

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

April 4, 2023

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, April 4, 2023 pursuant to adjournment with the following Board Members present in person: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson called the meeting to order at 9:00am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the March 21, 2023 minutes as presented.

9:01am – The Chairperson called for public comment. Those that responded included:

Lisa Goranson	Comments regarding union negotiations between the Local 363 and the County, including requests for competitive wages, PTO, staff turnover, and to recognize Juneteenth as a holiday.
Abby Malecha	Comments regarding union negotiations the Local 363 and the County, including her reasons for resignation.

9:08am - The Chairperson closed public comment.

Action #3 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
AT&T Mobility	1,510.51

City of Mora	253.53
City of Mora	1,561.20
Crider, Grant	3,513.21
Dearborn National Life Insurance Co	646.56
East Central Energy	82.60
Health Partners	7,085.27
Holznagel, Keith	202.20
Kanabec County Auditor - Treasurer	10,223.64
Kubesh, JohnClair	10,916.98
Life Insurance Company of North America	594.77
Marco	176.00
Minnesota Energy Resources Corp	16,238.80
Quality Disposal	262.30
Segelstrom, Chad	835.88
Smith, Trenton	7.73
The Hartford Priority Accounts	6,816.31
Verizon Wireless Aircards	1,335.36
VSP Insurance Co	544.06

19 Claims Totaling: \$ 62,806.91

Action #4 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
1st Choice Document Destruction	72.00
1st Choice Document Destruction	72.00
1st Choice Document Destruction	206.40
1st Choice Document Destruction	30.00
1st Choice Document Destruction	36.00
1st Choice Document Destruction	72.00
1st Choice Document Destruction	6.00
Accurate Controls Inc	145.00
Ace Hardware	137.60
Ace Hardware	34.98
Adam's Pest Control	125.00
Adam's Pest Control	125.00

Alpine Diversified Services Inc.	725.00
Armed Forces Reserve & Community Center	60.00
Aspen Mills	69.99
Aspen Mills	184.91
Aspen Mills	250.49
Aspen Mills	738.83
Aspen Mills	1,482.78
Auto Value	45.98
Auto Value	13.99
Auto Value	31.97
Baycom	2,819.00
Baycom	8,457.00
Bliss, Erica	150.11
Bliss, Erica	23.78
Bob Barker	1,134.52
Children's Hospitals and Clinics of MN	500.00
Cook, Brandon	32.75
Curtis, Michael	392.35
EATI	718.55
ECM Publishers	584.80
Electric Motor Service, Inc	522.37
Electric Motor Service, Inc	217.22
Fox Run Kennels	150.00
Grainger	202.85
Granite Electronics	334.00
Granite Electronics	207.45
Handyman's Inc	1,281.33
Hartshorn, Jim	215.43
Hippen, Derek	200.00
Hirsch, Dean	104.37
Hoefert, Robert	1,185.55
Hohn's Auto Body & Glass	7,008.81
Horizon Towing	241.59
Kanabec County Auditor-Treasurer	792.95
Kanabec County Community Health	9,752.38
Kanabec County Highway Dept	31.23
Kanabec County Highway Dept	195.14
Kanabec Publications	3,152.79

Marco	3,267.40
Marco	273.00
Menards	906.95
Mora Bakery	16.86
Northstar Computer Forms, Inc.	175.70
Obrycki, Chaz	169.29
Office Depot	50.03
Pine City Animal Hospital	275.00
Quadient Leasing USA, Inc.	2,086.20
Ramsey County	530.00
Regents of the University of MN	19,670.25
Ripka, Peter	128.41
Ripka, Peter	18.60
Risk & Needs Assessment, Inc.	192.00
RS Eden	6.80
RS Eden	385.58
SHI	62.88
SIRCHIE	64.44
Snyder, Denise	100.00
State of Minnesota - BCA	75.00
State of Minnesota - BCA	75.00
Stellar Services	72.83
Stellar Services	218.82
Stellar Services	163.21
Street Cop Training	398.00
Summit Food Service Management	4,011.88
Summit Food Service Management	4,047.19
Summit Food Service Management	3,985.13
Summit Food Service Management	3,992.62
Summit Food Service Management	3,927.45
SwipeClock LLC	332.00
Van Alst, Lillian	1,156.08
VC3, Inc.	87.50

83 Claims Totaling: \$ 96,196.34

Road & Bridge Fund

Vendor	Amount
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Andy's Towing	622.59
Aramark	343.15
Beaudry Oil & Propane	21,795.95
Berndt, Steve	99.56
Bjorklund Companies	3,170.38
Central McGowan	107.58
Central Pension Fund	655.80
EATI	232.58
Kanabec County Highway Dept	107.53
Kanabec Publications	102.60
MN Dept of Transportation	453.63
North Central International	274.60
Northern States Supply	206.87
Nuss Truck	301.85
Scott's Lawn & Landscapes	10,422.50
15 Claims Totaling:	\$ 38,897.17

Action #5 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #5 – 4/4/23

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$1,001.45
Quality Disposal	\$3,313.20
Arthur Township	\$500.00
Total	\$4,814.65

Action #6 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #6 – 4/4/23

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Ogilvie Lions Club for charitable gambling to be held at Fish Lake Resort, 674 Fish Lake Drive, Mora, MN 55051.

Action #7 – It was moved by Wendy Caswell, seconded by Tom Roeschlein and carried unanimously to recess the meeting at 9:18am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:18am on Tuesday, April 4, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Community Health Director Kathy Burski presented the Community Health Board Agenda.

Action #CH8 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the Community Health Board agenda as presented.

Community Health Director Kathy Burski gave the Director’s Report.

Action #CH9 – It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #CH9 – 4/4/23

Speaking Agreement with Lighthouse Children & Family Services Resolution

WHEREAS, Kanabec County Community Health will be hosting a Community Mental Health Fair, and

WHEREAS, they have chosen to provide a mental health professional to provide a one hour presentation, and

WHEREAS, Kanabec County has COVID Response and Recovery funds for use to expend for this purpose and Lighthouse Children and Family Services is willing and able to provide a speaker for the Community Mental Health Fair on Saturday, May 6, 2023.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director signing a speaking Agreement with Lighthouse Children and Family Services for a presentation at the Community Mental Health Fair on Saturday, May 6, 2023 for \$800.

Action #CH10 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #CH10 – 4/4/23

Agreement for Clinical Laboratory Training – Elmhurst University Resolution

WHEREAS, Elmhurst University has a nursing program and is in need of Clinical Laboratory training sites, and

WHEREAS, Kanabec County Community Health has facilities for providing a suitable training experience that meets the educational needs of the students enrolled in those programs, and

WHEREAS, it is in the best interest of Kanabec County Community Health to provide a training site where University students can learn and develop skills and qualifications needed to achieve the student’s occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director to sign an Agreement with Elmhurst University for Clinical Laboratory Training commencing on April 4, 2023 and terminating on March 31, 2024 unless extended by the parties.

Action #CH11 – It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #CH11 – 4/4/2023

Compensation for Additional Key Duties

WHEREAS, there will be a vacancy in the position of Transit Operations Supervisor due to a retirement; and

WHEREAS, the vacancy is expected to take several months to fill; and

WHEREAS, the Community Health Director and Transit Director have evaluated operations and are recommending temporary assignment of some key duties to existing staff for the duration of the vacancy; and

WHEREAS, the duties will be performed in addition to the existing staff's regular duties; and

THEREFORE BE IT RESOLVED the existing staff selected to perform the additional duties will be compensated an additional \$1.00 per hour beginning on the first day of the vacancy or whenever additional duties are assigned, whichever is later and ending on the first day of the new Transit Operations Supervisor's employment.

Action #CH12 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the payment of 64 claims totaling \$28,856.39 on Community Health Funds.

Action #CH13 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to adjourn Community Health Board at 9:42am, and to recess the meeting to a time immediately following the Family Services Board. The Community Health Board will meet again on Tuesday, May 2, 2023 at 9:20am.

The Kanabec County Family Services Board met at 9:42am on Tuesday, April 4, 2023 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS14 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the Family Services Board as presented.

Action #FS15 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #FS15 – 4/4/23

**Health and Human Services Advisory Committee
Chairperson Resignation Resolution**

WHEREAS, MN Statute 402.03 requires that each human services board shall appoint an advisory committee, as well as a chair to said advisory committee who may not be a member of the County Board; and

WHEREAS, the appointed Chair person has resigned her position as chair;

THEREFORE BE IT RESOLVED that the Family Services Board accepts the resignation of Sadie Broekemeier as the Chair of the Health and Human Services Advisory Committee.

Action #FS16 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #FS16 – 4/4/23
Health and Human Services Advisory Committee
Chairperson Appointment Resolution

WHEREAS, MN Statute 402.03 requires that each human services board shall appoint an advisory committee, as well as a chair to said advisory committee who may not be a member of the County Board; and

WHEREAS, the current appointed Chair person has resigned her position as chair thus leaving a vacancy; and

WHEREAS, another Health & Human Services Advisory Committee member and candidate for the Chair has agreed to fill the vacancy;

BE IT RESOLVED that the Kanabec County Family Services Board appoints Jennie Taylor as the chairperson of the Health and Human Services Advisory committee effective April 4, 2023.

Health and Human Services Advisory Committee Chairperson Jennie Taylor met with the Board to introduce herself. Information only, no action was taken.

Action #FS17 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to adjourn Family Services Board at 9:47am.

The Board of Commissioners reconvened.

Minnesota Board of Water and Soil Resources (BWSR) Board Conservationist, Darren Mayers and Kanabec Soil & Water Conservation District Manager, Deanna Pomije met with the

Board to discuss the Snake River Watershed Memorandum of Agreement signed in 2020. Information only, no action was taken.

Veteran Service Officer Erica Bliss met with the Board discuss matters concerning her department.

Action #18 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #18 – 4/4/23

WHEREAS the County Veteran Service Officer recommends application for the MDVA CVSO Competitive Grant FY 23; This is a competitive grant available to MN County Veteran Service Offices only; and

WHEREAS grant funding is allowed per Minn. Stat § 197.608; and

WHEREAS the Kanabec County Veteran Service Office will provide programming options for veterans who wish to learn more about VA approved Complementary & Integrative options such as; Tai-Chi/Qi Gong, Meditation, Yoga and Acupuncture; and

WHEREAS the Kanabec County Veteran Service Office will offer opportunities for veterans to engage with nature and healthy living options; and

WHEREAS Kanabec County Veteran Services will develop relationships with community providers to offer monthly, bi-monthly sessions geared towards veterans' whole health; and

WHEREAS this grant and programming will provide education and opportunities to veterans who may want to know more about these holistic treatments but have reservations as to the benefits they can provide, therefore providing a comfortable means in the community for trying something new;

BE IT RESOLVED the Kanabec County Board approves the application and acceptance if awarded of the CVSO Competitive Grant FY23;

BE IT FURTHER RESOLVED that Kanabec County Veteran Service Officer Erica Bliss is authorized to sign the grant agreement on behalf of the Kanabec County Board.

Sheriff Brian Smith met with the Board to discuss matters concerning his department.

Action #19 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #19 - 4/4/23

WHEREAS a Correctional Officer/Dispatcher employee has requested an education leave beginning May 15, 2023 and ending July 7, 2023, and

WHEREAS this leave will extend beyond 30 days and requires approval from the County Board, and

WHEREAS the County Sheriff would like to grant the educational leave to the employee and is requesting the County Board to approve the leave;

BE IT RESOVLED to approve the education leave for the employee not to exceed beyond July 7, 2023.

Action #20 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #20 - 4/4/23

WHEREAS a Deputy Sheriff employee has requested a medical leave beginning April 17, 2023, and

WHEREAS this leave will extend beyond 30 days and requires approval from the County Board, and

WHEREAS the County Sheriff would like to grant the medical leave to the employee and is requesting the County Board to approve the leave;

BE IT RESOVLED to approve the medical leave for the employee beginning April 17, 2023.

Sheriff Brian Smith presented the Sheriff's Office Quarterly Report, as well as the

Revenues & Expenditures Budget Report ending 3/31/23. Information only, no action was taken.

10:30am – The Board took a five minute break.

10:35am – The Board reconvened.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #21 – It was moved by Tom Roeschlein, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #21 – 4/4/23
Recycle Crushing and Topsoil Screening

WHEREAS the following quotes were received on March 29, 2023 for the crushing of salvage concrete and salvage bituminous, and the screening of topsoil.

Bjorklund Companies	\$51,175
Larson Dirtworks	\$109,077

WHEREAS, the low quote of \$51,175.00 was submitted by Bjorklund Companies, and

WHEREAS, the price quotes are presented to the Board and included herein, and

THEREFORE BE IT RESOLVED, to accept the quote of \$51,175 by Bjorklund Companies for recycle crushing, and topsoil screening

BE IT FURTHER RESOLVED to authorize the County Engineer to execute the work detailed in the price quote.

Action #22 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #22 – 4/4/23
Mechanical Engineering Services for Boiler Replacement

WHEREAS Widseth has provided a quote for professional mechanical engineering services for the courthouse boiler replacement, and

WHEREAS said quote is a lump sum fee of \$8,150.00 for construction documents and hourly fees for construction administration services for a total estimated cost of \$10,650, and

WHEREAS said quote was presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$8,150 plus hourly additional services by Widseth for mechanical engineering services.

Action #23 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #23 – 4/4/23 **Bridge Priority List**

WHEREAS Kanabec County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, and

WHEREAS Kanabec County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years, and

THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Kanabec County intends to replace rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
33508	CSAH 5	\$500,000	\$200,000		\$300,000	2025
33507	CSAH 6	\$750,000	\$300,000		\$450,000	2024
33519	CSAH 17	\$850,000		\$850,000		2026
L2576	235 th Ave	\$275,000	\$255,000		\$20,000	2024

BE IT FURTHER RESOLVED that Kanabec County does hereby request authorization to replace, rehabilitate, or remove such bridges, and

BE IT FURTHER RESOLVED that Kanabec County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges as provided by law.

County Coordinator Kris McNally led a discussion regarding scheduling a work session to discuss future organizational options for the Snake River Watershed Management Board and/or Snake River One Watershed One Plan.

10:50am – The meeting was paused due to a power outage.

10:55am – Power was restored and the meeting continued.

The Board continued their discussion regarding scheduling a work session to discuss future organizational options for the Snake River Watershed Management Board. Public Works Director Chad Gramentz and Coordinator Kris McNally were directed to schedule said work session.

Auditor/Treasurer Denise Snyder met with the Board to discuss matters concerning her department.

Action #24 – It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #24 - 4/4/23

DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS TO THE COUNTY AUDITOR-TREASURER OR THEIR DESIGNEE

WHEREAS, an electronic funds transfer is defined in Minnesota Statutes 471.38 as a process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government is authorized to make electronic funds transfers if it meets the eligibility requirements in state law; and

WHEREAS, it is required for the governing body to annually delegate the authority to make electronic funds transfers to a designated chief financial officer or the officers designee; and

WHEREAS, it is required that the disbursing bank keep a certified copy of adopted delegation of authority; and

WHEREAS, it is required that the delegated authority present a list of initiators and transfer frequency annually to the board; and

WHEREAS, the county desires to utilize electronic funds transfers as authorized by statute.

THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Commissioners delegates the authority to make electronic funds transfers to the County Auditor-Treasurer, or her designee, under Minnesota Statutes 471.38.

Action #25 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #25 – 4/4/23
2022 Donations, Change Funds, Routine EFTs

WHEREAS certain county departments received donations in 2022, and

WHEREAS the County Auditor/Treasurer has monitored and tabulated all donations received;

BE IT RESOLVED to accept the following donations for the calendar year 2022:

Kanabec County Donations 2022

SHERIFF

Badges Program	\$500.00	
Reserves	\$6,575.00	
Project Lifesaver	\$30.00	
K-9 Unit	\$3,770.00	
Total Sheriff Donations		\$10,875.00

VETERANS

General	\$100.00	
Designated incl Coffee Talk (8240)	\$2,713.00	
EM Vets (8502)	\$6,769.50	
DAV Vets (8501)	\$0.00	
Total Veterans Donations		\$9,582.50

Total Donations to County in 2022

\$20,457.50

Change Funds 2022

Auditor-Treasurer	Cash drawer	\$500.00
Drivers-License	Cash drawer	\$100.00
Highway	Cash drawer	\$150.00
Recorder	Cash drawer	\$200.00
		\$950.00

**KANABEC COUNTY - ROUTINE EFTS
2022**

		County	
		Medical Reimbursement & HRA	
Further	Disb	account claims	bi-weekly
County	Disb	Direct deposit payroll	bi-weekly
		State payroll, sales & use, state general	weekly, quarterly,
MNDOR	Disb	taxes	monthly
EFTPS	Disb	Federal payroll taxes	bi-weekly
		State Deferred Compensation plan, SO	
MNDPC	Disb	Union	bi-weekly
NACO/NACO			
Roth	Disb	Deferred Compensation	monthly
PERA	Disb	Retirement benefits	bi-weekly
Enterprise Fleet	Disb	Vehicle Lease pymts	monthly
Paycom	Disb	Payroll, Fed WH, State WH	bi-weekly
IRS	Rcpt	Recorders fees	anytime
USDA	Rcpt	Recorders fees	anytime
State of MN	Rcpt	Medicare payment CH	daily
Dept of Justice	Rcpt	Federal grant payments	anytime
MNDOR	Rcpt	Revenue recapture - SO, Prob, Taxes	anytime
Medicare	Rcpt	FS & CH patient claims	anytime
US Treasury	Rcpt	FS & CH federal program pymts	anytime
Simplifile	Rcpt	Recorders fees	anytime
Wells Fargo	Rcpt	Property taxes mass escrow	anytime
CoreLogic	Rcpt	Property taxes mass escrow	anytime
Landshark	Rcpt	Recorders fees	anytime

Action #26 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #26 – 4/4/23

Restricted and Assigned Funds

WHEREAS the county maintains funds dedicated for specific public purposes, and

WHEREAS the Auditor/Treasurer prepared a report for the board showing the fund balances;

BE IT RESOLVED to accept the following report of Kanabec County Restricted and assigned Fund Balances as of December 31, 2022:

KANABEC COUNTY RESTRICTED & ASSIGNED FUNDS 2022

RESTRICTED FUNDS	12/31/22
R 911 EMERGENCY	144,238
R CWP SEPTIC LOANS	284,101
R GRAVEL TAX - RECLAMATION	96,735
R FORFEITURE FUNDS - ATTORNEY	35,969
R FORFEITURE FUNDS - SHERIFF	147,020
R LAND OFFICE TECH EQUIPMENT	113,794
R LAW LIBRARY	28,116
R PROBATION CORRECTIONAL FEES	0
R RECORDER'S EQUIPMENT	54,206
R RURAL ADDRESSING	421
R SCORE	111,603
R SHORELAND GRANT	4,090
R SW SURCHARGES	1,099,004
R TRANSIT MNDOT FARES	194,833
R WATER PLAN GRANT	15,071
R WETLAND GRANT	25,103
UNRESTRICTED - ASSIGNED FUNDS	
A FUTURE CAPITAL EQUIPMENT	539,701
A FUTURE CAPITAL IMPROVEMENTS	441,683
A KNIFE LAKE IMPROVEMENT DIST	20,000
A LEGAL FEE FUND ORD 27	166

A RETIREE ACCRUED SICK PAY	37,042
A SHERIFFS COMMUNITY PROGRAMS	18,247
A SHERIFFS RESERVE UNIT	38,703
A TRANSIT	691,457
A UNEMPLOYMENT	42,083
A VEHICLE POOL	122,106
A VETERANS PROGRAMS	16,636
TOTAL	4,322,128

County Coordinator Kris McNally presented a resolution authorizing the sale of properties pursuant to Minnesota Statutes Section 373.01.

Action #27 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #27 – 4/4/23

RESOLUTION AUTHORIZING THE SALE OF PROPERTIES PURSUANT TO MINNESOTA STATUTES SECTION 373.01 AND RATIFYING ACTIONS TAKEN BY THE COUNTY COORDINATOR PURSUANT TO RESOLUTION #14 DATED OCTOBER 14, 2020

WHEREAS, Kanabec County owned the parcel and by Action #14 introduced at a meeting of the County Board on October 20, 2020 promulgated Resolution #14 authorizing the sale of property legally described as follows:

Parcel B (2.35 Acres±):

That part of the Northwest Quarter of the Southeast Quarter and that part of the Northeast Quarter of the Southwest Quarter of Section 10, Township 40, Range 24, Kanabec County, Minnesota, described as follows:

Commencing at the South Quarter corner of said Section 10 (the south line of the Southwest Quarter of said Section 10 having an assumed bearing of North 89 degrees 47 minutes 48 seconds East); thence North 1 degree 26 minutes 27 seconds East a distance of 2533.91 feet; thence South 60 degrees 16 minutes 05 seconds West 89.60 feet; thence South 42 degrees 42 minutes 55 seconds East 61.69 feet to the point of beginning of the property to be described; thence North 80 degrees 30 minutes 26 seconds West 91.63 feet; thence North 41 degrees 52 minutes 56 seconds West 232.45 feet, more or less, to the East-West Quarter line of said Section 10; thence westerly along said East-West Quarter line 180.92 feet; thence South 13 degrees 59 minutes 50 seconds East 307.36 feet; thence South 74 degrees 25 minutes 30 seconds East 249

feet, more or less, to the shoreline of Knife Lake; thence northeasterly along said shoreline 210 feet, more or less, to the intersection with a line that bears South 42 degrees 42 minutes 55 seconds East from the point of beginning; thence North 42 degrees 42 minutes 55 seconds West 82 feet, more or less, to the point of beginning;

and the parcel legally described as follows: **Parcel C (2.60 Acres±):**

That part of the Northeast Quarter of the Southwest Quarter of Section 10, Township 40, Range 24, Kanabec County, Minnesota, described as follows:

Commencing at the South Quarter corner of said Section 10 (the south line of the Southwest Quarter of said Section 10 having an assumed bearing of North 89 degrees 47 minutes 48 seconds East); thence North 1 degree 26 minutes 27 seconds East a distance of 2533.91 feet; thence South 60 degrees 16 minutes 05 seconds West 89.60 feet; thence South 42 degrees 42 minutes 55 seconds East 61.69 feet; thence North 80 degrees 30 minutes 26 seconds West 91.63 feet; thence North 41 degrees 52 minutes 56 seconds West 232.45 feet, more or less, to the East-West Quarter line of said Section 10; thence westerly along said East-West Quarter line 180.92 feet to the point of beginning of the property to be described; thence South 13 degrees 59 minutes 50 seconds East 307.36 feet; thence South 74 degrees 25 minutes 30 seconds East 249 feet, more or less, to the shoreline of Knife Lake; thence southwesterly along said shoreline 210 feet, more or less, to the intersection with the northeasterly line of Lot 1, NELSON'S KNIFE LAKE ADDITION, Kanabec County, Minnesota; thence northwesterly and northerly along said line to the intersection with said East-West Quarter line; thence easterly along said East-West Quarter line a distance of 181.00 feet, more or less, to the point of beginning (collectively, the "Properties"); and

WHEREAS, the Kanabec County Board of Commissioners has determined that it no longer needs the Properties; and

WHEREAS, Minnesota Statutes Section 373.01, subd. 1(4) authorizes a county to sell, lease, and convey real or personal property owned by the county; and

WHEREAS, the purpose of this request for Board action is to authorize the County to collect and record a Quit Claim Deed signed by the Chair and Clerk of Kanabec County consistent with Minnesota Statutes Section 373.02 and also record a certified copy of County Board Resolution #14, dated October 20, 2020 within the Office of the County Recorder within and for Kanabec County Minnesota.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Prior actions taken by the County Coordinator are hereby deemed consistent with Resolution #14 and are hereby ratified. A copy of Resolution #14, certified by the Board

Clerk, shall be filed within the Office of the County Recorder, within and for Kanabec County, Minnesota.

2. The County Coordinator is further authorized to proceed with the actions required under law to sell the Properties, including, collecting from the Chair and Clerk, a signed deed, consistent with Minnesota Statutes Section 373.02 and the agreement between the County and the buyers, Frederick John Grimm and Teresa Kay Grimm. Said Quit Claim Deed shall be filed within the Office of the County Recorder, within and for Kanabec County, Minnesota.

Future agenda items: SCORE, Snake River 1W1P, Central MN EMS

Action #28 – It was moved by Wendy Caswell, seconded by Tom Roeschlein and carried unanimously to close the meeting at 11:24am pursuant to MN Statute §13D.03 to discuss matters related to Labor Negotiation Strategy Those present during the closed portion of the meeting included Commissioners Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka; as well as County Coordinator & Personnel Director Kris McNally and HR Specialist Kim Christenson.

Action #29 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to return to open session at 12:15pm.

Action #30 – Board Chair Rick Mattson adjourned the meeting at 12:16pm and directed the Board to meet again in regular session on Tuesday, April 18, 2023 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk