

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**May 16, 2023**

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, May 16, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson called the meeting to order at 9:00am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the agenda with the following changes: Add Gambling Request from Wishes & More.

Action #2 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the minutes of May 2, 2023 as presented.

Action #3 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
AT&T Mobility	1,522.27
Chamberlain Oil	2,954.14
Consolidated Communications	1,125.59
East Central Energy	263.30
EC Riders	8,540.30
Kanabec County AT ACH_VISA	1,354.55
Kwik Trip	13,532.13
Midcontinent Communications	452.77
Minnesota Department of Finance	4,270.00
Office of MN.IT Services	1,338.65
Quadient Finance	3,999.00
Quality Disposal	533.01
Spire Credit Union	10,312.27
Verizon Wireless Aircards	1,375.49
Verizon Wireless Cell Phones	2,950.73

**15 Claims Totaling: \$ 54,524.20**

**9:02am** – The Chairperson called for public comment three times. No one responded.

**9:05am** – The Chairperson closed public comment.

*Action #4* – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
A and E Cleaning Services	525.00
Ace Hardware	44.91
Ace Hardware	18.99
Ace Hardware	84.62
Ace Hardware	3.59
Adam's Pest Control	125.00
Adam's Pest Control	250.00
Advanced Correctional Healthcare	19,890.93
American Solutions for Business	4,345.10
Anne M. Carlson Law Office, PLLC	550.00
Aspen Mills	64.00
Aspen Mills	1,167.15
Auto Value	8.98
Auto Value	52.96
Auto Value	693.40
Bluebird Window Cleaning	1,600.00
Bluum	1,697.88
Caswell, Wendy	100.22
Curtis, Michael	513.71
CW Technology	2,200.00
CW Technology	25.00
Department of Public Safety	250.00
DKN Construction	47,000.00
East Central Regional Juvenile Center	4,487.00
EATI	124.70
EATI	200.26
Emma's Pizza	36.00
FBG Service Corporation	4,829.00
FBG Service Corporation	2,543.00
FBG Service Corporation	672.00
Fox Run Kennels	500.00

Glen's Tire	1,766.43
Glen's Tire	839.32
Granite City Jobbing	611.62
Granite Electronics	275.45
Hamilton Funeral Homes	430.00
Handyman's Inc	341.35
Hartshorn, Jim	214.84
Hildi Inc	100.00
Hoefert, Robert	1,450.17
Hohn's Auto Body & Glass	940.10
Innovative Office Solutions, LLC	216.07
IT SAVVY	176.54
Johnsons Hardware	7.99
Kanabec County Highway Dept	408.41
Kanabec County Highway Dept	29.79
Kanabec Publications	355.59
Kanabec Publications	546.90
Kukuk, Elisa	96.00
Marco	159.00
McKinnis & Doom PA	859.50
Menards	152.79
Menards	(435.34)
Menards	1,008.97
Methven Funeral and Cremation Services	400.00
Michael Keller, Ph.D., L.P.	650.00
Minnesota Monitoring, Inc.	165.00
Minnesota Monitoring, Inc.	552.00
Minnesota Pollution Control Agency	37,898.17
MNCCC Lockbox	35.00
Mora Bakery	32.06
Motorola Solutions	2,115.00
Motorola Solutions	898.10
Motorola Solutions	415.00
Motorola Solutions	38,895.92
Northland Fire Protection	431.40
Northland Fire Protection	364.00
Office of MNIT Services	834.19
Premium Waters, Inc.	35.10
Ratwik, Roszak & Maloney, PA	2,111.40
RELX Inc. DBA LexisNexis	231.75
RELX Inc. DBA LexisNexis	189.08
Rinke Noonan	2,713.50
RS EDEN	381.22

Rupp, Anderson, Squires & Waldspurger, PA	1,264.40
Rupp, Anderson, Squires & Waldspurger, PA	115.00
Stellar Services	182.00
Stellar Services	212.46
Stellar Services	273.77
Streicher's	128.50
Summit Food Service Management	4,102.74
Summit Food Service Management	4,054.65
Terhaar, Cheryl	89.08
Tinker & Larson	249.42
Van Alst, Lillian	607.84
VC3	4,331.25
WEX	418.00
Widseth Smith Nolting & Assoc., Inc.	2,685.00
Ziegler Inc.	2,078.52

**89 Claims Totaling: \$ 215,295.41**

### **Road & Bridge Fund**

<u>Vendor</u>	<u>Amount</u>
A & E Cleaning Services	1,050.00
Ace Hardware	58.14
American Door Works	839.10
Aramark	385.32
Auto Value	6,031.72
Avenu Insights & Analytics	1,550.00
Crawford's Equipment	700.00
Fluegge's Ag	1,419.00
Frontier Precision	242.44
Glens Tire	1,449.56
Gopher State One-Call	17.55
Handyman's Hardware	205.52
Houston Engineering	1,127.50
Kanabec County Highway Dept	84.15
Kwik Trip	51.84
Locators & Supplies	887.43
Marco	330.89
Mille Lacs County Public Works	297.50
MN Counties Ins Trust	210.00
Newman Traffic Signs	31,665.85
Northern Safety	221.52
Nuss Truck	867.98

Oslin Lumber	34.00
Pomp's Tires	4,418.08
Quality	208.24
Safety-Kleen Systems	405.29
Trueman Welters	967.00
USIC Locating	40.00
Vault Health	113.57
Wahl, Mary	150.00
Wiacom	675.30
Ziegler	382.50

**32 Claims Totaling: \$ 57,086.99**

*Action #5* – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve he following resolution:

### **Resolution #5 – 5/16/23**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for Wishes & More for a raffle event to be held at Ogilvie Raceway 1539 MN-23 Ogilvie, MN 56358 on June 3, 2023.

County Coordinator Kris McNally led a discussion regarding the Animal Control Agreement with Gratitude Farms for 2023.

*Action #6* – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

### **Resolution #6 – 5/16/23**

Animal Control Agreement with Gratitude Farms

**WHEREAS**, Gratitude Farms agreed to contract for services on effective July 1, 2023 on an as needed basis; and

**WHEREAS**, a miscommunication between the vendor and the county resulted in an flawed agreement being approved and signed on 4/18/23; and

**WHEREAS**, agreement language has now been clarified and the terms consistent with the 2021-2022 agreement with Gratitude Farms,

**THEREFORE BE IT RESOLVED** to rescind the Animal Control Agreement with Gratitude Farms for animal control services approved on 4/18/23;

**BE IT FURTHER RESOLVED** to approve the revised Animal Control Agreement with Gratitude Farms for animal control services beginning 7/1/23;

**BE IT FURTHER RESOLVED** that if both the Sheriff and vendor are satisfied with the service and terms of the agreement as of June 30, 2024, the agreement may be renewed;

**BE IT FURTHER RESOLVED** that the Sheriff and Coordinator are authorized to sign the agreement and any extension thereof.

Action #7 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to recess the meeting at 9:16am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:16am on Tuesday, May 16, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS8 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the Family Services Board Agenda as presented.

CSO/Financial Assistant Supervisor Tim Dahlberg met with the Board to give a presentation regarding Resuming Minnesota Health Care Program Renewals. Information only, no action was taken.

Family Services Director Chuck Hurd gave the Director's report.

Action #FS9 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the payment of 120 claims totaling \$221,949.47 on Family Services Funds.

Action #FS10 - It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to adjourn Family Services Board at 9:38am and to meet again on Tuesday, June 20, 2023 at 9:20am.

The Board of Commissioners reconvened.

South Country Health Alliance CEO Leota Lind and CFO Scott Schufman met with the Board to present the 2022 Year-end Financial Results, the 2023 Budget, and the 2023-2025 Strategic Plan. Information only, no action was taken.

Action #11 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to recess the regular meeting at 10:10am to a time immediately following a Public Hearing to solicit testimony on the Impassable Road Petition submitted on March 7, 2023.

The Chairperson called the Public Hearing to order and stated that this proceeding exists under Minn. Stat. 163.16. The Chairperson further stated that a petition signed by 10 people was brought and dated March 7, 2023, to have a certain portion of a roadway commonly known as Hornet Street in Hillman Township to be declared an impassable road as that term is defined by Minn. Stat. 163.16.

A notice of public hearing was published in the Kanabec County Times on May 4, 2023. County Coordinator Kris McNally read the following public notice aloud:

### **Notice of Public Hearing Kanabec County Board of Commissioners**

**NOTICE IS HEREBY GIVEN** that the Kanabec County Board of Commissioners intends to hold a public hearing on an impassable road petition pursuant to Minn. Statute 163.16 on the 16<sup>th</sup> day of May, 2023 at 10:10 a.m., in Boardroom #164 at the County Courthouse, 317 Maple Avenue East, Mora, MN 55051.

The subject of the hearing is an impassable road petition for a certain portion of a roadway commonly known as Hornet Street in Hillman Township.

**To attend virtually via WebEx:**  
Phone number: 1-408-418-9388  
Meeting ID (access code): 2482 406 9089

**Comments may be submitted in writing prior to the meeting at:**  
Kanabec County Board of Commissioners  
317 Maple Avenue East, Suite 181  
Mora, MN 55051

Or via email at [coordinator@co.kanabec.mn.us](mailto:coordinator@co.kanabec.mn.us)

For further information, contact the office of the Kanabec County Coordinator at 679-6440  
or visit our website at [kanabecounty.org](http://kanabecounty.org)

The Chairperson provided a recap of the subject matter, history, and procedural guidelines for the hearing.

**10:17am** – The Chairperson called for public comment regarding the Impassable Road Petition. Those that responded included:

Rick Martens	Comments regarding the maintenance of Hornet Street and MN Statutes regarding Impassable Roads. Opposed to the Impassable Road Petition.
Jessica Olen	Comments regarding the maintenance and legal status of Hornet Street, MN Statutes regarding Impassable Roads, and the cost to maintain Hornet St. In support of the Impassable Road Petition.
Galen Brelie	Comments regarding a passable road versus an impassable road, legal status of Hornet Street, and the importance for emergency vehicles to have access to the Crisman home if needed. In support of the Impassable Road Petition.
Andy Crisman	Comments regarding injustices endured, unfair treatment by the Hillman Township Board. In favor of the Impassable Road Petition.
Sarah Jewell	Comments regarding prior litigation between the Crisman's and Hillman Township, and a vote taken by Hillman Township residents in favor of maintaining Hornet Street, disagreement with the legal advice provided to the County. In favor of the Impassable Road Petition.
Andrew Jauhola	Comments regarding roads maintained by Hillman Township not servicing full-time residences. In favor of the Impassable Road Petition.
Katherine Tramm	Comments regarding minimum maintenance roads that Hillman Township maintains. In favor of the Impassable Road Petition.

County Coordinator Kris McNally read aloud the following summary of written statements regarding the Impassable Road Petition that were submitted to the Board prior to, and during the public comment period of the Public Hearing:

<b><u>Exhibit #</u></b>	<b><u>Author(s)</u></b>	<b><u>Date Received</u></b>
Exhibit #1	Troy Gilchrist	5/4/2023
Exhibit #2	Peter and Jessica Larsen	5/10/2023
Exhibit #3	Russ and Donna Callander	5/10/2023
Exhibit #4	Dianne and James Fisher	5/10/2023
Exhibit #5	Sondra Erickson	5/10/2023
Exhibit #6	Heather Gall	5/10/2023
Exhibit #7	Jessica Olen	5/10/2023
Exhibit #8	Robert Mallory	5/11/2023
Exhibit #9	Galen Brelie	5/12/2023
Exhibit #10	Galen Brelie	5/12/2023
Exhibit #11	Christine Chambers	5/15/2023
Exhibit #12	Renee Crisman	5/15/2023
Exhibit #13	Deb and Greg Crisman	5/15/2023
Exhibit #14	David and Elizabeth VanBurkleo	5/15/2023
Exhibit #15	Jodee Schultz	5/15/2023
Exhibit #16	Al and Carey Nohner	5/15/2023



Exhibit #17	Gerald and Janice Tramm	5/15/2023
Exhibit #18	Suzanne Halverson	5/15/2023
Exhibit #19	Michelle Decheine	5/15/2023
Exhibit #20	Elaine Norman	5/15/2023
Exhibit #21	Fran and Frank Kacon	5/15/2023
Exhibit #22	DeLores Sisco-Harman and Gary Harman	5/15/2023
Exhibit #23	Corrine and Al Thomas	5/15/2023
Exhibit #24	Mary Schwinghamer	5/15/2023
Exhibit #25	Craig Schultz	5/15/2023
Exhibit #26	Kim Saulsbury	5/15/2023
Exhibit #27	Joshua Ondry	5/15/2023
Exhibit #28	Shayna and Matthew Hamiel	5/15/2023
Exhibit #29	Lynn and Peggy Erickson	5/15/2023
Exhibit #30	Can't read the signature	5/15/2023
Exhibit #31	Scott TenNapel and Karen Faust	5/15/2023
Exhibit #32	Daniel Braun	5/15/2023
Exhibit #33	Darlene and Virgil Lindholm	5/15/2023
Exhibit #34	Amanda, Paul, Cossette, Dietrich, and Torsten Stenberg	5/15/2023
Exhibit #35	Conrad Thomsen	5/15/2023
Exhibit #36	Laird Mork	5/15/2023
Exhibit #37	Robert and Mary Tramm	5/15/2023
Exhibit #38	Jack Schwinghamer	5/15/2023
Exhibit #39	Dianne Fisher	5/15/2023
Exhibit #40	Pamela Dee	5/15/2023
Exhibit #41	Adelia Hass	5/15/2023
Exhibit #42	Nancy Swanson	5/15/2023
Exhibit #43	Kathleen Kroschel	5/15/2023
Exhibit #44	Tasha Freese for Sarah Jewell	5/15/2023
Exhibit #45	Susan Crisman	5/15/2023
Exhibit #46	Tom Mullin	5/15/2023
Exhibit #47	Jim and Lynette Skolte	5/15/2023
Exhibit #48	Jeff and Kathy Voss	5/15/2023
Exhibit #49	Erika Janssen	5/15/2023
Exhibit #50	Mike Brooks	5/16/2023
Exhibit #51	Andrew Jauhola	5/16/2023
Exhibit #52	Doug and Sue Pohlman	5/16/2023
Exhibit #53	Rick Martens	5/16/2023
Exhibit #54	Jess Olsen	5/16/2023
Exhibit #55	Galen Brellie	5/16/2023
Exhibit #56	Andy Crisman	5/16/2023

The Chairperson thanked those who offered testimony and said the Board would take their input under advisement toward rendering a decision during the regular board meeting on June 6, 2023.

Action #12 – It was moved by Peter Ripka, seconded Tom Roeschlein and carried unanimously to close the public hearing regarding the Impassable Road Petition at 10:53am.

The Board of Commissioners reconvened.

**10:55am** – The Board took a ten minute break.

**11:03am** – The Board reconvened.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #13 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution with the requirement of correcting the courthouse address on the lease:

**Resolution #13 – 5/16/23**  
**DPS Lease Renewal**  
**Public Works Building**

**WHEREAS** Kanabec County and the Minnesota Department of Public Safety, Driver and Vehicle Services(DPS) have an existing lease agreement for use of a portion of the public works property at 903 Forest Avenue East for driver testing services, and

**WHEREAS** the existing lease, No. PS0248, Amendment No. 4, is set to expire on July 31, 2023, and

**WHEREAS** DPS has requested to renew said lease under the terms as presented in Amendment No. 5, included herein by reference, and

**THEREFORE BE IT RESOLVED** to approve Amendment No. 5 to Lease NO. PS0248 and authorize the chairperson to sign the agreement.

Action #14 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

**Resolution #14 – 5/16/23**  
**County Engineer Reappointment**

**WHEREAS** the County Engineer’s term does expire May 30, 2023, and

**WHEREAS** the County Board of each Minnesota County is required to appoint and employ a County Engineer, and

**WHEREAS** Chad T. Gramentz has met all the qualifications of appointment as specified in M.S. §163.07, and

**BE IT RESOLVED** to confirm that the board does reappoint Chad T. Gramentz as County Engineer for a four-year term commencing May 31, 2023 and ending May 30, 2027.

Public Works Director Chad Gramentz gave a department update. Information only, no action was taken.

County Assessor Tina Von Eschen met with the County Board to discuss matters concerning her department.

Action #15 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to change the start time of the County Board of Appeal and Equalization on 6/21/23 from 6:30pm to 5:30pm.

County Assessor Tina Von Eschen led a discussion regarding the Assessor Clerk position. The Board expressed consensus to send the position to the wage consultant for reevaluation and to further consider changing it to a full time position after review of the reevaluation results.

The Board held a discussion regarding the request to consider adopting the update Snake River One Watershed One Plan. Chad Gramentz gave an overview of the history of the Snake River Watershed Management Board. Barb Peichel from BWSR met with the Board via WebEx to provide clarification regarding the plan and governance. Jon Sanford and Deanna Pomije met with the Board to further clarify the plan and its governance.

Action #16 – Alison Holland introduced a motion to approve the following resolution:

**Resolution #16 – 5/16/23**  
**Resolution to Adopt the Snake River**  
**Comprehensive Watershed Management Plan**

**WHEREAS**, Kanabec County has been notified by the Minnesota Board of Water and Soil Resources that the Snake River Comprehensive Watershed Management Plan has been approved (1/25/2023) according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14: and

**WHEREAS**, the Kanabec County Board of Commissioners finds the Snake River Comprehensive Watershed Plan to be acceptable; and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby adopts the approved Comprehensive Watershed Management Plan for the area of the

county identified within the Plan. The Comprehensive Watershed Management Plan replaces the Kanabec County Water Plan for the area of the county identified within the Plan.

**BE IT FURTHER RESOLVED** to request an amendment to said Plan once the governance is determined.

The motion for the adoption of the foregoing Resolution was duly seconded by Wendy Caswell and upon a roll call vote being taken thereon, the following voted:

Peter Ripka, OPPOSED  
Alison Holland, IN FAVOR  
Wendy Caswell, IN FAVOR  
Tom Roeschlein, OPPOSED  
Rick Mattson, IN FAVOR

whereupon the resolution was declared duly passed and adopted.

Probation Director Luke Athey met with the Board to give a department update. Information only, no action was taken.

Future Agenda Items: Moving the Extension Office to a better location.

Action #17 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to adjourn the meeting at 1:07pm and to meet again in Regular Session on Tuesday, June 6, 2023 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk