

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 6, 2024

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, February 6, 2024 pursuant to adjournment with the following Board Members present: Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson called the meeting to order at 9:00am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the agenda with the following addition: Late Addition, Agenda Item #5.5, Gambling Request from Ann Lake Watershed Alliance.

Action #2 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the January 16, 2024 minutes as presented.

Action #3 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	5,847.26
Arthur Twp	12,898.03
Braham Public Schools	27,500.73
Brunswick Twp	10,670.80
Cigna Health & Life Ins Co	774.46
City of Braham	5,737.72
City of Grasston	1,047.89
City of Mora	46,346.46
City of Mora	13,191.30
City of Mora	1,670.40
City of Ogilvie	3,154.05
City of Quamba	2,333.94
Comfort Twp	13,321.57
Dearborn National Life Ins Co	490.11
East Cent. Reg Dev Commission	1,680.66

East Central Energy	1,630.98
East Central School District	7,701.60
Ford Twp	8,699.46
Grass Lake Twp	12,744.05
Haybrook Twp	7,498.72
Hillman Twp	6,074.25
Hinckley-Finallyson Schools	12,696.36
Isle Public Schools	10,228.43
Kanabec County	20,212.38
Kanabec County Aud-Treas	12,951.30
Kanabec Twp	8,418.11
Knife Lake Improvement District	1,226.72
Knife Lake Twp	7,010.90
Kroschel Twp	1,904.17
MetLife	6,819.69
Milaca Public Schools	1,818.07
Minnesota Energy Resources Corp	618.95
Mora Public Schools	318,727.94
Ogilvie Public Schools	143,570.77
Peace Township	5,022.78
Pine City Public Schools	7.71
Pomroy Twp	12,357.22
Quadient Finance USA, Inc.	3,240.30
Southfork Twp	6,381.00
The Hartford Priority Accounts	6,721.94
VC3, Inc	8,070.00
Verizon Wireless Aircards	1,565.36
VSP Insurance Co	612.84
Whited Twp	4,108.00

44 Claims Totaling: \$ 785,305.38

9:02am – The Chairperson called for public comment. Those that responded included the following:

Dennis McNally	Comments in support of Agenda Item #7 regarding the control of wolves. Comments regarding 10:55am Appointment, Railroad Authority Board and opinion that the County doesn't need to spend any more money on that railroad.
Jim Orazem	Comments in support of Agenda Item #7 regarding the control of wolves.

9:06am – The Chairperson closed public comment.

Action #4 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following claims on the Revenue Fund:

Vendor	Amount
24Restore	1,315.70
4Imprint	409.62
A and E Cleaning Services	660.00
Accurate Controls Inc	760.00
Ace Hardware	79.90
Ace Hardware	209.53
Amazon Capital Services	46.58
Asolare Yoga & Wellness	340.00
Aspen Mills	423.50
Assured Security	208.50
Auto Value	74.95
Axon Enterprise Inc.	1,223.28
Axon Enterprise Inc.	1,746.00
Barlow, Jeffery	873.01
Baycom	826.00
Beaudry Oil & Propane	2,130.49
Bliss, Erica	306.20
BlueStar Graphics	1,655.00
Bob Barker	505.22
Bob Barker	30.52
Bracewell, Earl	89.07
Building Controls Group	974.89
Building Controls Group	51,687.86
Clifton Larson Allen LLP	1,470.00
Colors by Craig	900.00
Creative Forms & Concepts Inc	643.89
Cundy, Steve	78.39
DS Solutions	1,596.00
East Central Regional Library	88,652.50
East Central Regional Library	4,363.84
ECM Publishers	358.40
Eric Hartman, Treasurer	170.00
ETS Health	10,646.00
Glens Tire	47.73
Government Forms and Supplies	307.47
Grainger	91.41
Grainger	621.06
Granite Electronics	3,025.00
Handyman's Inc	1,061.47

Handyman's Inc	1,207.90
Hirsch, Autumn	685.96
Hoefert, Robert	1,290.42
Hohn's Auto Body LLC	1,444.50
Innovative Office Solutions, LLC	53.19
IT Savvy LLC	56.75
Kanabec County Coordinator's Office	161.94
Kanabec County Environmental Services	25,000.00
Kanabec County Highway Dept	52.89
Kanabec County Highway Dept	1,172.89
Kanabec County Highway Dept	17.96
Kanabec County Highway Dept	106.65
Kanabec County Townships	225,194.00
Kanabec County Townships	50.00
Kanabec County Townships	53,978.90
Kanabec Publications	37.40
Kanabec Publications	46.75
Kanabec Publications	16.83
Kanabec Publications	91.26
Kastenbauer, Paul	222.10
Kruzel, Jordan	101.58
MacTek Systems Inc	8,336.00
Marco	3,335.71
Mattson Electric	390.50
Michael K. Pepin Law Offices	2,388.50
Michael Keller, Ph.D., L.P.	650.00
Michael Keller, Ph.D., L.P.	650.00
Minnesota Counties Intergovernmental Trust	1,424.00
Minnesota County Attorney's Association	33.00
Minnesota Sheriffs' Association	5,862.48
MN Counties Insurance Trust	176,800.00
MN Counties Insurance Trust	85,356.00
MN Counties Insurance Trust	15,091.00
MN Counties Insurance Trust	429.00
MN Counties Insurance Trust	65,416.00
MN Counties Insurance Trust	20,165.00
MN Counties Insurance Trust	1,119.00
MN Dept of Revenue - Property Tax Division	30.00
MN Public Transit Association	780.00
Mora Bakery	32.06
NCVSO	400.00
Newton, Deb	180.00
Northstar Computer Forms, Inc.	192.82

Novus Glass	575.00
O'Brien, Pat	93.09
ODP Business Solutions	160.09
Olson, Rhonda	85.72
OnSolve LLC	9,411.75
Ratwik, Roszak & Maloney, PA	5,207.04
Ripka, Peter	37.20
Ripka, Peter	38.06
RS Eden	125.40
Sabinash, Douglas	87.06
Schneider Geospatial, LLC	8,460.00
Schneider Geospatial, LLC	13,512.00
Sea Change Print Innovations	782.20
SEACHANGE	3,553.77
SEACHANGE	1,323.20
Stellar Services	83.75
Stellar Services	91.56
Stenstrom Collision & Detail	360.00
Streicher's	570.72
Summit Food Service Management	3,859.07
Summit Food Service Management	3,830.19
SWIFT	121.34
SwipeClock LLC	332.00
Terhaar, Cheryl	73.57
Tinker & Larson	1,122.10
US Imaging	1,897.12
Van Alst, Lillian	1,572.49
Von Eschen, Tina	242.54
Zaudtke, Wayne	79.02

111 Claims Totaling: \$ 938,346.97

Action #5 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following claims on the Road & Bridge Fund:

<u>Vendor</u>	<u>Amount</u>
A&E Cleaning Services	1,260.00
Ace Hardware	242.90
Ahlgren Law Office	5,130.00
Auto Value	3,372.16
City of Mora	8,117.60
CPF	569.55
Granite Ledge Electrical	1,471.29

Houston Engineering	3,673.28
Johnson Hardware	445.05
Kanabec County Highway Dept	48.68
Kanabec County Coordinator Dept	29.61
Lake Superior College	1,000.00
LHB Inc	3,402.80
Locators & Supplies	4,446.46
MKJ Trucking	2,175.00
Mora Motor Vehical	722.50
North Central International	1,509.21
Northern States Supply	1,113.85
Northland Chemical	129.56
Oslin Lumber	305.85
Trueman Welters	604.29
USIC Locating	90.00
White Cap	202.49
23 Claims Totaling:	<u>\$ 40,062.13</u>

Action #6 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #6 – 2/6/24

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Kanabec Conservation Club of Mora, Minnesota for a raffle event to be held at the Kanabec County Conservation Club of Mora, Minnesota, 1963 160th Ave, Mora, MN 55051 on June 19, 2024.

Action #7 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #7 – 2/6/24

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application to Conduct Excluded Bingo for the Ann Lake Watershed Alliance, for two bingo events to be held at Firepit Bar & Grill, 1434 Ann Lake Rd, Ogilvie, MN 56358 on March 24, 2024 and November 3, 2024.

Action #8 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to recess the meeting at 9:18am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:18am on Tuesday, February 6, 2024 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Community Health Director Kathy Burski presented the Community Health Board Agenda.

SHIP Health Promotion Coordinator Lori Swanson met with the Board to give an update regarding Statewide Health Improvement Partnership (SHIP)/Partners in Healthy Living (PiHL). Information only, no action was taken.

Community Health Director Kathy Burski gave the Director's report.

Action #CH9 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #CH9 – 2/6/24
Marco Copier Lease Agreement Resolution

WHEREAS, Kanabec County Community Health has a lease agreement for a copier/printer, and

WHEREAS, it was noted that the current lease agreement has expired, and

WHEREAS, the I.S. Director researched the cost of a new lease for a copier/printer and found the cost to be significantly less at \$389.67 per month compared to the \$787.11 that it is currently costing KCCH.

THEREFORE, the Community Health Director, is requesting the lease of a new copier/printer at a cost of \$389.67 per month or possibly slightly higher due to the number of copies covered under the contract.

THEREFORE, BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director with assistance from the I.S. Director to lease a new copier/printer from Marco for Kanabec County Community Health.

Action #CH10 – It was moved by Alison Holland seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #CH10 – 2/6/24
Amherst Wilder Foundation Consulting Agreement Resolution

WHEREAS, the Kanabec County Opioid Settlement Committee has approved an application for funding from Kanabec County Community Health/the Better Together Coalition to partner with local schools and the Amherst Wilder Foundation to administer a substance use and mental health survey, and

WHEREAS, Amherst Wilder Foundation has agreed to provide consulting services and to complete the analysis of the survey results.

THEREFORE, the Community Health Director is requesting to sign an Agreement with Amherst Wilder for said consulting and analysis services in the amount of \$3,000 based on the Board’s approval of the Opioid Committee’s recommendations.

THEREFORE, BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director entering into an Agreement and signing said Agreement for consulting and analysis services with the Amherst Wilder Foundation for \$3,000.

Action #CH11 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #CH11 – 2/6/24
Request to Apply for Additional SHIP Funds Resolution

WHEREAS, Kanabec County Community Health, with Isanti, Mille Lacs and Pine counties has received funds for the purpose of reducing tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Program (SHIP) grant, and

WHEREAS, funds have been made available to the Statewide SHIP program from the Juul Settlement for additional funding to local SHIP grantees, and

WHEREAS, Kanabec, Isanti, Mille Lacs and Pine counties have agreed they would like to apply for the funding available for local SHIP grantees to conduct point-of-sale audits to collect data that can be shared to inform strategies that can be used to protect youth and other vulnerable populations.

THEREFORE, the Kanabec County Community Health Administrator requests permission to apply for up to \$30,000 to be spent conducting store audits during the 3-month-period March 11 through June 14, 2024.

WHEREAS, if funding is awarded, the SHIP contracts with Isanti, Mille Lacs and Pine counties will be amended to account for time and expenses to complete this work.

NOW THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director applying for, accepting funds, and signing a contract if awarded funding for additional SHIP funding from the Juul Settlement for work to be performed between March 11 and June 14, 2024.

Action #CH12 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #CH12 – 2/6/24

Safe Drinking Water for Private Well Users Grant Request Resolution

WHEREAS, Kanabec County Community Health has an opportunity to apply for the Safe Drinking Water for Private Well Users grant, and

WHEREAS, the purpose of the grant is to ensure safe drinking water for private well users, and

WHEREAS, the grant is for up to \$100,000 for the period 7/1/2024 through 5/1/ 2027, there is no match required and the grant is funded through the MN Department of Health, and

THEREFORE, the Community Health Director, is requesting permission to apply for, accept, and sign a contract if the agency is funded.

THEREFORE, BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director to apply for, accept, and sign a contract for if funded with the Safe Drinking Water for Private Well Users grant.

Action #CH13 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #CH13 – 2/6/24

SAMHSA Stipend Request Resolution

WHEREAS, the Substance Abuse and Mental Health Services Administration (SAMHSA) is awarding \$750 stipends to be used for *Communities Talk* activities and

WHEREAS, Kanabec County Community Health, through the local Better Together

Coalition would like to plan one or more Communities Talk activity (ies) to educate the community about the consequences of alcohol and other substance use and misuse, use evidence-based approaches that reduce alcohol and other substance use and misuse and/or to mobilize communities around substance use and misuse prevention initiatives at the local, state and national levels.

THEREFORE, the Community Health Director is requesting to apply for the SAMHSA \$750 stipend to work with the local Better Together Coalition to provide activities to educate communities about alcohol and other substance use and misuse by providing an activity or activities by November 30, 2024.

THEREFORE, BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director applying for, accepting funds, and signing a contract with SAMHSA if awarded the stipend of \$750.00.

It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to adjourn Community Health Board at 9:33am and to meet again on Tuesday, February 20, 2024 at 9:20am.

Action #CH14 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the payment of 88 claims totaling \$57,538.42 on Community Health Funds.

Action #CH15 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to adjourn Community Health Board at 9:59am. The Community Health Board will meet again on Tuesday March 5, 2024 at 9:20am.

The Board of Commissioners reconvened.

Chairperson Rick Mattson presented Health Promotion Coordinator Lori Swanson with a plaque in recognition of her 25 years of service to Kanabec County.

Bryan Wood, Executive Director of Osprey Wilds Environmental Learning Center met with the County Board to give a presentation regarding Outdoor School for All Legislation.

Action #16 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #16 – 2/6/24

WHEREAS, Minnesota has a rich outdoor heritage and prides itself on its close connection to nature through outdoor recreation, appreciation, and conservation; and

WHEREAS, Minnesota is home to five accredited outdoor schools; and

WHEREAS, all Minnesotans benefit from education in outdoor-related subjects and activities;

THEREFORE, BE IT RESOLVED the Kanabec County Board of Commissioners supports the legislation to establish an Outdoor School For All grant program that would provide all Minnesota students grades 4-8 with the opportunity to attend an accredited, immersive, multiday, overnight outdoor school.

Community Health Director Kathy Burski met with the Board to present Opioid Committee Funding Requests.

Action #17 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #17 - 2/6/24
Opioid Settlement Committee Recommendations Resolution

WHEREAS, the Kanabec County Opioid Settlement Committee has received three requests for funding, and

WHEREAS, the Committee met and reviewed all three funding requests: Wellness in the Woods for Peer Recovery Support in the jail; Better Together Coalition to further youth engagement and community connectedness around substance use prevention and mental well-being; and contracting with Wilder Research for a student survey focused on substance use and some well-being, and

WHEREAS, the Committee is recommending funding all three requests.

THEREFORE, BE IT RESOLVED the Kanabec County Board of Commissioners approves the Opioid Settlement Committee’s recommendations for funding Wellness in the Woods for Peer Recovery Support for \$12,803.40, the Better together Coalition for youth engagement and community connectedness activities for \$45,892 and Wilder Research in the amount of \$3,000 for a student survey focused on substance use and well-being.

Environmental Services Supervisor Ryan Carda met with the Board to review and discuss the Planning Commission’s recommendations for the proposed revisions to Kanabec County Ordinance #19, an ordinance relating to the sale, possession and use of tobacco, tobacco products and tobacco related devices in the county and to reduce the illegal sale, possession and use of such items to and by minors.

Community Health Director Kathy Burski met with the Board to review and discuss Community Health’s recommendations for the proposed revisions to Kanabec County Ordinance #19 (Tobacco).

Action #18 – It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to schedule a public hearing regarding the intent to adopt and enact revisions to

Ordinance #19 Regulating the Sale of Tobacco and Related Devices and Products within Kanabec County Minnesota.

Environmental Services Supervisor Ryan Carda met with the Board to review and discuss the Planning Commission’s recommendations for a proposed new ordinance, an Ordinance Regulating the Use of Cannabis and Cannabis Derived Products in Public Places within the County of Kanabec.

Community Health Director Kathy Burski met with the Board to review and discuss Community Health and the Cannabis Committee’s recommendations for a proposed new ordinance, an Ordinance Regulating the Use of Cannabis and Cannabis Derived Products in Public Places within the County of Kanabec.

Action #19 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to set a public hearing regarding the intent to adopt and enact an ordinance regulating the use of cannabis and cannabis derived products in public places within Kanabec County.

Action #20 - It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to adjourn the meeting at 10:57am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 10:57am on Tuesday, February 6, 2024 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS21 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the Family Services Board Agenda as presented.

Action #FS22 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #FS22 – 2/6/24

Family Services Office Support Specialist Replacement Resolution

WHEREAS an Office Support Specialist in the Family Service agency has resigned effective 1/19/2024, and

WHEREAS this position plays an essential role in assisting other members in the agency to fulfill their duties as well as having a designated workload of its own.

THEREFORE the Family Services Director is requesting to refill the Office Support Specialist position.

THEREFORE BE IT RESOLVED the Kanabec County Family Services Board authorizes the Family Service Director with assistance from the HR Director to hire a full-time Office Support Specialist at Step A, Range 5 of the pay plan which is \$17.37 per hour for this budgeted position.

Action #FS23 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #FS23 - 2/6/24

Health & Human Services Advisory Committee Appointment Term Date Correction

WHEREAS, on January 2, 2024 the Family Services Board reappointed Tina Simons from an alternate to a regular position as a representative on the Health and Human Services Advisory Committee, and

WHEREAS, the specified term dates for the regular appointment were incorrect as the term was treated as a new appointment instead of a continuation of the existing appointment;

THEREFORE, BE IT RESOLVED that the term dates for Tina Simons's appointment to the Health and Human Services Advisory Committee as a Community member commenced February 7, 2023 and expires January 7, 2025.

Action #FS24 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to adjourn Family Services Board at 10:59am. The Family Services Board will meet again on Tuesday, February 20, 2024 at 9:20am.

10:59am – The Board took a five-minute break.

11:03am – The Board reconvened.

Action #25 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to recess the meeting at 11:14am to a time immediately following the Railroad Authority Board.

Action #RR26 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the Railroad Authority Board Agenda as presented.

Railroad Authority Board Clerk Kris McNally led a discussion regarding an upcoming Railroad Authority Advisory Committee Meeting. The Coordinator's Office was asked to convene a meeting of the Railroad Authority Advisory Committee to discuss the potential for the development of a trail system between Kanabec and Pine Counties using the existing railroad beds on the east side of Mora. Information only, no action was taken.

Action #RR27 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to adjourn the Railroad Authority Board Meeting at 11:14am.

County Attorney Barbara McFadden met with the Board to request filling an upcoming vacancy due to a retirement in her department.

Action #28 – It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #28 – 2/06/24
Approval to Post & Fill a Vacancy

WHEREAS there is an upcoming vacancy in the position of Legal Assistant in the County Attorney’s Office as the result of a retirement, and

WHEREAS the Board desires to refill this position;

BE IT RESOLVED that the County Board authorizes the County Attorney and the County Personnel Director to post and fill this full-time position at Grade 8, Step A of the pay plan which is \$20.68 per hour or the rate set by internal promotion;

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

HR Specialist Kim Christenson met with the Board to request approval of a 2024 wage scale correction.

Action #29 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #29 – 2/6/24
2024 Wage Scale Correction

WHEREAS the County Board approved the 2024 wage scale for County employees on December 19, 2023, and

WHEREAS an error was discovered on the wage scale pertaining to wages on Grade 20;

BE IT RESOLVED to approve the following corrected wage scale for non-union employees and elected officials effective January 1, 2024:

2024 - 2.5% Increase								
Grade	A	B	C	D	E	F	G	Grade
1	\$ 13.76	\$ 14.27	\$ 14.79	\$ 15.31	\$ 15.83	\$ 16.34	\$ 16.86	1
2	\$ 14.58	\$ 15.13	\$ 15.68	\$ 16.23	\$ 16.78	\$ 17.32	\$ 17.87	2
3	\$ 15.46	\$ 16.04	\$ 16.62	\$ 17.20	\$ 17.78	\$ 18.36	\$ 18.94	3
4	\$ 16.39	\$ 17.00	\$ 17.62	\$ 18.23	\$ 18.84	\$ 19.46	\$ 20.08	4
5	\$ 17.37	\$ 18.02	\$ 18.67	\$ 19.32	\$ 19.98	\$ 20.63	\$ 21.28	5

6	\$ 18.41	\$ 19.11	\$ 19.79	\$ 20.49	\$ 21.18	\$ 21.86	\$ 22.56	6
7	\$ 19.52	\$ 20.25	\$ 20.98	\$ 21.71	\$ 22.44	\$ 23.18	\$ 23.91	7
8	\$ 20.68	\$ 21.46	\$ 22.24	\$ 23.02	\$ 23.79	\$ 24.57	\$ 25.35	8
9	\$ 21.93	\$ 22.75	\$ 23.58	\$ 24.40	\$ 25.22	\$ 26.04	\$ 26.87	9
10	\$ 23.24	\$ 24.12	\$ 24.99	\$ 25.86	\$ 26.73	\$ 27.61	\$ 28.48	10
11	\$ 24.88	\$ 25.80	\$ 26.74	\$ 27.68	\$ 28.60	\$ 29.54	\$ 30.47	11
12	\$ 26.61	\$ 27.61	\$ 28.61	\$ 29.61	\$ 30.60	\$ 31.61	\$ 32.60	12
13	\$ 28.48	\$ 29.55	\$ 30.61	\$ 31.68	\$ 32.75	\$ 33.81	\$ 34.89	13
14	\$ 30.48	\$ 31.62	\$ 32.76	\$ 33.89	\$ 35.04	\$ 36.18	\$ 37.32	14
15	\$ 32.91	\$ 34.15	\$ 35.38	\$ 36.61	\$ 37.85	\$ 39.08	\$ 40.32	15
16	\$ 35.54	\$ 36.88	\$ 38.20	\$ 39.54	\$ 40.88	\$ 42.20	\$ 43.54	16
17	\$ 38.39	\$ 39.83	\$ 41.26	\$ 42.70	\$ 44.14	\$ 45.58	\$ 47.02	17
18	\$ 41.46	\$ 43.01	\$ 44.57	\$ 46.12	\$ 47.68	\$ 49.23	\$ 50.78	18
19	\$ 44.77	\$ 46.45	\$ 48.13	\$ 49.81	\$ 51.49	\$ 53.17	\$ 54.85	19
20	\$ 48.35	\$ 50.17	\$ 51.98	\$ 53.79	\$ 55.61	\$ 57.42	\$ 59.23	20
21	\$ 52.22	\$ 54.18	\$ 56.14	\$ 58.10	\$ 60.05	\$ 62.02	\$ 63.97	21
22	\$ 56.41	\$ 58.52	\$ 60.63	\$ 62.75	\$ 64.86	\$ 66.98	\$ 69.09	22

Action #30 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #30 – 2/6/24
2024 Auditor/Treasurer Wage

WHEREAS the County Board approved the 2024 annual wage for County Auditor/Treasurer Denise Snyder on January 2, 2024, and

WHEREAS an error was discovered on the wage scale pertaining to wages on Grade 20;

BE IT RESOLVED to correct the wage and set the Y2024 annual wage of County Auditor/Treasurer Denise Snyder at \$123,198.40, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2024 = \$59.23 per hour.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #31 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #31 – 2/6/24
MnDOT Detour Agreement

WHEREAS MnDOT is planning to perform bridge work on TH 23 between Milaca and Ogilvie that requires a detour, and

WHEREAS Kanabec County State Aid Highway No. 26 from the West county line to TH 47 is included in the detour route selected by MnDOT for this project, and

WHEREAS MnDOT has proposed a detour agreement, agreement no. 1055538, which was presented before the Board, and

THEREFORE BE IT RESOLVED that Kanabec County enter into MnDOT agreement No. 1055538 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State of Minnesota to Kanabec County for the use of County State Aid Highway No. 26 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 23 from 250' East of County State Aid Highway No. 2 East of Milaca to the Ground House River Bridge East of Ogilvie under State Project No. 4802-25 (T.H. 23=023), and

BE IT FURTHER RESOLVED that the Board Chair and the Public Works Director are authorized to execute the Agreement and any amendments to the Agreement.

Action #32 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #32 – 2/6/24

Final Payment

KCP 22-06

Aggregate Surfacing

WHEREAS the project, KCP 22-06 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises, and

THEREFORE BE IT RESOLVED that we do hereby accept said project for and on behalf of the County of Kanabec and authorize final payment to Wm. D. Scepaniak, Inc. in the amount of \$4,781.30.

Action #33 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #33 – 2/6/24

Final Payment

2022 Bituminous Paving

SAP 033-620-011, SAP 033-630-003, SAP 033-617-010,

SAP 033-605-022, KCP 22-04, Arthur 22-01

WHEREAS the projects, SAP 033-620-011, SAP 033-630-003, SAP 033-617-010,

SAP 033-605-022, KCP 22-04, and Arthur 22-01 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises, and

THEREFORE BE IT RESOLVED that we do hereby accept said project for and on behalf of the County of Kanabec and authorize final payment to Knife River Corporation in the amount of \$48,427.93.

Public Works Director Chad Gramentz gave an update regarding the Ann River Bridge Project. Information only, no action was taken.

Action #34 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #34 – 2/6/24

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$794.31
Quality Disposal	\$3,351.60
Arthur Township	\$500.00
Total	\$4,645.91

Commissioner Mattson led a discussion regarding the request for a letter of support and resolution in support of the creation of wolf hunting and trapping season.

Action #35 – Tom Roeschlein introduced a motion to send a letter of support to State and Federal representatives for the creation of a wolf hunting and trapping season for improved wolf population management on behalf of the Kanabec County Board of Commissioners.

Wendy Caswell seconded the motion and the following voted:

IN FAVOR: Rick Mattson, Tom Roeschlein, Wendy Caswell, Peter Ripka

OPPOSED: None

ABSTAIN: Alison Holland

Whereupon the motion passed.

County Coordinator Kris McNally presented a request for a resolution proclaiming February 2024 School Board Recognition Month.

Action #36 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #36 - 2/6/24
Minnesota School Board Recognition Month
Proclamation Resolution

WHEREAS, Kanabec County Board of Commissioners recognizes the importance of public education in our community; and

WHEREAS, Kanabec County Board of Commissioners appreciates the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

WHEREAS, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

WHEREAS, school board members are charged with representing our local education interests to state and federal governments and ensuring compliance with state and federal laws; and

WHEREAS, school board members selflessly devote their knowledge, time and talents as advocates for our schoolchildren;

WHEREAS, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

NOW THEREFORE, BE IT RESOLVED, that Kanabec County Board of Commissioners recognizes and salutes the members of all School Boards within Kanabec County by proclaiming February 2024 as School Board Recognition Month.

County Coordinator Kris McNally presented a resolution to approve the collective bargaining agreement and related memorandums of understanding with Local 49.

Action #37 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #37 - 2/6/24

WHEREAS the Kanabec County Labor Negotiating Committee has presented the Board with a proposed 2024-2026 collective bargaining unit agreement and related memorandums of

understanding between Kanabec County and the International Union of Operating Engineers, Local 49, and

WHEREAS the Local 49 has indicated acceptance by signature of the Union Business Agent and Stewards;

BE IT RESOLVED to that the 2024-2026 collective bargaining unit agreement and related memorandums of understanding between Kanabec County and the International Union of Operating Engineers, Local 49 is hereby approved;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign said bargaining unit agreement and memorandums of understanding.

County Coordinator Kris McNally led a discussion regarding 2024 Board and Committee Appointments, continued from 1/2/24 and 1/16/24.

Action #38 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #38 – 2/6/24

BE IT RESOLVED to appoint Wayne Zaudke to the Board of Adjustments as a representative of the Planning Commission for a three year term commencing immediately and expiring January 5, 2027.

Action #39 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #39 – 2/6/24

BE IT RESOLVED to change Ronald Peterson’s appointment to the Board of Adjustments from an alternate to a regular member for the remainder of his three year term effective immediately and expiring January 7, 2025.

Action #40 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #40 – 2/6/24

BE IT RESOLVED to appoint Charlie Strickland Jr. to the Board of Adjustments as an alternate member for a three year term commencing immediately and expiring January 5, 2027.

Action #41 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #41 – 2/6/24

BE IT RESOLVED to reappoint Greg Yankowiak to the City/County Airport Zoning Board for a three year term commencing immediately and expiring January 5, 2027.

Action #42 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #42 – 2/6/24

BE IT RESOLVED to reappoint Tom Roeschlein to the Planning Commission for a one year term effective immediately and expiring January 7, 2025.

BE IT FURTHER RESOLVED to correct Pat O'Brien's appointment dates on the Planning Commission to have commenced on January 4, 2022 and to expire on January 7, 2025.

Action #43 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #43 – 2/6/24

BE IT RESOLVED to appoint Kevin Braiedy to the Safety Committee as a representative of the Sheriff's Office for a three year term commencing immediately and expiring January 5, 2027.

BE IT FURTHER RESOLVED to appoint Kate Mestnik to the Safety Committee as a representative of Public Service Building for a three year term commencing immediately and expiring January 5, 2027.

County Coordinator Kris McNally gave a department update regarding the Coordinator's Office. Information only, no action was taken.

Future Agenda Items: Determine criteria of success for the Snake River One Watershed One Plan.

Action #44 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to close the meeting at 12:01pm pursuant to the Open Meeting Law, MN Statute §13D.03 to discuss matters related to Labor Negotiation Strategy. Those present during the closed portion of the meeting were Commissioners Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka; as well as County Coordinator & Personnel Director Kris McNally.

Action #45 – It was moved by Tom Roeschlein, seconded by Alison Holland, and carried unanimously to return to open session at 12:16pm.

Action #46 – It was moved by Wendy Caswell, seconded by Peter Ripka, and carried unanimously to adjourn the meeting at 12:17pm. The Kanabec County Board of Commissioners will meet again in regular session on Tuesday, February 20, 2024 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk