

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

July 5, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, July 5, 2022 pursuant to adjournment with the following Board Members present on-site: Les Nielsen, Rick Mattson, Dennis McNally, and Craig Smith. Absent: None. Staff present on-site: County Coordinator Kris McNally, County Attorney Barbara McFadden and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to participate remotely.

The Chairperson called the meeting to order and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the June 21, 2022 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anderson, Peter	500.00
Chamberlain Oil	377.88
Dearborn National Life Insurance Co	773.97
East Central Energy	1,151.40
East Central Energy	220.55
Friday, Thomas	500.00
Health Partners	6,486.88
Kanabec County Auditor HRA	12,000.00
Kanabec County Auditor HRA	44,520.00

Kanabec County Auditor-Treas	8,707.03
Lantz, Tyler	575.00
Life Insurance Company of North America	684.63
McCain, Donovan	500.00
McElhaney, Jamison	500.00
Minnesota Energy Resources Corp	9,630.26
Minnesota Energy Resources Corp	52.74
MNPEIP	10,912.16
MNPEIP	140,965.48
Mora Municipal Utilities	15,205.33
Mora Municipal Utilities	970.21
The Hartford Priority Accounts	6,266.17
Verizon Wireless Aircards	1,464.60
VSP Insurance Co	540.62

23 Claims Totaling: \$ 263,504.91

Action #4 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to recess the meeting at 9:02am to a time immediately following the Community Health Board.

Action #CH5 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the Community Health Board Agenda as presented.

Community Health Director Kathy Burski gave the Director’s Report.

Action #CH6 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the temporary Kanabec County Public Health COVID 19 Masking Policy as presented.

Action #CH7 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the payment of 65 claims totaling \$39,695.33 on Community Health Funds.

Action #CH8 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to adjourn Community Health Board at 9:17am and to meet again on Tuesday, August 2, 2022 at 9:05am.

The Board of Commissioners reconvened.

Action #9 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
Arrowhead Scientific, Inc.	97.68
Auto Value	362.58
Axon Enterprises Inc.	611.64
Axon Enterprises Inc.	480.00
Bliss, Erica	312.34
Bliss, Erica	1,102.55
BlueStar Graphics	50.00
C & D Auto	1,162.60
Card Services (Coborn's)	111.61
Curtis, Michael	494.91
CW Technology	2,565.00
CW Technology	188.00
East Central Regional Library	82,422.50
East Central Solid Waste Commission	192.38
Election Systems & Software Inc	380.32
Foster, Deborah	85.00
Hoefert, Robert	764.60
HR Green Fiber and Broadband, Inc	2,160.98
IT SAVVY	1,566.80
Kanabec County Highway Department	481.88
Kanabec County Information Systems	4,200.00
Kanabec Publications	1,122.54
MAAP	190.00
Manthie, Wendy	43.29
MEI Total Elevator Solutions	79.00
Michael Keller, Ph.D., L.P.	675.00
Michael Keller, Ph.D., L.P.	650.00
MNCCC LOCKBOX	90.00
MNCCC LOCKBOX	90.00
Mora Bakery	32.06
Mora Municipal Utilities	239.75
Mora Psychological Services, PLLC	1,815.00

NAMI Minnesota	200.00
Nelson, Jerry	406.58
ODP Business Solutions LLC	17.42
Oslin Lumber	125.46
PRIA	60.00
Quadient Leasing USA, Inc.	2,086.20
Regents of the University of MN	19,237.25
River Valley Forensic Services, P.A.	2,400.00
RJ Mechanical	210.00
Roppe, Eylcia	23.00
Rupp, Anderson, Squires & Waldspurger, PA	1,285.76
Snyder, Denise	140.78
Stellar Services	84.08
Stigen, Jackie	42.00
Summit Food Service Management	4,003.32
Thomas Reuters - West	2,040.00
Tri State Surplus Co	1,484.44
Van Alst, Lillian	570.96
Van Fossen, Wayne & Christine	14.00
Wickeham, Teresa	90.09
Yocum, David & Kelly	27.00
53 Claims Totaling:	<u><u>\$ 139,368.35</u></u>

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
Auto Value	3,955.00
Berndt, Steve	235.00
Bjorklund Companies	55.76
Boyer Trucks	67.02
Campbell, Gary	1,050.00
DeJong, George	159.32
Grainger	74.96
Houtsma, Brandon	300.00
Kanabec County Highway Dept	65.47
Magnuson, Dale	39.92
Northern Lines Contracting	347,147.97

Schiferli, Kevin	47.09
Towmaster	113,725.00
USIC	340.00
Widseth Smith Nolting	4,573.50
Ziegler	763.24

16 Claims Totaling: 472,599.25

Action #10 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #10 – 7/5/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application to Conduct Excluded Bingo for Ann Lake Watershed Alliance for bingo events to be held on July 24, 2022 and November 20, 2022 at Firepit Bar & Grill, 1434 Ann Lake Rd, Ogilvie, MN 56358.

County Coordinator Kris McNally led a discussion requesting Board support and assistance at the proposed staff appreciation lunch tentatively scheduled for Wednesday, August 17, 2022. The Board expressed consensus to support a staff appreciation lunch on August 17th.

East Central Energy Vice President/CIO Ty Houglum met with the County Board to request funding for the Broadband Project.

Action #11 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #11 - 7/5/22

East Central Energy Rural Broadband Project Request for Grant Match Funding

WHEREAS, the Kanabec County Board of Commissioner supports East Central Energy’s Rural Broadband Project; and

WHEREAS, the Kanabec County Board of Commissioners reserved American Rescue Plan funds to support the ECE’s Broadband Project; and

WHEREAS, ECE intends to partially fund the Rural Broadband Project through grant funding including the USDA’s ReConnect Grant, as well as the MN Office of Broadband’s Boarder to Boarder Grant; and

WHEREAS, ECE’s Boarder to Boarder grant application requires a grant match from local stakeholders; and

WHEREAS, the Kanabec County Board of Commissioners previously committed to fund said grant match requirements at \$1,000 per percentage point of coverage; and

WHEREAS, to improve the likelihood of securing the grant and to be consistent with other participating stakeholders’ funding commitments, it is requested to increase the grant match funding to \$2,000 per percentage point of coverage;

BE IT THEREFORE RESOLVED that the Kanabec County Board of Commissioners hereby agrees to increase the funding level for ECE’s Boarder to Boarder grant match at \$2,000 per percentage point of coverage.

Action #12 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #12 - 7/5/22

APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION RESOLUTION OF APPLICANT

BE IT RESOLVED that East Central Energy will act as the legal sponsor for project(s) contained in the Broadband Development Grant Program to be submitted on August 4, 2022 and that Ty Houglum is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of East Central Energy.

BE IT FURTHER RESOLVED that East Central Energy has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that East Central Energy has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, East Central Energy may enter into an agreement with the State of Minnesota for the above referenced project(s), and that East Central Energy certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the undersigned is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

HR Specialist Kim Christenson met with the County Board to present the scoring results from the evaluation of the EDA Director Job Description.

Action #13 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 - 7/5/22

EDA Director Evaluation

WHEREAS the board did by Resolution #12 – 06/21/22 refer the position of EDA Director the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “EDA Director” position, which results in Pay Range 17:

Category	Rank	Points
Qualifications	q56	120
Decisions	d38	77
Problem Solving	p19	98
Relationships	r25	131
Effort A	ea5	4
Effort B	eb14	12
Hazards	h17	13
Environment	n5	8
TOTAL POINTS		463

Michael Verdeja	Comments regarding the need for criminals to serve longer sentences for burglaries and break ins.
Chris Roeschlein	Comments regarding a breaking and entering incident in Ford Township. Request for the County Sheriff's Office to patrol the area more often, especially between 10pm-5am. Concerns regarding uninsured and unlicensed drivers.
Rod Scott	Comments regarding illegal dumping of TVs in Haybrook Township and who is responsible for cleaning them up. Piles of garbage and tires.
Mistea Roeschlein, Ford Township Clerk	Comments regarding problem properties in Ford Township. Request for support from Sheriff's Department in the township.
Greg Buss (via WebEx)	Comments regarding comments made by County Attorney and County Commissioner during the five minute recess.
Fred McKnight	Comments regarding how holding County Board Meetings on Tuesday mornings at 9am doesn't allow for people that work regular hours to attend the meetings.
Tina Simons	Questions regarding who the representatives and senators are for Ford Township.
Dan Nowling	Comments regarding criminal activity in Ford Township, problems with dispatch, what can we do locally, hit property owners financially

County Sheriff Brian Smith responded to the public comments made regarding concerns of criminal activity in Ford Township. He urged the citizens to express their concerns to their State Representatives and Senators in an effort to change the sentencing guidelines for criminal activity. Sheriff Smith also encouraged citizens to call Dispatch if they see "suspicious activity."

County Attorney Barbara McFadden discussed sentencing guidelines and results of a public hearing pertaining to a burglary in Ford Township.

11:42am – The Chairperson closed public comment.

Future Agenda: Peace Township 360 acre split with Tim Jacobs & Environmental Services, information regarding usage of air cards by county department, land sales follow up with Tim Jacobs

Action #16 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn the meeting at 11:45am and to meet again in regular session on Tuesday, July 19, 2022 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk