

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

May 17, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, May 17, 2022 pursuant to adjournment with the following Board Members present on-site: Rick Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff present via WebEx: County Attorney Barbara McFadden.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the May 3, 2022 minutes with the following changes: Add “The Board of Commissioners reconvened” after the adjournment of the drainage authority board.

Action #3 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
CW Technology	1,496.40
Minnesota Department of Finance	6,342.50
Mora Municipal Utilities	11,920.73
Quadient Finance USA, Inc.	1,758.18
Spire Credit Union	8,152.55
Verizon Wireless Aircards	1,216.66
Verizon Wireless Cell Phones	3,838.64
Card Services (Coborn's)	94.36
Kwik Trip Inc	14,660.12

Midcontinent Communications	472.16
Quality Disposal	416.61

11 Claims Totaling: \$50,368.91

Action #4 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Adam's Pest Control, Inc.	250.00
Adam's Pest Control, Inc.	125.00
Adam's Pest Control, Inc.	125.00
Advanced Correctional Healthcare	135.20
Advanced Correctional Healthcare	18,464.14
American DataBank	75.90
American Solutions for Business	4,214.79
American Solutions for Business	3,064.73
Aspen Mills	1,163.54
Aspen Mills	625.65
Aspen Mills	165.53
Aspen Mills	1,487.96
Aspen Mills	103.51
AT&T Mobility	931.54
AT&T Mobility	194.54
Christenson, Kim	131.04
Clifton Larson Allen LLP	8,722.50
Clifton Larson Allen LLP	150.00
Crider, Grant	195.00
Curtis, Michael	613.08
Daniels SharpSmart, Inc.	231.04
Department of Transportation, State of MN	4,198.17
East Central Regional Juvenile Center	4,335.00
Election Systems & Software Inc	4,069.63
Election Systems & Software Inc	(325.25)
Environmental Systems Research Institute	5,702.00
FBG Service Corporation	7,372.00
FBG Service Corporation	672.00

Glen's Tire	952.15
Glen's Tire	66.35
Glen's Tire	79.76
Grainger	151.17
Grainite City Jobbing Co	67.28
Granite City Jobbing Co	349.27
Granite Electronics	99.00
Harvey, RandiAnn	34.00
Harvey, RandiAnn	110.50
Hoefert, Robert	811.98
Hohn's Auto Body & Glass	429.65
Horizon Towing	200.00
HR Green Fiber and Broadband, Inc.	36,882.48
IAEMD	55.00
Intoximeters, Inc.	125.00
Johnsons Hardware	14.16
Kanabec County A/T	2,628.60
Kanabec County A/T	2,628.60
Kanabec Publications	90.54
Kanabec Publications	275.00
Kanabec Publications	526.00
Kanabec Publications	123.60
Kanabec Publications	284.35
Koenings, Katie	26.32
MACATFO	30.00
Manthie, Wendy	1,061.19
Marco	134.68
Marco	3,216.80
Marco	159.00
McKinnis & Doom PA	310.50
Michael K. Pepin Law Offices	2,099.50
Michael Keller, Ph.D., L.P.	650.00
Michael Keller, Ph.D., L.P.	1,300.00
Minnesota Monitoring, Inc.	88.00
Minnesota Monitoring, Inc.	165.00
Minnesota Pollution Control Agency	37,898.64
Motorola Solutions	8,460.00
Nelson, Jerry	269.10

Novus Glass	60.00
Office Depot	75.19
Office Depot	74.78
Office Depot DBA: ODP Business Solutions LLC	152.00
Oslin Lumber	20.00
Quality Disposal Systems	26.34
Ramsey County	1,617.00
RELX Inc. DBA LexisNexis	189.08
RELX Inc. DBA LexisNexis	225.00
River Valley Forensic Services, P.A.	250.00
River Valley Forensic Services, P.A.	1,500.00
RS Eden	54.40
RS Eden	114.82
Sea Change Print Innovations	854.20
Stellar Services	157.03
Stellar Services	102.30
Stellar Services	120.76
Stenstrom Collision & Detail	200.00
Summit Food Service Management	3,952.05
Summit Food Service Management	3,903.92
Summit Food Service Management	3,983.00
Sunshine Printing	343.05
Tinker & Larson Inc	1,104.20
Tinker & Larson Inc	764.20
Van Alst, Lillian	733.59
Welia Health	306.00
92 Claims Totaling:	<u><u>\$ 190,929.32</u></u>

Road & Bridge

Vendor	Amount
Ace Hardware	75.66
Aramark	406.78
Auto Value	3,839.62
Campbell, Gary	400.00
Capitalone Trade Credit	148.22
Central McGowan	284.79
Central Pension Fund	168.55

Gopher State One-Call	10.80
Grainger	392.56
Granite City Jobbing	710.93
IT Savvy	44.83
Johnson Hardware	201.91
Kanabec County Highway Dept	69.60
Kanabec Publications	13.28
Kwik Trip	141.61
Little Falls Machine	475.00
Marco	312.38
MN Dept of Transportation	1,571.51
MN Petroleum Marketers	460.00
North Central International	5,884.34
Northern States Supply	248.00
Owens Auto Parts	530.99
Quality Disposal	172.10
Vault Health	296.90
Wiacom	675.30
Widseth	12,898.75
Ziegler	460.41

27 Claims Totaling: \$ 30,894.82

Action #FS5 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to recess the meeting at 9:06am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:06am on Tuesday, May 17, 2022 pursuant to adjournment with the following Board Members Present: Rick Mattson, Dennis McNally, Craig Smith and Les Nielsen. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS6 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the Family Services Board Agenda as presented.

CSO/Financial Assistant Supervisor Tim Dahlberg gave a presentation regarding Cash Assistance and SNAP Timeliness. Information only, no action was taken.

Family Services Director Chuck Hurd gave the Director's Report.

Action #FS7 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #FS7 – 5/17/22

MSHO and MN Senior Care Plus RFP Resolution

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request for Proposals (RFP's) to provide health care services to recipients of Minnesota Senior Health Options and Minnesota Senior Care Plus in several Greater Minnesota counties including Kanabec County, and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, Blue Plus, Medica, U-Care, United Healthcare, and South Country Health Alliance submitted proposals to provide managed health care services in Kanabec County; and

WHEREAS, representatives of Kanabec County Human Services have reviewed and evaluated the proposals; and

WHEREAS, South Country Health Alliance has submitted a proposal suited to meet Kanabec County's needs.

NOW, THEREFORE, BE IT RESOLVED, that the Kanabec County Family Services Board supports the recommendation of Kanabec County Family Services approving South Country Health Alliance as Managed Care Organization(s) (MCOs) providing managed health care services for seniors in Kanabec County beginning January 1, 2023.

Action #FS8 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #FS8 - 5/17/22

Special Needs Basic Care (SNBC) RFP Resolution

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request for Proposals (RFP's) to provide health care services to recipients of Minnesota Special Needs Basic Care (SNBC) in several Greater Minnesota counties including Kanabec County, and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, Medica, U-Care, United Healthcare and South Country Health Alliance submitted proposals to provide managed health care services in Kanabec County; and

WHEREAS, representatives of Kanabec County Human Services have reviewed and evaluated the proposals; and

WHEREAS, South Country Health Alliance has submitted a proposal suited to meet Kanabec County's needs.

NOW, THEREFORE, BE IT RESOLVED, that the Kanabec County Family Services Board supports the recommendation of Kanabec County Family Services approving South Country Health Alliance as the Special Needs Basic Care provider for health care services for disabled persons in Kanabec County beginning January 1, 2023.

Action #FS9 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the payment of 111 claims totaling \$138,783.64 on Welfare Funds.

Action #FS10 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to adjourn Family Services Board at 9:29am and to meet again on June 21, 2022 at 9:05am.

The Board of Commissioners reconvened.

South Country Health Alliance CEO Leota Lind and CFO Scot Schufman met with the County Board to present the 2022 South Country Health Alliance Annual Update. Information only, no action was taken.

County Assessor Tina Von Eschen met with the County Board to give a brief educational refresher on the County Board of Appeals and Equalization materials, process and responsibilities. Information only, no action was taken.

Kanabec Soil and Water Conservation District Board Supervisor Joh Sanford and District Manager Deanna Pomije met with the County Board to request reconsideration for funding of the Ann River/Fish Lake Erosion Control Project. Discussion was held regarding different options for repair and keeping the area open for fishing. Soil & Water representatives will obtain quotes for repair and bring them back to the board for further consideration of funding.

10:32am – The Chairperson called for public comment. Those that responded included:

Charlie Strickland Jr.	Suggestion for the Board to consider appointing a citizen at large to the Opioid Settlement Committee.
------------------------	--

10:34am – The Chairperson closed public comment.

10:35am – The Board took a five minute break.

10:41am – The Board reconvened.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #11 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #11 – 5/17/22
Sign Inventory Quotes

WHEREAS the following quotes were received for signs and supplies inventory:

Newman Signs.....	\$17,906.14
MR Signs.....	\$18,925.60

BE IT RESOLVED to accept the low quote of \$17,906.14 submitted by Newman Signs.

Public Works Director Chad Gramentz gave an update regarding the demolition of the Old Jail. County Court Administrator Heather Mickelson will check into the availability of COVID Funding that could potentially be used to construct a parking lot in place of the old jail after its demolition. Information only, no action was taken.

Action #12 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to direct Public Works Director Chad Gramentz to obtain quotes for the demolition of the Old Jail Building and bring them back to the County Board for approval.

Public Works Director Chad Gramentz led a discussion regarding the scheduling of a meeting of the Public Works Committee. The Committee will tentatively meet on May 26th at 10am.

Public Works Director Chad Gramentz gave an update regarding driver's license operations. The state background check for the new temporary driver's licensing employee is still in process. The City of Mora is still considering taking over the driver's licensing operations and is gathering additional information to present to the Board. Information only, no action was taken.

Deputy Auditor Property & Tax Tim Jacobs met with the County Board to discuss tax forfeit land sales and currently unsold parcels. Tim Jacobs was directed to prepare additional information and present to the Board at a future meeting for consideration of moving forward with a tax forfeit land sale.

County Coordinator Kris McNally led a discussion regarding the creation of a Restricted-Assigned fund for Opioid Settlement Funds.

Action #13 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 – 5/17/22

Opioid Settlement – Restricted- Assigned Fund

WHEREAS Kanabec County is eligible to receive funds from the National Settlement Agreements- Minnesota Opioids State Subdivision MOA, and

WHEREAS creation of a restricted, assigned revenue fund is a requirement of said MOU; and

WHEREAS this fund is designated for receipt and expenditure of Opioid Settlement Funds; and

WHEREAS said MOU specifies no commingling of funds with any other money or funds of the local government; and

WHEREAS said MOU also allows for 10% of the settlement funds may be used for administration of the fund;

THEREFORE BE IT RESOLVED to approve the creation of the Opioid Settlement Fund as a restricted-assigned revenue fund for the receipt and expenditures of Opioid Settlement Funds;

BE IT FURTHER RESOLVED that 10% of these funds may be used toward the administration of the fund.

County Coordinator Kris McNally led a discussion regarding the consideration to appoint a Commissioner or designee to the internal Opioid Settlement Committee.

Action #14 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to appoint Commissioner Craig Smith to the internal Opioid Settlement Committee and to recommend that the committee considers appointing a citizen at large.

The Commissioner gave reports regarding the boards and committees in which they participate. Information only, no action was taken.

Future agenda items: Tax Forfeit Land Sale

Action #15 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn the meeting at 11:19am and to meet again on Tuesday, June 7, 2022 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk