

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**May 18, 2021**

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, May 18, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the agenda with the following changes: Add request to fill full time correctional officer/dispatcher vacancy to 10:00am appointment.

Action #2 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the May 4, 2021 minutes as presented.

Action #3 - It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Midcontinent Communications	439.99
Minnesota Department of Finance	6,783.50
Mora Municipal Utilities	13,895.36
East Central Energy	88.85
Treasurer, Kanabec County	774.00
Card Services (Coborns)	68.03
Consolidated Communications	1,149.46
Further	636.95
Kwik Trip Inc	9,925.12
Minnesota Department of Finance	379.10
Minnesota Energy Resources Corp	5,799.19
Office of MN.IT Services	1,300.00
Verizon Wireless	3,719.85
VISA	1,151.16

Card Services (Coborns)	148.76
<b>15 Claims Totaling:</b>	<b><u><u>\$46,259.32</u></u></b>

Action #4 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	525.00
Advanced Correctional Healthcare	17,926.35
American DataBank	30.95
Arthur Township	500.00
Aspen Mills	109.89
Aspen Mills	397.80
Assured Security	800.00
Auto Value Mora	572.89
Bob Barker	1,390.88
Children's Hospitals and Clinics of MN-MCRC	500.00
Coborn's Pharmacy	8.86
Convenc LLC	498.00
Curtis, Michael	1,293.98
East Central Exterminating	165.00
East Central Solid Waste Commission	20.00
ECM Publishers	330.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Glen's Tire	97.61
Glen's Tire	434.31
Glen's Tire	97.80
Gotvald, Kelli	36.80
Grainger	40.36
Granite City Jobbing	747.65
Granite Electronics	83.25
Handyman's Inc	294.00
Handyman's Inc	64.20
Hippen, Derek	164.94
Hoefert, Robert	1,214.50
Horizon Towing	543.60
Ingebrand Funeral Home	430.00
Iowa MGIA	600.00
Johnsons Hardware	78.19
Kanabec Publications	549.00

Kanabec Publications	38.15
Kanabec Publications	171.25
Kanabec Publications	118.65
Kanabec Publications	385.00
MACO-MOMS	750.00
Manthie, Wendy	1,033.76
Marco	159.00
Marco	134.68
Marco	3,186.68
McFadden, Barbara	99.50
McFadden, Barbara	62.10
Mille Lacs Disposal Inc.	500.00
Minnesota Pollution Control Agency	60,949.10
Mora Marine	364.40
Nelson, Ronette	202.16
Northstar Computer Forms, Inc.	173.55
Novus Glass	325.00
Office Depot	380.43
Office Depot	1.17
O'Reilly Auto Parts	85.97
Owens Auto Parts	19.50
Owens Auto Parts	13.69
Prophoenix Corporation	595.00
Quality Disposal Systems	24.15
Quality Disposal Systems	199.35
Quality Disposal Systems	394.21
Quill	39.96
Reliance Telephone, Inc.	800.00
RELX Inc. DBA LexisNexis	187.58
Risk & Needs Assessment, Inc.	200.00
Rupp, Anderson, Squires & Waldspurger, PA	175.50
Safe Assure Consultants Inc	8,514.32
Schmidt, Jane	75.00
Stellar Services	461.24
Streicher's	106.87
Summit Food Service Management	7,936.99
The Northspan Group, Inc.	1,445.00
Tinker & Larson	251.12
Tinker & Larson	49.00
Trimin Systems, Inc.	2,000.00
Van Alst, Lillian	31.92
Visser, Maurice	890.70
Waste Management	1,039.32

**77 Claims Totaling: \$ 132,111.82**

**Road & Bridge**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
A & E Cleaning	1,050.00
Aramark	484.52
Brickton Farm	700.00
Central Pension Fund	208.00
Crawford's Equipment	629.32
Glens Tire	2,283.00
Gopher State	24.30
Grainger	38.76
Granite Electronics	1,792.80
Johnson Hardware	25.46
Kanabec County Highway Department	53.70
Kanabec Publications	70.00
Kwik Trip	39.25
Marco	296.29
MN Energy	281.58
MN Petroleum Marketers Association	460.00
MPCA	668.89
Northpost	1,696.95
Novus Glass	50.00
Nuss Truck	11,236.69
Office Depot	71.95
Oslin Lumber	75.00
Owens Auto Parts	113.18
Pomp's Tire Service	4,473.00
Power Plan	153.84
Quality Disposal	170.10
RDO Equipment	9,700.00
Rinke Noonan	1,625.00
Sanitary Systems	140.00
Stegeman, Jesse	115.00
Timmer Implement	234.50
USIC	30.00
Westling, Nate	10.00
Wiarcom	675.30

**34 Claims Totaling: \$ 39,676.38**

Action #5 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to recess the Board Meeting at 9:09am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:09am on Tuesday, May 18, 2021 pursuant to adjournment with the following Board Members present: Gene Anderson, Rickey Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS6– It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the Family Services Board Agenda as presented.

Financial/Child Support Supervisor Tim Dahlberg met with the Board to give a report regarding Cash Assistance and SNAP Timeliness. Information only, no action was taken.

Family Service Director Chuck Hurd presented the Director’s Report. Information only, no action was taken.

Action #FS7 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

## **Resolution#FS7 – 5/18/21**

### Agreement for Foster Children and Youth Transportation

**WHEREAS**, it is directed by the State of Minnesota that Local Education Agencies and Child Welfare agencies will collaborate in order to establish transportation procedures for foster care youth to ensure their educational stability, and

**WHEREAS**, Mora/Braham Public Schools and Kanabec County Family Services agree to collaborate to design a comprehensive transportation plan to ensure that transportation for children in foster care is arranged, provided and funded when a best interest determination indicates that the student should remain in the school of origin, and

**WHEREAS**, Kanabec County Family Services and Braham/Mora Public Schools agree that transportation must be provided in a “cost effective” manner and that all federal, state and local funding sources should be maximized to ensure transportation costs are not unduly burdensome to one agency.

**THEREFORE BE IT RESOLVED** the Kanabec County Family Services Board approves the Family Services Director signing Agreements with Braham and Mora Public Schools for a Transportation Procedures Agreement to provide transportation for foster care youth to ensure their educational stability, effective upon the date of execution.

Action #FS8 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 101 claims totaling \$245,759.14 on Welfare Funds.

Action #FS9 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to adjourn Family Services Board at 9:30am and to meet again on June 15, 2021 at 9:05am.

The Board of Commissioners reconvened.

The Chairperson presented County Auditor/Treasurer Denise Snyder with a plaque in recognition for her 25 years of service to the County.

Action #10 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #10 - 5/18/21**

#### **DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS TO THE COUNTY AUDITOR-TREASURER OR THEIR DESIGNEE**

**WHEREAS**, an electronic funds transfer is defined in Minnesota Statutes 471.38 as a process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

**WHEREAS**, a local government is authorized to make electronic funds transfers if it meets the eligibility requirements in state law; and

**WHEREAS**, it is required for the governing body to annually delegate the authority to make electronic funds transfers to a designated chief financial officer or the officers designee; and

**WHEREAS**, it is required that the disbursing bank keep a certified copy of adopted delegation of authority; and

**WHEREAS**, it is required that the delegated authority present a list of initiators and transfer frequency annually to the board; and

**WHEREAS**, the county desires to utilize electronic funds transfers as authorized by statute.

**THEREFORE, BE IT RESOLVED**, that the Kanabec County Board of Commissioners delegates the authority to make electronic funds transfers to the County Auditor-Treasurer, or her designee, under Minnesota Statutes 471.38.

Action #11 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

### **Resolution #11 – 5/18/21**

2020 Donations, Change Funds, Routine EFTs

**WHEREAS** certain county departments received donations in 2020, and

**WHEREAS** the County Auditor/Treasurer has monitored and tabulated all donations received;

**BE IT RESOLVED** to accept the following donations for the calendar year 2020:

**Kanabec County Donations 2020**

SHERIFF

Badges Program	\$4,594.00	
Reserves	\$10,350.00	
Project Lifesaver		
Total Sheriff Donations		\$14,944.00

VETERANS

General	\$200.00	
Coffee Talk (8240)	\$3,250.00	
EM Vets (8502)	\$3,700.00	
Total Veterans Donations		\$7,150.00

Transit

Volunteer Drivers		\$0.00
-------------------	--	--------

Total Donations to County in 2020		<u>\$22,094.00</u>
-----------------------------------	--	--------------------

**Change Funds 2020**

Auditor-Treasurer	Cash Drawer	\$500.00
Drivers License	Cash Drawer	\$100.00
Highway	Cash Drawer	\$150.00
Recorder	Cash Drawer	\$200.00
		<u>\$950.00</u>

**Kanabec County - Routine EFTS 2020**

		<u>County</u>	
Further	Disb	Medical Reimbursement & HRA account claims	bi-weekly
County	Disb	Direct deposit payroll	bi-weekly

MNDOR	Disb	State payroll, sales & use, state general taxes	weekly, quarterly, monthly
EFTP	Disb	Federal payroll taxes	bi-weekly
MNDPC	Disb	State deferred compensation plan, SO Union	bi-weekly
NACO/NACO Roth	Disb	Deferred compensation	monthly
PERA	Disb	Retirement benefits	bi-weekly
IRS	Rcpt	Recorders fees	anytime
USDA	Rcpt	Recorders fees	anytime
State of MN	Rcpt	Medicare payment CH	daily
Dept of Justice	Rcpt	Federal grant payments	anytime
MNDOR	Rcpt	Revenue recapture - SO, Prob, Taxes	anytime
Medicare	Rcpt	FS & CH patient claims	anytime
US Treasury	Rcpt	FS & CH federal program pymts	anytime
Simplifile	Rcpt	Recorders fees	anytime
Wells Fargo	Rcpt	Property taxes mass escrow	anytime
CoreLogic	Rcpt	Property taxes mass escrow	anytime
Landshark	Rcpt	Recorders fees	anytime
Enterprise Fleet	Disb	Vehicle lease pymts	monthly

Hospital

MNDOR	Disb	State payroll, sales & use taxes	weekly, quarterly, monthly
EFTP	Disb	Federal payroll taxes	bi-weekly

Action #12 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## Resolution #12 – 5/18/21

### Restricted and Assigned Funds

**WHEREAS** the county maintains funds dedicated for specific public purposes, and

**WHEREAS** the Auditor/Treasurer prepared a report for the board showing the fund balances;

**BE IT RESOLVED** to accept the following report of Kanabec County Restricted and assigned Fund Balances as of December 31, 2020:

<b>RESTRICTED FUNDS</b>		<b>12/31/20</b>
R	911 EMERGENCY	29,554
R	CWP SEPTIC LOANS	300,742
R	GRAVEL TAX - RECLAMATION	50,098
R	FORFEITURE FUNDS - ATTORNEY	28,601
R	FORFEITURE FUNDS - SHERIFF	129,642
R	LAND OFFICE TECH EQUIPMENT	137,540
R	LAW LIBRARY	17,414
R	PROBATION CORRECTIONAL FEES	0



R	RECORDER'S EQUIPMENT	62,382
R	RURAL ADDRESSING	438
R	SCORE	113,200
R	SHORELAND GRANT	4,090
R	SW SURCHARGES	1,145,772
R	TRANSIT MNDOT FARES	185,204
R	WATER PLAN GRANT	15,071
R	WETLAND GRANT	25,103
	<b>UNRESTRICTED - ASSIGNED FUNDS</b>	
A	FUTURE CAPITAL EQUIPMENT	413,617
A	FUTURE CAPITAL IMPROVEMENTS	288,679
A	KNIFE LAKE IMPROVEMENT DIST	10,000
A	LEGAL FEE FUND ORD 27	166
A	RETIREE ACCRUED SICK PAY	44,364
A	SHERIFFS COMMUNITY PROGRAMS	26,249
A	SHERIFFS RESERVE UNIT	37,174
A	TRANSIT	539,826
A	VEHICLE POOL	116,815
A	VETERANS PROGRAMS	16,352
	TOTAL	3,738,093

Action #13 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #13a – 5/18/21**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the TLC of Kanabec County, DBA: Kick Cancer to the Curb for a raffle event to be held at Ogilvie Raceway 1539 Highway 23 Ogilvie, MN 56358 on July 10, 2021.

### **Resolution #13b – 5/18/21**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the TLC of Kanabec County, DBA: Kick Cancer to the Curb for a raffle event to be held at Boonefest 2867 Rainbow Street Brook Park, MN 55007 on August 7, 2021.

## **Resolution #13c – 5/18/21**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the TLC of Kanabec County, DBA: Kick Cancer to the Curb for a raffle event to be held at City of Ogilvie 102 North Hill Avenue Ogilvie, MN 56358 on August 7, 2021.

County Coordinator Kris McNally led a discussion regarding the preliminary 2022 budget plan. The Board expressed consensus to approve the 2022 proposed budget calendar as presented. The Board also expressed consensus to advise department heads to keep the 2022 budget as low as practical.

Kris McNally led a discussion regarding the American Rescue Plan.

Action #14 – It was moved by Rickey Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #14 - 5/18/21**

**WHEREAS**, the Federal Government has taken action to authorize distribution of American Rescue Plan- Coronavirus State and Local Fiscal Recovery Funds for relief efforts related to the COVID-19 pandemic specifically “to turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery”, and

**WHEREAS**, the U.S. Department of Treasury has provided guidance on eligible and ineligible uses, deadlines, and reporting; and

**WHEREAS**, according to the National Association of Counties, Kanabec County has been allocated an estimated \$3,173,271 in American Rescue Plan- Coronavirus State and Local Fiscal Recovery Funds;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby approves

acceptance of the American Rescue Plan- Coronavirus State and Local Fiscal Recovery Funds allocated to Kanabec County;

**BE IT FURTHER RESOLVED** that the Kanabec County Board of Commissioners hereby orders the development of an American Rescue Plan committee or committees to evaluate community and organizational needs, ensure compliance with related regulations, and make recommendations to the board for strategic, impactful expenditures of these funds;

**BE IT FURTHER RESOLVED** that the Kanabec County Board of Commissioners authorizes the Auditor/Treasurer and County Coordinator to facilitate the action to accept these funds and to complete required reporting requirements.

Kris McNally led a discussion regarding the Updated COVID-19 Re-Opening Plan.

Action #15 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the updated COVID-19 re-opening plan as presented with the following additions: Face coverings are not required in the majority of County buildings, but are encouraged for individuals who have not been fully vaccinated. The spaces utilized by Courts (third floor of the courthouse, meeting rooms when used by Courts) and jail facility continue to require face coverings until further notice. Buildings with small vestibule space, such as Public Works and Public Services, may continue to limit the number of people inside the vestibule to maintain social distancing.

Les Nielsen led a discussion regarding staff working from home returning to work on-site. Information only, no action was taken.

County Sheriff Brian Smith met with the County Board to introduce PSAP Administrator/Emergency Management Director Kelly Schmitt and to discuss matters concerning his department.

Chairperson Gene Anderson administered an Oath of Office for Kelly Schmitt, PSAP Administrator/Emergency Management Director.

**10:05am** – County Attorney Barbara McFadden arrived.

Action #16 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve an Animal Control Agreement with Tammy Gimpl, effective May 18, 2021 – May 18, 2022.

Action #17 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

## **Resolution #17 – 5/18/21**

**WHEREAS** there is a vacancy in the position of a Full Time Correctional Officer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Full Time Correctional Officer/Dispatcher to fill the position at Step A, Range 9 of the pay plan which is \$20.26 per hour or the rate set by internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

**10:15am** – The Chairperson recessed the meeting for five minutes.

**10:21am** – The County Board Reconvened.

Deputy Auditor Property & Tax Roberta Anderson met with the County Board to present bids for informal tax forfeit land sales. Dennis McNally requested more information.

**10:27am** – The Chairperson called for public comment. Those that responded included:

Ogilvie Public Schools Superintendent Kathy Belsheim	Thank you for CARES Act Funding to help with distance learning devices, hot spots, and additional bus routes.
--	---

**10:34am** – The Chairperson closed public comment.

Environmental Services Supervisor Teresa Wickeham met with the County Board to discuss matters concerning her department.

Action #18 – Craig Smith introduced a motion to send a letter of support to Pine County for the Kettle River, Upper St Croix One Watershed, One Plan.

The motion for the adoption of the foregoing motion was duly seconded by Rickey Mattson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Gene Anderson, Rickey Mattson, Craig Smith

**OPPOSED:** Les Nielsen, Dennis McNally

**ABSTAIN:** None

whereupon the motion was passed.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #19 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #19 – 5/18/21**  
**CSAH 3 – Full Depth Reclamation and Resurfacing**

**WHEREAS** the following bids were received for SP 033-603-029, full depth reclamation and resurfacing of CSAH 3 from TH 65 to the eastern county line:

Knife River Corporation	\$2,751,822.52
Central Specialties Incorporated	\$2,761,082.73

Anderson Brothers Company	\$2,999,725.34
Minnesota Paving & Materials	\$3,467,967.83

**WHEREAS** the low bid of \$2,751,822.52 was submitted by Knife River Corporation, and

**WHEREAS** Kanabec County has received all necessary approvals for federal funding, and

**THEREFORE BE IT RESOLVED** to accept the bid of \$2,751,822.52 by Knife River Corporation for SP 033-603-029, full depth reclamation and resurfacing of CSAH 3 from TH 65 to the eastern county line.

Action #20 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #20 – 5/18/21**  
**Sign Inventory Quotes**

**WHEREAS** the following quotes were received for signs and supplies inventory:

Newman Signs.....	\$42,553.05
MR Signs.....	\$40,697.32

**BE IT RESOLVED** to accept the low quote of \$40,697.32 submitted by MR Signs.

Public Works Director Chad Gramentz led a discussion regarding the condition of the underground fuel tanks at the Public Works Building. Information only, no action was taken.

Chad Gramentz led a discussion regarding a driveway access on Forest Avenue.

Action #21 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to offer Chuck Cole up to \$10,000 toward the purchase of land from the owner of parcel at 330 Forest Avenue East, Mora, MN 55051 to regain driveway access to his property at 312 Forest Ave E, Mora, MN 55051.

Action #22 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to recess the meeting at 11:04am to a time immediately following the Drainage Authority Board.

The Kanabec County Drainage Authority Board met at 11:04am on Tuesday, May 18, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Public Works Director Chad Gramentz presented the Drainage Authority Board Agenda.

Chad Gramentz led a discussion regarding contributing areas for County Ditches 2 and 10, as well as percentage cost breakdowns and calculations of estimated financial cost impact on parcels within the ditch assessment areas.

Action #23 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to complete a feasibility study on County Ditches 2 and 10, and not to complete a redetermination of benefits at this time.

Action #24 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the Drainage Authority Board Meeting at 11:23am.

The Board of Commissioners reconvened.

Deputy Auditor Property & Tax Roberta Anderson met with the Board to present bid results of an informal tax forfeit sale.

Action #25 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to accept the following bids on the informal tax sale:

<b>PID</b>	<b>Minimum Bid</b>	<b>Price Paid</b>	<b>Sold To</b>
08.00320.00	\$50	\$65	<i>Steven Zeug</i>
09.01585.00	\$1,000	\$1,100	<i>Richard Schuh</i>
15.01335.00	\$50	\$201	<i>Eric &amp; Tracy Telander</i>
22.06250.20	\$450	\$500.05	<i>David Voss</i>
22.06725.00	\$7,000	\$7,001	<i>Kathryn Johnson</i>
23.00235.10	\$100	\$150	<i>Bethany Ritter</i>

Action #26 – It was moved by Craig Smith, seconded by Rickey Mattson and carried unanimously to pull the informal sale for Outlot D, Haybrook 1<sup>st</sup> Addition due to potential access issues for adjoining landowners.

Future Agenda: Randy Ulseth, Hospital Update. Budget Report as of June 1<sup>st</sup>. Stop signs on 19 & 5.

Action #27 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to close the meeting at 11:46am pursuant to the Open Meeting Law, MN Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25. Those present during the closed portion of the meeting included Commissioners Gene Anderson, Rickey Mattson, Dennis McNally, and Craig Smith; as well as County Coordinator & Personnel Director Kristine McNally.

**11:47am** – Les Nielsen left the meeting.

Action #28 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to re-open the meeting at 12:39pm.

Action #29– It was moved by Craig Smith, seconded by Rickey Mattson, and carried unanimously to adjourn the meeting at 12:40pm and to meet again in regular session on Tuesday, June 1, 2021 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk