

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**June 7, 2022**

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, June 7, 2022 pursuant to adjournment with the following Board Members present on-site: Les Nielsen, Rick Mattson, Dennis McNally, and Craig Smith. Absent: None. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff present via WebEx: County Attorney Barbara McFadden.

The meeting was held in the County Board Room and via WebEx for anyone wishing to participate remotely.

The Chairperson called the meeting to order and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the May 17, 2022 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	583.74
Ann Lake Twp	43,270.15
Arthur Twp	1,493.00
Arthur Twp	153,577.70
Braham Public Schools	11,623.65
Braham Public Schools	78,878.71
Braham Public Schools	78,878.71
Brunswick Twp	21,416.50
Brunswick Twp	81,868.49

Card Services (Coborns)	22.88
City of Braham	20,118.59
City of Grasston	2,925.83
City of Grasston	9,913.02
City of Isle	500.00
City of Mora	20,446.08
City of Mora	833,263.36
City of Ogilvie	75,622.85
City of Ogilvie - Clerk	23.00
City of Quamba	48,372.29
City of Quamba	37,843.90
Comfort Twp	85,535.14
Comm of Finance-Treas Div	467.09
Commissioner of Revenue	50.00
Consolidated Communications	1,110.77
CW Technology	2,654.00
Dearborn National Life Insurance Co	701.93
DM Stamps & Specialties Inc.	147.12
E C Riders	1,734.21
East Cent. Reg Dev Commission	14,454.88
East Central Energy	1,174.85
East Central Energy	216.04
East Central Energy	86.88
East Central School District	28,494.85
East Central School District	28,494.84
Ford Twp	6,393.00
Ford Twp	51,916.36
Further	612.45
Grass Lake Twp	3,186.00
Grass Lake Twp	66,642.08
Haybrook Twp	21,288.67
Haybrook Twp	42,926.64
Health Partners	6,534.64
Hillman Twp	4,681.43
Hillman Twp	38,515.10
Hinckley-Finlayson Schools	52,911.95
Hinckley-Finlayson Schools	26,963.38
Hinckley-Finlayson Schools	26,963.37

Isle Public Schools	42,589.34
Isle Public Schools	24,252.34
Isle Public Schools	24,252.33
Kanabec County	173,810.49
Kanabec County	173,810.48
Kanabec County AT ACH_VISA	12,585.64
Kanabec County Auditor - Treas	7,819.36
Kanabec County Auditor HRA	11,201.95
Kanabec Twp	4,046.00
Kanabec Twp	50,678.06
Knife Lake Improvement District	23,309.71
Knife Lake Twp	2,701.89
Knife Lake Twp	66,501.45
Kroschel Twp	14,439.98
Kroschel Twp	30,574.99
Life Insurance Company of North America	684.63
Milaca Public Schools	7,983.27
Milaca Public Schools	7,983.26
Minnesota Energy Resources Corp	10,522.30
Minnesota Pollution Control Agency	2,850.00
MN Commissioner of Revenue	68.70
MNPEIP	10,606.43
MNPEIP	139,944.95
Mora Municipal Utilities	12,405.25
Mora Public Schools	232,921.20
Mora Public Schools	1,527,725.06
Mora Public Schools	1,527,725.06
Office of MN.IT Services	1,338.65
Ogilvie Public Schools	16,791.48
Ogilvie Public Schools	234,747.99
Ogilvie Public Schools	234,747.98
Peace Twp	24,659.28
Peace Twp	78,373.78
Pine City Public Schools ISD 578	187.20
Pine City Public Schools ISD 578	187.19
Pomroy Twp	16,639.00
Pomroy Twp	62,635.57
Quadient Finance USA, Inc.	4,999.92

Solem, Shawn	190.00
Southfork Twp	3,743.00
Southfork Twp	30,490.64
St Paul Port Authority	1,917.39
The Hartford Priority Accounts	6,214.31
Verizon Wireless Aircards	994.47
VSP Insurance Company	528.42
Whited Twp	31,519.20
Whited Twp	44,519.96

**94 Claims Totaling: \$6,974,335.93**

Action #CH4 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to recess the meeting at 9:06am to a time immediately following the Community Health Board.

Action #CH5 – The Kanabec County Community Health Board met at 9:06am on Tuesday, May 3, 2022 pursuant to adjournment with the following Board Members Present: Les Nielsen, Rick Mattson, Dennis McNally, and Craig Smith. Community Health Director Kathy Burski presented the Community Health Board Agenda.

Action #CH6 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the Community Health Board Agenda as presented.

Health Promotion Coordinator Lori Swanson met with the County Board to give an update regarding the Statewide Health Improvement Partnership (SHIP). Information only, no action was taken.

Community Health Director Kathy Burski gave the Director’s Report.

Action #CH7 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

**Resolution #CH7 – 6/7/22**

Renewed vehicle lease agreement with Lakes and Pines CAC, Inc.

**WHEREAS**, Kanabec County has an Agreement with the State of Minnesota identified as MNDOT Contract Number 1048093 to provide public transit service in Kanabec County under MN Stat, Section 174.24, and

**WHEREAS**, that service includes providing transportation for Head Start trips, and

**WHEREAS**, Kanabec County leases a bus from Lakes and Pines CAC, Inc. to provide that service.

**THEREFORE BE IT RESOLVED** that Kanabec County Board authorizes the renewed vehicle lease of: (ID# HS1) 2017 Chevrolet/Express G3500 VIN: 1GB3BSBG9H1123109.

*Action #CH8* – It was moved by Rick Mattson seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #CH8 – 6/7/22**

Year 2023 Public Transit Operating Grant; service known as: Timber Trails Public Transit

**BE IT RESOLVED** that the Kanabec County enters into an Agreement with the State of Minnesota to provide public transit service in Kanabec County.

**BE IT FURTHER RESOLVED** that the Kanabec County agrees to provide a local share of up to 15 or 20 percent of the total operating cost and up to 20 percent of the total capital costs.

**BE IT FURTHER RESOLVED** that the Kanabec County agrees to provide 100 percent of the local share necessary for expenses that exceed funds available from the State.

**BE IT FURTHER RESOLVED** that the Kanabec County authorizes the Kanabec County Community Health Director or the Transit Director to execute the Agreement and any amendments.

*Action #CH9* – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the payment of 90 claims totaling \$69,792.84 on Community Health Funds.

*Action #CH10* – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn Community Health Board at 9:37am and to meet again on Tuesday, July 5, 2022 at 9:05am.

The Board of Commissioners reconvened.

Family Services Director Chuck Hurd met with the County Board to request entering to mediation with the Department of Human Services.

Action #11 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to authorize entry into mediation with DHS regarding procurement contracts and to designate the Family Services Director as the person to receive all information regarding the mediation, including scheduling and mediation preparation materials.

Deputy Auditor Property & Tax Tim Jacobs met with the Board to determine minimum bids for parcels on the Tax Forfeit Land Sale, start date, and duration of sale.

The Board expressed consensus to set the following minimum bids for the Tax Forfeit Land Sale:

<b>Tract</b>	<b>Parcel Number</b>	<b>City/Township</b>	<b>Minimum Bid</b>
1	02.04900.00	Arthur Township	\$12,000
2	05.00340.00	Ford Township	\$38,900
3	07.00105.20	Haybrook Township	\$12,000
4	07.00130.00	Haybrook Township	\$3,000
5	12.02285.00	Peace Towship	\$500
6	23.00350.00	Whited Township	\$15,000

Deputy Auditor Property & Tax Tim Jacobs was directed to speak with the City of Ogilvie regard the special assessment fees on Parcel 23.00350.00 and present his findings to the Board at a future meeting.

Auditor/Treasurer Denise Snyder met with the Board to discuss matters concerning her department.

A discussion was held regarding clean-up of tax forfeited parcels. Consensus was to hold a discussion with the Auditor/Treasurer, Deputy Auditor Property & Tax, the Public Works Director, a Commissioner and the Coordinator to discuss clean up scenarios and land values on a case by case basis.

Action #12 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## Resolution #12 - 6/7/22

### Liquor & Tobacco Licenses

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following applications for liquor and tobacco licenses, and

**WHEREAS** the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license applications:

#### LIQUOR/BEER/ TOBACCO LICENSE RENEWALS 2022-2023

#### KANABEC COUNTY BOARD - JUNE 7, 2022

<b>Establishment</b>	<b>LIQUOR</b>	<b>BEER</b>	<b>TOBACCO</b>
Braham Moose Lodge 1544	Club/Sun	-	-
Captain Dans' Crow's Nest	On/Off/Sun	-	Yes
Mauer Fish Lake Restaurant & Bar	On/Off/Sun	-	-
McBees Bar & Grill	On/Off/Sun	-	-
Northwoods Steakhouse	On/Off/Sun	-	-
Ogilvie Raceway	Wine/SB/On/Sun	On	-
Fire Pit Bar & Grill	On/Sun	-	-
Springbrook Golf Course	On/Sun	-	-
Eagles Cove Resort	On/Sun	-	-

Action #13 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## Resolution #13 - 6/7/22

**WHEREAS** the Kanabec County Auditor/Treasurer has received applications for On & Off-Sale, Sunday Liquor and Tobacco licenses from The Crows Nest LLC located at 2743 MN-65, Mora;

**WHEREAS** the applications are complete, included all necessary documentation, appears in accordance with County Policies and licensing requirements and the application is in good standing with the County;

**WHEREAS** the establishment located at this address presently operates with these licenses;

**BE IT RESOLVED** to approve the On & Off-Sale, Sunday Liquor and Tobacco Licenses for The Crows Nest LLC located at 2743 MN-65, Mora, and will become effective the date of closing.

Action #14 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #14 - 6/7/22**

**WHEREAS** the Kanabec County Auditor/Treasurer has received an application for a Tobacco license from DG Retail LLC dba Dollar General Store #23260 located at 2657 Highway 65, Mora;

**WHEREAS** the application is complete, included all necessary documentation, appears in accordance with County Policies and licensing requirements and the application is in good standing with the County;

**BE IT RESOLVED** to approve the Tobacco License for DG Retail LLC dba Dollar General Store #23260 located at 2657 Highway 65, Mora, and will become effective July 1, 2022.

Action #15 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the purchase of a replacement printer for the Auditor/Treasurer’s Office from Marco for \$6,106.05 (purchase price of \$5,894.05 + 5 months of service/supplies at \$42.40).

**10:31am** – The Chairperson called for public comment on the floor and online three times. None responded.

**10:32am** – The Chairperson closed public comment.

HR Specialist Kim Christenson met with the Board to discuss matters concerning personnel.

Action #16 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:



## **Resolution #16 - 6/7/22**

**WHEREAS** policy #P-106 states that job descriptions taken off the review cycle due to non-filled vacancies must be reviewed by the Board prior to reinstatement; and

**WHEREAS** the position of Senior Engineering Technician, Civil has been vacant and the job description last reviewed in 2012; and

**WHEREAS** the position of Senior Engineering Technician, Civil was not included in the compensation study and subsequent wage adjustment conducted in 2016; and

**WHEREAS** the job description for the Senior Engineering Technician, Civil has been reviewed and by the Public Works Director for possible reinstatement; and

**WHEREAS** the Public Works Director has submitted said job description; and

**WHEREAS** the Board has examined and evaluated the information;

**BE IT RESOLVED** to approve sending the updated job descriptions to the pay consultant for review and scoring.

*Action #17* - It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## **Resolution #17 - 6/7/22**

### **Sheriff's Office Systems Specialist Evaluation**

**WHEREAS** the board did by Resolution #17-08/17/21 refer the position of Sheriff's Office Systems Specialist to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the "Sheriff's Office Systems Specialist" position, which results in Pay Range 11:

<b>Category</b>	<b>Rank</b>	<b>Points</b>
Qualifications	q45	91
Decisions	d24	52
Problem Solving	p15	74
Relationships	r13	48

Effort A	ea9	5
Effort B	eb11	12
Hazards	h17	13
Environment	n5	8
<b>TOTAL POINTS</b>		<b>303</b>

Action #18 - It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #18 - 6/7/22**

**WHEREAS** there is a new position of an Sheriff’s Office Systems Specialist, and

**WHEREAS** the board desires to fill this position;

**BE IT RESOLVED** that the County Board authorizes the Sheriff and the County Personnel Director to hire an Sheriff’s Office Systems Specialist to fill the position at Step A, Range 11 of the pay plan which is \$23.56 per hour or the rate set by internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

**BE IT FURTHER RESOLVED** to authorize the Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Information Systems Director Lisa Blowers met with the Board to discuss matters concerning her department.

Action #19 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #19 – 6/7/22**

**WHEREAS**, the I.S. Director and Elections Administrator applied for and were awarded \$23,599.84 under a Help America Vote Act (HAVA)- 2022 Election Security Grant; and

**WHEREAS**, the said grant requires expenditures to be related to enhancement of election security; and

**WHEREAS**, the I.S. Director and Elections Administrator have prioritized spending said grant funds on a new firewall and anti-virus software; and

**WHEREAS**, a firewall and anti-virus software are allowable expenditures under HAVA grant guidelines;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby approves the use of the Help America Vote Act (HAVA) - 2022 Election Security Grant funds for the recommended firewall and anti-virus software.

Information Systems Director Lisa Blowers gave an update regarding her department. Information only, no action was taken.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

*Action #21* – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #21 – 6/7/22**  
**2022 Bituminous Paving**  
**SAP 033-620-011, SAP 033-630-003, SAP 033-617-010,**  
**SAP 033-605-022, KCP 22-04, Arthur 22-01**

**WHEREAS** the following bids were received on June 1, 2022 for bituminous reconditioning:

Knife River Corporation	\$3,368,110.97
Duininck Inc.	\$4,344,385.93

**WHEREAS** the low bid of \$3,368,110.97 was submitted by Knife River Corporation, and

**WHEREAS** a detailed bid abstract was presented before the Board and included herein, and

**THEREFORE BE IT RESOLVED** to accept the bid of \$3,368,110.97 by Knife River Corporation for bituminous reconditioning, and

**BE IT FURTHER RESOLVED** to authorize the Board Chair and County Coordinator to sign the contract.

Action #22 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #22 – 6/7/22**  
**MnDOT Master Partnership Agreement**

**WHEREAS** The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government, and

**WHEREAS** MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads, and

**WHEREAS** the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

**THEREFORE BE IT RESOLVED** That the County of Kanabec enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board, and

**BE IT FURTHER RESOLVED** That the Public Works Director is authorized to execute such contract, and any amendments thereto, and

**BE IT FURTHER RESOLVED** That the Public Works Director is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the Public Works Director may execute such work order contracts on behalf of the County of Kanabec without further approval by this Board.

Action #23 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution 23 – 6/7/22**  
**Public Ditch, Environmental Legal Services**

**WHEREAS** a proposal for environmental and public ditch legal services was submitted by John Kolb of Rinkee Noonan, Attorneys at Law, and

**WHEREAS** said proposal was presented before the Board and is included herein, and

**THEREFORE BE IT RESOLVED** to accept the proposal for environmental and public ditch legal services by Rinke Noonan.

Action #24 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to promote CADD Tech to Senior CADD Tech effective the first date of the pay period following board approval of job description ranking.

Public Works Director Chad Gramentz gave updates regarding his department. Information only, no action was taken.

Action #25 – It was moved by Dennis McNally seconded by Craig Smith, and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<b>Vendor</b>	<b>Amount</b>
A&E Cleaning Services	500.00
Ace Hardware	52.30
Ace Hardware	15.98
Ace Hardware	111.67
Adam's Pest Control	125.00
Adam's Pest Control	125.00
Advanced Correctional Healthcare	18,464.14
Aspen Mills	1,293.70
Aspen Mills	90.85
Aspen Mills	127.90
Aspen Mills	1,101.15
Association of MN Counties	400.00
Auto Value	19.98
Auto Value	114.98
BlueStar Graphics	120.00
Cambridge Medical Center	3,904.90
CHAMP Software, Inc.	5,133.00
City of Mora	762.50
Clifton Larson Allen LLP	682.50
Coborn's Inc.	611.90
Coborn's Inc.	45.08
Colors by Craig	350.00

Cundy, Steve	74.30
Curtis, Michael	1,014.98
East Central Solid Waste Commission	89.71
Eric Hanson Consulting	3,300.00
Granite Electronics	423.26
Hamilton Funeral Homes	430.00
Hamilton Funeral Homes	345.00
Henry Schein	522.58
Hoefert, Robert	1,158.30
Holcomb, Lisa	104.13
Jamie Ward LLC	113.94
Kanabec County Agricultural Society	240.00
Kanabec County Highway Dept	1,635.44
Kanabec Publications	97.80
Kanabec Publications	97.80
Mahler & Associates Architecture, Inc.	843.45
Marco	3,216.80
Marco	477.00
Marco Technologies	965.29
McFadden, Barbara	147.42
McFadden, Barbara	125.19
McKinnis & Doom PA	119.00
Michael Keller, Ph.D., L.P.	650.00
Mid-America Research Chemical	336.89
Minnesota County Recorder Association	50.00
Mora Psychological Services, PLLC	1,350.00
Nelson, Jerry	256.82
Novus Glass	275.00
Novus Glass	50.00
ODP Business Solutions, LLC	70.18
Office Depot	52.82
Office Depot	126.91
O'Reilly Auto Parts	13.48
Premium Waters, Inc.	38.43
Quill	210.98
Ramsey County	1,572.00
Reliance Telephone, Inc	1,000.00
RT Vision	250.00

RT Vision	250.00
Rupp, Anderson, Squires & Waldspurger, PA	1,247.58
Rupp, Anderson, Squires & Waldspurger, PA	112.21
Schumacher, Sarah	97.12
SHI	1,030.08
SHI	13,105.73
SHI	2,349.00
Snyder, Denise	68.45
St Cloud Stamp & Sign	42.75
St Mary's Church	100.00
Stellar Services	13.26
Stellar Services	88.16
Stellar Services	89.39
Streicher's	60.97
Summit Food Service Management	7,774.81
Van Alst, Lillian	721.89
Welia Health	306.00
<b>77 Claims Totaling:</b>	<b><u>83,454.83</u></b>

### **Road & Bridge**

<u>Vendor</u>	<u>Amount</u>
A & E Cleaning	1,000.00
Ace Hardware	416.86
Andy's Towing LLC	608.62
Auto Value	4,216.02
Beaudry Oil & Propane	29,965.95
Boyer Trucks	815.26
Campbell, Gary	650.00
Central McGowan	101.50
Crawford's Equipment	500.80
Granite City Jobbing	206.33
Granite Ledge Electrical	184.75
J. R. Oil	175.00
Kanabec County Highway Dept	149.15
Kanabec Publications	542.33
Knife River Corp	5,881.51

Mora Municipal Utilities	1,096.09
North Central International	2,387.32
Northern States Supply	112.87
Nuss Truck	4,352.19
Oslin Lumber	786.23
Wheeler	1,291.64
Widseth Smith Nolting	6,251.00
Ziegler	114.90

**23 Claims Totaling: 61,806.32**

Action #26 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #26 – 6/7/22**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	-
Quality Disposal	\$4,503.00
Arthur Township	\$500.00
Total	\$5,003.00

County Coordinator Kris McNally led a discussion regarding the approval of a Collective Bargaining Agreement with the Local 49.

Action #27 – Rick Mattson introduced the following resolution and moved its adoption:

**Resolution #27 – 6/7/22**



**WHEREAS** the negotiating committee has presented the Board with a proposed 2022 bargaining unit agreement between Kanabec County and the International Union of Operating Engineers, Local 49, and

**WHEREAS** the Union has indicated acceptance by signature of the Union Business Agent and Stewards;

**BE IT RESOLVED** to approve a 2022 bargaining unit agreement (1 year) between Kanabec County and the International Union of Operating Engineers, Local 49.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Les Nielsen, Rick Mattson, Dennis McNally

**OPPOSED:** None

**ABSTAIN:** Craig Smith

whereupon the resolution was declared duly passed and adopted.

County Coordinator Kris McNally led a discussion regarding the proposed budget calendar and preliminary 2023 budget goals.

Preliminary budget goals will be determined at the next meeting when 2021 budget numbers are available for review.

The Board expressed consensus to approve the 2023 budget calendar as presented.

County Coordinator Kris McNally led a discussion regarding a request for approval of a Memorandum of Understanding between the State of Minnesota 10<sup>th</sup> Judicial District and Kanabec County for Courtroom Technology Upgrade.

Action #28 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #28 - 6/7/22**

**WHEREAS**, the sound systems in the courtrooms in the Kanabec County Courthouse are failing; and

**WHEREAS**, the Kanabec County Board of Commissioners approved the use of ARPA funding via Resolution #17-12/7/21 for a sound system upgrade in the courtrooms; and

**WHEREAS**, the State of Minnesota, 10th Judicial District agreed to collaborate on and fund a simultaneous upgrade in the video system in the courtrooms; and

**WHEREAS**, a Memorandum of Understanding has been developed to define each parties' responsibilities in the project;

**BE IT RESOLVED**, that the Kanabec County Board of Commissioners hereby approves the Memorandum of Understanding between the State of Minnesota, 10th Judicial District and the County of Kanabec for the courtroom technology upgrade;

**BE IT FURTHER RESOLVED** that the County Coordinator is authorized to sign said Memorandum of Understanding.

County Coordinator Kris McNally led a discussion regarding a request for approval for an Animal Control Agreement.

Action #29 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #29 - 6/7/22**

### **Animal Control Agreement**

**WHEREAS**, Minnesota Statutes Chapter 347 allow counties to create and enforce dog control ordinances; and

**WHEREAS**, Kanabec County Ordinance #34 Dog Control was made effective in Kanabec County July 1, 2018; and

**WHEREAS**, Kanabec County Ordinance #34 designates the Kanabec County Sheriff's Office as Animal Control Officers; and

**WHEREAS**, the Kanabec County Sheriff's Office does not have the facilities nor the equipment to provide for the impoundment and reclamation of dogs as required by Ordinance #34; and

**WHEREAS**, Gratitude Farms provides animal control services to other municipalities in compliance with Minnesota Statutes Chapter 347;

**BE IT RESOLVED**, the Kanabec County Board of Commissioners hereby approves the service agreement with Gratitude Farms through January 1, 2023 and grants Sheriff Smith

authority to sign said agreement.

County Coordinator Kris McNally led a discussion regarding proposed revisions to Gambling Policy A-107.

Action #30 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

**Resolution #30 - 6/7/22**  
**Policy A-107 Revision**

**WHEREAS**, the Kanabec County Board of Commissioners has authority to establish and revise county administration and personnel policies; and

**WHEREAS** the Kanabec County Gambling Policy (A-107) requires a content revision; and

**WHEREAS**, the recommended revision will bring additional definition and clarity to the policy;

**THEREFORE BE IT RESOLVED** that the recommended revisions to existing Policy A-107 are approved and effective immediately.

Future Agenda: 2021 budget reports, tax forfeit/special assessment information on parcel 23.00350.00

**11:35am** – The Chairperson closed the meeting pursuant to the Open Meeting Law, MN Statute §13D.03 to discuss matters related to labor negotiations strategy. Those present during the closed portion of the meeting include Commissioners Les Nielsen, Rick Mattson, Dennis McNally, and Craig Smith; as well as County Coordinator & Personnel Director Kris McNally and HR Specialist Kim Christenson.

**12:11pm** - The Chairperson re-opened the meeting.

Action #31 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn the meeting at 12:13pm and to meet again in regular session on Tuesday, June 21, 2022 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk