

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

November 15, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, November 15, 2022 pursuant to adjournment with the following Board Members present: Rick Mattson and Alison Holland. Absent: Les Nielsen, Dennis McNally and Craig Smith. Staff present: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

9:08am – Commissioner Dennis McNally arrived.

Commissioner Rick Mattson called the meeting to order at 9:08am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to approve the agenda with the following changes: Add Agenda Item #10, Gambling Request from Kanabec County Pheasants Forever.

Action #2 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to recess the meeting at 9:09am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:09am on Tuesday, November 15, 2022 pursuant to adjournment with the following Board Members Present: Rick Mattson, Dennis McNally and Alison Holland. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS3 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to approve the Family Services Board Agenda as presented.

CSO/Financial Assistant Supervisor Tim Dahlberg met with the County Board to give a presentation regarding Child Support. Information only, no action was taken.

Social Services Supervisor Katie Heacock met with the County Board to give a presentation regarding Adult Protection. Information only, no action was taken.

Family Services Director Chuck Hurd gave the Director's Report.

9:21am – Chairperson Les Nielsen arrived.

9:21am – Commissioner Rick Mattson handed the gavel over to Chairperson Les Nielsen.

9:22am – Commissioner Dennis McNally left the meeting.

The Board held a discussion regarding a request to authorize Family Services Director Chuck Hurd to purchase budgeted computer equipment, over and above the \$2,500 policy threshold without Board approval, in order to make purchases during times of intermittent sales/discounts. The Board expressed consensus to defer the discussion to a later date.

Action #FS4 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution pending review of the contract by County Attorney Barbara McFadden:

Resolution #FS4 – 11/15/22

Health Plans Care Coordination Agreement Resolution

WHEREAS, the Minnesota Department of Human Services has determined that it is in the best interest of counties and their residents to have a choice in the health plans available to them for public programs, and

WHEREAS, Kanabec County was notified that Blue Cross Blue Shield, Medica and U Care will be added along with South Country Health Alliance as the health plans providing service in the County, and

WHEREAS, the Family Services Director has met with the three new health plans and their request is that Kanabec County would provide the care coordination services/case management for Kanabec County residents to foster communication and coordinate care and services among members, providers, staff and other organizations, and

WHEREAS, Kanabec County desires to provide the delegated services in accordance with the health plans' policies and procedures and in compliance with applicable federal and state laws and regulations and the National Committee for Quality Assurance accreditation standards, and

WHEREAS, the Kanabec County Attorney has reviewed and approved the aforementioned contracts with liability language changes to be made by UCare.

THEREFORE BE IT RESOLVED the Kanabec County Human Service Board approves the Family Services Director signing contracts with Blue Cross Blue Shield, Medica and U Care to provide public programs care coordination /case management for County residents for the contracted period and per the health plans' rate schedules.

Action #FS5 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #FS5a – 11/15/22

Psychiatric Services Contract – Dr. Paul Richardson

WHEREAS, the Family Services Agency does contract for psychiatric services, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2023;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the year 2023 with Dr. Paul Richardson for 4 hours per week at \$250 per hour for the time period January 1, 2023 through December 31, 2023.

Resolution #FS5b – 11/15/22

Psychological Services Contract –Karissa Ignaszewski

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and counseling services for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for a period beginning January 1, 2023 and ending December 31, 2023, and

WHEREAS, this position is fully funded by the Regional Adult Mental Health Initiative

Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning January 1, 2023 and ending December 31, 2023 with Karissa Ignaszewski at the rate of \$92.65 not to exceed 416 hours quarterly.

Resolution #FS5c – 11/15/22

Mille Lacs County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Mille Lacs County Community and Veterans Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Mille Lacs County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2023 through December 31, 2023 with Mille Lacs County.

Resolution #FS5d – 11/15/22

Psychiatric Services Contract Jessica Stokes– resolution

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and counseling services for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for a period beginning January 1, 2023 and ending December 31, 2023, and

WHEREAS, this position is fully funded by the Regional Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning January 1, 2023 and ending December 31, 2023 with Jessica Stokes at a rate of \$87.50 per hour not to exceed 390 hours per quarter.

Resolution #FS5e – 11/15/22

Pine County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Pine County health and Human Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Pine County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2023 through December 31, 2023 with Pine County.

Resolution #FS5f – 11/15/22

Regional AMHI Medication Management Resolution

WHEREAS, the Region 7E Adult Mental Health Initiative has funds available to provide regional adult mental health outpatient medication management and client outreach services through management of the Region 7E mental health website, and

WHEREAS, Isanti County, as fiscal agent for the Regional Adult Mental Health Initiative (AMHI) is also the contracting entity and wishes to contract with Kanabec County, through its Family Services Agency to provide said medication management services and client outreach services through management of the Region 7E mental health website, and

WHEREAS, Kanabec County Family Services is willing and able to provide said medication management services and client outreach services through management of the Region 7E mental health website.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves entering into an agreement with Isanti County, on behalf of the Region 7E Adult Mental Health Initiative for regional adult mental health outpatient medication management and client outreach services through management of the Region 7E mental health website for the period January 1, 2023 through December 31, 2023.

Resolution #FS5g – 11/15/22

Detoxification Services – Central MN Mental Health Center

WHEREAS, Kanabec County Family Services contracts for detoxification services, and

WHEREAS, Central Minnesota Mental Health Center agrees to accept appropriate referrals from Kanabec County for the purpose of providing detoxification services, and

WHEREAS, such an agreement has been presented to the Kanabec County Board of Commissioners, for the year 2023;

THEREFORE BE IT RESOLVED to approve an agreement for detoxification services for the year 2023 at a daily rate of \$600.00 per client, with Central Minnesota Mental Health Center for the time period January 1, 2023 through December 31, 2023 and for the Health & Human Services Director to sign such Agreement.

Resolution #FS5h – 11/15/22

Sue's Bus Service Agreement Resolution

WHEREAS, Kanabec County Family Services is in need of transportation daily for clients between home and school, and

WHEREAS, Sue's Bus Service is transporting said clients to school at this time and are willing and able to continue to transport them daily between home and school.

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves the Agreement with Sue's Bus Service for transporting clients' to and from school daily until further notice and billed at the current DHS Non-emergency Medical Transportation rate.

Resolution #FS5i – 11/15/22

Central MN Jobs and Training
Agreement and Budget Resolution

WHEREAS, Kanabec County Family Services has contracted with Central Minnesota Jobs and Training (CMJTS) for employment and training services for cash and assistance clientele, and

WHEREAS, Central Minnesota Jobs and Training has submitted an annual budget and Agreement for 2023; and

WHEREAS, the Kanabec County Human Services Director is recommending approving contracting with Central Minnesota Jobs and Training in 2023 for employment and training services and approving the budget and Agreement they have submitted;

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves contracting with Central Minnesota Jobs and Training for employment and training services and approves the 2023 budget and Agreement submitted.

Action #FS6 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to adjourn Family Services Board at 9:35am and to meet again on December 20, 2022 at 9:05am.

The Board of Commissioners reconvened.

Administrative Assistant Renee Petersen met with the County Board to request approval for Community Health Director Kathy Burski to sign agreements with DHS designated health plans to provide care coordination and case management for county residents and non-emergency medical transportation by Timber Trails Public Transit.

Action #7 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution, pending review of the contract by County Attorney Barbara McFadden:

Resolution #7 – 11/15/22

Health Plans Care Coordination Agreement Resolution

WHEREAS, the Minnesota Department of Human Services has determined that it is in the best interest of counties and their residents to have a choice in the health plans available to them for public programs, and

WHEREAS, Kanabec County was notified that Blue Cross Blue Shield, Medica and U Care will be added along with South Country Health Alliance as the health plans providing service in the County, and

WHEREAS, the Community Health Director has met with the three new health plans and their request is that Kanabec County Community Health would provide the care coordination

services/case management for Kanabec County residents to foster communication and coordinate care and services among members, providers, staff and other organizations, and

WHEREAS Kanabec County desires to provide the delegated services in accordance with the health plans' policies and procedures and in compliance with applicable federal and state laws and regulations and the National Committee for Quality Assurance accreditation standards.

WHEREAS, the Kanabec County Attorney has reviewed and approved the aforementioned contracts with liability language changes to be made by UCare

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director signing contracts with Blue Cross Blue Shield, Medica and U Care to provide public programs care coordination /case management for County residents for the contracted period and per the health plans' rate schedules.

Action #8 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution, pending review of the contract by County Attorney Barbara McFadden:

Resolution #8 – 11/15/22

TTPT - Health Plans Transportation Agreement Resolution

WHEREAS, the Minnesota Department of Human Services has determined that it is in the best interest of counties and their residents to have a choice in the health plans available to them for public programs, and

WHEREAS, Kanabec County was notified that Blue Cross Blue Shield, Medica and U Care will be added to South Country Health Alliance as the health plans providing service in the County, and

WHEREAS, Timber Trails Public Transit is the main transportation provider within Kanabec County and as such would like to contract with the health plans to provide medical rides for county residents, and

WHEREAS the Transit Director is recommending to contract with the health plans to provide medical transportation services to county residents.

WHEREAS, the Kanabec County Attorney has reviewed and approved the aforementioned contracts with liability language changes to be made by UCare

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Transit Director to sign contracts with Blue Cross Blue Shield, Medica and U Care to provide medical transportation for County residents for the contracted period with negotiated rate schedules.

Regional Director Northeast Region Susanne Hinrichs, Program Leader for the Northeast Region for the Center for Youth Development Jan Derdowski, and Chair of the Kanabec County Extension Committee Jean Mattson met with the County Board to give a presentation regarding University of Minnesota of Extension. Information only, no action was taken.

County Sheriff Brian Smith met with the County Board to discuss matters concerning his department.

Action #9 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #9 – 11/15/22

Medical Examiner Contract

WHEREAS the terms of the contract with River Valley Forensic Services, P.A. expire December 31, 2022, and

WHEREAS River Valley Forensic Services, P.A. has agreed to contract for services in 2023; and

WHEREAS the County Sheriff is satisfied with the services provided by River Valley Forensic Services, P.A.; and

BE IT RESOLVED to approve the Medical Examiner Contract Agreement with River Valley Forensic Services, P.A. for services provided by or under Dr. Kelly Mills as Kanabec County Medical Examiner effective January 1, 2023 for a term ending December 31, 2023.

Action #10 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #10 – 11/15/22

Animal Control Agreement

WHEREAS the terms of the contract with Gratitude Farms in East Bethel for animal control services expire December 31, 2022, and

WHEREAS the Board requested the Sheriff's Office and Coordinator to seek a local vendor for this service; and

WHEREAS, Fox Run Kennels in Brook Park agreed to contract for services on a trial basis through June 30, 2023;

THEREFORE BE IT RESOLVED to approve the Animal Control Agreement with Fox Run Kennels for animal control services effective January 1, 2023 for a term ending June 30, 2023;

BE IT FURTHER RESOLVED that if both the Sheriff and vendor are satisfied with the service and terms of the agreement as of June 30, 2023, the duration of the agreement may be extended until December 31, 2023;

BE IT FURTHER RESOLVED that the Sheriff and Coordinator are authorized to sign the agreement and any extension thereof.

Action #11 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #11 - 11/15/22

WHEREAS, the Sheriff's Office Dispatch Center is managed by the P.S.A.P. Administrator/Emergency Management Director; and

WHEREAS, the current P.S.A.P. Administrator/Emergency Management Director will be taking a medical leave of absence; and

WHEREAS, to ensure the highest level of continuity of operations the Sheriff is requesting temporary reinstatement of the Dispatch Sergeant position and authorization to promote an employee to said position in the near future through the duration of the P.S.A.P. Administrator/Emergency Management Director's leave of absence time; and

WHEREAS, the Dispatch Sergeant position job description has been reviewed and updated;

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby approves the temporary reinstatement of the Dispatch Sergeant position and promotion of an employee for a period of time ending at the conclusion of the leave of absence of the current P.S.A.P. Administrator/Emergency Management Director.

BE IT FURTHER RESOLVED, the employee will return to hers/his previous position and wage at the end of the temporary promotion.

10:21am – Commissioner Dennis McNally arrived.

The Board reviewed the Sheriff’s Quarterly Report. Information only, no action was taken.

Public Works Director Chad Gramentz met with the County Board to give an update regarding the Safety Plan. The Board expressed consensus to wait for updated data before moving forward with updates of the Safety Plan.

Action #12 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to approve the minutes as presented.

Action #13 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	30,564.71
Arthur Twp	109,146.00
Besser, Blaine	500
Braham Public Schools	51,347.95
Brunswick Twp	54,704.49
Chamberlain Oil	4,118.40
City of Braham	16,868.85
City of Grasston	7,699.35
City of Isle	500
City of Mora	599,818.57
City of Ogilvie	49,209.08
City of Quamba	25,767.84
Comfort Twp	53,301.31

Comm of Finance-Treas Div	178.81
East Cent. Reg Dev Commission	9,891.57
East Central Energy	317.92
East Central Energy	186.34
East Central School District	17,986.34
Ford Twp	30,002.09
Gallagher, Stephanie	500
Grass Lake Twp	36,946.10
Haybrook Twp	27,199.05
Hillman Twp	23,678.84
Hinckley-Finallyson Schools	16,791.18
Isle Public Schools	16,181.78
Kanabec County	110,981.88
Kanabec County Auditor HRA	424
Kanabec Twp	35,990.19
Knife Lake Improvement District	18,154.98
Knife Lake Twp	51,912.01
Kroschel Twp	16,738.36
Kwik Trip Inc	13,984.43
Long, Devon	600
Midcontinent Communications	465.34
Milaca Public Schools	4,215.29
Mora Municipal Utilities	14,740.92
Mora Municipal Utilities	834.83
Mora Public Schools	1,138,755.29
Ogilvie Public Schools	159,713.15
Peace Township	56,164.99
Pine City Public Schools ISD 578	176.41
Pomroy Twp	37,334.34
Price Custom Homes	500
Quadient Finance USA, Inc.	421.8
Quadient Finance USA, Inc.	2,500.00
Southfork Twp	16,318.13
Spire Credit Union	4,727.16
St Paul Port Authority	1,917.39

VC3, Inc.	3,224.40
Verizon Wireless Aircards	1,370.41
Verizon Wireless Cell Phones	2,903.44
Wellnitz, Rosella	500
Whited Township	31,411.65

46 Claims Totaling: \$2,910,387.36

Action #14 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	550.00
Ace Hardware	27.70
Ace Hardware	115.67
Ace Hardware	5.04
Ace K9	168.00
Adam's Pest Control, Inc.	250.00
Advanced Correctional Healthcare	18,464.14
American DataBank	113.35
Aspen Mills	255.17
Aspen Mills	243.27
Aspen Mills	52.95
Association of MN Counties	35.00
Auto Value	27.37
Auto Value	220.42
Bracewell, Earl	88.13
Certified Crime Fighter	1,656.00
Clifton Larson Allen LLP	2,625.00
Cook, Brandon	69.38
Curtis, Michael	536.88
Daniels Health	284.33
DataWorks Plus LLC	2,388.23
DS Solutions	928.20
East Central Regional Juvenile Center	4,335.00
Electric Motor Service, Inc	213.51

FBG Service Corporation	4,829.00
FBG Service Corporation	2,543.00
FBG Service Corporation	672.00
G & N Enterprises	185.76
Galls	54.34
Glen's Tire	955.02
Glen's Tire	901.27
Granite City Jobbing Co	1,197.03
Granite City Jobbing Co	287.16
Granite Electronics	225.00
Hartshorn, Jim	62.50
Henry Schein	523.33
Hoefert, Robert	1,204.38
IAEMD	110.00
Ideal Service, Inc.	407.00
Industrial Health Services Network Inc	45.90
Innovative Office Solutions, LLC	29.73
IT SAVVY	1,502.21
J.F. Ahern Co	180.14
J.F. Ahern Co	837.02
J.F. Ahern Co	434.06
JCF Properties LLC	2,100.00
Kanabec County Highway Dept	597.46
Kanabec Publications	562.00
Kanabec Publications	345.41
Kanabec Publications	502.30
Koenings, Katie	20.80
LexisNexis (RELX Inc.)	225.00
LexisNexis (RELX Inc.)	189.08
Marco	3,267.40
Marco Technologies, LLC.	100.00
Marco, Inc.	159.00
MCAA	325.00
McNally, Dennis	85.00
McNally, Kris	75.00
Michael Keller, Ph.D., L.P.	650.00
Mid-American Research Chemical	800.00

Mille Lacs County Jail	1,045.00
Minnesota County Attorney's Association	175.00
Minnesota Pollution Control Agency	37,898.64
MNCCC Lockbox	1,240.00
Motorola Solutions	2,115.00
Novus Glass	60.00
O'Brien, Pat	108.75
O'Brien, Pat	92.50
ODP Business Solutions LLC	50.80
Olson, Rhonda	85.00
O'Reilly Auto Parts	29.22
Peterson, Ronald	139.38
Quality Disposal	222.65
Quality Disposal	235.62
Quality Disposal	33.97
Quality Disposal	238.22
Reliance Telephone, Inc	2,100.00
River Valley Forensic Services	750.00
RS EDEN	716.95
RT Vision	3,583.12
RT Vision	3,583.13
Sabinash, Douglas	86.25
Sawatzky, Fred	106.25
Schumacher, Sarah	69.38
Sea Change Print Innovations	3,358.65
Stellar Services	147.08
Stellar Services	114.63
Summit Food Service Management	4,196.80
Summit Food Service Management	4,150.82
SwipeClock LLC	362.00
Tinker & Larson Inc	61.90
Van Alst, Lillian	1,412.50
Welia Health	47.00
Zaudtke, Wayne	78.75

95 Claims Totaling: \$ 129,537.00

Road & Bridge

<u>Vendor</u>	<u>Amount</u>
A & E Cleaning Services	1,100.00
Ace	636.00
Aramark	405.36
Auto Value	1,693.10
Beaudry Oil & Propane	30,700.55
Blum Sand and Gravel	2,120.00
Central McGowan	307.63
Central Pension Fund	350.40
City of Mora	16,235.20
Crawford's Equipment	328.80
Diamond Mowers	245.66
East Central Energy	354.00
Glens Tire	1,061.90
Gopher State One-Call	27.00
H&L Mesabi	44,861.50
Houtsma, Wes	350.00
Jamar Technologies	229.37
Johnson Hardware and Rental	1,422.74
Kanabec County Highway Dept	117.04
Kanabec Publications	189.30
Kanabec County Times	83.00
Knife River Corporation	1,124,353.86
Little Falls Machine	1,137.44
Locators & Supplies	2,026.86
Marco	330.89
Mora Chev	264.35
Morton Salt	20,788.08
Newman Traffic Signs	76.02
North Central International	6,984.08
Northpost	531.60
Nuss Truck Equipment	13,379.83
ODP	58.03
Owens Auto Parts	137.80

Pomp's Tire Service	3,343.04
Power Plan	1,436.35
Premier Outdoor Services	7,117.50
RTVision	3,000.00
Trueman Welters	6,069.33
USIC Locating	100.00
Vault Health	237.52
Wiacom	675.30

41 Claims Totaling: \$1,294,866.43

10:30am – The Chairperson called for public comment. Those that responded included:

Barbara McFadden	Comments regarding how Extension closely aligns with education and provides long term benefits to the community.
Mary Ringler	Comments regarding support of Extension in Kanabec County.

10:35am – The Chairperson closed public comment.

10:35am – The Board took a five minute recess.

10:44am – The Board reconvened.

Action #15 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to adjourn the meeting at 10:44am to a time immediately following the Drainage Authority Board.

Public Works Director Chad Gramentz and Engineer Chris Otterness from Houston Engineering met with the County Board to present and discuss bid recommendation for the Kanabec County Ditch 2 Repair Project.

Action #16 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the agenda of the Drainage Authority Board as presented.

The County Board reviewed the bid recommendation for the Kanabec County Ditch 2 Repair Project as presented by Houston Engineering.

Action #17 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to accept the Base Bid of \$439,312.54 by JACON LLC for the Kanabec County Ditch 2 Repair Project.

Action #18 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to authorize County Ditch Inspector/Public Works Director Chad Gramentz as the staff representative to execute change orders for the Kanabec County Ditch 2 Repair Project.

Action #19 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to adjourn The Drainage Authority Board at 11:10am.

The Board of Commissioners reconvened.

County Coordinator Kris McNally gave an update regarding the Snake River One Watershed, One Plan Comprehensive Watershed Management Plan. Information only, no action was taken.

County Coordinator Kris McNally led a discussion regarding consideration to change the address of the Kanabec County Courthouse.

Action #20 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to authorize the process to change the address of the Kanabec County Courthouse to a Maple Avenue address.

County Coordinator Kris McNally led a discussion regarding the existing Travel Reimbursement Policy. The Board expressed consensus for her to begin revising the policy to be brought back to the County Board for review at a later date.

County Coordinator Kris McNally led a discussion regarding the 2023 Final Budget & Levy. The Board will further discuss potential adjustments to the 2023 Final Budget at the next Regular County Board Meeting.

Future Agenda Items: None.

Action #21 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #21 – 11/15/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Kanabec County Pheasants Forever for a raffle event to be held at Pheasants Ridge Shooting Preserve, 1547 Imperial St, Ogilvie, MN 55358 on December 27, 2022.

Action #22 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to adjourn the meeting at 11:21am. The Board will meet again in Regular Session on Tuesday, December 6, 2022 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk