAS** the documents have been reviewed in consultation with Human Resources; and

**WHEREAS** the Board has examined and reviewed the documents;

**BE IT RESOLVED** the Kanabec County Board of Commissioners hereby approves sending the newly created job descriptions and physical analysis documents for the Public Health Supervisor and the Community Health Planner/Communications Coordinator to the pay consultant for review and scoring.

Veteran Services Officer Erica Bliss met with the Board to give a department update. Information only, no action was taken.

Kanabec History Center Executive Director Barb Barnes met with the Board to give a general update and present an appropriation request for consideration during the budgeting process for 2025. Information only, no action was taken.

Chairperson Rick Mattson presented Heavy Equipment Operator Mark Dooley with a plaque in recognition of his 25 years of service to Kanabec County.

**10:20am** – The Board took a five minute break.

**10:25am** – The Board reconvened.

Auditor/Treasurer Denise Snyder met with the Board to request approval of the Minnesota Snowmobile Trails Assistance Program Snowmobile FY 2025 Maintenance and Grooming Grant Agreement.

Action #16 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

## **Resolution #16 - 5/7/24**

**WHEREAS** the Minnesota Snowmobile Trails Assistance Program provides grants to local units of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83, and

**WHEREAS** the County is the sponsor for such grant funds and the work performed by the trail club, and

**BE IT RESOLVED** to approve a “Minnesota Snowmobile Trails Assistance Program Snowmobile FY 2025 Maintenance and grooming Grant Agreement.”

Action #17 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to adjourn the meeting at 10:28am to a time immediately following the Drainage Authority Board.

The Kanabec County Drainage Authority Board met at 10:28am on Tuesday, May 7, 2024 pursuant to adjournment with the following Board Members present: Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka. Public Works Director/Ditch Inspector Chad Gramentz presented the Drainage Authority Board Agenda.

Action #18 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the Drainage Authority Agenda as presented.

Action #19 – Tom Roeschlein introduced the following resolution and moved its adoption:

## **Resolution #19 – 5/7/24**

### **RESOLUTION TO CONFIRM AND RATIFY ISANTI AND KANABEC JOINT COUNTY DRAINAGE AUTHORITY FOR JD 1, CONFIRMING SELECTION OF MEMBERS TO JOINT COUNTY DRAINAGE AUTHORITY BOARD, DETERMINING SELECTION OF MEMBERS TO FILL VACANCIES, AND DESIGNATING MAJORITY COUNTY**

**WHEREAS**, pursuant to Minnesota Statutes, section 103E.235, subdivision 2, a public drainage system established or benefitting land in two or more counties requires the formation of

a joint county drainage authority board consisting of five members, with at least one member from each county board of commissioners; and

**WHEREAS**, Isanti and Kanabec Counties Judicial Ditch 1 (“JD 1”) is an established public drainage system that benefits lands in Isanti and Kanabec Counties; and

**WHEREAS**, the Joint County Drainage Authority of Isanti and Kanabec Counties for JD 1 (“Isanti and Kanabec JDA”) must be established to serve as the public drainage authority over Kanabec County property benefited by JD 1 and the Isanti and Kanabec JDA for JD 1 must include at least one member from Kanabec County; and

**WHEREAS**, a vacancy in the membership of the joint county drainage authority must be filled by joint action of the boards.

**NOW, THEREFORE, BE IT RESOLVED** by this Board of Commissioners as follows:

1. The Boards of Commissioners of Isanti and Kanabec Counties are taking joint and concurrent action through identical resolutions to each select members from their respective boards of commissioners for appointment to the Isanti and Kanabec JDA for JD1 and to proscribe the process for filling future vacancies in membership of the Isanti and Kanabec JDA.
2. That the Kanabec County Board of Commissioners appoints the following initial members from Kanabec County as members for appointment to the Isanti and Kanabec JDA for JD1:

Peter Ripka (District 1)  
Tom Roeschlein (District 5)

3. That the Kanabec County Board of Commissioners confirms the concurrent appointment by the Isanti County Board of Commissioners the following initial members from Isanti County as members for appointment to the Isanti and Kanabec JDA for JD 1:

Bill Berg (District 2)  
Steve Westerberg (District 3)  
Mike Warring (District 4)

4. Future vacancies on the Isanti and Kanabec JDA for JD 1 from Kanabec County shall be filled by the successor Commissioner from the District indicated herein.
5. That since a majority of land benefited by JD 1 is located within Isanti County, Isanti County shall be the “majority” county under Minnesota Statutes, chapter 103E.
6. That this Resolution, upon being adopted by all counties constituting members of the Isanti and Kanabec JDA for JD 1, constitutes the joint meeting directed under Minnesota Statutes, section 103E.235, subdivision 2, and that said Resolutions by other member

counties are cross-ratified by this Board for the formation of the Isanti and Kanabec Joint County Drainage Authority for JD 1 and for fulfilling all future vacancies by and through the process described herein.

7. That the Isanti and Kanabec JDA for JD 1 established herein shall be perpetual until either dissolved or modified by future action of the Isanti and Kanabec County Boards of Commissioners, seated jointly or through joint action.

The motion for the adoption of the foregoing Resolution was duly seconded by Peter Ripka and upon a roll call vote being taken thereon, the following voted:

Peter Ripka, **IN FAVOR**  
Alison Holland, **IN FAVOR**  
Wendy Caswell, **IN FAVOR**

Rick Mattson, **IN FAVOR**  
Tom Roeschlein, **IN FAVOR**

Whereupon the resolution was declared duly passed and adopted.

Action #20 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to adjourn the Drainage Authority Board at 10:31am.

The Board of Commissioners reconvened.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #21 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

### **Resolution #21 – 5/7/24** **Concrete Slab for Fuel Tanks**

**WHEREAS** the following quotes were received to construct a 15.5’ x 44’ concrete slab at the highway building for above ground fuel tanks:

NRC Construction	\$12,425.00
Premier Asphalt	\$9,290.00
<b>Knife Lake Concrete</b>	<b>\$8,797.80</b>

**THEREFORE, BE IT RESOLVED**, to accept the quote of \$8,797.80 by Knife Lake Concrete Inc. for the construction of concrete slab at the Highway Building.

Action #22 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

### **Resolution #22 – 5/7/24**

**Electric for Fuel Tanks**

**WHEREAS** the following quotes were received for extending electric circuits to fuel island location at the highway building:

**Alpine Electric:                   \$7,900.00**  
Mattson Electric:               \$11,725.00

**THEREFORE BE IT RESOLVED** to accept the quote of \$7,900.00 by Alpine Electric for extending electrical circuits to fuel island at the Highway Building.

*Action #23* – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following resolution:

**Resolution #23 – 5/7/24**  
**Bids for Courthouse Boiler Replacement**

**WHEREAS** the following bids were received for replacement of the Courthouse boiler system project:

**RJ Mechanical:                   \$373,500.00**  
Advantage Mechanical, LLC \$385,005.00

**THEREFORE BE IT RESOLVED** to accept the bid of \$373,500.00 by RJ Mechanical for the Courthouse Boiler Replacement project and authorize the Coordinator and Board Chair to sign the contract.

Public Works Director Chad Gramentz gave updates regarding road projects in the county. Information only, no action was taken.

County Coordinator Kris McNally presented a request for approval of an employment termination.

*Action #24* – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

**Resolution #24 – 5/7/24**  
**Approval of Employment Termination**

**WHEREAS**, the Kanabec County Economic Development Authority (EDA) Executive Director is subject to the authority of the Kanabec County Board of Commissioners, and

**WHEREAS**, the Kanabec County Personnel Committee recommends termination of the employment of the Kanabec County EDA Executive Director James Hartshorn;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby approves the termination of the employment of James Hartshorn effective April 9, 2024.

County Coordinator Kris McNally presented a request for approval to temporarily suspend new tax abatement applications.

*Action #25* – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

**Resolution #25 - 5/7/24**  
**Temporarily Suspending New Kanabec County EDA**  
**Tax Abatement Applications**

**WHEREAS** the Kanabec County Economic Development Authority (EDA) is currently without an acting director; and

**WHEREAS** the Kanabec County Board of Commissioners believes it is in the best interest of the County to temporarily suspend consideration of, as well as the distribution, acceptance, and processing of, any and all new Kanabec County EDA Tax Abatement applications;

**THEREFORE BE IT RESOLVED** that effective immediately, the Kanabec County Board of Commissioners hereby temporarily suspends distribution, acceptance, processing, and consideration of any and all new Kanabec County EDA Tax Abatement applications until such time as reinstatement is voted upon and passed by the County Board;

**BE IT FURTHER RESOLVED** that a new Kanabec County EDA Tax Abatement application is defined as any Kanabec County EDA Tax Abatement application that has not been reviewed by the Kanabec County Economic Development Authority Board prior to May 7, 2024;

**BE IT FURTHER RESOLVED** that this resolution has no impact on the administration of the current, existing Kanabec County tax abatement agreements.

County Coordinator Kris McNally led a facilitated discussion regarding stakeholder input on the Kanabec County Economic Development Authority. After discussion recapping input received by the Commissioners from stakeholder townships and cities to date, the Board expressed consensus to revisit the discussion during a future Board meeting to allow time for additional stakeholder input to be sought from participating townships and cities.

County Coordinator Kris McNally presented a request to rescind Resolution #14 – 4/16/24.

*Action #26*- It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to rescind Resolution #14 – 4/16/24 Approval to Hold a Fundraising Event & Create an Assigned Fund.

The Commissioners gave reports regarding the boards and committees in which they participate. Information only, no action was taken.

Future Agenda Items: EDA Stakeholder Input Discussion

Action #27 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to adjourn the meeting at 11:06am. The Kanabec County Board of Commissioners will meet again for a work session on Tuesday, May 7, 2024 at 1:30pm.

Action #28 - The Kanabec County Board of Commissioners met for a work session at 1:30pm on Tuesday, May 7, 2024 pursuant to adjournment with the following Board Members present: Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally and Public Works Director Chad Gramentz.

Tom Cruikshank and Jacob Bongard from the Minnesota Department of Transportation met with the Board to review and discuss updates regarding the Highway 65-23 Corridor Study. Information only, no action was taken.

Action #29 – Board Chair Mattson adjourned the meeting at 3:10pm. The Kanabec County Board of Commissioners will meet again in regular session on Tuesday, May 21, 2024 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk