

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**January 4, 2022**

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 4, 2022 pursuant to adjournment with the following Board Members present: Rick Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The meeting was called to order by the Board Clerk.

The Board Clerk led the assembly in the Pledge of Allegiance.

Nominations for Board Chairperson for 2022 were called for.

Action #1 – Rick Mattson nominated Les Nielsen for Chairperson. The nomination was seconded by Dennis McNally.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Upon a vote being held on the nomination for Les Nielsen to be elected Chairperson, the following voted:

**IN FAVOR THEREOF:** Rick Mattson, Dennis McNally, Craig Smith

**OPPOSED:** None

**ABSTAIN:** Les Nielsen

Commissioner Nielsen was declared Board Chairperson for 2022. The gavel was handed over to Chairperson Nielsen.

Nominations for Board Vice-Chairperson for 2022 were called for.

Action #2 – Dennis McNally nominated Craig Smith for Vice-Chairperson. The nomination was seconded by Rick Mattson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Upon a vote being held on the nomination for Craig Smith to be elected Vice-Chairperson, the following voted:

**IN FAVOR THEREOF:** Rick Mattson, Dennis McNally, Les Nielsen

**OPPOSED:** None

**ABSTAIN:** Craig Smith

Commissioner Smith was declared Vice-Chairperson for 2022.

Action #3 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the agenda as presented.

Action #4 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## **Resolution #4 – 1/4/22**

### Regular Meeting Dates

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 4, 2022, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the first and third Tuesday of each month, and

**BE IT FURTHER RESOLVED** that all meetings shall commence at 9:00am, and

**BE IT FURTHER RESOLVED** that the Board of Equalization and Truth in Taxation Hearings shall be scheduled separately from the regular County Board Meetings, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #5 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #5 - 1/4/22**  
**Board of Appeals & Equalization**

**BE IT RESOLVED** to set the date for the County Board of Appeals and Equalization Meeting to be Thursday June 16, 2022 with a start time of 6:30PM.

**BE IT FURTHER RESOLVED** to offer appointments until 7:00pm to meet statutory requirements pursuant to Minnesota Statutes Section 274.14.

*Action #6* – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #6 - 1/4/22**  
**Truth-in-Taxation Meeting**

**BE IT RESOLVED** to set the date for the Truth-in-Taxation Meeting to be Thursday December 8, 2022 at 6:00PM.

*Action #7* – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve a consent agenda including all of the following actions:

**Resolution #7a - 1/4/22**  
**Family Service Board Meetings**

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 4, 2022, regular meetings of the Kanabec County Family Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the third Tuesday of each month.

**BE IT FURTHER RESOLVED** that the meetings shall be held commencing at approximately 9:05am, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the Family Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county’s principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

## **Resolution #7b - 1/4/22**

### Community Health Board Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 4, 2022, regular meetings of the Kanabec County Community Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the first Tuesday of each month.

**BE IT FURTHER RESOLVED** that the meetings shall be held commencing at approximately 9:05am, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the Community Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

This assumes that the Community Health Board will be held on the First meeting of the month and that the board will meet on the dates described in Organizational Meeting Agenda Item #7. 2022 Board Meeting Dates.

Action #8 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## **Resolution #8 - 1/4/22**

**BE IT RESOLVED** to re-appoint Ronald Peterson as an alternate to the Board of Adjustment for a three year term commencing immediately and expiring January 7, 2025.

Action #9 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #9 - 1/4/22**

**BE IT RESOLVED** to re-appoint Chuck Hurd to the Emergency Food and Shelter Program Board (formally the FEMA Board) for a three year term commencing immediately and

expiring January 7, 2025.

Action #10 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #10 - 1/4/22**

**BE IT RESOLVED** to re-appoint Michael Currie to the Insurance Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #11 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #11 - 1/4/22**

**BE IT RESOLVED** to appoint Luke Athey to the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 7, 2025.

**BE IT FURTHER RESOLVED** to appoint Luke Athey to the Juvenile Detention Center Operation Sub-Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #12 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #12 - 1/4/22**

**BE IT RESOLVED** to re-appoint Linda Holida to the Personnel Board of Appeals for a three year term commencing immediately and expiring January 7, 2025.

Action #13 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #13 - 1/4/22**

**BE IT RESOLVED** to re-appoint Earl Bracewell to the Planning Commission for a three year term commencing immediately and expiring January 7, 2025.

Action #14 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #14 - 1/4/22**

**BE IT RESOLVED** to re-appoint Lanny Stegeman to the Railroad Authority Advisory

Committee for a three year term commencing immediately and expiring January 7, 2025.

**BE IT FURTHER RESOLVED** to appoint Teri Huro to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #15 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #15 - 1/4/22**

**BE IT RESOLVED** to re-appoint Dave Mulvaney to the Safety Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #16 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #16 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the Central Minnesota Council on Aging for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.

Action #17 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #17- 1/4/22**

**BE IT RESOLVED** to re-appoint Craig Smith to the E-911 Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #18 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #18 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the East Central Regional Development Commission for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.

Action #19 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #19 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the East Central Regional Library Board for a three year term commencing immediately and expiring January 7, 2025.

Action #20 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #20 - 1/4/22**

**BE IT RESOLVED** to re-appoint Dennis McNally to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 7, 2025.

**BE IT FURTHER RESOLVED** to re-appoint Les Nielsen as an alternate to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 7, 2025.

Action #21 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #21 - 1/4/22**

**BE IT RESOLVED** to appoint Dennis McNally to the Economic Development Advisory for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.

Action #22 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #22 - 1/4/22**

**BE IT RESOLVED** to appoint Chairperson Les Nielsen to the Extension Committee for a one year term commencing immediately and expiring January 2, 2023.

Action #23 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #23 - 1/4/22**

**BE IT RESOLVED** to re-appoint Les Nielsen to the Hospital Board for a three year term commencing immediately and expiring January 7, 2025.

Action #24 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #24 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the Housing Redevelopment Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint Dennis McNally to the Housing Redevelopment Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint Craig Smith to the Housing Redevelopment Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint Les Nielsen to the Housing Redevelopment Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint the District 2 Representative to the Housing Redevelopment Authority Board for a one year term commencing upon special election of a County Commissioner to represent district 2 and expiring January 2, 2023.

Action #25 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## **Resolution #25 - 1/4/22**

**BE IT RESOLVED** to re-appoint Craig Smith to the Insurance Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #26 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #26 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the Lakes & Pines Community Action Council Board for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.

Action #27 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## **Resolution #27 - 1/4/22**

**BE IT RESOLVED** to appoint Craig Smith to the Law Library Board for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.



Action #28 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #28 - 1/4/22**

**BE IT RESOLVED** to appoint Dennis McNally to the North TH 65 Corridor Coalition for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.

Action #29 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #29 - 1/4/22**

**BE IT RESOLVED** to re-appoint Rick Mattson to the Outlook Health Services Board for a three year term commencing immediately and expiring January 7, 2025.

Action #30 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #30 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the Railroad Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint Dennis McNally to the Railroad Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint Craig Smith to the Railroad Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint Les Nielsen to the Railroad Authority Board for a one year term commencing immediately and expiring January 2, 2023.

**BE IT FURTHER RESOLVED** to appoint the District 2 Representative to the Housing Redevelopment Authority Board for a one year term commencing upon special election of a County Commissioner to represent district 2 and expiring January 2, 2023.

Action #31 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #31 - 1/4/22**

**BE IT RESOLVED** to re-appoint Dennis McNally to the Rum River One Watershed, One Plan for a three year term commencing immediately and expiring January 7, 2025.

Action #32 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #32 - 1/4/22**

**BE IT RESOLVED** to re-appoint Les Nielsen to the Substance Abuse Coalition for a three year term commencing immediately and expiring January 7, 2025.

Action #33 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #33 - 1/4/22**

**BE IT RESOLVED** to re-appoint Craig Smith to the Timber Trails Advisory Board for a three year term commencing immediately and expiring January 7, 2025.

**BE IT FURTHER RESOLVED** to re-appoint Rick Mattson as an alternate to the Timber Trails Advisory Board for a three year term commencing immediately and expiring January 7, 2025.

Action #34 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #34 - 1/4/22**

**BE IT RESOLVED** to appoint Rick Mattson to the Water Plan Committee for an interim term commencing immediately and expiring upon special election of a County Commissioner to represent district 2.

Action #35 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

### **Resolution #35 - 1/4/22**

Official Newspaper

**BE IT RESOLVED** by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2022 is hereby accepted, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of

the 2021 Financial Statement, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2022, shall be published.

**BE IT FURTHER RESOLVED** that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

*Action #36* – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #36a - 1/4/22**

**WHEREAS** Minnesota Statutes require counties to establish the minimum salaries that will be paid to certain elected officials within the county, and

**WHEREAS** said minimum salaries must be set at the January meeting in the year that individuals may file for elected offices within the county;

**BE IT RESOLVED** by the Kanabec County Board of Commissioners, that the minimum annual salary in 2022 for the following elected positions shall be set as follows:

County Attorney	\$111,134	M.S. 388.18
County Auditor/Treasurer	\$ 95,264	M.S. 384.151
County Recorder	\$ 70,012	M.S. 386.015
County Sheriff	\$102,897	M.S. 387.20

### **Resolution #36b - 1/4/22**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage for year 2022 for the County Auditor/Treasurer, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

**BE IT RESOLVED** to set the Y2022 annual wage of County Auditor/Treasurer Denise Snyder at \$116,688.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2022 = \$56.10 per hour.

### **Resolution #36c - 1/4/22**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage for year 2022 for the County Sheriff, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Sheriff;

**BE IT RESOLVED** to set the Y2022 annual wage of County Sheriff Brian Smith at \$126,027.20, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2022 = \$60.59 per hour.

## **Resolution #36d - 1/4/22**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage for year 2022 for the County Recorder, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Recorder;

**BE IT RESOLVED** to set the Y2022 annual wage of County Recorder Lisa Holcomb at \$85,779.20 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2022 = \$41.24 per hour.

## **Resolution #36e - 1/4/22**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage for year 2022 for the County Attorney, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Attorney;

**BE IT RESOLVED** to set the Y2022 annual wage of County Attorney Barb McFadden at \$136,115.20 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2022 = \$65.44 per hour.

Action #37 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## **Resolution #37 – 1/4/22**

**WHEREAS**, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action;

**WHEREAS**, the Kanabec County Board of Commissioners approved Y2022 compensation for the County Commissioners by Resolution #22 – 12/21/21;

**BE IT HEREBY RESOLVED** to confirm the annual wage for the year 2022 for Kanabec County Commissioners at \$23,678.20.

Action #38 - It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## Resolution #38 – 1/4/22

**BE IT RESOLVED** to appoint the following AMC Committee Delegates for 2022:

Environment & Natural Resources Policy Committee	Teresa Wickeham
General Government Policy Committee	Kris McNally
Health & Human Services Policy Committee	Kathy Burski
Public Safety Policy Committee	Brian Smith
Transportation & Infrastructure Policy Committee	Chad Gramentz

**BE IT FURTHER RESOLOVED** to appoint the following AMC Voting Delegates for 2022:

1. Les Nielsen
2. Craig Smith
3. Dennis McNally
4. Rick Mattson
5. District 2 Representative (TBD)
6. Kris McNally
7. Barb McFadden
8. Kathy Burski

Action #39 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

## Resolution #39 – 1/4/22 Mileage Reimbursement

**BE IT RESOLVED** that the federal mileage reimbursement rate of \$0.585 per mile is the official rate for Kanabec County mileage reimbursements.

Action #40 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

## Resolution #40 – 1/4/22

**BE IT RESOLVED** that appointees by the Board of Commissioners that attend meetings of paid county committees and boards shall receive a per diem of \$75.00 per meeting.

**BE IT FUTHER RESOLVED** that County Commissioners may personally accept per diems for all committee and board meetings, both internal and external and including virtual meetings, effective January 5, 2021.

Action #41 – It was moved by Dennis McNally, seconded by Rick Mattson and carried

unanimously to approve a consent agenda including all of the following actions:

**Resolution #HRA41a - 1/4/22**  
Housing and Redevelopment Authority Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 31, 2022, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

**BE IT FURTHER RESOLVED** meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

**Resolution #HRA41b – 1/4/22**  
Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF  
KANABEC COUNTY, MINNESOTA

**BE IT RESOLVED** by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

**APPOINTMENT OF OFFICERS:** The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Les Nielsen

Vice-Chair: Craig Smith

Secretary\* Kris McNally, County Coordinator

\*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

**Resolution #HRA41c – 1/4/22**  
Official Newspaper

**BE IT RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

**BE IT FURTHER RESOLVED** that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd. 5 and that the notice must remain on the Web site during the notice's full publication period.

**Resolution #HRA41d – 1/4/22**  
Official Depository Bank

**BE IT RESOLVED** that First Citizens Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

**Resolution #HRA41e – 1/4/22**  
Mileage Reimbursement

**BE IT RESOLVED** that the federal mileage reimbursement rate of \$0.585 per mile is the official rate for the Housing and Redevelopment Authority's mileage reimbursements.

*Action #42* – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve a consent agenda including all of the following actions:

**Resolution #42a - 1/4/22**  
Railroad Authority Board Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 31, 2022, regular meetings of the Kanabec Railroad Authority Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

**BE IT FURTHER RESOLVED** meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

**Resolution #42b – 1/4/22**  
Appointment of Railroad Authority Board Officers

**RESOLUTION APPOINTING OFFICERS OF THE RAILROAD AUTHORITY BOARD OF  
KANABEC COUNTY, MINNESOTA**

**BE IT RESOLVED** by the Kanabec County Railroad Authority Board of Kanabec County, Minnesota, as follows:

**APPOINTMENT OF OFFICERS:** The following are appointed to hold the Railroad

Authority Board offices set forth opposite their respective names:

Chair: Les Nielsen

Vice-Chair: Craig Smith

Secretary\* Kris McNally, County Coordinator

\*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

### **Resolution #42c – 1/4/22** Official Newspaper

**BE IT RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Railroad Authority Board, and

**BE IT FURTHER RESOLVED** that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd. 5 and that the notice must remain on the Web site during the notice's full publication period.

### **Resolution #42d – 1/4/22** Official Depository Bank

**BE IT RESOLVED** that First Citizens Bank is hereby designated as the official depository bank of the Kanabec County Railroad Authority Board.

### **Resolution #42e – 1/4/22** Mileage Reimbursement

**BE IT RESOLVED** that the federal mileage reimbursement rate of \$0.585 per mile is the official rate for the Railroad Authority Board's mileage reimbursements.

Action #43 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #43 - 1/4/22** Drainage Authority Board Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 31, 2022, regular meetings of the Kanabec Drainage Authority Board shall be held in the County Courthouse in the City of Mora, Minnesota, and



**BE IT FURTHER RESOLVED** meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #44 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #44 – 1/4/22**

County Coroner

**WHEREAS** the term of office for County Coroner expired December 31, 2021, and

**WHEREAS** Minnesota Statute §390.005 requires that the county board appoint a Coroner, and

**WHEREAS** the County Sheriff recommends appointment of Dr. Kelly Mills;

**BE IT RESOLVED** to appoint Dr. Kelly Mills as Kanabec County Coroner effective January 4, 2022 for a term ending December 31, 2022.

Action #45 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to recess the board meeting at 9:53am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:53am on Tuesday, January 4, 2022 pursuant to adjournment with the following Board Members present: Rick Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Administrative Assistant Renee Petersen presented the Community Health Board Agenda.

Action #CH46 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the Community Health Board Agenda as presented.

Renee Petersen gave the Director's Report. Information only, no action was taken.

Action #CH47 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #CH47 – 1/4/22**

Statewide Health Improvement Program (SHIP) contracts Resolution

**WHEREAS**, Kanabec County Community Health has allocated and encumbered funds for the purpose of reducing obesity and tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Program (SHIP) grant, and

**WHEREAS**, as the fiscal agent for the grant, Kanabec County Community Health requests contracts for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed, and

**WHEREAS**, Isanti, Mille Lacs and Pine counties have qualified staff and are willing and able to provide these services.

**THEREFORE**, the Kanabec County Community Health Administrator requests contracts with Isanti, Mille Lacs and Pine counties to fulfill the duties of the SHIP grant.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Community Health Board approves contracting with the Isanti County Community Health Board, Mille Lacs County Community Health Board and Pine County Public Health Board to provide staffing to carry out the chosen strategies of the Statewide Health Improvement Program grant through October 31, 2022.

Action #CH48 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to the following resolution:

**Resolution #CH48 – 1/4/22**  
Grant Application for Pokegama Lake Association

**WHEREAS**, a representative of the Pokegama Lake Association reached out to the Kanabec County Coordinator regarding availability of grant funds; and

**WHEREAS**, the Kanabec County Coordinator passed on the information and concurred that an application could be sent with information provided to the board in January; and

**WHEREAS**, the Community Health applied for funds to support the Children’s Dental Health Services Contract and support for family in the park activities and outreach during the summer;

**THEREFORE BE IT RESOLVED** the Community Health Board approves the Kanabec County Community Health Director to accept grant funds if approved, to continue having Children’s Dental Services provide dental services for children and pregnant women up to age 27 in Kanabec County and outreach and family activities in the park in the summer.

Action #CH49 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the November 2021 Financial Reports as presented.

Action #CH50 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the payment of 61 claims totaling \$45,534.47 on Community Health Funds.

Action #CH51 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to adjourn Community Health Board at 10:00am.

The Board of Commissioners reconvened.

Action #52 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the revised minutes of December 21, 2021 as presented.

Action #53 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
CW Technology	1,488.00
Chamberlain Oil	1,018.56
JCF Properties LLC	2,100.00
Kanabec County Auditor HRA	47,186.30
CW Technology	150.00
MNPEIP	11,250.43
Quality Disposal	394.21
Verizon Wireless	1,285.35
Mora Municipal Utilities	1,205.79
City of Quamba	3,312.82
Kanabec County Auditor-Treas	100.00
Dearborn National Life Insurance Co	802.01
Health Partners	6,466.68
Life Insurance Company of North America	877.41
MNPEIP	149,295.83
The Hartford	2,203.33
VSP Insurance Co	564.04
<b>17 Claims Totaling:</b>	<b><u><u>\$229,700.76</u></u></b>

Action #54 –.It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<b>Vendor</b>	<b>Amount</b>
A and E Cleaning Services	500.00
Accurate Controls, Inc.	12,277.95

Ace Hardware	30.72
American Solutions for Business	3,044.46
Anne M. Carlson Law Office, PLLC	918.00
Anne M. Carlson Law Office, PLLC	1,037.00
Anne M. Carlson Law Office, PLLC	578.00
Anne M. Carlson Law Office, PLLC	425.00
Anne M. Carlson Law Office, PLLC	1,105.00
Anne M. Carlson Law Office, PLLC	586.50
Anne M. Carlson Law Office, PLLC	722.50
Aspen Mills	699.96
Association of Minnesota Counties	275.00
Association of Minnesota Counties	9,655.00
Central MN Council on Aging	1,520.00
Clifton Larson Allen LLP	1,837.50
CW Technology	7,000.00
Dahlberg, America	72.00
DS Solutions	500.00
East Central Exterminating	270.00
Eustice, Todd	40.32
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Further	644.65
Grainger	268.31
Granite City Jobbing Co	798.18
Granite City Jobbing Co	265.02
Granite Electronics	373.50
Highway 23 Coalition	1,500.00
Horizon Towing	209.38
Information Systems Corporation	795.00
Information Systems Corporation	6,672.14
Information Systems Corporation	989.16
Information Systems Corporation	2,375.09
Information Systems Corporation	422.36
Information Systems Corporation	2,565.25
Ingebrand Funeral Home	430.00
Initiative Foundation	1,550.00
IT Savvy LLC	1,052.44
IT Savvy LLC	890.49
Jamar Company	7,145.00
Johnsons Hardware	17.48
Kanabec County Auditor-Treasurer	400.00
Kanabec County Highway Department	527.95
Kanabec County Highway Department	70.38

Kanabec County Information Systems	7,000.00
Kanabec Soil & Water Cons.	12,760.73
League of MN Cities	149.50
MACA	771.00
Manthie, Wendy	917.24
Marco	91.00
Marco	352.70
Mattson Electric	588.58
McKinnis & Doom PA	93.50
Methven Funeral and Cremation Services	250.00
MRA	236.25
Northern Technology Initiative	1,000.00
Northland Chemical Corp	191.64
Office Depot	83.46
Office Depot	188.66
Office Depot	50.29
Office Depot	55.43
OnSolve LLC	7,987.50
Quadient Leasing USA, Inc.	2,086.20
Ramsey County	1,445.00
Ratwik, Roszak & Maloney, PA	340.00
River Valley Forensic Services, P.A.	2,000.00
Rolstad, Roxanne	40.32
SHI	3,114.28
Stellar Services	203.17
Stellar Services	219.43
Summit Companies	210.00
Summit Food Service Management	7,497.66
Van Alst, Lillian	627.28
<b>74 Claims Totaling:</b>	<b><u><u>\$ 130,602.55</u></u></b>

### **Road & Bridge**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
A & E Cleaning	950.00
Beaudry Oil & Propane	18,172.45
Caswell Cycle	59.91
Frisch, Nick	39.98
Frontier Precision	846.00
Granite Ledge Electrical	210.14
Kanabec County Highway Dept	48.55
MCEA	210.00

MN Department of Transportation	193.53
M-R Sign	2,864.65
Office Depot	367.98
Trueman Welters	171.01
<b>12 Claims Totaling:</b>	<b><u>24,134.20</u></b>

Action #55 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #55 – 1/4/22**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for Ann Lake Watershed Alliance for a raffle event to be held on the ice near Firepit Bar & Grill, 1434 Ann Lake Rd, Ogilvie, MN 56358 on January 29, 2022.

Craig Smith led a discussion regarding Road and Bridge Equipment and the use of funds from the tax forfeit land sale or the Welia asset-transfer funds instead of levy money to purchase new equipment. The discussion was tabled until the next meeting when Public Works Director Chad Gramentz will be available to attend via WebEx.

County Coordinator Kris McNally led a discussion regarding the potential reinstatement of the Kanabec County Public Health Department’s Mandatory COVID-19 Vaccination Policy.

Action #56 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #56 - 1/4/22**

**BE IT RESOLVED** that if the Supreme Court reinstates the CMS vaccine mandate, the Kanabec County Public Health Department’s Mandatory COVID-19 Vaccination Policy (revised) shall be reinstated.

**BE IT FURTHER RESOLVED** that the reinstatement date shall be the date of the Supreme Court’s ruling.

Action #57 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #57a – 1/4/22**

**WHEREAS** the negotiating committee has presented the Board with a proposed 2022-2024 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services, Inc., Local 107, and

**WHEREAS** the Union has indicated acceptance by signature of the Union Business Agent;

**BE IT RESOLVED** to approve a 2022-2024 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services, Inc., Local 107.

### **Resolution #57b – 1/4/22**

**WHEREAS** the negotiating committee has presented the Board with a proposed 2022-2024 bargaining unit agreement between Kanabec County and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No 320, and

**WHEREAS** the Union has indicated acceptance by signature of the Union Business Agent;

**BE IT RESOLVED** to approve a 2022-2024 bargaining unit agreement between Kanabec County and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No 320.

County Coordinator Kris McNally led a discussion regarding the 2022 Board Operating Guidelines.

**10:25am** – The Board took a five minute break.

**10:33am** – The Board reconvened.

**10:33am** – The Chairperson called for public comment three times. None responded.

**10:34am** – The Chairperson closed public comment.

County Attorney Barbara McFadden led a discussion regarding the proposed Vaccination, Testing and Face Covering Policy.

Action #58 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

## Resolution #58 – 1/4/22

**WHEREAS**, Federal OSHA issued the [COVID-19 Vaccination and Testing Emergency Temporary Standard \(ETS\)](#) requiring employers with 100 or more employees to implement and enforce a mandatory COVID-19 vaccination policy; and

**WHEREAS**, the United States Supreme Court is scheduled to hear challenges to said ETS on January 7, 2022; and

**WHEREAS**, MNOSHA plans to adopt the ETS as soon as January 3, 2022; and

**WHEREAS**, Kanabec County is required to comply with MNOSHA standards; and

**WHEREAS**, the Kanabec County Attorney has developed a policy to comply with the ETS;

**BE IT THEREFORE RESOLVED** that the Kanabec County Board of Commissioners hereby recommends adoption of this policy IF the Supreme Court allow these mandates to proceed; and

**BE IT RESOLVED** that IF the Supreme Court allows these mandates to proceed, the effective date of the policy shall be the date of the Supreme Court ruling; and

**BE IT FURTHER RESOLVED** that the Board grants the Coordinator authority to begin implementation and enforcement the required Vaccination, Testing and Face Covering Policy on the effective date.

Dennis McNally led a continued discussion regarding the 2022 Board Operating Guidelines and requested several changes. County Coordinator Kris McNally will make changes to the document, get clarification on certain areas and bring it back to the board for approval.

Environmental Services Supervisor Teresa Wickeham met with the Board to discuss matters concerning her department.

*Action #59* – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

## Resolution #59 - 1/4/22

**WHEREAS** Kanabec County wishes to continue to retain legal services for specialized land and environmental issues, and

**WHEREAS** Scott Anderson, of Rupp, Anderson, Squires and Waldspurger, P.A. has previously provided these services in a cost effective manner, and

**WHEREAS** a retainer fee of \$5,000, is proposed for 2022, and

**THEREFORE BE IT RESOLVED** to approve renewing a retainer with Scott Anderson of Rupp, Anderson, Squires and Waldspurger, P.A. for calendar year 2022 at a cost of \$5,000



paid from wetland funds and authorize the chairperson and Public Works Director to sign the agreement.

Probation Director Todd Eustice met with the Board to announce his retirement and introduce his replacement, Luke Athey. Information only, no action was taken.

Future agenda items: 2022 Board Operating Guidelines, Chad Gramentz and/or Jay Munson to discuss the purchase of Road & Bridge Equipment, finish committee appointments, meet with Deanna Pomije to discuss a County Commissioner being appointed to the SWCD Board, County Ditch 2, closed session for union negotiation strategy.

Action #60 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn the meeting at 11:20am and to meet again in regular session on Tuesday, January 18, 2022 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk