

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**February 15, 2022**

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, February 15, 2022 pursuant to adjournment with the following Board Members present on-site: Rick Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff present via WebEx: County Attorney Barbara McFadden.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the February 1, 2022 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Kanabec County Auditor HRA	6,212.00
Minnesota Department of Finance	5,832.50
MNPEIP	11,182.18
Mora Municipal Utilities	13,235.05
Quadient Finance USA Inc.	4,300.00
East Central Energy	238.27
Dearborn National Life Insurance	856.18
Health Partners	6,801.70
Life Insurance Company of North America	788.52

MNPEIP	148,944.86
The Hartford Priority Accounts	6,278.53
VSP Insurance Co	576.24
Kanabec County Auditor - Treas	280.00
Ann Lake Twp	10,212.56
Arthur Twp	32,003.21
Brunswick Twp	32,012.57
Comfort Twp	23,670.45
Ford Twp	8,192.78
Grass Lake Twp	25,462.43
Haybrook Twp	11,779.24
Kanabec Twp	17,077.40
Knife Lake Twp	25,188.15
Kroschel Twp	10,504.43
Peace Twp	26,755.49
Pomroy Twp	12,166.14
Southfork Twp	21,022.41
Whited Twp	16,254.88
Ann Lake Twp	1,076.90
Arthur Twp	4,678.18
Brunswick Twp	10,046.49
Comfort Twp	859.16
Grass Lake Twp	1,659.56
Haybrook Twp	4,415.84
Hillman Twp	73.60
Kanabec Twp	4,041.31
Knife Lake Twp	7,704.64
Kroschel Twp	401.22
Peace Twp	22,542.47
Southfork Twp	14,116.76
Kwik Trip Inc	10,759.72
Midcontinent Communications	224.45
Office of MN.IT Services	1,338.65
Spire Credit Union	7,858.74
Verizon Wireless	1,285.35
East Central Energy	279.13
The Public Group	21,764.38
Card Services (Coborn's)	47.74

**47 Claims Totaling: \$593,002.46**

*Action #4* – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to recess the meeting at 9:03am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:03am on Tuesday, February 15, 2022 pursuant to adjournment with the following Board Members Present: Rick Mattson, Dennis McNally, Craig Smith and Les Nielsen. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

*Action #FS5* – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the Family Services Board Agenda as presented.

Kanabec County Health & Human Services Advisory Committee Chairperson, Charlie Strickland, Jr. met with the County Board to present a Health and Human Services Advisory Committee Chairperson's report.

*Action #FS6* – Rick Mattson introduced the following resolution and moved its adoption:

**Resolution #FS6 - 2/15/22**  
KCH&HSAC 2022 Membership List resolution

**WHEREAS**, the STATE of Minnesota, pursuant to Minnesota Statute, Section 402.03 requires Human Services Boards to appoint representatives to an advisory committee to participate in the formulation of the plan for the development, implementation, and operation of the programs and services by the board, and

**WHEREAS**, a list of willing participants has been prepared and submitted to this board for approval, and

**WHEREAS**, the KCH&HSAC Chairman is recommending approval of the KCH&HSAC membership list as submitted.

**THEREFORE BE IT RESOLVED** the Kanabec County Human Services Board approves the KCH&HSAC membership list as presented to serve per the Bylaws of the advisory committee.

Chairperson Les Nielsen handed the gavel over to Vice Chairperson Craig Smith.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Les Nielsen, Rick Mattson, Dennis McNally, Craig Smith

**OPPOSED:** None

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Vice Chairperson Craig Smith handed the gavel back to Chairperson Les Nielsen.

Family Services Director Chuck Hurd gave the Director's Report.

Action #FS7 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the payment of 114 claims totaling \$142,163.96 on Welfare Funds.

Action #FS8 – It was mod by Dennis McNally, seconded by Rick Mattson and carried unanimously to adjourn Family Services Board at 9:47am and to meet again on Tuesday, March 15, 2022 at 9:05am.

The Board of Commissioners reconvened.

County Auditor Denise Snyder met with the County Board to discuss matters concerning her department.

Action #9 – Craig Smith introduced the following resolution and moved its adoption:

## **Resolution #9 - 2/15/22**

Timberlane Forestry – Timber Permit Extension Request

**WHEREAS** Kanabec County approved Timber Permit 33.20.184 within the SW of NW of Section 2, Haybrook Township, for Timberlane Forestry on 12/15/2020 by Resolution #22, and

**WHEREAS** the timber harvest conditions have prompted Timerlane Forestry to request an extension of this permit to for one year from the current expiration date of March 31, 2022,

**THEREFORE BE IT RESOLVED** to approve Timberlane Forestry Timber Permit 33.20.184 and extension of one year to expire on March 31, 2023, and

**BE IT FURTHER RESOLVED** that all conditions for the current permit set forth by the DNR Forester be met.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Les Nielsen, Rick Mattson, Craig Smith

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Action #10 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #10 - 2/15/22**

### **RESOLUTION SETTING WAGES FOR COUNTY ELECTION JUDGES**

**WHEREAS** the County Auditor-Treasurers is experiencing an excessive increase in absentee voting requests, and

**WHEREAS** the County Auditor-Treasurer will need to hire county election judges for the April 12, 2022 Special Primary and to assist office with testing and processing absentee voting requests and ballot processing during the 2022 election cycle, and

**BE IT RESOLVED** that the County Board authorizes the County Auditor-Treasurer to hire trained election judges for the April 12, 2022 County Commissioner District 2 Special Primary and no more than four(4) trained county election judges for assisting the office in election machine testing and absentee ballot processing for this 2022 election cycle;

**BE IT FURTHER RESOLVED** that the rate of pay will be set at \$18.00 per hour for election judges and \$20.00 per hour for head election judges.

Public Works Director Chad Gramentz met with the County Board to present an agreement for architectural services for demolition of the old jail building and construction of a vestibule.

Action #11 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #11 - 2/15/22**

### **Architectural Services**

**Demolish Old Jail Building**

**WHEREAS** the Kanabec County Board wishes to demolish the old jail building and construct an entrance vestibule at the existing connection point on the courthouse, and

**WHEREAS** Mahler & Associates Architecture has provided a proposal for professional architectural services that totals \$7,500 to produce the documents necessary for obtaining a building permit and selecting a contractor, and

**WHEREAS** said proposal was presented before the Board, and

**THEREFORE BE IT RESOLVED** to accept the proposal by Mahler & Associates Architecture of \$7,500 for architectural services for demolition of the old jail building and construction of an entrance vestibule.

**BE IT FURTHER RESOLVED** to authorize the Public Works Director to sign the agreement.

*Action #12* – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	525.00
Ace Hardware	63.95
Advanced Correctional Healthcare	18,732.24
American DataBank	113.85
Anoka County Sheriff's Office	80.00
Aspen Mills	396.00
Aspen Mills	99.00
AT&T Mobility	928.90
AT&T Mobility	44.60
Auto Value Mora	219.91
Breezy Point Resort	1,209.84
Curtis, Michael	471.51
CW Tecchnology	1,152.00
Derby Industries	3,076.20
DVS Renewal	19.25
East Central Exterminating	125.00

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East Central Regional Juvenile Center	94,920.00
East Central Solid Waste Commission	216.04
ECM Publishers	544.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Galls	366.60
Glen's Tire	80.61
Glen's Tire	734.00
Granite City Jobbing	370.07
Granite City Jobbing	897.37
Handyman's Inc	311.28
Handyman's Inc	655.54
Hennepin Healthcare	1,250.00
Henry Shein	522.58
Hoefert, Robert	230.49
HR Green Fivber and Broadband, Inc.	6,335.01
Industrial Health Services Network Inc	45.90
IT Savvy LLC	890.49
Jamar Company	990.00
Johnsons Hardware	32.96
Kanabec Publications	42.57
Kanabec Publications	318.20
Kanabec Publications	859.00
Kanabec Publications	170.00
Kanabec Publications	1,187.49
Kanabec Publications	83.19
Lindblom, Jay	20.01
Manthie, Wendy	801.45
Marco	159.00
Marco	3,216.80
Marco	134.68
Marco	124.45
Midcontinent Communications	253.38
MNCCC Lockbox	28,940.00
MNCCC Lockbox	175.00
Oak Gallery	14.69
Office Depot	120.90

Office Depot	78.98
O'Reilly Auto Parts	166.24
PD's Embroidery	29.00
Peterson Company LTD	2,000.00
Premier Biotech Labs, LLC	250.00
Quality Disposal Systems	416.61
Quality Disposal Systems	26.34
Quality Disposal Systems	216.56
Quill	55.97
Ramsey County	667.00
RELX Inc. DBA LexisNexis	189.08
RELX Inc. DBA LexisNexis	225.00
Rupp, Anderson, Squires & Waldspurger, PA	39.00
RWB Emergency Lighting	8,055.60
Sea Change Print Innovations	586.12
SHI International Corp	117.00
Southwest Regional Development Commission	2,000.00
Stellar Services	228.23
Summit Food Service Management	3,910.53
Summit Food Service Management	3,847.31
Tinker & Larson Inc	1,108.09
Tinker & Larson Inc	188.25
Van Alst, Lillian	491.40
<b>77 Claims Totaling:</b>	<b><u><u>\$ 205,283.35</u></u></b>

### **Road & Bridge**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
A & E Cleaning	1,000.00
Ace Hardware	148.54
Aramark	574.08
Auto Value	3,191.33
Avenu	6,410.80
Central Pension Fund	203.55
Cragun's Resort	674.00
DeJong, George	100.00
Federated Co-op	119.99



Force America	85.01
FS Solutions	793.90
Glens Tire	300.50
Gopher State One-Call	2.70
Granite City	113.95
Handyman's Hardware	82.68
Herzog Construction	6,222.50
Houston Engineering	15,578.36
Hydrocad	300.00
Johnson Hardware	309.88
Kanabec County Highway Dept	88.80
Kwik Trip	9.00
Lake Superior College	500.00
Marco	312.38
MEI Total Elevator	560.71
North Central International	9,634.47
Northern States Supply	887.84
Northpost	4,751.46
Novus Glass	500.00
Nuss Truck	16.10
Power Plan (RDO)	13,168.50
Quality Disposal	172.10
Wiacom	675.30
Widseth Smith Nolting	12,519.75
<b>33 Claims Totaling:</b>	<b><u><u>\$80,008.18</u></u></b>

EDA Director Heidi Steinmetz met with the County Board for a presentation of the results of the Broadband Feasibility Study, a letter supporting East Central Energy’s pursuit of installing broadband throughout its service territory, and a recommendation from the EDA for reappointment of an EDA Member.

Ken Demlow of HR Green Fiber & Broadband met with the County Board via WebEx to present the Broadband Feasibility Study.

**10:32am** – The Chairperson called for public comment. Those that responded included:

Kevin Belkholm	Questions regarding MN Rule 8420.200 and the Wetland Conservation Appeals Process.
Micah Rogers	Thank you to County Commissioners.

**10:37am** – The Chairperson closed public comment.

Ken Demlow of HR Green Fiber & Broadband continued the Broadband Feasibility Study presentation and discussion.

Action #13 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following recommendations from the County EDA staff: Support East Central Energy as the primary broadband provider, submit Requests For Information (RFI) from providers to see what projects they are considering to submit to Border to Border grant program, and reserve up to \$1M of ARPA money for broadband related grant matching, projects, or requests for provider funding for implementation of county-wide broadband infrastructure.

Action #14 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve a countywide letter of support for East Central Energy’s pursuit of installing broadband throughout its service territory.

Heidi Steinmetz presented a recommendation from the Mora City Council and County EDA to reappoint Sara Treiber to the County EDA. The County Board will take this recommendation under advisement.

County Assessor Tina Von Eschen and Welia Health CEO Randy Ulseth met with the County Board to present a request for tax abatement for portions of Welia Health System.

Action #15 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #15 - 2/15/22**  
**Welia Health System Tax Abatement**

**WHEREAS**, property tax classifications, exemptions and valuations for non-profit and for-profit health care entities are based on statutes, Department of Revenue guidelines, and interpretations of prior tax court decisions; and

**WHEREAS**, Welia Health System’s classification, exemptions and valuations were determined based on said statutes, guidelines, and interpretations; and

**WHEREAS**, a recent Supreme Court decision in the case of Perham Hospital District v. County of Otter Tail, has set a precedent for changes to the exemption of clinic property within health care facilities; and

**WHEREAS** said changes have prompted the need for an abatement for Welia Health System; and

**WHEREAS**, Kanabec County's Abatement Policy A-114 requires all abatement requests exceeding \$2,000 to be considered and approved or denied by the Board of Commissioners; and

**WHEREAS**, the Kanabec County Assessor and the Kanabec County Auditor Treasurer recommend an abatement for Welia Health System to exempt the clinic property within parcel 22.08700.00 as all services offered at Welia Health System are integrated components of health care delivery; and

**WHEREAS**, the taxable value of clinic property for parcel 22.08700.00 was \$7,459,000 that will now be exempt as public hospital;

**THEREFORE BE IT RESOLVED** the Kanabec County Board of Commissioners hereby supports the Kanabec County Assessor's interpretation and decision for exemption and therefore approves the abatement as presented for Welia Health System for the payable 2022 tax year;

**BE IT FURTHER RESOLVED** that the residential building on parcel 22.08700.00 will remain subject to property tax.

Mille Lacs Soil and Water Conservation District Administrator, Susan Shaw met with the County Board via WebEx to present the Rum River One Watershed One Plan Comprehensive Plan.

The Board held a discussion regarding the Rum River One Watershed One Plan Comprehensive Plan.

Action #16 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to support the proposed Rum River One Watershed One Plan Proposed Comprehensive Plan as presented.

Action #17 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to grant Commissioner Dennis McNally voting rights on the Rum River One Watershed One Plan Committee.

**11:47am** – The Board took a 5 minute break.

**11:54am** – The Board reconvened.

County Sheriff Brian Smith met with the County Board to discuss matters concerning his department.

Action #18 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #18 - 2/15/22**

**WHEREAS**, Kanabec County has a full-time Deputy position vacant; and

**WHEREAS**, Kanabec County has an opportunity to hire a highly qualified candidate;  
and

**WHEREAS**, said candidate has 14 years of military and over 4 years of law enforcement experience in addition to POST licensure and a bachelor's degree; and

**WHEREAS**, said candidate has expressed a desire to work for Kanabec County;

**WHEREAS**, Kanabec County's Wage & Salary Policy P-106 allows the Board to recognize relevant experience and education for hiring a candidate above Step A on the wage chart; and

**WHEREAS**, the Kanabec County Sheriff is recommending hiring this candidate at Grade 14, Step C (\$31.03/hour);

**THEREFORE BE IT RESOLVED**, the Kanabec County Board of Commissioners hereby authorizes the Sheriff and Coordinator's Office to hire said candidate at Grade 14, Step C.

County Sheriff Brian Smith presented the 2021 Medical Examiner's report. Information only, no action was taken.

County Coordinator Kris McNally presented American Rescue Plan Funding Request #5.

Action #19 – It was moved by Craig Smith seconded by Rick Mattson, and carried unanimously to approve the following resolution:

## **Resolution #19 - 2/15/22**

**WHEREAS**, Kanabec County received the first tranche of the American Rescue Plan- Coronavirus Local Fiscal Recovery Fund on 6/1/21; and

**WHEREAS**, Kanabec County's intent is to maximize the short and long-term relief impact of these funds both internally and across our County, and

**WHEREAS**, the following expenditures have been recommended by the Kanabec County ARPA Committee for Board consideration; and

**WHEREAS**, the following items are eligible expenditures under the provisions of general government services under the American Rescue Plan- Coronavirus Local Fiscal Recovery Fund:

- Up to \$10,000 for 6 new rifles with accessories and additional accessories to update existing rifles for the Sheriff's Office; and
- Up to \$72,000 for an upgraded data recovery system including the start-up expenses and the subscription fees through 12/31/2024; and
- Up to \$350,000 for replacement of ARMER Radios and related software (specific encryption software required by BCA) for Sheriff's Office; and
- Up to \$7,000 for a ticketing system for I.S. including the start-up expenses and subscription fees through 12/31/24; and
- Up to \$3,000 for an inventory system subscription for I.S. through 12/31/24; and
- Up to \$10,000 for multi-factor authentication subscriptions through 12/31/24 for users who access the VPN and other positions needing increased security; and
- Up to \$2,500 for replacement of a computer and a monitor in the tele-court room located in the jail; and
- Up to \$1,000 for a replacement of an outdated laptop for EDA; and
- Up to \$10,000 for ongoing broadband support via extended agreement with HR Fiber and Green; and

- Up to \$3,000 for an employee handbook legal review and update by the labor attorney; and
- Up to \$90,000 (\$30,000 per year for 2022, 2023, 2024) for contracting with an organization to provide peer support services to help address substance abuse within the County; and
- Up to \$20,000 for replacement of outdated office chairs in multiple departments;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby approves the expenditures as stated using American Rescue Plan-Coronavirus Local Fiscal Recovery Funds.

Action #20 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

**Resolution #20 – 2/15/22**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	-
Quality Disposal	\$3,959.40
Arthur Township	\$500.00
Total	\$4,459.40

A resolution to reappoint Sara Treiber to the EDA was presented to the Board for approval. The resolution failed for lack of a motion. Staff was directed to inquire from the City of Mora about other recommendations to fill the vacancy.

Action #21 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #21 - 2/15/22**

**BE IT RESOLVED** to appoint Todd Groninga to the Emergency Medical Services Advisory Committee for a three year term commencing immediately and expiring January 7, 2025.

Action #22 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #22- 2/15/22**

### **ARPA State & Local Fiscal Recovery Funds- Designated Lost Revenue**

**WHEREAS**, prior to January 6, 2022, state and local entities who received ARPA State and Local Fiscal Recovery funds had been operating on the U.S. Treasury’s Interim Final Rule guidelines, and

**WHEREAS**, on January 6, 2022, the United States Treasury Department issued its Final Rule; and

**WHEREAS**, the Final Rule allows state and local entities who received ARPA State and Local Fiscal Recovery funds to designate a standard amount of lost revenue up to \$10,000,000; and

**WHEREAS**, Kanabec County was allocated \$3,173,271 and is therefore allowed to designate the entire amount as lost revenue; and

**WHEREAS**, designating the funds as lost revenue allows broader flexibility and less administrative burden in administration of the funds;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby designates the full allocation of the ARPA State & Local Fiscal Recovery Funds as lost revenue.

Action #23 – Rick Mattson introduced the following resolution and moved its adoption:

## **Resolution #23 -2/15/22**

**WHEREAS**, During its 2021 1<sup>st</sup> Special Session, the Minnesota Legislature, via [Chapter 11, Article 1, Sec. 41](#), authorized the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivisions; and

**WHEREAS**, per statute, these funds must be used to “improve accessibility,” “implement security improvements for elections systems,” and/or for “funding other activities to improve the security of elections;” and

**WHEREAS**, Kanabec County is eligible to receive up to \$20,000 flat-rate per county + \$.287 per Voting Age Population as captured by the 2020 U.S. Census; and

**WHEREAS**, no matching funds are required, but approximately 6 hours of work are required to complete the grant application materials;

**WHEREAS**, undistributed funds (funds not requested by counties, or fund allocated to counties for which prerequisites are not completed), as well as unspent and returned funds from counties will be subject to follow-on redistribution per a to-be-determined “2<sup>nd</sup> round” formula;

**WHEREAS**, the I.S. Director and the Auditor Treasurer would like to apply for this grant to make improvements or enhancements to accessibility or security of elections under the allowable parameters of said grant;

**BE IT THEREFORE RESOLVED** the Kanabec County Board of Commissioners hereby approves the I.S. Director and Auditor Treasurer to apply for and accept 2022 Help America Vote Act (HAVA) grant funds if approved;

**BE IT FURTHER RESOLVED** that the I.S. Director is authorized to execute the grant agreement and return it to the Secretary of State’s Office without further approval by this Board;

**BE IT FURTHER RESOLVED** that the I.S. Director and Auditor Treasurer work together to determine the best use of the grant funds, present their recommendations to the Board, and submit all required grant reports to the Secretary of State’s Office as required.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Les Nielsen, Rick Mattson, Craig Smith

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

County Coordinator Kris McNally presented a letter from the Minnesota Department of Natural Resources stating that they will be accepting a donation from a landowner in Kanabec



County. Information only, no action was taken.

The discussion regarding consideration of rescinding the ordinance status of the Kanabec County Comprehensive Plan was tabled until the next meeting.

County Coordinator Kris McNally presented updates to A-119 Purchasing Policy.

Action #24 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #24 - 2/15/22**

**WHEREAS**, the Kanabec County Board of Commissioners has authority to establish and revise county administration policies; and

**WHEREAS**, the proposed updates in Policy A-119 have been reviewed in consultation with the County Auditor Treasurer and County Engineer; and

**WHEREAS**, the staff recommends adoption of the updated policy in compliance with MN Statute 471.345;

**THEREFORE BE IT FURTHER RESOLVED** that the recommended updates to existing Policy A-119 are approved and effective immediately.

County Coordinator Kris McNally presented a notice of intent to file for candidacy from County Auditor Treasurer Denise Snyder. Information only, no action was taken.

County Coordinator Kris McNally presented a notice of intent not to file for candidacy from County Recorder Lisa Holcomb.

Commissioner Reports were tabled until the next meeting.

Action #25 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to close the meeting at 12:45pm pursuant to the Open Meeting Law, MN Statute §13D.03 to discuss matters related to attorney client privilege. Those present during the closed portion of the meeting include Commissioners Rick Mattson, Dennis McNally, Craig Smith, and Les Nielsen; as well as County Coordinator & Personnel Director Kris McNally.

Action #26 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to return to open session at 1:05pm.

Action #27 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn the meeting at 1:06pm and to meet again in regular session on Tuesday, March 1, 2022 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk