

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 3, 2023

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 3, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The Organizational Meeting was called to order by the Board Clerk.

The Board Clerk led the assembly in the Pledge of Allegiance.

The Honorable Judge Stoney Hiljus administered an Oath of Office to the following elected officials: Commissioner Tom Roeschlein, Commissioner Wendy Caswell, Commissioner Peter Ripka, County Attorney Barbara McFadden, County Sheriff Brian Smith and County Auditor/Treasurer Denise Snyder.

Nominations for Board Chairperson for 2023 were called for.

Action #1 – Tom Roeschlein nominated Rick Mattson for Chairperson. The nomination was seconded by Peter Ripka.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Upon a vote being held on the nomination for Rick Mattson to be elected Chairperson, the following voted:

IN FAVOR THEREOF: Tom Roeschlein, Wendy Caswell, Alison Holland, Peter Ripka
OPPOSED: None
ABSTAIN: Rick Mattson

Commissioner Mattson was declared Board Chairperson for 2023. The gavel was handed over to Chairperson Mattson.

Nominations for Board Vice-Chairperson for 2023 were called for.

Action #2 – Tom Roeschlein nominated Alison Holland for Vice-Chairperson. The nomination was seconded by Peter Ripka.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Upon a vote being held on the nomination for Alison Holland to be elected Vice-Chairperson, the following voted:

IN FAVOR THEREOF: Tom Roeschlein, Rick Mattson, Wendy Caswell, Peter Ripka
OPPOSED: None
ABSTAIN: Alison Holland

Commissioner Holland was declared Vice-Chairperson for 2023.

Action #3 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the agenda with the following changes: Add Agenda Item #8b, Prosecution Contract with the City of Oglivie. Add Agenda Item #8c, Prosecution Contract with the City of Braham. Remove Agenda Item #4, Resolution to Approve 2023 Bargaining Agreement and Memorandum of Understanding with Local 49.

Action #4 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #4 – 1/3/22

Regular Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 3, 2023, regular meetings of the Kanabec County Board of Commissioners shall be held in the Boardroom #164 of County Courthouse in the City of Mora, Minnesota on the first and third Tuesday of each month with the exception of the first meeting in December;

BE IT FURTHER RESOLVED that the first meeting of December shall be held on Thursday, December 7th and shall commence at 5:00pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED that all other regular meetings, with the exception of the December 7th meeting, shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the Board of Appeals and Equalization and the Truth in Taxation Hearing shall be scheduled separately from the regular County Board Meetings, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #5 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #5 - 1/3/23
Board of Appeals & Equalization

BE IT RESOLVED to set the date for the County Board of Appeals and Equalization Meeting to be Wednesday, June 21st with a start time of 6:30PM in Boardroom #164 in the Kanabec County Courthouse at 317 Maple Avenue East, Mora, MN 55051.

BE IT FURTHER RESOLVED to offer appointments until 7:00pm to meet statutory requirements pursuant to Minnesota Statutes Section 274.14.

Action #6 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #6 - 1/3/23
Truth-in-Taxation Meeting

BE IT RESOLVED to set the date for the Truth-in-Taxation Meeting to be Thursday December 7th at 6:00PM in Boardroom #164 in the Kanabec County Courthouse at 317 Maple Avenue East, Mora, MN 55051.

County Coordinator Kris McNally led a discussion regarding consideration to move the appointment time for public comment to the beginning of the regular meetings and setting a time limit for each speaker.

Action #7 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to change the time of Public Comment from 10:30am to 9:02am.

Action #8 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to appoint two Commissioners to prepare recommended policies for time limits and other parameters for public comment and bring them back to the Board for consideration.

The Board expressed consensus for Peter Ripka and Rick Mattson to work with the Coordinator to prepare recommended policies and parameters for public comment.

Action #9 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #9a - 1/3/23

Family Service Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 3, 2023, regular meetings of the Kanabec County Family Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the third Tuesday of each month.

BE IT FURTHER RESOLVED that the meetings shall be held commencing at approximately 9:20am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Family Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #9b - 1/3/23

Community Health Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 3, 2023, regular meetings of the Kanabec County Community Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the first Tuesday of each month with the exception of the first meeting in December;

BE IT FURTHER RESOLVED that the first meeting of December shall be held on Thursday, December 7th and shall commence at 5:20pm, and

BE IT FURTHER RESOLVED that the meetings, with the exception of the December 7th meeting, shall be held commencing at approximately 9:20am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Community Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota

Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county’s principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #10 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #10 – 1/3/23

BE IT RESOLVED to appoint the following AMC Committee Delegates for 2023:

Environment & Natural Resources Policy Committee	Teresa Wickeham
General Government Policy Committee	Kris McNally
Health & Human Services Policy Committee	Kathy Burski
Public Safety Policy Committee	Brian Smith
Transportation & Infrastructure Policy Committee	Chad Gramentz

BE IT FURTHER RESOLVED to appoint the following AMC Voting Delegates for 2023:

- | | |
|-------------------|---------------------|
| 1. Peter Ripka | 5. Tom Roeschlein |
| 2. Alison Holland | 6. Kris McNally |
| 3. Wendy Caswell | 7. Barbara McFadden |
| 4. Rick Mattson | 8. Kathy Burski |

Action #11 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #11 - 1/3/23

BE IT RESOLVED to re-appoint Fred Sawatzky to the Board of Adjustment for a three year term commencing immediately and expiring January 6, 2026.

Action #12 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #12 - 1/3/23

BE IT RESOLVED to re-appoint Rhonda Olson to the East Central Regional Library for a three year term commencing immediately and expiring January 6, 2026.

Action #13 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #13 - 1/3/23

BE IT RESOLVED to re-appoint Lonnie Ness to the Economic Development Authority for a six year term commencing immediately and expiring January 2, 2029.

BE IT FURHTER RESOLVED to re-appoint Jerry Tvedt to the Economic Development Authority for a six year term commencing immediately and expiring January 2, 2029.

BE IT FURTHER RESOLVED to re-appoint Wayne Davis to the Economic Development Authority for a six year term commencing immediately and expiring January 2, 2029.

Action #14 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #14 - 1/3/23

BE IT RESOLVED to re-appoint Jennifer Ernest to the Extension Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Kelsey Schiferli to the Extension Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #15 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #15 - 1/3/23

BE IT RESOLVED to re-appoint Tammy Owens to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Justin Frisch to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Marie Sward as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Jayke Kleszyk as an alternate to the

Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Jennifer Anderson as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Lisa Blowers as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #16 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #16 - 1/3/23

BE IT RESOLVED to re-appoint Rhonda Olson to the Planning Commission for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Wayne Zaudtke to the Planning Commission for a three year term commencing immediately and expiring January 6, 2026.

Action #17 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #17 - 1/3/23

BE IT RESOLVED to re-appoint Chris Bergwick to the Safety Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Lisa Holcomb to the Safety Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to re-appoint Nate Westling to the Safety Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #18 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #18 - 1/3/23

BE IT RESOLVED to re-appoint Jon Sanford to the Water Plan Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #19 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #19 - 1/3/23

BE IT RESOLVED to appoint Chairperson Rick Mattson to the American Rescue Plan Act (ARPA) Committee.

Action #20 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #20 - 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Aquatic Invasive Species (AIS) Committee.

Action #21 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #21 - 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Central Minnesota Council on Aging for a three year term commencing immediately and expiring January 6, 2026.

Action #22 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #22 - 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland as the alternate to the Central Minnesota Council on Aging for a three year term commencing immediately and expiring January 6, 2026.

Action #23 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #23 - 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Central Minnesota Jobs and Training Joint Powers Board for a three year term commencing immediately and expiring January 6, 2026.

Action #24 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #24 - 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the City of Mora EDA for a 6 year term commencing immediately and ending January 2, 2029.

Action #25 –Peter Ripka introduced the following resolution and moved its adoption:

Resolution #25 - 1/3/23

BE IT RESOLVED to appoint Commissioner Rick Mattson to represent the Commissioners at the Department Head Meetings;

BE IT FURTHER RESOLVED to additionally appoint Commissioner Tom Roeschlein to attend the Department Head Meetings;

The motion for the adoption of the foregoing resolution was duly seconded by Alison Holland. After discussion, no vote was taken.

Action #26 – Peter Ripka rescinded his motion to adopt Resolution #25 – 1/3/23.

Action #27 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #27 - 1/3/23

BE IT RESOLVED to appoint Commissioner Rick Mattson to represent the Commissioners at the Department Head Meetings;

BE IT FURTHER RESOLVED that Commissioners Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka will respectively have the opportunity to attend Department Head Meetings on a rotating basis.

Action #28 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #28 – 1/3/23

Ditch Inspector Appointment

WHEREAS the term of office for Ditch Inspector expires January 3, 2023;

BE IT RESOLVED to re-appoint Chad Gramentz as the Ditch Inspector for a three year term commencing immediately and expiring January 6, 2026.

Action #29 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #29 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Drainage Authority Board.

BE IT FURTHER RESOLVED to appoint Commissioner Wendy Caswell to the Drainage Authority Board.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein to the Drainage Authority Board.

Action #30 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #30 – 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the Driver’s License Project Committee commencing immediately and expiring upon completion of the project.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein to the Driver’s License Project Committee commencing immediately and expiring upon completion of the project.

Action #31 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #31 – 1/3/23

BE IT RESOLVED to appoint Commissioner Tom Roeschlein to the E-911 Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Peter Ripka as the alternate to the E-911 Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #32 – Tom Roeschlein introduced the following resolution and moved its adoption:

Resolution #32 - 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the East Central Regional Development Commission (ECRDC) for a three year term commencing immediately and expiring January 6, 2026.

The motion for the adoption of the foregoing resolution was duly seconded by Peter

Ripka. After discussion, no vote was taken.

Action #33 – Tom Roeschlein rescinded his motion to adopt Resolution #32 – 1/3/23.

Action #34 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #34 - 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the East Central Regional Development Commission (ECRDC) for a three year term commencing immediately and expiring January 6, 2026.

Action #35 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #35 – 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein as the alternate to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 6, 2026.

Action #36 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #36 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Kanabec County Economic Development Authority for a three year term commencing immediately and expiring January 6, 2026.

Action #37 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #37 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Emergency Medical Service Board for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein as the alternate to the Emergency Medical Service Board for a three year term commencing immediately and expiring January 6, 2026.

Action #38 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #38 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Extension Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #39 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #39 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Health and Human Services Advisory Committee for a two year term commencing immediately and expiring January 7, 2025.

Action #40 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #40 – 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the Highway 23 Coalition for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint EDA Director Jim Hartshorn as the alternate to the Highway 23 Coalition for a three year term commencing immediately and expiring January 6, 2026.

Action #41 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #41 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Hospital Board for a three year term commencing immediately and expiring January 6, 2026.

Action #42 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #42 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Housing Redevelopment Authority (HRA) Board for a one term commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Alison Holland to the Housing Redevelopment Authority (HRA) Board for a one year term commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Wendy Caswell to the Housing Redevelopment Authority (HRA) Board for a one year term commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Rick Mattson to the Housing Redevelopment Authority (HRA) Board for a one year term commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein to the Housing Redevelopment Authority (HRA) Board for a one year term commencing immediately and expiring January 2, 2024.

Action #43 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #43 – 1/3/23

BE IT RESOLVED to appoint Commissioner Rick Mattson to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #44 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #44 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 6, 2026.

Action #45 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #45 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Lakes & Pines Community Action Council Board for a three year term commencing immediately and expiring January 6, 2026.

Action #46 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #46 – 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the Law Library Board for a three year term commencing immediately and expiring January 6, 2026.

Action #47 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #47 – 1/3/23

BE IT RESOLVED to appoint Commissioner Alison Holland to the North TH 65 Corridor Coalition for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint EDA Director Jim Hartshorn as the alternate to the North TH 65 Corridor Coalition for a three year term commencing immediately and expiring January 6, 2026.

Action #48 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #48 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Opioid Settlement Committee.

Action #49 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #49 – 1/3/23

BE IT RESOLVED to appoint Chairperson Rick Mattson to Personnel Committee;

BE IT FURTHER RESOLVED to appoint Vice Chair Alison Holland to the Personnel Committee.

Action #50 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #50 – 1/3/23

BE IT RESOLVED to appoint Commissioner Tom Roeschlein to the Planning Commission for a three year term commencing immediately and expiring January 6, 2026.

Action #51 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #51 – 1/3/23

BE IT RESOLVED to appoint Commissioner Tom Roeschlein to the Public Works Committee.

BE IT FURTHER RESOLVED to appoint Commissioner Peter Ripka to the Public Works Committee.

Action #52 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #52 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Railroad Authority Board for a three term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Alison Holland to the Railroad Authority Board for a three term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Wendy Caswell to the Railroad Authority Board for a three term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Rick Mattson to the Housing Railroad Authority Board for a three term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein to the Railroad Authority Board for a three term commencing immediately and expiring January 6, 2026.

Action #53 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #53 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Regional Radio Board for a three year term commencing immediately and expiring January 6, 2026.

Action #54 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #54 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Snake River Watershed Management Board for a one year term commencing immediately and expiring January 2, 2024.

Action #55 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #55 – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the Snake River One Watershed, One Plan for a three year term commencing immediately and expiring January 6, 2026.

Action #56 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #56 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Southern Minnesota County Based Purchasing (South Country Health Alliance) for a three year term commencing immediately and expiring January 6, 2026.

BE IT FURTHER RESOLVED to appoint Commissioner Tom Roeschlein as an alternate to the Southern Minnesota County Based Purchasing (South Country Health Alliance) for a three year term commencing immediately and expiring January 6, 2026.

Action #57 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #57 – 1/3/23

BE IT RESOLVED to appoint Commissioner Wendy Caswell to the Substance Abuse Coalition for a three year term commencing immediately and expiring January 6, 2026.

Action #58 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #58 – 1/3/23

BE IT RESOLVED to appoint Commissioner Tom Roeschlein to the Timber Trails Advisory Board for a three year term commencing immediately and expiring January 6, 2026.

Action #59 – Tom Roeschlein introduced a motion to maintain the structure of the Commissioner assignments of the Union Negotiation Committees, and assign newly elected Commissioners to the respective Union Negotiation Committees previously represented by the former Commissioner of their district.

Action #60 – Tom Roeschlein rescinded his motion in Action #59 – 1/3/23.

Action #61 – Alison Holland introduced the following resolution and moved its adoption:

Resolution #61a – 1/3/23

BE IT RESOLVED to appoint Commissioner Rick Mattson to the LELS Local 107 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Rick Mattson to the LELS Local 106 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Rick Mattson to the Teamsters Local 320 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Rick Mattson to the Operating Engineers Local 49 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Rick Mattson to the Laborers Local 363 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

Resolution #61b – 1/3/23

BE IT RESOLVED to appoint Commissioner Peter Ripka to the LELS Local 107 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Peter Ripka to the LELS Local 106 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Peter Ripka to the Teamsters Local 320 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Peter Ripka to the Operating Engineers Local 49 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

BE IT FURTHER RESOLVED to appoint Commissioner Peter Ripka to the Laborers Local 363 Union Negotiation Committee commencing immediately and expiring January 2, 2024.

The motion for the adoption of the foregoing Resolution was duly seconded by Wendy Caswell and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Rick Mattson, Wendy Caswell, Alison Holland, Peter Ripka
OPPOSED: Tom Roeschlein
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #62 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #62 – 1/3/23

BE IT RESOLVED to appoint Commissioner Tom Roeschlein to the Water Plan Committee for a three year term commencing immediately and expiring January 6, 2026.

Action #63 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #63 - 1/3/23

Official Newspaper

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2023 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2022 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2023, shall be published.

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #64 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #64 – 1/3/23

WHEREAS Minnesota Statutes require counties to establish the **minimum** salaries that will be paid to certain elected officials within the county, and

WHEREAS said minimum salaries must be set at the January meeting in the year that individuals may file for elected offices within the county;

BE IT RESOLVED by the Kanabec County Board of Commissioners, that the minimum annual salary in 2023 for the following elected positions shall be set as follows:

County Attorney	\$111,134	M.S. 388.18
County Auditor/Treasurer	\$ 95,264	M.S. 384.151
County Sheriff	\$102,897	M.S. 387.20

Action #65 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #65 – 1/3/23

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2023 for the County Auditor/Treasurer, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

BE IT RESOLVED to set the Y2023 annual wage of County Auditor/Treasurer Denise Snyder at \$119,600.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2023 = \$57.50 per hour.

Action #66 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #66 – 1/3/23

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2023 for the County Sheriff, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Sheriff;

BE IT RESOLVED to set the Y2023 annual wage of County Sheriff Brian Smith at \$129,812.80, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2023 = \$62.41 per hour.

Action #67 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #67 – 1/3/23

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2023 for the County Attorney, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Attorney;

BE IT RESOLVED to set the Y2023 annual wage of County Attorney Barbara McFadden at \$140,212.80 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2023 = \$67.41 per hour.

Action #68 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #68 – 1/3/23

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action;

WHEREAS, the Kanabec County Board of Commissioners approved Y2023

compensation for the County Commissioners by Resolution #10 – 12/20/22;

BE IT HEREBY RESOLVED to confirm the annual wage for the year 2023 for Kanabec County Commissioners at \$24,388.00.

Action #69 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #69 – 1/3/23

Mileage Reimbursement

BE IT RESOLVED that the established IRS mileage reimbursement rate of \$0.655 per mile is the official rate for Kanabec County mileage reimbursements.

Action #70 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #70 – 1/3/23

BE IT RESOLVED that appointees by the Board of Commissioners that attend meetings of paid county committees and boards shall receive a per diem of \$75.00 per meeting;

BE IT FURTHER RESOLVED that County Commissioners may personally accept per diems for all committee and board meetings, both internal and external and including virtual meetings, effective January 5, 2021.

Action #71 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #HRA71a - 1/3/23

Housing and Redevelopment Authority Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 3, 2023, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #HRA71b – 1/3/23

Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Rick Mattson

Vice-Chair: Alison Holland

Secretary* Kris McNally, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Resolution #HRA71c – 1/3/23

Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd. 5 and that the notice must remain on the Web site during the notice's full publication period.

Resolution #HRA71d – 1/3/23

Official Depository Bank

BE IT RESOLVED that First Citizens Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

Resolution #HRA71e – 1/3/23

Mileage Reimbursement

BE IT RESOLVED that the federal mileage reimbursement rate of \$0.655 per mile is the official rate for the Housing and Redevelopment Authority's mileage reimbursements.

Action #72 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #72a - 1/3/23

Railroad Authority Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 3, 2023, regular meetings of the Kanabec Railroad Authority Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #72b – 1/3/23

Appointment of Railroad Authority Board Officers

RESOLUTION APPOINTING OFFICERS OF THE RAILROAD AUTHORITY BOARD OF
KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Railroad Authority Board of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the Railroad Authority Board offices set forth opposite their respective names:

Chair: Rick Mattson

Vice-Chair: Alison Holland

Secretary* Kris McNally, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Resolution #72c – 1/3/23

Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Railroad Authority Board, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd. 5 and that the notice must remain on the Web site during the notice's full publication period.

Resolution #72d – 1/3/23

Official Depository Bank

BE IT RESOLVED that First Citizens Bank is hereby designated as the official depository bank of the Kanabec County Railroad Authority Board.

Resolution #72e – 1/3/23

Mileage Reimbursement

BE IT RESOLVED that the federal mileage reimbursement rate of \$0.655 per mile is the official rate for the Railroad Authority Board's mileage reimbursements.

Action #73 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #73a - 1/3/23

Drainage Authority Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 3, 2023, regular meetings of the Kanabec Drainage Authority Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #73b – 1/3/23

Appointment of Drainage Authority Board Officers

RESOLUTION APPOINTING OFFICERS OF THE DRAINAGE AUTHORITY BOARD OF KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Drainage Authority Board of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the Drainage Authority Board offices set forth opposite their respective names:

Chair: Rick Mattson

Vice-Chair: Alison Holland

Secretary* Kris McNally, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Resolution #73c – 1/3/23

Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Drainage Authority Board, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd. 5 and that the notice must remain on the Web site during the notice's full publication period.

Resolution #73d – 1/3/23

Official Depository Bank

BE IT RESOLVED that First Citizens Bank is hereby designated as the official depository bank of the Kanabec County Drainage Authority Board.

Resolution #73e – 1/3/23

Mileage Reimbursement

BE IT RESOLVED that the federal mileage reimbursement rate of \$0.655 per mile is the official rate for the Drainage Authority Board's mileage reimbursements.

Action #74 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #74 – 1/3/23

County Coroner Appointment

WHEREAS the term of office for County Coroner expired December 31, 2022, and

WHEREAS Minnesota Statute §390.005 requires that the County Board appoint a Coroner, and

WHEREAS the County Sheriff recommends re-appointment of Dr. Kelly Mills;

BE IT RESOLVED to re-appoint Dr. Kelly Mills as Kanabec County Coroner effective January 3, 2023 for a term ending December 31, 2023.

Action #75 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #75 – 1/3/23

Ditch Inspector Appointment

WHEREAS the term of office for Ditch Inspector expires January 3, 2023;

BE IT RESOLVED to re-appoint Chad Gramentz as the Ditch Inspector for a three year term commencing immediately and expiring January 6, 2026.

Action #76 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #76 – 1/3/23

County Surveyor Appointment

WHEREAS the term of office for County Surveyor expires 1/9/23, and

WHEREAS Minnesota Statute §389.011 requires that the county board appoint a Surveyor, and

WHEREAS Tyler Kroschel has served as the County Surveyor since appointment on 12/02/15; and

WHEREAS county staff recommend the appointment of Mr. Kroschel for another term;

THEREFORE BE IT RESOLVED to appoint Tyler Kroschel as Kanabec County Surveyor effective January 3, 2023 for a term ending January 4, 2027.

Action #77 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the December 20, 2022 minutes as presented.

Action #78 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to reconvene to regular session at 10:23am.

Action #79 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried

unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Dearborn National Life Insurance	733.36
East Central Energy	3,596.22
Health Partners	7,206.06
Life Insurance Company of North America	594.77
Minnesota Energy Resources Corp	17,093.77
Minnesota Energy Resources Corp	1,361.69
Quadient Finance USA, Inc.	4,005.00
The Hartford Priority Accounts	6,780.47
Verizon Wireless Aircards	953.09
Verizon Wireless Aircards	360.09
VSP Insurance Co	551.00
11 Claims Totaling:	<u>\$ 43,235.52</u>

Action #80 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following paid claims on the funds indicated (paid on December 29, 2022 per Action #17 – 12/20/22):

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
A & E Cleaning Services	500.00
Accurate Controls Inc.	217.50
Adam's Pest Control	125.00
Adam's Pest Control	125.00
American Solutions for Business	531.83
American Solutions for Business	5,602.04
Aspen Mills	94.69
Association of MN Counties	10,172.00
Auto Value	16.97
Auto Value	21.98
Auto Value	63.95
Black, Ivan	175.00
Bliss, Erica	96.00
Bob Barker	757.25
Bob Barker	236.59
Cambridge Medical Center	1,335.30
Clifton Larson Allen LLP	7,245.00
Cundy, Steve	267.00
Cundy, Steve	65.00
Curtis, Michael	918.38

Davis, Wayne	275.00
Ellis, Kathi	250.00
Faurie, Kirsten	75.00
Government Forms & Supplies	36.00
Gratitude Farms	500.00
Haasken Dental	510.00
Hamilton Funeral Homes	430.00
Hancock Surveying	200.00
Hartshorn, Jim	62.49
Hartshorn, Jim	2,000.00
Hoefert, Rbert	936.25
Holcomb, Lisa	250.00
Horizon Towing	368.44
Isanti County Sheriff's Office	70.00
ITsavvy LLC	855.61
Kanabec County A/T	1,943.10
Kanabec County A/T	1,943.11
Kanabec County Highway Dept	134.93
Marco	176.00
Minnesota Association of County Administrators	771.00
MNCCC Lockbox	75.00
MNCCC Lockbox	225.00
MRA	185.00
MRA	1,800.00
NACO	450.00
Ness, Lonnie	150.00
ODP Business Solutions LLC	112.49
Oslin Lumber	259.65
Resource Training & Solutions	250.00
Rupp, Anderson, Squire & Waldspurger, PA	147.00
Ruud, Sandy	25.00
Schneider, James	420.75
Stellar Services	147.96
Stellar Services	164.14
Summit Food Service Management	4,038.63
Tvedt, Jerry	225.00
Van Alst, Lillian	1,018.75
Van Hale, LaRae	24.97
Welia Health	562.50
Welia Health	562.50
Welia Health	150.00
Ziegler Inc.	780.39

62 Claims Totaling: \$ 52,128.14

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
Auto Value	3,307.01
Beaudry Oil & Propane	24,461.09
Capitalone Trade Credit (Northern Tool)	1,199.99
Central McGowan	101.98
EATI	423.52
Frisch, Nick	239.04
Granite Ledge Electrical Contractors	3,422.80
Houston Engineering	2,600.50
Isanti County Zoning	100.00
Kanabec County Highway Dept	63.00
Little Falls Machine	289.39
Magnuson, Dale	310.08
Mora Chevrolet Buick	137.08
Morton Salt	7,653.26
Northern States Supply	1,252.86
ODP Business Solutions	452.88
Schiferli, Kevin	4.18
USIC Locating	50.00
Yotter, Tim	50.02
19 Claims Totaling:	<u><u>46,118.68</u></u>

10:28am – The County Board took a brief break.

10:30am – The Chairperson called for public comment three times. None responded.

10:31am – The Chairperson closed public comment.

Action #81 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to recess the board meeting at 10:32am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 10:32am on Tuesday, January 3, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Community Health Director Kathy Burski presented the Community Health Board Agenda.

Action #CH82 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the Community Health Board Agenda as presented.

Community Health Director Kathy Burksi gave the Director's Report.

Action #CH83 – Tom Roeschlein introduced the following resolution and moved its adoption:

Resolution #CH83 – 1/3/23

Request to Become a Cooking Matters Host Site Resolution

WHEREAS, the Family Health Staff are finding that families they serve lack the knowledge to prepare healthy, nutritious meals, and

WHEREAS, some WIC and Family Home Visiting families have shown interest in learning to cook healthier, and more nutritious meals, and

WHEREAS, Kanabec County Community Health has an opportunity to host the University of Minnesota Extension to provide Cooking Matters classes for these families.

THEREFORE, the Kanabec County Community Health Director is requesting permission to become a host site for the University of MN Extension to provide Cooking Matters classes for interested community members.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Kanabec County Community Health Director to become a host site for the University of Extension to provide Cooking Matters classes for interested community members and to sign the Roles and Responsibilities and Addendum.

The motion for the adoption of the foregoing Resolution was duly seconded by Peter Ripka and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Tom Roeschlein, Rick Mattson, Wendy Caswell, Peter Ripka

OPPOSED: None

ABSTAIN: Alison Holland

whereupon the resolution was declared duly passed and adopted.

Action #CH84 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #CH84 – 1/3/23

Routine and Recurring Bills to be Paid Resolution

WHEREAS, Timber Trails Public Transit has routine and recurring bills that require payment in a timely manner in order to prevent accruing late fees or interest charges; and

WHEREAS, the Board has the authority to authorize payment of routine and recurring bills to prevent accruing late fees and interest charges.

THEREFORE BE IT RESOLVED, the Kanabec County Community Health Board authorizes payment of the following routine and recurring claim: Marco.

Community Health Director Kathy Burski presented the financial reports. Information only, no action was taken.

Action #CH85 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the payment of 50 claims totaling \$35,771.20 on Community Health Funds.

10:42am – The Community Health Board took a five minute break.

Action #CH86 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to adjourn Community Health Board at 10:47am and to meet again on Tuesday, February 7, 2023 at 9:20am.

The Board of Commissioners reconvened.

Action #87 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to recess the board meeting at 10:47am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 10:47am on Tuesday, January 3, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS88– It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the Family Services Board Agenda as presented.

Health And Human Services Advisory Committee Chairperson Charlie Strickland Jr. met with the County Board to request approval of the committee’s membership appointments with temporary term limit changes.

Alison Holland led a discussion regarding term limits, the official date of establishment of the committee, methods for recruitment of recipients of service, the inclusion of school and city representatives on the committee, and ratios of members as required by MN Statute 402.3.

Action #FS89 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #FS89 – 1/3/23

BE IT RESOLVED that given Resolution #FS6 established the Health and Human Services Advisory Committee in accordance with MN Statute 402.3 December 19, 2018, all

appointment dates should be corrected to reflect formal appointments from the county board after December 19, 2018.

Action #FS90 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #FS90 – 1/3/23

BE IT RESOLVED that prior to any further appointments to the Health and Human Services Advisory Committee, the existing advisory committee shall convene to review its bylaws including:

- Consideration of the membership to include representatives from the schools and cities, as was previously the practice.
- According to the statute terms should all be two year terms, now that we are past the first year of its existence.
- Consider a strategy for identifying more representatives who receive services, such as Lakes & Pines has in their bylaws.

Action #FS91 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to adjourn Family Services Board at 11:35am and to meet again on Tuesday, January 17, 2023 at 9:20am.

The Board of Commissioners reconvened.

Action #92 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #92 - 1/3/23

Memorandum of Understanding with Local 107 for Updated Agreement Terms

WHEREAS, the Employer and the Local 107 are parties to a Labor Agreement for 2022-2024 negotiated pursuant to the Public Employment Labor Relations Act of Minnesota; and

WHEREAS, the Employer and the Local 107 wish to implement additional terms effective January 1, 2023: and

WHEREAS the Local 107 has indicated acceptance by signature of the Union Business Agent and Steward on the corresponding Memorandum of Understanding;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Memorandum of Understanding between Kanabec County and the Law Enforcement Labor Services, Inc., Local 107 for the updated agreement terms;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign said Memorandum of Understanding.

Action #93 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #93 - 1/3/23

Memorandum of Understanding with Local 107 for Performance Pay Program Implementation

WHEREAS, the Employer and the Local 107 are parties to a Labor Agreement for 2022-2024 negotiated pursuant to the Public Employment Labor Relations Act of Minnesota; and

WHEREAS, the Employer and the Local 107 wish to implement a new Performance Pay program beginning January 1, 2023; and

WHEREAS, the specific implementation terms have been agreed upon between the parties and are detailed in a Memorandum of Understanding; and

WHEREAS the Local 107 has indicated acceptance by signature of the Union Business Agent and Steward on the corresponding Memorandum of Understanding;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Memorandum of Understanding between Kanabec County and the Law Enforcement Labor Services, Inc., Local 107 for the implementation of the Performance Pay program;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign said Memorandum of Understanding.

Action #94 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #94 - 1/3/23

Memorandum of Understanding with Local 320 for 2023 Cost of Living Adjustment

WHEREAS, the Employer and the Local 320 are parties to a Labor Agreement for 2022-2024 negotiated pursuant to the Public Employment Labor Relations Act of Minnesota; and

WHEREAS, the Employer and the Local 320 wish to implement a 3% Cost of Living Adjustment (COLA) effective January 1, 2023 pursuant to contract language; and

WHEREAS the Local 320 has indicated acceptance by signature of the Union Business Agent and Steward on the corresponding Memorandum of Understanding;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Memorandum of Understanding between Kanabec County and the

Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 for the updated 2023 COLA;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign said Memorandum of Understanding.

Action #95 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #95 – 1/3/23

LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE CITY OF MORA AND THE KANABEC COUNTY SHERIFF'S OFFICE

WHEREAS, the City of Mora and the Kanabec County Sheriff's Office entered into an agreement for law enforcement services in December 2009; and

WHEREAS, the terms of the original agreement between the City of Mora and the Kanabec County Sheriff's Office for law enforcement services have been reviewed and updated pursuant to a request by the Mora City Council, and

WHEREAS both parties agreed to the updated contract terms for services effective immediately;

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Law Enforcement Services Agreement between the City of Mora and the Kanabec County Attorney's Sheriff's Office effective immediately;

BE IT FURTHER RESOLVED the Kanabec County Board Chair, Sheriff, Chief Deputy, County Attorney, and Coordinator are authorized to sign said agreement.

Action #96 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #96 – 1/3/23

PROSECUTION SERVICES AGREEMENT BETWEEN THE CITY OF MORA AND THE COUNTY OF KANABEC FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2024

WHEREAS the terms of the contract with the City of Mora for Kanabec County Attorney's Office prosecution services expired December 31, 2022, and

WHEREAS the parties agreed to contract terms for services in 2023 and 2024; and

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Prosecution Services Agreement between the City of Mora and the Kanabec County

Attorney's Office effective January 1, 2023 for a term ending December 31, 2024;

BE IT FURTHER RESOLVED that the Board Chair, County Attorney, and Coordinator are authorized to sign said agreement.

Action #97 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #97 – 1/3/23

PROSECUTION SERVICES AGREEMENT BETWEEN THE CITY OF OGILVIE AND THE COUNTY OF KANABEC FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2024

WHEREAS the terms of the contract with the City of Ogilvie for Kanabec County Attorney's Office prosecution services expired December 31, 2022, and

WHEREAS the parties agreed to contract terms for services in 2023 and 2024; and

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Prosecution Services Agreement between the City of Ogilvie and the Kanabec County Attorney's Office effective January 1, 2023 for a term ending December 31, 2024;

BE IT FURTHER RESOLVED that the Board Chair, County Attorney, and Coordinator are authorized to sign said agreement.

Action #98 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #98 – 1/3/23

PROSECUTION SERVICES AGREEMENT BETWEEN THE CITY OF BRAHAM AND THE COUNTY OF KANABEC FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2024

WHEREAS the terms of the contract with the City of Braham for Kanabec County Attorney's Office prosecution services expired December 31, 2022, and

WHEREAS the parties agreed to contract terms for services in 2023 and 2024; and

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Prosecution Services Agreement between the City of Braham and the Kanabec County Attorney's Office effective January 1, 2023 for a term ending December 31, 2024;

BE IT FURTHER RESOLVED that the Board Chair, County Attorney, and Coordinator are authorized to sign said agreement.

Action #99 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #99 - 1/3/23
Nemeth Orthodontics Lease for 2023

WHEREAS the Nemeth Orthodontics utilizes space in the Courthouse Building to provide convenient orthodontia services to local youth, and

WHEREAS the annual lease agreement is due for renewal,

BE IT RESOLVED that the Kanabec County Commissioners approve the attached lease agreement and rate increase from \$125 per month to \$140 per month for Nemeth Orthodontics for FY 2023;

BE IT FURTHER RESOLVED that the Board Chair is authorized to sign said lease.

County Coordinator Kris McNally led a discussion regarding the best dates, times and availability to tour the jail and dispatch center.

The Board expressed consensus for Commissioner Roeschlein and Commissioner Ripka to tour the jail and dispatch center on Tuesday, January 10th at 8:30am.

Future agenda items: Department updates on a regular basis.

Action #100 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to close the meeting at 11:54am pursuant to the Open Meeting Law, MN Statute §13D.03 to discuss matters related to Union Negotiation Strategy. Those present during the closed portion of the meeting include Commissioners Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka; as well as County Coordinator & Personnel Director Kris McNally.

Action #101 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to return to open session at 12:07pm.

Action #102 – The meeting was adjourned by Board Chair Mattson at 12:08pm. The County Board will meet again in regular session on Tuesday, January 17, 2022 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk