

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

September 20, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, September 20, 2022 pursuant to adjournment with the following Board Members present: Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland and Craig Smith. Staff present: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson called the meeting to order and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the agenda with the following changes: Add discussion regarding county program aid disparity with Senator Jason Rarick at 9:00am.

Minnesota Senator Jason Rarick met with the County Board to discuss County program aid and a written proposal from Wadena County. Other topics discussed included fuel tax, electric vehicles, broadband, funding for Veteran’s Memorial Park, and the proposed County Park on Knife Lake. Information only, no action was taken.

Action #2 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to recess the meeting at 9:33am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:33am on Tuesday, September 20, 2022 pursuant to adjournment with the following Board Members Present: Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland and Craig Smith. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS3 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the Family Services Board Agenda as presented.

Social Services Supervisor Kristen Struss met with the County Board to give a presentation regarding Child Safety and Permanency. Information only, no action was taken.

CSO/Financial Assistant Supervisor Tim Dahlberg met with the County Board to give a presentation regarding the MFIP/DWP Self Support Index Performance Report. Information only, no action was taken.

Family Services Director Chuck Hurd gave the Director's Report.

Action #FS4 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #FS4 – 9/20/22

Children's Respite Services Grant Amendment # 1 Resolution

WHEREAS, Kanabec County Family Services has funding available for Children's Mental Health Respite Care services for families with children who are experiencing an emotional disturbance, with or without a case manager, and

WHEREAS, the State of Minnesota has determined that additional time and funds are necessary to fulfill the Children's Respite grant recitals, and

WHEREAS, the Kanabec County Family Services Director requests the Board approve the amendment to the Children's Respite Services Grant Agreement which includes the expiration date being extended from June 30, 2021 to December 31, 2022; promoting and ensuring equal access to all youth with an emotional disturbance (ED) or severe emotional disturbance (SED) and their families; the addition of quarterly reports for the extended grant period; the authorization to use funds for any BRASS codes identified in - Budget; and the total compensation will not exceed \$10,751.00.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves Amendment I to the Children's Mental Health Respite Services grant through the Minnesota Department of Human Services in the amount of \$10,751.00 for the grant period April 1, 2020 through December 31, 2022 and approves the Family Services Director to sign said Amendments.

Action #FS5 – It was moved by Alison Holland, seconded by Craig Smith and carried unanimously to approve the payment of 128 claims totaling \$191,485.23 on Welfare Funds.

Action #FS6 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to adjourn Family Services Board at 9:48am and to meet again on October 18, 2022 at 9:05am.

The Board of Commissioners reconvened.

Kanabec Soil and Water District Manager Deanna Pomije met with the County Board to give a presentation regarding the Snake River Watershed Comprehensive Management Plan.

10:10am – A Public Hearing was held to solicit testimony on the Snake River Watershed Comprehensive Management Plan.

A notice of public hearing was published in the Kanabec County Times on September 8, 2022. County Coordinator Kris McNally read the following public notice aloud:

SNAKE RIVER WATERSHED PLAN - PUBLIC HEARING NOTICE

The Kanabec County Board of Commissioners (along with the Kanabec SWCD) will conduct a public hearing at 10:00 a.m., Tuesday, September 20, 2022, at the Kanabec County Courthouse, Boardroom #164, 18 N Vine St. Mora, MN 55051. A plan presentation is scheduled for 9:40 a.m. A remote meeting option is available at: <https://kanabecounty.webex.com/kanabecounty/j.php?MTID=m279fe8e402c2ea84117b43a6303cb9> with meeting number 2494 343 4657 or by calling 1-408-418-9388.

The purpose of the public hearing is to solicit testimony on The Snake River Watershed Comprehensive Management Plan.

The plan contains the following content:

- Section 1: Executive Summary
- Section 2: Land & Water Resources Narrative
- Section 3: Implementation Actions
- Section 4: Looking Forward
- Section 5: Plan Implementation Programs
- Section 6: Plan Administration & Coordination
- Section 7: References

A draft copy of the Plan is available online at <https://www.millelacsswcd.org/snake-river-one-watershed-one-plan/> or in person at the Kanabec SWCD 2008 Mahogany St. Ste. 3 Mora MN, 55051.

The hearing is open to the public, at which time you may appear and offer testimony regarding the draft plan. Written comments may be sent to Deanna Pomije, Kanabec SWCD, 2008 Mahogany St. Ste. 3 Mora MN, 55051 or Deanna@KanabecSWCD.org, (320) 679-1391. Published in the Kanabec

County Times Sept. 8, 2022.

10:12am – The Chairperson called for public comment regarding The Snake River Watershed Comprehensive Management Plan. Those that responded included the following:

David Gabbert	Questions regarding when one year reporting would begin.
Kurt Beckstrom	Comments regarding appreciation

Per Deanna Pomije, Kanabec Soil and Water District Manager, no written comments were submitted.

10:17am – The Chairperson closed the public comment portion of the public hearing.

Kanabec Soil and Water District Manager Deanna Pomije will present the results of the public hearing to the Policy Committee and follow up with the next steps to approve the Snake River Watershed Comprehensive Management Plan for submission to BWSR.

The Board of Commissioners reconvened.

Action #7 – It was moved by Alison Holland, seconded by Craig Smith and carried unanimously to approve the September 6, 2022 minutes as presented.

Action #8 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Minnesota Department of Finance	6,854.50
Mora Municipal Utilities	19,194.41
Quadient Finance USA, Inc.	2,202.00
Spire Credit Union	6,615.06
Verizon Wireless Aircards	1,382.02
Verizon Wireless Cell Phones	2,318.03
City of Mora	1,466.52
East Central Regional Dev Commission	5.61
Mora Public Schools	1,553.51
Kanabec County Auditor-Treas	8,303.46
Consolidated Communications	1,114.14
Kanabec County AT ACH_VISA	2,618.16
Kwik Trip Inc	15,046.48

Marco Inc	3,267.40
Midcontinent Communications	497.47
Office of MN.IT Services	1,338.65
VC3, Inc.	3,224.40
East Central Energy	177.02
Card Services (Coborn's)	27.34
	\$ 77,206.18

Action #9 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
4imprint, Inc.	412.80
A&E Cleaning Services	575.00
Accurate Controls Inc.	145.00
Ace Hardware	2,678.65
Adam's Pest Control	125.00
Adam's Pest Control	125.00
Advanced Correctional Healthcare	18,464.14
American DataBank	85.10
Anne M. Carlson Law Office, PLLC	119.00
Armstrong, Randy	12.00
Arthur Township	12,894.06
Aspen Mills	3,327.85
Aspen Mills	123.70
Athey, Lucas	261.36
Bliss, Erica	532.17
Bluebird Window Cleaning	1,600.00
Bob Barker	321.93
Bob Barker	144.44
Carda, Ryan	72.50
Coborn's Inc.	417.85
Curtis, Michael	726.29
East Central Regional Juvenile Center	4,335.00
East Central Solid Waste Commission	61.21
FBG Service Corporation	4,829.00

FBG Service Corporation	2,543.00
FBG Service Corporation	672.00
Feine, Jeffrey	220.00
Glen's Tire	28.00
Glen's Tire	392.48
Grainger	813.76
Granite City Jobbing Co	436.48
Gratitude Farms	500.00
Henry Schein	523.33
Hoefert, Robert	528.13
Ideal Service, Inc.	960.00
Ideal Service, Inc.	800.00
IMPACT	4,271.70
Innovative Office Solutions, LLC	291.00
Jacobs, Tim	48.37
Jamar Company	988.85
Johnsons Hardware	16.99
Kanabec County Highway Department	359.98
Kanabec County Highway Department	159.28
Kanabec County Highway Department	249.41
Kanabec Publications	562.00
Karpel Solutions	8,674.35
Marco	251.00
Marco	159.00
Mattson Electric	1,086.37
Mattson Electric	150.00
McFadden, Barbara	491.43
McKinnis & Doom PA	153.00
MEI Total Elevator Solutions	1,159.82
Metro Sales, Inc.	132.00
MNCCC Lockbox	2,480.00
Mora Area Chamber of Commerce	75.00
Mora Psychological Services, PLLC	1,980.00
Motorola Solutions	5,446.90
Novus Glass	65.00
Oak Gallery	30.14
Oak Gallery	57.20
Premium Waters, Inc.	30.53

Quality Disposal	458.27
RELX Inc. DBA LexisNexis	225.00
RELX Inc. DBA LexisNexis	189.08
Rick's Home Furnishings	67.10
Rinke Noonan	3,080.50
RS Eden	34.00
Rupp, Anderson, Squires & Waldspurger, PA	1,250.00
Rupp, Anderson, Squires & Waldspurger, PA	22.00
Schneider Geospatial, LLC	3,312.00
Sea Change Print Innovations	3,204.48
Stellar Services	29.84
Stellar Services	180.39
Summit Companies	1,249.25
Summit Food Service Management	4,047.19
Thomas Sno Sports	73.29
Tinker & Larson Inc.	3,786.23
Van Alst, Lillian	1,358.13
VetPRO	900.00
80 Claims Totaling:	<u><u>\$ 113,642.30</u></u>

Road & Bridge

Vendor	Amount
A & E Cleaning Services	1,150.00
Aramark	453.90
Central Pension Fund	528.00
Erickson, Curt	347.68
Glens Tire	699.52
Gopher State One-Call	58.05
Houtsma, Wes	1,000.00
Kanabec County Highway Dept	105.50
Kwik Trip	274.06
Marco	435.73
MEI	643.39
MN Dept of Transportation	1,949.77
Minnesota Energy Resources	52.08
North Central International	1,648.12

Northern States Supply	272.21
ODP	147.89
Owens Auto Parts	36.45
Power Plan	345.72
Quality	189.31
Summit Companies	1,208.00
Trueman Welters	2,747.96
Usic Locating	160.00
Wiacom	675.30
Ziegler	206.77

24 Claims Totaling: \$ 15,335.41

Action #10 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #10 – 9/20/22

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	-
Quality Disposal	\$4,244.00
Arthur Township	\$500.00
Total	\$4,744.00

10:31am – The Chairperson called for public comment. Those that responded included:

Kevin Ellis	Comments regarding a dog at large, animal control, and the County Sheriff’s Office.
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Rod Scott	Comments regarding a dog at large, animal control, and the County Sheriff's Office.
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10:38am – The Chairperson closed public comment.

Deputy Auditor Property & Tax Tim Jacobs met with the County Board to review bids for demolition of buildings on tax forfeit parcel 12.02185.00 located at 3232 Hwy 65.

Action #11 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #11 - 9/20/22
Demolition Quotes for property located at 3232 Hwy 65

WHEREAS the following bids were received between 9/2 and 9/15 2022 for the demolition of buildings located at 3232 Hwy 65 Mora, MN in Peace Township.

Stafford Trucking & Aggregate	\$ 7,500.00
Ron Kadlec Excavating	\$ 7,500.00
Black's Excavating	\$15,240.00

WHEREAS two bidders submitted the same low price; and

WHEREAS on 9/16/22 the two low bidders participated in a “coin flip” to determine to whom the job would be awarded;

WHEREAS the winner of the coin flip was Stafford Trucking & Aggregate;

THEREFORE BE IT RESOLVED to award the job to Stafford Trucking & Aggregate;

BE IT FURTHER RESOLVED to authorize the Board Chair to sign the agreement;

BE IT FURTHER RESOLVED for the Deputy Auditor Property & Tax to proceed with scheduling the demolition.

Deputy Auditor Property & Tax Tim Jacobs gave an update regarding the upcoming Tax Forfeit Land Sale. Discussion was held regarding options and cost to secure the well at 3232 Hwy 65 Mora, MN. Mr. Jacobs was directed to contact a local well company for information and to report back to the board. Information only, no action was taken.

County Coordinator Kris McNally presented a request to appoint a City of Mora Representative to the Kanabec County EDA.

Action #12 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #12 -9/20/22

WHEREAS, the Kanabec County Economic Development Authority’s enabling resolution and bylaws established a governing body of nine appointed members including a representative from the City of Mora, and

WHEREAS, the representative from the City of Mora position is currently vacant; and

WHEREAS, on 9/7/22 the Mora City Council recommended the City’s Community Development Director, Kirsten Faurie for the vacant Kanabec County EDA position; and

WHEREAS, on 9/14/22 the Kanabec County EDA recommended Ms. Faurie to fill the vacancy to represent the City of Mora;

BE IT THEREFORE RESOLVED that Kirsten Faurie, City of Mora Community Development Director, is hereby appointed to the Kanabec County Economic Development Authority to represent the City of Mora for a partial term beginning on this date and ending January 4, 2028.

Action #13 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #13 – 9/20/22

WHEREAS Manufacturing is a dynamic and robust industry, crucial to the health and strength of Minnesota’s diverse economy; and

WHEREAS Manufacturing added \$56 billion to Minnesota’s economy in 2021, representing the second largest contribution (14%) to the state’s gross domestic product by any industry; and

WHEREAS Manufactured exports brought about \$22 billion into the Minnesota economy in 2021; and

WHEREAS Workers took home \$23.4 billion in wages from Minnesota manufacturing jobs in 2021, the second-largest total payroll among private sector industries; and

WHEREAS Manufacturing in Minnesota pays an average annual wage of \$74,630, which is 10% higher than the state’s overall average private sector wage; and

WHEREAS Manufacturing provides more than 310,000 highly skilled, well-paying jobs, which significantly contribute to Minnesota’s high standard of living and economic vitality; and

WHEREAS Minnesota manufacturers will have more than 75,000 job openings for production occupations through 2030 as older workers retire;

NOW, THEREFORE, the Kanabec County Board of Commissioners, does hereby proclaim the month of October 2022 shall be observed as Manufacturing Month in Kanabec County.

Environmental Services Supervisor Teresa Wickeham and Interim Extension 4-H Educator Jodi Bakke met with the County Board to discuss County Clean-Up Day and Household Hazardous Waste Collection.

Action #14 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #14 – 9/20/22

WHEREAS the board has received a request for support of a Kanabec County Clean-Up Day and Household Hazardous Waste Collection to be held on Saturday, October 15, 2022, and

WHEREAS the Kanabec County Board of Commissioners and Environmental Services Supervisor support such an event;

BE IT RESOLVED that the county will provide up to \$5,000, to be paid using Surcharge funds to help fund the County Clean-up Day.

BE IT FURTHER RESOLVED that the county will provide up to \$9,000, to be paid using SCORE funds to help fund the Household Hazardous Waste Collection.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #15 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #15 – 9/20/223

Snow Removal

WHEREAS the following quotes were received for 2022 / 2023 snow removal:

	<u>\$/Snow Event</u>
Central Whitetail Lawncare LLC	\$3,676.76
Scott's Lawn & Landscapes	\$1,160.00

WHEREAS the low quote of \$1,160.00/event was submitted by Scott's Lawn & Landscapes, and

THEREFORE BE IT RESOLVED to accept the quote of \$1,160.00 by Scott's Lawn & Landscapes and authorize the Public Works Director and Chairperson to sign the contract.

Action #16 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #16 – 9/20/22

Bridge Inspection

WHEREAS the following quotes were received for Bridge L2576:

LHB	\$2,152.50
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WHEREAS the low quote of \$2,152.50 was submitted by LHB, and

THEREFORE BE IT RESOLVED to accept the quote of \$2,152.50 by LHB and authorize the Public Works Director to sign the contract.

Public Works Director Chad Gramentz gave updates regarding the Ann River erosion project, the status of the driver's license office, and the demolition of the old jail building. Information only, no action was taken.

The Board held a discussion regarding the consideration of a one-time appropriation to the Kanabec County Veterans Memorial.

Action #17 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to budget a one-time appropriation of \$50,000 to the Kanabec County Veterans Memorial in 2023 from the 2022 MCIT dividend funds (planned use of fund balance).

County Coordinator Kris McNally led a discussion regarding the 2023 preliminary budget and maximum tax levy.

Action #18 – Rick Mattson introduced the following resolution and moved its adoption:

Resolution #18 – 9/20/22

A Resolution to set the Maximum Levy and
Proposed Preliminary Budget for FY2023

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed fiscal year 2023 levies and proposed budget be adopted:

FUND	PROPOSED BUDGET	PROPOSED LEVY
<i>a.</i> Revenue Fund	15,220,528	8,213,173
<i>b.</i> Welfare Fund (Family Services)	6,407,405	2,163,908
<i>c.</i> Community Health	3,066,407	427,331
<i>d.</i> Road & Bridge Fund	6,363,019	1,766,019
<i>e.</i> Railroad Authority Fund	1,965	1,090
<i>f.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	1,049,816	869,486
<i>g.</i> SUB-TOTALS (<i>total of a. through f.</i>)	\$32,109,140	13,441,007
<i>i.</i> + Debt Service For Market Based Referendum Levy		\$178,740
<i>ii.</i> + EDA Levy		\$140,037
<i>j.</i> TOTAL PRELIMINARY PAYABLE Y2023 LEVY (total= <i>g +i+ii</i>)		\$13,759,784

BE IT FURTHER RESOLVED that \$869,486 of the debt service tax capacity based and all of the market value based of \$178,740 are dedicated to debt service.

BE IT FURTHER RESOLVED that the budget reflects revenue of \$ 1,136,623 in County Program Aid.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Rick Mattson, Dennis McNally, Alison Holland
OPPOSED: Les Nielsen, Craig Smith
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Rick Mattson led a discussion regarding attending AMC's District 5 Fall Meeting on October 24th at the Meeker County Courthouse in Litchfield. Board consensus supported Rick Mattson attending the meeting to represent Kanabec County. Alison Holland will serve as the alternate if Rick Mattson is unable to attend.

County Coordinator Kris McNally led a discussion regarding a vacancy on the insurance committee due to a retirement.

Action #19 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #19- 9/20/22

BE IT RESOLVED to appoint Kathy Young to the Insurance Committee for a partial term commencing immediately and expiring January 2, 2024.

Dennis McNally led a discussion regarding unauthorized paint markings such as event markers on paved county roads. Information only, no action was taken.

The Commissioners gave reports regarding the boards and committees in which they serve.

Future Agenda Items: Dog control enforcement, tax forfeit land sale, unauthorized paint markings on paved county roads.

Action #20 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to adjourn the meeting at 12:01pm. The Board will meet again in Regular Session on Tuesday, October 4, 2022 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk